



**LATE AGENDA FOR ORDINARY MEETING  
TO BE HELD IN CIVIC CENTRE SUPPER ROOM, BUNDABERG  
ON WEDNESDAY 29 APRIL 2020, COMMENCING AT 10.00 AM**

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<b>Confidential</b>	
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**Item**

**29 April 2020**

<b>Item Number:</b>	<b>File Number:</b>	<b>Part:</b>
D2	.	EXECUTIVE SERVICES

**Portfolio:**

Executive Services

**Subject:**

Establishment of Portfolios and Appointment of Spokespersons

**Report Author:**

Stephen Johnston, Chief Executive Officer

**Authorised by:**

Stephen Johnston, Chief Executive Officer

**Link to Corporate Plan:**

Nil -

**Background:**

The portfolio system has proved beneficial allowing each Councillor to be responsible for a specific area within the 3 departments of Council.

Councillors have had informal discussions on the options for management of Council's business for this term of office; and the allocation of the following portfolios to cover the various sections across the organisation is suggested:-

- Economic Development
- Organisational Services
- Water & Wastewater
- Roads & Drainage
- Parks & Gardens
- Waste & Recycling
- Sport & Recreation
- Community Services
- Airport, COVID-19 Recovery & Disaster Management
- Health, Compliance & Enforcement
- Arts & Cultural Events

**Associated Person/Organization:**

N/A

**Consultation:**

All Councillors

**Chief Legal Officer's Comments:**

There appear to be no legal implications.

**Policy Implications:**

There appear to be no policy implications.

**Financial and Resource Implications:**

There appear to be no financial or resource implications.

**Risk Management Implications:**

There appears to be no risk management implications.

**Human Rights:**

There appear to be no human rights implications.

**Communications Strategy:**

Communications Team consulted.

Yes

No

**Attachments:**

Nil

**Recommendation:**

**1. That the following Councillor portfolios be established:**

- Economic Development
- Organisational Services
- Water & Wastewater
- Roads & Drainage
- Parks & Gardens
- Waste & Recycling
- Sport & Recreation
- Community Services
- Airport, COVID-19 Recovery & Disaster Management
- Health, Compliance & Enforcement
- Arts & Cultural Events

**2. That Councillors be allocated the following portfolios:**

- Economic Development, Mayor JM Dempsey
- Organisational Services, Cr SA Cooper
- Water & Wastewater, Cr JP Bartels
- Roads & Drainage, Cr WR Trevor
- Parks & Gardens, Cr WA Honor
- Waste & Recycling, Cr TM McLoughlin
- Sport & Recreation, Cr VJ Habermann
- Community Services, Cr TM McPhee
- Airport, COVID-19 Recovery & Disaster Management, Cr GR Barnes
- Health, Compliance & Enforcement, Cr MBE Mitchell
- Arts & Cultural Events, Cr JD Learmonth