



2018 - 2019 Operational Plan

Introduction – Planning and Reporting Overview

Bundaberg Regional Council’s Operational Plan identifies our business direction and priorities for the 2018 - 2019 financial year. The development of Council’s Operational Plan is a legislative requirement under the *Local Government Act 2009* and *Local Government Regulation 2012*. Council’s budget funds the Operational Plan and links our Long Term Asset Management Plan and Long Term Financial Forecast to ensure the sustainable management of our region. The key objectives of the Operational Plan are to define how we will measure our performance; manage operational risks, and progress the implementation of our 2019 – 2023 Corporate Plan.

The *Corporate Plan* sets our strategic direction over the medium term.

The *Operational Plan* outlines the annual steps towards delivering our Corporate Plan.

Council’s *Budget* funds the *Operational Plan* and links the *Long-term Asset Management Plan* and *Long Term Financial Forecast* for sustainable management of our region.

Quarterly Reports monitor and report our progress at three month intervals throughout the year.



Council’s services

Organisational Services

Financial Services
Customer Service
Information & Technology
Human Resource Management
Insurance & Legal Services

Community & Environment

Parks & Natural Areas
Sport & Recreation
Waste Management
Health & Regulatory Services
Airport & Tourism
Library, Arts & Theatre
Community Services
Disaster Management

Infrastructure

Roads Infrastructure & Pathways
Stormwater Drainage
Water Supply & Wastewater
Major Projects
Fleet & Trade Services

Strategic Projects & Economic Development

Strategic Projects
Economic Development

Communications

Media & Social Media
Marketing & Advertising
Website Management
Council Meetings
Councillor Support
Protocol

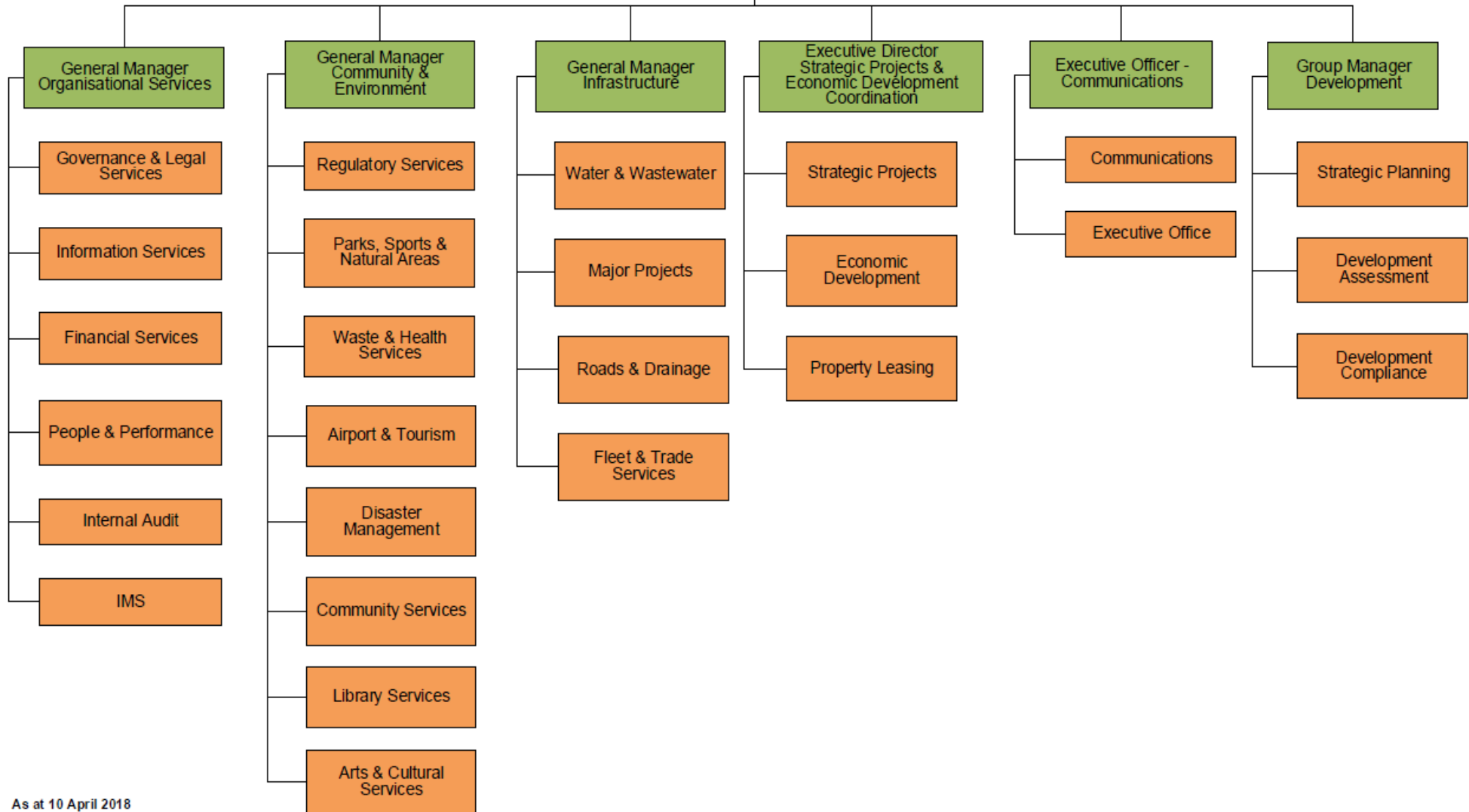
Development & Planning

Strategic Planning
Applications and Approvals
Customer Service
Development Compliance

Organisational Structure – Departments and Branches

Elected Council (Mayor and Councillors)

Chief Executive Officer



As at 10 April 2018

Managing Risks

Council recognises that effective risk management is paramount in managing its enterprise risks to achieve its corporate strategies, objectives and vision for the future. Council's commitment to risk management practices aim to effectively manage and limit risk exposure but also identify opportunities through best practice risk management strategies and continuous improvement established in accordance with Risk Management Standard AS/NZS IS 31000:2009.

Management of operational risks is achieved by Council's commitment to the identification and implementation of processes appropriate to the ongoing management of risk through regular reporting to the Audit and Risk Committee of enterprise risks and the Risk Management Program, continuous review of the Integrated Risk Management Policy, Risk Management Framework and risk assessment tools, training for staff at induction, regular review of risk registers and operational risk analyses of departmental business plans.

Corporate Plan Operating Themes

Theme 1: Our Community			
	Outcome 1.1 Economic growth and prosperity	Outcome 1.2 Safe, active, vibrant and inclusive community	Outcome 1.3 An empowered and creative place
Strategies	1.1.1 Provide responsive, consistent and timely customer service to our residents, investors and developers.	1.2.1 Provide facilities, parks, open spaces, services, and programs that promote and support our community's safety and physical well-being.	1.3.1 Provide facilities, spaces, services and activities that promote and support lifelong learning and community engagement with the arts and culture.
	1.1.2 Promote and support use of new technology across the organisation and region's economy as part of the intelligent communities plan.	1.2.2 Manage our road landscapes, urban areas and recreational environments to support our community's lifestyle, and to enhance the identity, special character and heritage of our region.	1.3.2 Provide leadership in creative innovation and opportunities for learning and community social and cultural development.
	1.1.3 Proactively advocate, attract and support economic development related opportunities across the region, specifically targeting priority industries.	1.2.3 Support and facilitate community programs, networks, projects and events that promote social connectedness; and active and healthy community life.	1.3.3 Advocate and support heritage and culture programs, projects, plans and events, which create a positive identity for the region.
	1.1.4 Promote our region as a preferred investment destination nationally and internationally.	1.2.4 Implement disaster prevention strategies and maximise community preparedness for disaster events.	
	1.1.5 Develop a pipeline of strategic projects that support organisational and economic development objectives, including procuring external grant funding.	1.2.5 Develop a Cultural Strategy that celebrates and embraces our local connections to First Nation Peoples and other cultures.	

Theme 2: Our Environment			
Strategies	Outcome 2.1 Infrastructure that meets our current and future needs 2.1.1 Develop, implement and administer strategies and plans underpinned by the principles of sustainable development. 2.1.2 Plan and implement council’s long-term and annual capital works improvement program that reflects community needs and expectations. 2.1.3 Apply renewable and clean energy strategies in operational management and project development and construction. 2.1.4 Manage and maintain council owned buildings, facilities and assets that support and facilitate social connectedness and community life.	Outcome 2.2 Sustainable and affordable essential services 2.2.1 Connect our people, places and industries by maintaining and improving road transport, pathway and drainage networks. 2.2.2 Supply potable water and wastewater services that ensure the health of our community in accordance with council’s service standards. 2.2.3 Provide safe and efficient waste services to protect our community and environment. 2.2.4 Provide effective and efficient fleet and trade services for operations and projects across council.	Outcome 2.3 Sustainable built and natural environments 2.3.1 Manage, maintain, rehabilitate and protect our natural resources and regional ecosystems. 2.3.2 Educate and engage with the community to encourage greater involvement in the protection of the natural environment and the development of land use policy. 2.3.3 Review and consistently enforce local laws, the planning scheme, and other associated environment and public health legislation to ensure they meet community standards. 2.3.4 Provide environmental health and community services and programs to support regional wellbeing.

Theme 3: Our People Our Business			
Strategies	Outcome 3.1 A sustainable financial position 3.1.1 Develop and maintain a comprehensive long-term Financial Plan. 3.1.2 Apply responsible fiscal principles for sustainable financial management. 3.1.3 Review, monitor and evaluate asset management. 3.1.4 Develop strong governance and funding networks with local, state and national stakeholders. 3.1.1 Develop and maintain a comprehensive long-term Financial Plan.	Outcome 3.2 Responsible governance with a customer-driven focus 3.2.1 Ensure our workforce is adequately trained and supported to competently manage themselves and their work. 3.2.2 Provide friendly and responsive customer service, in keeping with council values and community expectations. 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and council policies and procedures. 3.2.4 Exercise whole-of-council adherence to, and compliance with, council’s policies and procedures, in keeping with our corporate values and community’s expectations. 3.2.5 Provide and review systems, programs and processes to ensure effective and efficient service delivery to meet community expectations.	Outcome 3.3 Open communication 3.3.1 Keep our community and workforce informed and up-to-date in matters of agency and community interest. 3.3.2 Proactively support and encourage community engagement and collaboration. 3.3.3 Develop consistent messaging and professional communications that establish a positive profile and identity for council and our region. 3.3.4 Review and develop updated and relevant communication platforms, modes, mediums and content.

Operations & Performance Measure

The following symbols will be used in quarterly reports to indicate the progress of objectives and the management of projects.

Indicator	Status	Indicator meaning
☑	On track	Initiative is proceeding to plan with no indication of future impediments.
★	Completed	Initiative or project has been completed.
○	Monitor	Progress is not as expected but action is being/has been taken and is expected to be back on track within the next quarter or financial year.
T	Trend	This data is being collected for observation and analysis.
☒	Action required	Progress is significantly behind schedule or is rated 'closely monitor'. Decisive action is required to get back on track.

Organisational Services				
Strategic Alignment	Service Area	Performance Measure	Target	
1.2.1	Information Services	CCTV Surveillance: Reduced crime statistics in CBD and assistance with apprehension of perpetrators.	Trend	Annual Reported 4th Quarter
1.2.1	Information Services	CCTV Surveillance: Meetings with QPS and Safe Night Precinct Committee.	Milestone	Quarterly
2.1.1	Asset Sustainability	The capital expenditure on replacement assets is consistent with the Long term Asset Management Plan.	y/n	Annual Reported 4th Quarter
3.1.1	Financial Services: Planning/review	Annual review of Long- term Financial Management Plan.	Milestone	June 2019
3.1.2	Financial Services: Cash Flow	Sufficient capital is available to meet forecast operational needs and maintained over the long-term financial forecast. Level of funds available greater than \$30m at the end of the financial year.	> \$30m end of the financial year	Annual Monitored Quarterly
3.1.2	Financial Services: Investments	Minimum return on investments is 1.3 times the bank bill swap rate.	> 1.3x	Annual Monitored Quarterly
3.1.2	Financial Services: Financial Audits	Receive an unqualified audit opinion for the Annual Financial Statements.	Milestone	Annual Reported 2 nd Quarter
3.1.2	Financial Services: Accounts Payable	Number of payments outside of terms.	<90	Quarterly
3.1.2	Financial Services: Standards - legislative and operational	Meeting legislative and operational standards for cash flow, investments, financial audits and accounts payable.	y/n	Quarterly Exemptions reported

Organisational Services

Strategic Alignment	Service Area	Performance Measure	Target	
3.1.2	Rates	Outstanding rates as a percentage of rates levied, prior to six monthly rates billing.	< 5%	Bi-annually 1st & 3rd Quarters
3.1.2	Loan indebtedness	Long-term net financial liabilities does not exceed 60% of total operating revenue.	10%	Annual Reported 4th Quarter
3.1.2	Operating Surplus	Ratio is between 0 and 10% of total operating revenue for whole of council.	Trend	Annual Reported 4th Quarter
3.1.2	Strategic Supply	Procurement: Spend under Management: Management of expenditure through a defined procurement process.	60%	Quarterly
3.1.3	Asset Sustainability	The capital expenditure on replacement assets is consistent with the Long-term Asset Management Plan.	Milestone	Annual Review Reported 4th Quarter
3.1.3	Road Asset Renewal	Renewal expenditure vs. Asset Management Plan expenditure.	y/n	Annual Review Reported 4 th Quarter
3.2.1	Governance & Legal: Right to Information (RTI)	Percentage of staff trained in RTI and IP processes and procedures during on-boarding.	90%	Quarterly
3.2.1	Governance & Legal: Fraud and corruption	Percentage of staff trained in fraud and corruption prevention.	85%	Quarterly
3.2.1	People & Performance: Strategy Implementation	Staff training and development is conducted in accordance with legislative and compliance obligations and aligned with the strategic workforce plan to support council services delivery and operational requirements.	Milestone Review	Biannual
3.2.1	Workplace Health & Safety	Workplace compensation: Year- end percentage reduction in the number of workers compensation claims.	5%	Quarterly
3.2.1	Workplace Health & Safety	Workplace compensation: Year- end percentage reduction in the number of lost-time workers compensation claims.	5%	Quarterly
3.2.1	Workplace Health & Safety	Hazard Inspections: Timeliness of hazard inspections: Percentage of inspections carried out on time.	95%	Annual Reported YTD
3.2.1	Workplace Health & Safety	Reduction of Hazards and Risks identified as a consequence of workplace incidents	Trend	Annual Review Reported 4th Quarter
3.2.1	Workplace Health & Safety	Total Recordable Injury and Illness Frequency Rate (TRIFR): Reduction in the total raw number of fatalities, lost time injuries and medical treated injuries and restricted work injuries per 1,000,000 hours worked.	>20	Quarterly
3.2.2	Customer Service	Customer Request Management (CRM): Percentage of CRMs overdue across council in relations to the timeframes assigned.	<15%	Quarterly
3.2.2	Customer Service	Call Centre: Call Management: Percentage of calls processed within allocated timeframes.	90%	Quarterly
3.2.3	Governance & Legal: Administrative Action Reviews	Percentage of Administrative Action Reviews received and processed within applicable timeframes.	100%	Quarterly
3.2.3	Governance & Legal: RTI and Privacy Applications	Percentage of Right to Information and Privacy Applications processed within applicable timeframes	100%	Quarterly
3.2.3	Governance & Legal: Insurance	Percentage of insurance claims processed submitted within timeframes.	95%	Quarterly

Organisational Services				
Strategic Alignment	Service Area	Performance Measure	Target	
3.2.3	Governance & Legal: Risk Management	Number of Corporate and Operational risks reported to Audit and Risk Committee.	Trend	Quarterly
3.2.3	Governance & Legal: Property Management	Percentage of appropriate and current contractual arrangements are in place for council owned and/or managed property (real property).	80%	Biannually
3.2.3	Integrated Management Systems (IMS)	Document Review: Percentage of up-to-date documents in IMS.	98%	Quarterly
3.2.4	Internal Audits	Number of Internal Audits conducted compared to the Annual Internal Audit Plan.	7	Annual Reported YTD
3.2.4	Internal Quality Audits	Number of Internal Quality, Safety, Environmental and Finance (systems and processes) Audits conducted compared to the Annual Internal Audit schedule.	7	Annual Reported YTD
3.2.5	Information Services: Strategy Implementation	Progress of actions in Information Services Strategy	TBA	TBA
3.2.5	Information Services: Service Desk	Number of support requests resolved.	Trend	Quarterly
3.2.5	Information Services: Service Desk	Customer support satisfaction.	80%	Quarterly
3.2.5	Information Services: Infrastructure	Systems availability.	98%	Quarterly

Community Services				
Strategic Alignment	Service Area	Performance Measure	Target	
1.1.4	Airport Services	Number of passengers processed through Bundaberg Regional Airport terminal.	30,000	Quarterly
1.1.4	Tourism Services: Partnerships	Bundaberg North Burnett Tourism (BNBT) Partnership Agreement: Total number of visitors to the Bundaberg Region in the year (inclusive of domestic and international).	Trend	Quarterly
1.1.4	Destination Events: Participation	Estimated number of participants in the major events delivered or coordinated by council: Childers Festival and Winterfeast Festival	Trend	Biannual
1.1.4	Facilities: Holiday Parks	Holiday Parks (Council-owned): Occupancy rate - Percentage Holiday Park accommodation is occupied.	Trend	Quarterly
1.2.1	Parks: Service Standards	Percentage agreed service levels have been met.	85%	Quarterly
1.2.1	Sport & Recreation: Preventative Health	Number of physical activity and preventative health initiatives promoted and supported by council.	25	Quarterly
1.2.1	Sport & Recreation: Preventative Health	Number of community members participating in preventative health programs and projects.	Trend	Biannual
1.2.3	Community Care: Funded Programs (State & Federal)	Percentage programs and services are demonstrating compliance with standards and meeting funding targets.	98%	Annual Reported YTD

Community Services				
Strategic Alignment	Service Area	Performance Measure	Target	
1.2.3	Neighbourhood Centres	Number of occasions that information, advice and referral services were provided.	Trend	Quarterly
1.2.3	Neighbourhood Centres	Number of service users who received a service.	Trend	Quarterly
1.2.3	Neighbourhood Centres	Number of services users with improved ability to access appropriate services.	4000	Quarterly
1.2.3	Neighbourhood Centres	Number of service users with improved quality of life.	4000	Quarterly
1.2.3	Community Support	Number of community grants provided.	Trend	Quarterly
1.2.3	Events Workshop: Community capacity building	Number of attendees: Capacity building workshop for events.	Trend	Annual
1.2.3	Community Engagement	Number of community development partnerships, projects and initiatives promoted and supported by council.	Trend	Quarterly
1.2.3	Sport & Recreation: Financial assistance	Number of financial assistance requests/applications supported (individuals/sporting organisations/events).	Trend	Quarterly
1.2.4	Disaster Management	Number of Local Disaster Management Group meetings held.	4	Annual Reported YTD
1.2.4	Disaster Management	Local Disaster Management Plan and local disaster management arrangements are congruent with Inspector General Emergency Management Assurance Framework and Standard.	YES >5/10	Annual Reported 2 nd Quarter
1.3.1	Libraries: Facilities and Resources	Number of patrons using our libraries.	75,000	Quarterly
1.3.1	Libraries: Borrower Activity	Number of items borrowed.	Trend	Quarterly
1.3.1	Libraries: Community Programs	Number of participants in our community programs.	2,000	Quarterly
1.3.1	MEC: Cinema & Theatre	Number patrons visiting the Moncrieff Entertainment Centre.	8,000	Quarterly
1.3.1	MEC: Venue - Community Access / Utilisation	Number of community groups using the Moncrieff Entertainment Centre.	Trend	Quarterly
1.3.1	MEC: Capacity	Days booked as a percentage of total days available.	Trend	Quarterly
1.3.1	MEC: Occupancy	Seats booked as a percentage of total seats available.	Trend	Quarterly
1.3.1	Galleries: Exhibition Program	Number of visitors to BRAG and ChArts.	Trend	Quarterly
1.3.2	Digital Literacy Program	Number of participants in our Digital Literacy programs.	100	Quarterly
1.3.2	MEC: Building our performing arts community	Number of Moncrieff Entertainment Centre initiatives designed to grow our performing arts community.	3	Quarterly
1.3.2	Building our visual arts community	Number of Galleries initiatives designed to grow our visual arts community.	Trend	Quarterly
1.3.3	Libraries: Regional History & Heritage	Number of images, recordings and items documented, catalogued or posted to our Libraries (Heritage) website.	100	Quarterly

Community Services				
Strategic Alignment	Service Area	Performance Measure	Target	
1.3.3	Major Events - Childers Festival	Attendee satisfaction: Childers Festival survey results.	Milestone Report	Annual
2.1.5	Facilities: Utilisation	Percentage usage of the Recreational Precinct.	Trend	Quarterly
2.1.5	Facilities: Utilisation	Percentage usage of halls and community facilities including Coronation Hall, School of Arts and Gin Gin RSL.	TBA	TBA
2.1.5	Facilities: Suitability	Swimming Pools: Community satisfaction or suitability of facility to promote active and healthy community life.	TBA	TBA
2.1.5	Tourism Services	Number of visitors to iconic facilities (Hinkler Hall of Aviation and Fairymead House).	Trend	Quarterly
2.1.5	Tourism Services	Number of visitors attending events at the Bundaberg Multiplex Convention Centre (Stage 2 only).	Trend	Quarterly
2.2.3	Waste Services	Growth in the number of households and businesses with a weekly waste and fortnightly recycling kerbside collection service.	Trend	Annual
2.2.3	Waste Management	Diversion of waste from landfill.	>40%	Quarterly
2.2.3	Waste: Community & Stakeholder Partnerships: Education	Waste reduction initiatives: Number of Initiatives delivered.		
2.2.3	Landfill Management	Utilisation of landfill sites.	>600kg per m3 airspace	Quarterly
2.3.1	Natural Resource Management	Land Protection- Weeds: Number of properties inspected.	350	Quarterly
2.3.2	Natural Resource Management	Public Awareness & Education: Number of public awareness and education programs and activities.	8	Quarterly
2.3.2	Natural Resource Management	Networks and Partnerships: Number of community led environmental protection activities.	Trend	Biannual
2.3.3	Regulated Parking	Percentage of annual revenue budget collected.	TBA	Quarterly
2.3.3	Regulated Parking	Percentage increase/decrease of the number of infringements referred to SPER (Penalties Enforcement Agency).	TBA	Quarterly
2.3.3	Local Law	Number of enforcement requests.	Trend	Quarterly
2.3.3	Local Law	Percentage of customer requests overdue in relation to assigned timeframes.	TBA	Quarterly
2.3.4	Animal Management	Number of customer requests received.	Trend	Quarterly
2.3.3	Environmental Health: Illegal Dumping	Number of illegal dumping and littering complaints investigated.	Trend	Quarterly

Communications & Media				
Strategic Alignment	Service Area	Performance Measure	Target	
3.3.1	Communications & Media	Sentiment analysis: Positive vs. negative media coverage.	Trend	Quarterly
3.3.2	Social Media Engagement	Media posts engagement: Length of time users engage with media posts Facebook, YouTube and Twitter.	Trend	Quarterly
3.3.2	Social Media Engagement	Followers: Total number of followers.	Trend	Quarterly
3.3.3	Marketing Campaigns	Click through rate: Number of times the ad campaign was accessed.	0.2%	Quarterly
3.3.4	Website Management	Website visitation: Number of users.	Trend	Quarterly
3.3.4	Website Management	Website visitation: Length of stay.	Trend	Quarterly

Infrastructure				
Strategic Alignment	Service Area	Performance Measure	Target	
1.1.1	Plumbing Services & Group Management	Standard approvals: Percentage of approvals decided within 20 days.	95%	Quarterly
1.1.1	Plumbing Services & Group Management	Fast-track approvals: Percentage of approvals decided within 5 days.	95%	Quarterly
1.1.1	Plumbing Services & Group Management	Connections: New water and wastewater connections installed within 25 days.	95%	Quarterly
2.1.3	Roads & Drainage Capital Works Program	Percentage of budget expended - annual capital works program.	100%	Annual Reported YTD
2.1.3	Water Capital Works Program	Delivery of Water Capital Projects Program. Percentage of adopted budget completed.	95%	Annual Reported YTD
2.1.3	Wastewater Capital Works Program	Delivery of Wastewater Capital Projects Program. Percentage of adopted budget completed.	95%	Annual Reported YTD
2.2.1 & 3.1.3	Roads & Footpath Network	Overall Condition: Percentage of road and footpath network within worst 20% condition rating.	Trend	Annual Reported 4th Quarter
2.2.1	Roads & Drainage	Response to complaints: Percentage of Customer Requests (CRMs) completed within allocated time periods.	80%	Quarterly
2.2.2	Water Supply Systems - reliability	Percentage customers do not experience interruption.	95%	Quarterly
2.2.2	Water Supply Systems - incidents	Water quality incidents per 1,000 connections.	<5	Quarterly
2.2.2	Water Supply Systems - complaints	Water quality complaints per 1,000 connections.	<10	Quarterly
2.2.2	Water Supply Systems - usage	Raw water usage vs allocation. Water usage as a percentage of allocation for Bundaberg Region.	<80%	Quarterly

Infrastructure				
Strategic Alignment	Service Area	Performance Measure	Target	
2.2.2	Wastewater Services - reliability	Percentage customers do not experience interruption.		
2.2.2	Wastewater Services - incidences	Number of reportable incidents.	<5	Quarterly
2.2.2	Wastewater Services - complaints	Wastewater odour complaints per 1,000 connections.	<5	Quarterly
2.2.2	Wastewater Services - breaks	Sewer main breaks and chokes per 100km of mains.	<40	Quarterly
2.2.4	Fleet & Trade Services	Asset Maintenance: Percentage of work tickets completed when scheduled.	95%	Quarterly
2.2.4	Fleet & Trade Services	Internal Client Satisfaction: Percentage of internal client survey results satisfactory or above.	75%	Quarterly
2.2.4	Fleet & Trade Services	Fleet availability: Percentage of overall plant, vehicle and equipment availability.	95%	Quarterly
3.1.3	Engineering Services: Asset Management	Reconciliation of assets and infrastructure.	75% by end of 3 rd quarter	Quarterly 100% 4 th quarter

Development				
Strategic Alignment	Service Area	Performance Measure	Target	
1.1.1	Customer Service	Planning and Building Searches: Percentage planning and building searches are issued within statutory and corporate timelines.	95%	Quarterly
1.1.1	Applications	Applications: Percentage of total development applications decided within 10 days.	30%	Quarterly
1.1.1	Applications	Applications: Percentage of total development approvals decided within 35 days or less.	85%	Quarterly
1.1.1	Applications	Applications: Percentage of total concurrence agency referrals decided within 10 days	90%	Quarterly
1.1.1	Applications	Applications: Percentage of applications to endorse Subdivision Plans decided within 20 days.	85%	Quarterly
2.1.1	Compliance	Percentage of complaints formally acknowledged within 5 days.	100%	Quarterly
2.1.1	Policy Development	Percentage Amendment 5 to the Bundaberg Regional Council Planning Scheme 2015 has been completed and adopted.	June 2019	Annual
2.1.1	Policy Development	Percentage Local Plan for Branyan Identified Growth Area completed.	June 2019	Annual

Strategic Projects & Economic Development				
Strategic Alignment	Service Area	Performance Measure	Target	
1.1.2	Strategy Implementation	Progress of actions in Intelligent Community Plan Bundaberg	TBA	TBA
1.1.3	Business Growth	Percentage increase or decrease in business entities registered.	Trend	Annual Reported in the 2 nd Quarter
1.1.3	Economic Growth	Gross Regional Product: Percentage growth in our region's Gross Regional Product.	2.0%	Annual Reported in the 2 nd Quarter
1.1.3	Employment Rate	Unemployment rate for the Bundaberg region.	< 6.5%	Annual Reported in the 2 nd Quarter
1.1.3	Export Growth	Export Growth: Value of goods exported from the Bundaberg Region.	\$1.8B	Annual Reported in the 2 nd Quarter
1.1.3	Strategy development	Preparation of Bundaberg Regional Advocacy Program.	TBA	Milestone June 2019
1.1.3	Advocacy - Investment	Demonstrated new investment in strategic projects.	TBA	TBA
2.1.4	Strategy Implementation	Progress of recommendations in Sustainable Bundaberg 2030.	TBA	TBA



BUNDABERG
REGIONAL COUNCIL