



**AGENDA FOR ORDINARY MEETING
TO BE HELD IN COUNCIL CHAMBERS, BUNDABERG
ON TUESDAY 21 JANUARY 2020, COMMENCING AT 10.00 AM**

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**Item****21 January 2020****Item Number:**

F1

File Number:

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Part:

FINANCE

Portfolio:

Organisational Services

Subject:

Half Year Amended Budget for the period ending 30 June 2020

Report Author:

Anthony Keleher, Chief Financial Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our People, Our Business - 3.1 A sustainable financial position - 3.1.2 Apply responsible fiscal principles for sustainable financial management.

Background:

The half year amended budget for FY2020 is complete and presented to Council for adoption.

Recurrent

The amendment has increased the budgeted operating surplus to \$0.5 million, up from \$0.2 million in the Adopted Budget.

The long-term financial forecast has positive Operating Surplus Ratios within the target range.

Capital

Capital works programming has seen a decrease in capital expenditure this year of \$7.2 million to \$112 million. Capital revenue has increased by \$2 million to \$34 million.

The long-term Capital Investment Plan has been amended to reflect the movement in works programming and updated estimates in project costs where applicable. This has resulted in an overall increase of \$10.3 million to the 10-year capital program.

Cash Flow

Overall cash is expected to increase by \$7.5 million at 30 June 2020 to \$111.4 million.

Borrowings

The planned borrowings this financial year remains at \$7.5 million. The planned borrowings over the long-term forecast period increases by \$2.5 million or less than 2.5%. The timing of the borrowings has been adjusted to align with the forecast Capital Investment Plan.

Conclusion

The budget amendment sees Council maintaining a strong financial position with the operating surplus and net financial liability indicators within the sustainability targets over the forecast years.

Associated Person/Organization:

N/A

Consultation:

Mayor and All Councillors

Executive Leadership Team

Managers and Supervisors

Chief Legal Officer's Comments:

In accordance with Section 170(3) of the *Local Government Regulation 2012*, Council may by resolution amend the budget for a financial year at any time before the end of the financial year.

Policy Implications:

The amended budget must include the Revenue Policy and Revenue Statement, which have already been adopted by Council and remains unchanged. The Debt Policy has been updated with the forward borrowing program amended in line with the forward capital program.

Financial and Resource Implications:

Council's recurrent and capital budget have been amended to accommodate changes in departmental operations and capital programs. Amendments to the current budget have been processed and potential impacts to forecast periods and asset sustainability ratios assessed.

Risk Management Implications:

There appears to be no risk management implications.

Communications Strategy:

Communications Team consulted.

Yes

No

Attachments:

- [↓1](#) 2019/2020 Half Year Budget Financial Statements
- [↓2](#) Revenue Policy
- [↓3](#) Revenue Statement
- [↓4](#) Debt Policy

Recommendation:

That Pursuant to section 170(3) and section 173 of the *Local Government Regulation 2012*, Council adopt the amended budget as tabled.

BUNDABERG REGIONAL COUNCIL
Budgeted Statement of Income and Expenditure

For the period ending 30 June 2020

	Council					General			Waste Management			Wastewater			Water		
	Audited Actuals	Adopted Budget	Proposed Budget	Forecast	Forecast	Proposed Budget	Forecast	Forecast	Proposed Budget	Forecast	Forecast	Proposed Budget	Forecast	Forecast	Proposed Budget	Forecast	Forecast
	2018/19	2019/20	2019/20	2020/21	2021/22	2019/20	2020/21	2021/22	2019/20	2020/21	2021/22	2019/20	2020/21	2021/22	2019/20	2020/21	2021/22
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Income																	
Rates and utility charges*	156,197,099	159,069,780	160,684,987	162,880,719	166,890,649	86,657,051	89,200,699	91,820,643	15,310,200	15,694,486	16,088,418	29,697,500	30,592,137	31,513,725	29,020,236	27,393,397	27,467,863
Less: Discounts & pensioner remissions	(8,566,164)	(8,708,900)	(9,048,950)	(9,278,601)	(9,514,955)	(8,378,850)	(8,606,155)	(8,839,147)	(227,600)	(228,738)	(229,882)	(254,600)	(255,873)	(257,152)	(186,900)	(187,835)	(188,774)
Net rates and utility charges	147,630,935	150,360,880	151,636,037	153,602,118	157,375,694	78,277,201	80,594,544	82,981,496	15,082,600	15,465,748	15,858,536	29,442,900	30,336,264	31,256,573	28,833,336	27,205,562	27,279,089
Fees and charges	19,932,867	22,577,439	22,028,839	22,892,458	23,376,068	15,362,708	15,825,510	16,302,253	5,709,941	5,881,953	6,059,147	429,080	442,006	455,321	527,110	542,989	559,347
Interest	4,309,376	4,001,456	3,657,456	4,006,122	3,425,190	1,237,500	1,456,122	1,295,190	502,825	525,000	500,000	539,631	575,000	530,000	1,377,500	1,450,000	1,100,000
Sales, contract and recoverable works	6,261,204	5,852,600	5,916,152	6,004,894	6,094,968	3,698,402	3,753,878	3,810,187	797,000	808,955	821,089	430,600	437,059	443,615	990,150	1,005,002	1,020,077
Grants and subsidies	12,601,771	11,722,942	13,411,877	13,613,055	13,817,251	13,411,877	13,613,055	13,817,251	-	-	-	-	-	-	-	-	-
Donations and other contributions	318,992	468,700	445,099	451,775	458,552	155,099	157,425	159,787	290,000	294,350	298,765	-	-	-	-	-	-
Profit on sale of developed land held for resale	134,540	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING REVENUE	191,169,685	194,864,017	197,095,460	200,370,422	204,547,723	112,142,787	115,400,534	118,366,164	22,382,366	22,976,006	23,537,537	30,842,211	31,790,329	32,665,509	31,728,096	30,203,553	29,958,513
Operating Expenditure																	
Employee benefits, materials and services	(134,600,328)	(142,687,585)	(142,905,122)	(137,920,865)	(142,898,821)	(99,072,857)	(95,408,845)	(98,006,153)	(17,493,118)	(17,746,301)	(18,161,740)	(13,158,118)	(12,271,368)	(12,953,504)	(13,181,030)	(12,494,351)	(13,777,424)
Finance costs	(4,839,609)	(4,423,000)	(4,433,077)	(4,342,780)	(4,533,999)	(1,862,754)	(1,631,581)	(1,859,000)	(911,471)	(868,985)	(860,693)	(1,695,124)	(1,610,863)	(1,602,406)	(263,728)	(231,351)	(211,900)
Depreciation	(47,135,104)	(47,648,274)	(49,209,537)	(52,270,359)	(53,964,423)	(35,131,255)	(37,703,869)	(38,951,477)	(1,806,204)	(1,914,673)	(2,009,750)	(6,398,585)	(6,484,285)	(6,581,045)	(5,873,497)	(6,167,536)	(6,422,155)
TOTAL OPERATING EXPENDITURE	(186,575,041)	(194,758,859)	(196,547,736)	(194,534,004)	(201,397,243)	(135,766,866)	(134,744,295)	(138,816,630)	(20,210,793)	(20,529,959)	(21,032,183)	(21,251,823)	(20,366,512)	(21,136,951)	(19,318,255)	(18,893,238)	(20,411,479)
Estimated Costs of Significant Business and Commercial Business Activities																	
Community service obligations	-	-	-	-	-	(1,940,041)	(1,550,832)	(1,577,235)	333,100	340,963	348,969	812,541	644,534	661,992	794,400	565,335	566,274
Competitive neutrality adjustments	-	-	-	-	-	475,923	456,956	437,093	(294,440)	(295,176)	(295,785)	(185,621)	(170,621)	(155,031)	4,138	8,841	13,723
Internal tax equivalents paid	-	-	-	-	-	7,674,236	7,721,148	7,931,502	(531,315)	(633,663)	(760,211)	(3,684,097)	(3,789,355)	(3,961,997)	(3,458,824)	(3,298,130)	(3,209,294)
Return on capital	-	-	-	-	-	9,300,000	9,300,000	9,300,000	-	-	-	(3,800,000)	(3,800,000)	(3,800,000)	(5,500,000)	(5,500,000)	(5,500,000)
	-	-	-	-	-	15,510,118	15,927,272	16,091,360	(492,655)	(587,876)	(707,027)	(6,857,177)	(7,115,442)	(7,255,036)	(8,160,286)	(8,223,954)	(8,129,297)
Operating surplus/(deficit)	4,614,644	225,158	547,724	5,836,418	3,150,480	(8,113,961)	(3,416,489)	(4,359,106)	1,678,918	1,858,171	1,798,327	2,733,211	4,308,375	4,293,522	4,249,555	3,086,361	1,417,737
Capital Activities																	
Grants and subsidies	19,184,970	21,031,361	23,071,603	20,044,822	20,517,954	22,765,895	13,994,822	17,432,954	215,708	550,000	-	90,000	2,500,000	85,000	-	3,000,000	3,000,000
Contributions from developers	12,725,072	10,850,000	10,850,000	10,850,000	10,850,000	4,855,000	4,855,000	4,855,000	-	-	-	2,997,500	2,997,500	2,997,500	2,997,500	2,997,500	2,997,500
Other capital income	448,984	197,379	112,091	113,773	115,479	112,091	113,773	115,479	-	-	-	-	-	-	-	-	-
Capital expenses	(13,432,612)	(4,789,533)	(4,859,029)	(4,859,029)	(4,859,029)	(3,285,428)	(3,285,428)	(3,285,428)	(50,642)	(50,642)	(50,642)	(964,824)	(964,824)	(964,824)	(558,135)	(558,135)	(558,135)
TOTAL CAPITAL ACTIVITIES	18,926,414	27,289,207	29,174,665	26,149,566	26,624,404	24,447,558	15,678,167	19,118,005	165,066	499,358	(50,642)	2,122,676	4,532,676	2,117,676	2,438,365	5,438,365	5,438,365
Net result	23,541,058	27,514,365	29,722,389	31,985,984	29,774,884	16,333,597	12,261,678	14,758,899	1,843,984	2,357,529	1,747,685	4,855,887	8,841,051	6,411,198	6,688,920	8,525,726	6,857,102

*Change in Total Rates and Utility Charges Levied 1.92% 2.87%

BUNDABERG REGIONAL COUNCIL**Budgeted Statement of Financial Position**

For the period ending 30 June 2020

	Audited Actuals	Adopted Budget	Proposed Budget	Forecast	Forecast
	2018/19	2019/20	2019/20	2020/21	2021/22
	\$	\$	\$	\$	\$
Current Assets					
Cash and cash equivalents	147,278,309	103,967,899	111,433,878	83,676,379	76,315,805
Trade and other receivables	14,668,156	15,654,308	15,855,574	16,139,532	16,530,619
Inventories	6,173,928	4,097,762	6,173,928	6,173,928	6,173,928
Non-current assets held for sale	1,942,834	1,942,834	1,942,834	1,942,834	1,942,834
	<u>170,063,227</u>	<u>125,662,803</u>	<u>135,406,214</u>	<u>107,932,673</u>	<u>100,963,186</u>
Non-Current Assets					
Investment property	7,472,760	7,265,960	7,584,851	7,698,624	7,814,104
Property, plant and equipment	2,116,043,607	2,188,951,687	2,204,244,890	2,307,693,597	2,399,305,681
Intangible assets	6,045,555	6,921,109	6,352,660	6,064,749	5,783,786
	<u>2,129,561,922</u>	<u>2,203,138,756</u>	<u>2,218,182,401</u>	<u>2,321,456,970</u>	<u>2,412,903,571</u>
TOTAL ASSETS	<u>2,299,625,149</u>	<u>2,328,801,559</u>	<u>2,353,588,615</u>	<u>2,429,389,643</u>	<u>2,513,866,757</u>
Current Liabilities					
Trade and other payables	17,978,478	11,723,573	11,746,321	11,369,331	11,778,979
Borrowings	7,431,194	7,505,197	7,489,114	7,339,962	8,502,117
Provisions	12,471,247	12,389,143	12,389,143	12,389,143	12,389,143
Unearned revenue	3,805,876	596,382	3,805,876	3,805,876	3,805,876
	<u>41,686,795</u>	<u>32,214,295</u>	<u>35,430,454</u>	<u>34,904,312</u>	<u>36,476,115</u>
Non-Current Liabilities					
Borrowings	70,047,453	69,997,924	70,196,876	81,550,130	99,860,000
Provisions	20,216,815	17,325,945	19,397,216	18,578,024	17,464,147
	<u>90,264,268</u>	<u>87,323,869</u>	<u>89,594,092</u>	<u>100,128,154</u>	<u>117,324,147</u>
TOTAL LIABILITIES	<u>131,951,063</u>	<u>119,538,164</u>	<u>125,024,546</u>	<u>135,032,466</u>	<u>153,800,262</u>
NET COMMUNITY ASSETS	<u>2,167,674,086</u>	<u>2,209,263,395</u>	<u>2,228,564,069</u>	<u>2,294,357,177</u>	<u>2,360,066,495</u>
Community Equity					
Asset revaluation surplus	514,957,398	522,970,065	546,124,992	579,932,114	615,866,549
Retained surplus	1,652,716,688	1,686,293,330	1,682,439,077	1,714,425,063	1,744,199,946
TOTAL COMMUNITY EQUITY	<u>2,167,674,086</u>	<u>2,209,263,395</u>	<u>2,228,564,069</u>	<u>2,294,357,177</u>	<u>2,360,066,495</u>

BUNDABERG REGIONAL COUNCIL
Budgeted Statement of Cash Flow

For the period ending 30 June 2020

	Audited Actuals	Adopted Budget	Proposed Budget	Forecast	Forecast
	2018/19	2019/20	2019/20	2020/21	2021/22
	\$	\$	\$	\$	\$
Cash Flows from Operating Activities					
Receipts from customers	185,510,274	177,813,934	177,630,080	181,905,497	186,341,420
Payments to suppliers and employees	(138,948,705)	(148,953,284)	(150,963,982)	(140,044,047)	(144,536,140)
	<u>46,561,569</u>	<u>28,860,650</u>	<u>26,666,098</u>	<u>41,861,450</u>	<u>41,805,280</u>
Recurrent grants, subsidies, contributions and donations	12,575,271	12,870,934	14,515,505	14,044,635	14,258,463
Interest received	4,365,982	4,001,456	3,657,456	4,006,122	3,425,190
Proceeds from sale of developed land held for resale	(1,585,631)	-	-	-	-
Borrowing costs	(3,622,999)	(3,437,000)	(3,403,076)	(3,285,568)	(3,469,348)
Net Cash Inflow/(Outflow) from Operating Activities	<u>58,294,192</u>	<u>42,296,040</u>	<u>41,435,983</u>	<u>56,626,639</u>	<u>56,019,585</u>
Cash Flow from Investing Activities :					
Proceeds from sale of property, plant and equipment	794,656	900,000	900,000	900,000	900,000
Capital grants, subsidies, contributions and donations	24,910,873	23,971,361	25,921,603	22,894,822	23,367,954
Payments for property, plant and equipment	(60,419,274)	(110,196,139)	(103,713,915)	(119,383,063)	(107,120,137)
Payments for intangible assets	(27,268)	(185,000)	(595,444)	-	-
Net Cash Inflow/(Outflow) from Investing Activities	<u>(34,741,013)</u>	<u>(85,509,778)</u>	<u>(77,487,756)</u>	<u>(95,588,241)</u>	<u>(82,852,183)</u>
Cash Flow from Financing Activities :					
Proceeds from borrowings	5,900,000	7,500,000	7,500,000	18,650,000	26,750,000
Repayment of borrowings	(6,707,050)	(7,318,363)	(7,292,658)	(7,445,897)	(7,277,976)
Net Cash Inflow/(Outflow) from Financing Activities	<u>(807,050)</u>	<u>181,637</u>	<u>207,342</u>	<u>11,204,103</u>	<u>19,472,024</u>
Net Increase/(Decrease) in Cash Held	<u>22,814,085</u>	<u>(43,032,101)</u>	<u>(35,844,431)</u>	<u>(27,757,499)</u>	<u>(7,360,574)</u>
Cash at beginning of reporting period	124,464,224	147,000,000	147,278,309	111,433,878	83,676,379
Cash at end of Reporting Period	<u>147,278,309</u>	<u>103,967,899</u>	<u>111,433,878</u>	<u>83,676,379</u>	<u>76,315,805</u>

BUNDABERG REGIONAL COUNCIL**Budgeted Statement of Changes in Equity**

For the period ending 30 June 2020

	Audited Actuals	Adopted Budget	Proposed Budget	Forecast	Forecast
	2018/19	2019/20	2019/20	2020/21	2021/22
	\$	\$	\$	\$	\$
Opening Balance - Retained Surplus	1,622,200,231	1,658,778,966	1,652,716,688	1,682,439,077	1,714,425,061
Net result	30,516,457	27,514,365	29,722,389	31,985,984	29,774,884
Closing Balance - Retained Surplus	<u>1,652,716,688</u>	<u>1,686,293,331</u>	<u>1,682,439,077</u>	<u>1,714,425,061</u>	<u>1,744,199,945</u>
Opening Balance - Asset Revaluation Surplus	492,159,443	492,159,450	514,957,398	546,124,992	579,932,116
Increase in asset revaluation surplus	22,797,955	30,810,614	31,167,594	33,807,124	35,934,434
Closing Balance - Asset Revaluation Surplus	<u>514,957,398</u>	<u>522,970,064</u>	<u>546,124,992</u>	<u>579,932,116</u>	<u>615,866,550</u>
Total Community Equity	<u>2,167,674,086</u>	<u>2,209,263,395</u>	<u>2,228,564,069</u>	<u>2,294,357,177</u>	<u>2,360,066,495</u>

BUNDABERG REGIONAL COUNCIL**Long-Term Financial Forecast****Income and Expenditure**

For the period ending 30 June 2020

	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Income										
Rates and utility charges	160,684,987	162,880,719	166,890,649	171,017,190	175,566,155	180,247,841	185,066,143	190,025,075	195,128,765	200,381,466
Less: Discounts & pensioner remissions	(9,048,950)	(9,278,601)	(9,514,955)	(9,758,214)	(10,008,584)	(10,266,279)	(10,531,517)	(10,804,526)	(11,085,538)	(11,374,792)
Net rates and utility charges	151,636,037	153,602,118	157,375,694	161,258,976	165,557,571	169,981,562	174,534,626	179,220,549	184,043,227	189,006,674
Fees and charges	22,028,839	22,692,458	23,376,068	24,080,272	24,805,690	25,552,962	26,322,745	27,115,717	27,932,578	28,774,047
Interest	3,657,456	4,006,122	3,425,190	3,406,529	3,175,515	3,555,969	3,998,948	4,354,516	5,159,292	5,714,043
Sales, contract and recoverable works	5,916,152	6,004,894	6,094,968	6,186,392	6,279,188	6,373,376	6,468,977	6,566,011	6,664,501	6,764,469
Grants and subsidies	13,411,877	13,613,055	13,817,251	14,024,510	14,234,877	14,448,401	14,665,127	14,885,103	15,108,380	15,335,006
Donations and other contributions	445,099	451,775	458,552	465,430	472,412	479,498	486,691	493,991	501,401	508,922
TOTAL OPERATING REVENUE	197,095,460	200,370,422	204,547,723	209,422,109	214,525,253	220,391,768	226,477,114	232,635,887	239,409,379	246,103,161
Operating Expenditure										
Employee benefits, materials and services	(142,905,122)	(137,920,865)	(142,898,821)	(148,054,773)	(152,000,846)	(155,864,568)	(162,026,762)	(165,171,031)	(168,265,453)	(172,823,245)
Finance costs	(4,433,077)	(4,342,780)	(4,533,999)	(4,882,885)	(4,888,039)	(4,633,628)	(4,525,256)	(4,521,546)	(4,534,080)	(4,416,022)
Depreciation	(49,209,537)	(52,270,359)	(53,964,423)	(55,555,810)	(56,965,027)	(58,162,222)	(59,301,386)	(60,826,500)	(60,496,520)	(61,464,302)
TOTAL OPERATING EXPENDITURE	(196,547,736)	(194,534,004)	(201,397,243)	(208,493,468)	(213,853,912)	(218,660,418)	(225,853,404)	(230,519,077)	(233,296,053)	(238,703,569)
Operating surplus/(deficit)	547,724	5,836,418	3,150,480	928,641	671,341	1,731,350	623,710	2,116,810	6,113,326	7,399,592
Capital Activities										
Grants and subsidies	23,071,603	20,044,822	20,517,954	22,874,934	12,350,000	11,200,000	10,100,000	10,100,000	5,100,000	5,100,000
Contributions from developers	10,850,000	10,850,000	10,850,000	10,850,000	10,850,000	10,850,000	10,850,000	10,850,000	10,850,000	10,850,000
Other capital income	112,091	113,773	115,479	117,212	118,970	120,754	122,566	124,404	126,270	128,164
Capital expenses	(4,859,029)	(4,859,029)	(4,859,029)	(4,859,029)	(4,859,029)	(4,859,029)	(4,859,029)	(4,859,029)	(4,859,029)	(4,859,029)
TOTAL CAPITAL ACTIVITIES	29,174,665	26,149,566	26,624,404	28,983,117	18,459,941	17,311,725	16,213,537	16,215,375	11,217,241	11,219,135
Net result	29,722,389	31,985,984	29,774,884	29,911,758	19,131,282	19,043,075	16,837,247	18,332,185	17,330,567	18,618,727

BUNDABERG REGIONAL COUNCIL**Long-Term Financial Forecast**

Assets, Liabilities and Equity

For the period ending 30 June 2020

	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Current Assets										
Cash and cash equivalents	111,433,878	83,676,379	76,315,805	68,556,668	74,072,339	95,478,531	107,836,254	126,467,958	154,683,670	164,399,110
Trade and other receivables	15,855,574	16,139,532	16,530,619	16,932,787	17,323,749	17,822,120	18,285,877	18,762,852	19,200,827	19,758,010
Inventories	6,173,928	6,173,928	6,173,928	6,173,928	6,173,928	6,173,928	6,173,928	6,173,928	6,173,928	6,173,928
Non-current assets held for sale	1,942,834	1,942,834	1,942,834	1,942,834	1,942,834	1,942,834	1,942,834	1,942,834	1,942,834	1,942,834
	<u>135,406,214</u>	<u>107,932,673</u>	<u>100,963,186</u>	<u>93,606,217</u>	<u>99,512,850</u>	<u>121,417,413</u>	<u>134,238,893</u>	<u>153,347,572</u>	<u>182,001,259</u>	<u>192,273,882</u>
Non-Current Assets										
Investment property	7,584,851	7,698,624	7,814,104	7,931,315	8,050,285	8,171,039	8,293,605	8,418,009	8,544,279	8,672,443
Property, plant and equipment	2,204,244,890	2,307,693,597	2,399,305,681	2,481,556,488	2,530,504,948	2,567,820,791	2,610,940,435	2,652,124,509	2,683,824,598	2,733,422,117
Intangible assets	6,352,660	6,064,749	5,783,786	5,509,596	5,242,012	4,980,867	4,881,699	4,871,699	4,861,699	4,851,699
	<u>2,218,182,401</u>	<u>2,321,456,970</u>	<u>2,412,903,571</u>	<u>2,494,997,399</u>	<u>2,543,797,245</u>	<u>2,580,972,697</u>	<u>2,624,115,739</u>	<u>2,665,414,217</u>	<u>2,697,230,576</u>	<u>2,746,946,259</u>
TOTAL ASSETS	<u>2,353,588,615</u>	<u>2,429,389,643</u>	<u>2,513,866,757</u>	<u>2,588,603,616</u>	<u>2,643,310,095</u>	<u>2,702,390,110</u>	<u>2,758,354,632</u>	<u>2,818,761,789</u>	<u>2,879,231,835</u>	<u>2,939,220,141</u>
Current Liabilities										
Trade and other payables	11,746,321	11,369,331	11,778,979	12,203,264	12,493,885	12,846,204	13,353,217	13,612,189	13,829,184	14,242,241
Borrowings	7,489,114	7,339,962	8,502,117	9,039,787	7,930,864	7,445,913	7,555,902	7,685,959	8,143,771	8,492,410
Provisions	12,389,143	12,389,143	12,389,143	12,389,143	12,389,143	12,389,143	12,389,143	12,389,143	12,389,143	12,389,143
Unearned revenue	3,805,876	3,805,876	3,805,876	3,805,876	3,805,876	3,805,876	3,805,876	3,805,876	3,805,876	3,805,876
	<u>35,430,454</u>	<u>34,904,312</u>	<u>36,476,115</u>	<u>37,438,070</u>	<u>36,619,768</u>	<u>36,487,136</u>	<u>37,104,138</u>	<u>37,493,167</u>	<u>38,167,974</u>	<u>38,929,670</u>
Non-Current Liabilities										
Borrowings	70,196,876	81,550,130	99,860,000	105,604,393	102,685,115	101,754,264	103,219,217	105,055,272	102,424,246	96,437,629
Provisions	19,397,216	18,578,024	17,464,147	17,665,482	17,857,865	18,041,028	12,868,573	9,121,691	9,436,771	9,957,771
	<u>89,594,092</u>	<u>100,128,154</u>	<u>117,324,147</u>	<u>123,269,875</u>	<u>120,542,980</u>	<u>119,795,292</u>	<u>116,087,790</u>	<u>114,176,963</u>	<u>111,861,017</u>	<u>106,395,400</u>
TOTAL LIABILITIES	<u>125,024,546</u>	<u>135,032,466</u>	<u>153,800,262</u>	<u>160,707,945</u>	<u>157,162,748</u>	<u>156,282,428</u>	<u>153,191,928</u>	<u>151,670,130</u>	<u>150,028,991</u>	<u>145,325,070</u>
NET COMMUNITY ASSETS	<u>2,228,564,069</u>	<u>2,294,357,177</u>	<u>2,360,066,495</u>	<u>2,427,895,671</u>	<u>2,486,147,347</u>	<u>2,546,107,682</u>	<u>2,605,162,704</u>	<u>2,667,091,659</u>	<u>2,729,202,844</u>	<u>2,793,895,071</u>
Community Equity										
Asset revaluation surplus	546,124,992	579,932,114	615,866,549	653,783,967	692,904,360	733,821,622	776,039,399	819,636,168	864,416,785	910,490,286
Retained surplus	1,682,439,077	1,714,425,063	1,744,199,946	1,774,111,704	1,793,242,987	1,812,286,060	1,829,123,305	1,847,455,491	1,864,786,059	1,883,404,785
TOTAL COMMUNITY EQUITY	<u>2,228,564,069</u>	<u>2,294,357,177</u>	<u>2,360,066,495</u>	<u>2,427,895,671</u>	<u>2,486,147,347</u>	<u>2,546,107,682</u>	<u>2,605,162,704</u>	<u>2,667,091,659</u>	<u>2,729,202,844</u>	<u>2,793,895,071</u>

BUNDABERG REGIONAL COUNCIL**Financial Sustainability Ratios**

For the period ending 30 June 2020

Target

		2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Net Financial Liabilities Ratio	< 60%	-5.3%	13.5%	25.8%	32.0%	26.9%	15.8%	8.4%	-0.7%	-13.4%	-19.1%
Total liabilities less current assets divided by operating revenue											
Operating Surplus Ratio	0% -10%	0.3%	2.9%	1.5%	0.4%	0.3%	0.8%	0.3%	0.9%	2.6%	3.0%
Operating surplus divided by total operating revenue											
Asset Sustainability Ratio	> 90%	59.0%	53.1%	40.9%	56.0%	54.9%	42.1%	53.7%	49.1%	52.2%	49.7%
Capital expenditure on replacement assets divided by depreciation expense											

BUNDABERG REGIONAL COUNCIL**Estimated Activity Statement**

For the period ending 30 June 2020

	Water	Wastewater	Waste Management	Council's Holiday Parks	Bundaberg Airport
	2019/20	2019/20	2019/20	2019/20	2019/20
	\$	\$	\$	\$	\$
Estimated revenue payable to Council	1,684,293	464,347	256,909	-	-
Estimated revenue payable to external clients	27,270,317	30,018,113	22,074,396	2,815,015	5,419,638
Community service obligations	794,400	812,541	333,100	-	-
	<u>29,749,010</u>	<u>31,295,001</u>	<u>22,664,405</u>	<u>2,815,015</u>	<u>5,419,638</u>
Less: Estimated expenses	(19,517,369)	(18,592,681)	(20,466,421)	(2,336,182)	(3,495,184)
Estimated surplus/(deficit)	<u>10,231,641</u>	<u>12,702,320</u>	<u>2,197,984</u>	<u>478,833</u>	<u>1,924,454</u>

Description of estimated CSO's provided to business activities

Pension remissions	186,900				
Provision of water allocations to unlicensed sporting clubs free of charge	205,000				
Internal bulk water provisions	87,500				
Water leak relief	85,000				
Infrastructure charges incentives	230,000				
Pension remissions		254,600			
Providing pedestal discount for community and aged care facilities		324,111			
Providing pedestal discount for not-for-profit sporting clubs		48,830			
Infrastructure charges incentives		185,000			
Pension remissions			227,600		
Provision of bins and waste disposal for community events			20,000		
In-kind assistance for charities			85,500		

BUNDABERG REGIONAL COUNCIL**10 Year Capital Investment Summary**

For the period ending 30 June 2020

	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	Total
<i>Expenditure Type</i>											
New	35,988,181	34,267,013	42,818,763	34,077,189	22,609,620	18,932,982	12,413,906	8,475,681	2,493,436	19,418,431	231,495,202
Upgrade	39,416,932	59,639,048	34,157,000	39,582,774	14,661,604	8,348,158	15,978,804	17,157,692	14,146,100	13,017,827	256,105,939
Renewal	29,241,246	26,535,626	30,444,374	24,089,076	27,388,314	25,152,547	32,909,065	34,702,525	28,675,486	30,451,091	289,589,350
Loan Redemption	7,292,658	7,445,896	7,277,976	8,467,937	9,028,200	7,915,801	7,425,059	7,533,889	7,673,215	8,137,978	78,198,609
	111,939,017	127,887,583	114,698,113	106,216,976	73,687,738	60,349,488	68,726,834	67,869,787	52,988,237	71,025,327	855,389,100
<i>Asset Class</i>											
Land	4,725,664	-	-	-	-	-	-	-	-	-	4,725,664
Land Restoration	337,000	1,058,624	300,000	375,000	375,000	375,000	3,438,658	4,173,065	150,000	150,000	10,732,347
Investment Property	2,020,271	-	-	-	-	-	-	-	-	-	2,020,271
Buildings & Structures	20,107,398	30,396,371	40,273,940	21,896,755	23,675,556	18,371,296	21,134,514	28,285,443	15,489,178	8,737,470	228,367,921
Plant & Equipment	13,221,912	9,799,514	7,234,812	6,770,101	7,762,758	6,681,880	6,603,893	7,384,185	6,385,744	6,381,519	78,226,318
Transport Infrastructure	43,297,490	37,765,663	31,431,385	24,783,092	18,999,200	16,969,217	19,454,625	16,082,713	17,858,650	37,266,788	263,908,823
Stormwater Drainage	5,071,428	3,857,005	2,728,000	26,607,480	1,548,953	1,313,626	2,339,765	1,014,492	1,984,450	983,606	47,448,805
Sewerage Infrastructure	3,767,652	15,105,173	9,427,000	7,500,985	8,827,351	3,999,603	3,721,413	1,753,000	1,779,000	4,213,215	60,094,392
Water Infrastructure	11,502,100	22,459,337	16,025,000	9,815,626	3,470,721	4,723,065	4,608,906	1,643,000	1,668,000	5,154,751	81,070,506
Intangibles	595,444	-	-	-	-	-	-	-	-	-	595,444
Loan Redemption	7,292,658	7,445,896	7,277,976	8,467,937	9,028,200	7,915,801	7,425,059	7,533,889	7,673,215	8,137,978	78,198,609
	111,939,017	127,887,583	114,698,113	106,216,976	73,687,739	60,349,488	68,726,833	67,869,787	52,988,237	71,025,327	855,389,100
<i>Funding Sources</i>											
Grants & Subsidies	22,172,610	27,959,827	21,071,018	21,873,836	13,400,000	11,200,000	8,600,000	11,600,000	5,100,000	5,100,000	148,077,291
Loans	7,500,000	18,650,000	26,750,000	14,750,000	5,000,000	6,500,000	9,000,000	9,500,000	5,500,000	2,500,000	105,650,000
Infrastructure Charges	4,540,000	11,840,000	6,650,000	3,664,238	2,418,453	1,166,096	4,662,531	-	978,891	5,813,728	41,733,937
Asset Sales	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	900,000	9,000,000
Reserves	2,282,271	983,624	225,000	300,000	300,000	300,000	2,436,794	113,463	150,000	150,000	7,241,152
General Revenue	74,544,136	67,554,132	59,102,095	64,728,902	51,669,286	40,283,392	43,127,509	45,756,324	40,359,345	56,561,599	543,686,720
	111,939,017	127,887,583	114,698,113	106,216,976	73,687,739	60,349,488	68,726,834	67,869,787	52,988,236	71,025,327	855,389,100



HEAD OF POWER

- *Local Government Regulation 2012*, section 193; and
- Corporate Plan, Outcome 3.1 – A sustainable financial position.

INTENT

The purpose of this policy is to achieve compliance with section 193 of the *Local Government Regulation 2012* and to outline the principles applied by Council.

SCOPE

This policy applies to all staff and Councillors.

POLICY STATEMENT

1. Principles used of the making and levying of Rates and Charges

- Equity – ensuring the fair and consistent application of lawful rating and charging principles without bias, taking account of all relevant considerations;
- Transparency – openness in the processes involved in the making of rates and charges;
- Simplicity – a rating regime that is simple and cost effective to administer;
- Consistency – by scheduling the issue of rates notices on a regular basis;
- Fiscal responsibility – levying an amount sufficient to allow Council to meet its budgetary responsibilities;
- Clarity – by providing meaningful information on rate notices to enable ratepayers to clearly understand their responsibilities;
- Flexibility – responding where possible to unforeseen changes in the local economy and providing a wide range of payment options; and
- Sustainability – revenue decisions supporting the financial strategies for the delivery of infrastructure and services identified in Council's long term planning.

2. Principles used for granting Concessions for Rates and Charges

- Flexibility – by having regard to the different types of ratepayers/organisations within the local community;
- Equity – through consistent treatment for ratepayers/organisations with similar circumstances; and
- Transparency – by making the requirements necessary to receive concessions clear.

3. Principles used for the recovery of overdue Rates and Charges

- Transparency and clarity – making the obligations clear to ratepayers and the processes used by Council to assist ratepayers to meet these obligations;
- Simplicity – making the processes used to recover outstanding rates and charges clear and simple to administer and cost effective;

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Policy No. CP-3-001

Adopted/Effective Date: 21/01/20 Version: 2.1

Responsible Department: Organisational Services

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Revenue Policy

- c) Flexibility – by responding where necessary to changes in the local economy; and
- d) Equity – having regard to providing the same treatment for ratepayers with similar circumstances.

4. Principles used in Cost-recovery methods

- a) Fiscal responsibility – through full cost recovery, endeavouring to recover the full cost of the service for which the fee is remitted to minimise the effect on ratepayers;
- b) Simplicity – to make the levying of cost-recovery fees simple, efficient, and inexpensive to administer in order to minimise costs; and
- c) Clarity – in the method of calculating the amounts payable by the recipient of the service.

5. Purpose for Concessions for Rates and Charges

5.1 Council will apply concessions for the following groups, for the purposes outlined:

- a) Remission of rates and charges for pensioners – Council acknowledges that certain classes of pensioners have contributed rates over a period of time and/or are restricted by a fixed income.
- b) Concessions for community, sporting and welfare groups – Council recognises that there are organisations which operate for the general benefit of the community with limited financial resources.

5.2 Council also provides utility charges rebates on the basis set out in Council's Revenue Statement.

6. The extent to which physical and social infrastructure costs are funded by Development costs

By levying infrastructure charges for new development, Council intends to fund the physical and social costs of providing trunk infrastructure to service development within the Bundaberg Region.

Council's infrastructure charges aim to provide a reasonable and equitable distribution of costs between Council and developers of land, managing the impact of infrastructure costs of new development on existing ratepayers. Council may reduce the infrastructure charges payable for new development in accordance with Council's 'Bundaberg Open for Development' initiative.

Council's infrastructure charging framework has been established in accordance with the legislative requirements of the *Planning Act 2016*.

ASSOCIATED DOCUMENTS

- *Local Government Act 2009*
- Revenue Statement
- Debt Recovery Policy

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Policy No. CP-3-001

Adopted/Effective Date: 21/01/20 Version: 2.1

Responsible Department: Organisational Services

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Revenue Policy

DOCUMENTS CONTROLS

Council will review this policy annually or in response to changes to law or best practice.

POLICY OWNER

The Chief Financial Officer, Financial Services is the responsible person for this policy.

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Policy No. CP-3-001

Adopted/Effective Date: 21/01/20 Version: 2.1

Responsible Department: Organisational Services

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Revenue Statement

HEAD OF POWER

- *Local Government Regulation 2012*, sections 169(2)(b) and 172; and
- *Corporate Plan, Outcome 3.1 - A sustainable financial position*

INTENT

The purpose of the Revenue Statement is to achieve compliance with sections 169(b) and 172 of the *Local Government Regulation 2012* and to provide an explanation of the rates and charges, cost recovery fees, and concessions adopted by Council.

SCOPE

The Revenue Statement applies to all staff and Councillors.

POLICY STATEMENT

Pursuant to sections 169(2)(b) and 172 of the *Local Government Regulation 2012*, Council is required to incorporate a Revenue Statement within its budget for each financial year that outlines the rates and charges, cost recovery fees, and concessions that the Council intends to apply as detailed below.

1. The measures adopted for revenue raising:

Bundaberg Regional Council (Council) for any financial year will, as properly planned to meet requirements, make and levy:

- Differential General Rates;
- Minimum General Rates;
- Separate Rates and Charges (for a specific purpose benefitting the Region);
- Special Rates and Charges (generally across specific benefited or serviced areas of the Region);
- Utility Charges.

In respect of utility charges, Council will, as properly planned to meet requirements, make and levy such charges for supplying:

- Water services;
- Sewerage services;
- Waste and recycling collection services; and
- Trade waste processing services.

Council's rate-setting and charging structures will be based on the principles outlined in its Revenue Policy including equity, transparency, simplicity, consistency, fiscal responsibility, clarity, flexibility and sustainability.

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Policy No. CP-3-004

Adopted/Effective Date: 21/01/20 Version: 2

Responsible Department: Organisational Services

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Revenue Statement

2. Definitions

'**Rateable land**' is defined by Section 93(2) of the *Local Government Act 2009* as any land or building unit, in the local government area, that is not exempted from rates.

'**Primary Council land use code**' shall mean a code recorded in Council's rating files as a Council code which identifies the principal use of the land or the potential predominant use by virtue of its improvements or activities conducted upon the land.

'**Secondary Council land use code**' shall mean a code used in conjunction with the primary Council land use code to indicate a particular land use or the potential predominant use by virtue of its improvements or activities conducted upon the land.

'**Strata title residential and commercial property**' and 'Strata title residential and commercial use' shall mean – Lots, which have a primary Council land use code of 1008 or 1009, created under the provisions of the *Building Units and Group Titles Act 1980* or the *Body Corporate and Community Management Act 1997*.

'**Subdivided land**' is defined in Chapter 2, Part 2, Subdivision 3, Sections 49-51 of the *Land Valuation Act 2010* as follows:

Subdivision applies to a parcel (the relevant parcel) if:

- a) the relevant parcel is one of the parts into which land has been subdivided; and
- b) the person who subdivided the land (the "subdivider") is the owner of the parcel; and
- c) the relevant parcel is not developed land.

3. General Rates / Differential General Rates:

General rates are levied on all rateable properties in the regional area, and are calculated on the basis of the value of land. The value of land is determined by the Department of Natural Resources, Mines & Energy according to:

- in the case of rural land, its unimproved capital value; and
- in all other cases, its site value.

Council will make and levy differential general rates for the financial year ending 30 June 2020, on all rateable land in the Local Government area.

Where Council makes a determination that a parcel of land is intended to be used for a particular purpose, or has the potential to be used for such a purpose, it will have regard to, amongst other things, any improvements to, or activities being undertaken on, the land.

Further, Council delegates to the Chief Executive Officer the power (contained in Section 81(4) and (5) of the *Local Government Regulation 2012*) to identify the rating category to which each parcel of rateable land in Council's area belongs.

In accordance with Sections 88 and 90 of the *Local Government Regulation 2012*, owners of rateable land will be informed of the general rating category in which their land has been

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Revenue Statement

included and that they have the right of objection to the category to which their land is allocated. All objections shall be submitted to the Chief Executive Officer, Bundaberg Regional Council, and the only basis for objection shall be that at the date of issue of the rate notice, having regard to the descriptions adopted by Council, the land should be in another rating category.

4. Council will adopt a Minimum General Rate for each of the aforementioned rating categories. The purpose of adopting a Minimum General Rate is to:
 - set a minimum contribution to be made from all properties situated within the region; and
 - ensure that general rate revenue from lower valued properties within the region results in a more equitable contribution from such properties towards the cost of services funded from general rates.

In accordance with Section 77(3) of the *Local Government Regulation 2012*, Minimum General Rates do not apply to subdivided land with a land use code of 1072.

5. In accordance with Sections 92 and 94 of the *Local Government Act 2009* and Section 77 to 82 of the *Local Government Regulation 2012*, Council makes and levies differential general rates and corresponding Minimum General Rates for the year ending 30 June 2020, against rateable land categories as follows:

Category	Description	Identification (Land to which the Primary Land use Codes apply)	Rate in the Dollar of Property Value	Minimum General Rate
1	Urban Residential Land – Land that is used, or has the potential to be used, for urban residential purposes, other than land included in Category 5	1001 - Vacant Land 1002 - Single Use Dwelling 1003 - Multi Unit Dwellings – Flats/Dual Occupancy 1006 - Outbuilding 1009 - Strata Title Residential Use 1021 - Residential Institution Non-Medical 1072 - Section 49-51 Valuation	1.3167	\$1,127
2	Rural Residential Land – Land that is used, or has the potential to be used, for rural residential purposes	1003 - Multi Unit Dwellings – Flats/Dual Occupancy 1004 - Vacant Large Homesite 1005 - Dwelling Large Homesite 1006 - Outbuilding 1009 - Strata Title Residential Use 1021 - Residential Institution Non-Medical 1072 - Section 49-51 Valuation 1094 - Other Rural Land	1.1327	\$1,131
3		<i>Intentionally left blank</i>		
4		<i>Intentionally left blank</i>		

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Category	Description	Identification (Land to which the Primary Land use Codes apply)	Rate in the Dollar of Property Value	Minimum General Rate
5	<p>Coastal Towns - Land that is used, or has the potential to be used, for residential purposes and is located within the townships or areas of Bargara, Burnett Heads, Buxton, Coonarr, Coral Cove, Elliott Heads, Innes Park, Moore Park Beach, Walkers Point, Winfield and Woodgate Beach, and does not have frontage to the Pacific Ocean or frontage to a road which, in turn, has frontage to the Pacific Ocean.</p> <p>* Refer Differential Rating Maps 1-10</p>	1001 - Vacant Land 1002 - Single Unit Dwelling 1003 - Multi-Unit Dwelling, Flats, Dual Occupancy 1004 - Vacant Large Homesite 1005 - Dwelling Large Homesite 1006 - Outbuildings 1009 - Strata Title Residential Use 1021 - Residential Institution Non-Medical 1072 - Section 49-51 Valuation	1.0742	\$1,251
6	<i>Intentionally left blank</i>			
7	<p>Urban Oceanfront – Land that is used, for residential purposes and is located within the townships or areas of Bargara, Burnett Heads, Coonarr, Coral Cove, Elliott Heads, Innes Park, Moore Park Beach, Winfield and Woodgate Beach, and has frontage to the Pacific Ocean, or has frontage to a road which, in turn, has frontage to the Pacific Ocean</p> <p>* Refer Differential Rating Maps 1-10</p>	1001 - Vacant Land 1002 - Single Unit Dwelling 1003 - Multi Unit Dwelling, Flats, Dual Occupancy 1004 - Vacant Large Homesite 1005 - Dwelling Large Homesite 1006 - Outbuildings 1009 - Strata Title Residential Use 1021 - Residential Non-Medical 1072 - Section 49-51 Valuation	1.0121	\$1,418
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Category	Description	Identification (Land to which the Primary Land use Codes apply)	Rate in the Dollar of Property Value	Minimum General Rate
9	Agricultural Land - <i>Land that is used, or has the potential to be used, for agricultural purposes.</i>	1060 - Sheep Grazing 1061 - Sheep Breeding 1064 - Cattle Grazing & Breeding 1065 - Cattle Breeding & Fattening 1066 - Cattle Fattening 1067 - Goats 1068 - Milk Quota 1069 - Milk No Quota 1070 - Cream 1071 - Oil Seeds 1073 - Grains 1074 - Turf Farms 1075 - Sugar Cane 1076 - Tobacco 1077 - Cotton 1078 - Rice 1079 - Orchards 1080 - Tropical Fruits 1081 - Pineapple 1082 - Vineyards 1083 - Small Crops & Fodder Irrigation 1084 - Small Crops & Fodder Non Irrigation 1085 - Pigs 1086 - Horses 1087 - Poultry 1088 - Forestry & Logs 1089 - Animals – Special 1090 - Stratum	1.5492	\$1,251
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Category	Description	Identification (Land to which the Primary Land use Codes apply)	Rate in the Dollar of Property Value	Minimum General Rate
12	Bundaberg Commercial Land – Land located within the area of Bundaberg City that is used, or has the potential to be used, for commercial purposes, other than land included in Category 15.	1007 - Guest House/Private Hotel 1008 - Strata Title Non Residential Use 1010 - Combines Multi Dwelling & Shops 1011 - Shop Single 1012 - Shop Group (more than 6 shops) 1013 - Shopping Group (2 to 6 shops) 1014 - Shopping Main Retail (CBD) 1015 - Shopping Secondary (Fringe CBD) 1016 - Drive in Shopping Centre 1017 - Restaurant 1018 - Tourist Attraction 1020 - Marina 1022-1 - Car Park Commercial 1023 - Retail Warehouse 1024 - Sales Area (Outdoor) 1025 - Offices 1026 - Funeral Parlour 1027 - Private Hospital/Convalescent Home (Medical Private) 1028-1 - Warehouse & Bulk Stores 1030 - Service Station 1038 - Advertising Hoarding 1041 - Child Care excluding Kindergarten 1042 - Tavern/Hotel 1043 - Motel 1044 - Nursery (Plants) 1045 - Theatres and Cinemas 1046 - Drive-In Theatre 1047 - Club – Sport (run as a business) 1049 - Caravan Park 1053 - Employment Agency/Training 1054 - Marketplace	2.4655	\$1,488
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Category	Description	Identification (Land to which the Primary Land use Codes apply)	Rate in the Dollar of Property Value	Minimum General Rate
14	Other Commercial Land – Land located outside the area of Bundaberg City that is used, or has the potential to be used, for commercial purposes.	1007 - Guest House/Private Hotel 1008 - Strata Title Non Residential Use 1010 - Combines Multi Dwelling & Shops 1011 - Shop Single 1012 - Shop Group (more than 6 shops) 1013 - Shopping Group (2 to 6 shops) 1014 - Shopping Main Retail (CBD) 1015 - Shopping Secondary (Fringe CBD) 1016 - Drive in Shopping Centre 1017 - Restaurant 1018 - Tourist Attraction 1020 - Marina 1022-1 - Car Park Commercial 1023 - Retail Warehouse 1024 - Sales Area (Outdoor) 1025 - Offices 1026 - Funeral Parlour 1027 - Private Hospital/Convalescent Home (Medical Private) 1028-1 - Warehouse & Bulk Stores 1030 - Service Station 1038 - Advertising Hoarding 1041 - Child Care excluding Kindergarten 1042 - Tavern/Hotel 1043 - Motel 1044 - Nursery (Plants) 1045 - Theatres and Cinemas 1046 - Drive-In Theatre 1047 - Club – Sport (run as a business) 1049 - Caravan Park 1053 - Employment Agency/Training 1054 - Marketplace	1.5963	\$1,488
15	Major Shopping Centre – Land that is used, or has the potential to be used for the purposes of a shopping centre with a gross floor area of more than 20,000m ²	1016-16 - Drive In Shopping Centre with more than 20,000 m ² gross floor area.	4.2217	\$604,574

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Category	Description	Identification (Land to which the Primary Land use Codes apply)	Rate in the Dollar of Property Value	Minimum General Rate
16	Industrial Land – Land that is used, or has the potential to be used for industrial purposes and which is not included in Category 18 or 19.	1028-2 - Warehouse & Bulk Stores 1029 - Transport Terminal 1031 - Oil/Fuel Depot and Refinery 1032 - Wharves, Jetties, Barge Landing 1033 - Outdoor Service Area 1034 - Cold Stores – Iceworks 1035 - General Industry 1036 - Light Industry 1037 - Noxious/Offence Industry 1039 - Harbour Industry 1091 - Transformers and Substations 1200 - Solar Farm	1.8845	\$1,807
17	<i>Intentionally left blank</i>			
18	Extractive Industry - Land that is used, or has the potential to be used, for extractive industry	1040 - Extractive Industry	2.5258	\$2,833
19	Heavy Industry – Land that is used, or has the potential to be used, for a sugar mill, co-generation plant or any heavy industrial purpose.	1251 - Co-generation plant 1252 - Sugar Cane/Sugar Mill 1253 - Heavy Industry Purpose	2.1762	\$121,035
20	Other Land – Land that is not included in any other rating category	1019 - Walkway 1022-2 - Car Parks – Ancillary Use 1050 - Other Clubs (NonBusiness) 1051 - Religious 1052 - Cemetery 1055 - Library 1056 - Showgrounds, Racecourse, Airfield 1057 - Parks, Gardens 1058 - Educational – including Kindergarten 1059 - Local Authority (secondary use only) 1092 - Defence Force Establishments 1095 - Reservoirs, Dams, Bores, Channels 1097 - Welfare Homes/ Institutions 1099 - Community Purposes 1100 - Driver Education Centre	1.2160	\$1,131

Where the rateability of any land alters during the year, adjustment to the differential general rate shall be made from the date such changes become effective.

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Subdivisions have a primary land use code of 1072 and will be placed into the general rating category in which they would normally be situated. The value of subdivisions will be discounted by 40% for rating purposes in accordance with Section 50(2) of the *Land Valuation Act 2010*.

6. Separate Rates and Charges:

6.1 Community & Environment Charge

Pursuant to Section 103 of the *Local Government Regulation 2012*, Council will make and levy a separate charge in the sum of \$50 per rateable assessment for the purposes of assisting with the maintenance and improvements of community facilities, upgrades and enhancements of parks, reserves and natural areas within the Region.

Council discount is not applicable to Separate Rates and Charges.

7. Special Rates and Charges:

7.1 Rural Fire Levy

For the 2019/2020 financial year, Council shall levy a special charge for Rural Fire Services.

Council thereby resolves that:

- (1) Pursuant to Section 94 of the *Local Government Regulation 2012* and Section 128A of the *Fire and Emergency Services Act 1990* it shall make and levy a special charge to be known as the "Special (Rural Fire Services) Charge" of \$30 on each rateable assessment in the local government area which is situated within a Class E Levy Area under the *Fire and Emergency Services Regulation 2011*. Multiple charges will apply on one (1) rateable assessment if it comprises multiple rural fire brigade areas, with one (1) charge of \$30 per rural fire brigade area.
- (2) The special charge shall fund the ongoing provision and maintenance of rural firefighting equipment for the rural fire brigades that operate throughout Class E Levy areas under the *Fire and Emergency Services Regulation 2011*.
- (3) Land within the local government area which is situated within a Class E Levy area under the *Fire and Emergency Services Regulation 2011* is not serviced by urban firefighting services and, as such, specially benefits from the fire emergency response capability that is provided by the rural fire brigades.
- (4) The overall plan for the special charge will be as follows:
 - a) The rateable land to which the plan applies is each rateable assessment in the local government area which is situated within a Class E Levy area under the *Fire and Emergency Services Regulation 2011*.
 - b) The service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural firefighting equipment for the rural fire brigades that

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operate throughout Class E Levy areas under the *Fire and Emergency Services Regulation 2011*.

- c) The time for implementing the overall plan is one (1) year.
- d) The estimated cost of implementing the overall plan is \$391,500.

Council discount is not applicable to Special Rates and Charges.

8. State Emergency Management Levy

In accordance with the *Fire and Emergency Services Act 1990*, Council is required to collect a State Emergency Management Levy on all rateable properties on behalf of the Queensland Fire and Emergency Services. The Levy is not a Council charge and the funds collected are remitted to the Queensland Fire and Emergency Services. However, Council is entitled to an administration fee for collecting this Levy, as prescribed by the *Fire and Emergency Services Regulation 2011*. Rate assessments with multiple properties are levied per parcel, in accordance with the State's legislation, excluding contiguous agricultural parcels in the same ownership.

Council discount is not applicable to the State Emergency Management Levy.

9. Utility Charges:

In setting Utility Charges, Council will take into consideration factors such as:

- Legislative requirements including National Competition Policy.
- Council policy objectives.
- Recovery of sufficient revenue to cover costs and a return on assets.
- Other sources of revenue where appropriate.
- Future capital investment planning.

Council discount is not applicable to Utility Charges.

9.1 Water:

9.1.1 Declared service area – water

For the financial year 1 July 2019 to 30 June 2020, the declared service areas (water) to which water charges apply, shall be as per the declared service area (water) maps which, in accordance with Section 163 of the *Water Supply (Safety & Reliability) Act 2008*, are available for inspection at Council offices or on Council's website at www.bundaberg.qld.gov.au.

9.1.2 Service provider (water)

The service provider within the declared service area/s (water) shall be Bundaberg Regional Council.

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9.1.3 Water charges

Council levies water rates on properties in the defined water supply areas to recover the full costs of the water supply operation including a return to the community on the assets employed.

Pursuant to Sections 92(4) and 94 of the *Local Government Act 2009* and Sections 99 to 102 the *Local Government Regulation 2012*, the following water charges shall be made and levied for the financial year 1 July 2019 to 30 June 2020:

- a) Water access charge: A common access charge, for same sized meters, applies in all areas receiving a potable and non-potable water supply.

Vacant lands situated in the water area and not serviced with a water connection are charged 100% of the 20mm charge. The reason for this is that the major portion of Council's costs associated with providing a water service is in the provision and maintenance of capital infrastructure (pipes, treatment plant etc.) and these costs must be financed whether or not a property is actually connected to the water system.

Single residential properties are levied a 100% charge based on the size of the water meter serving the property, since the meter size determines the potential volume of water used.

Where multiple lots are included on one (1) assessment, Council does not levy a water access charge for each allotment, e.g.:

- house and vacant lot together – only one (1) water access charge equal to 100% based on the size of the water meter servicing the property is levied; or
- multiple vacant lots on the one (1) assessment – only one (1) water access charge equal to 100% is levied.

Non Strata Flats/Separate Dwellings/Dual Occupancy

Where water consumption is not separately metered for each unit, will be levied with a single water access charge based on the size of the meter/s servicing the property.

Where water consumption is separately metered for each unit, will be levied with a water access charge for each of the sub metered units, based on the size of each meter.

Properties with multiple connections

Properties with multiple connections are levied a water access charge for each connection.

Community Title Schemes with a shared water meter(s)

Land in a community titles scheme, where water consumption is not separately metered for each lot, will be levied a percentage of a 20mm service charge as per the following table:

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<i>Number of Units not separately metered</i>	<i>Percentage of 20mm Charge (\$416)</i>	<i>Annual Charges</i>
1 to 5	95%	\$395
6 to 10	90%	\$374
11 to 20	85%	\$354
21 to 30	80%	\$333
31 to 40	75%	\$312
41 to 50	70%	\$291
51 to 60	65%	\$270
Above 60	60%	\$250

Land in a community titles scheme, where water consumption is separately metered for each lot, will be levied a single water access charge based on the size of the meter connected to that lot.

Concessional situations

A concessional water access charge equal to a 20mm service is levied for each registered dedicated fire service connection even though the actual size of the connection is usually larger.

Council will charge unlicensed/restricted licensed sporting clubs a water access charge for their largest connection on each assessment and no access charge will be levied for additional meters.

Section 95 of the *Housing Act 2003* provides that all government portfolio properties are deemed to be non-rateable in accordance with Section 93 of the *Local Government Act 2009*. Services to State land that are capped are deemed to be disconnected and will not attract the relevant vacant service charges.

For the reduced water service areas of Burnett Downs and Sylvan Woods the following special arrangements will apply:

- Burnett Downs – Council identifies Burnett Downs Yard water supply properties as a separate class of consumers, where consumers are provided with water and services at an amount below full cost as per the declared service area (water) map which, in accordance with Section 163 of the *Water Supply (Safety and Reliability) Act 2008*, is available for inspection at Council offices or on Council's website.
- Sylvan Woods – Council identifies Sylvan Woods non-potable constant flow water supply properties as a separate class of consumers, where consumers are provided with water and services which are restricted in volume and pressure of supply as per the declared service area (water) map which, in accordance with Section 163 of the *Water Supply (Safety and Reliability) Act 2008*, is available for inspection at Council offices or on Council's website.

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An Access Charge shall apply to all premises or metered connection for the period 1 July 2019 to 30 June 2020, according to the water meter size/s serving the premises in accordance with the following, unless otherwise specified:

<i>Water Access Charge Description</i>	<i>Potable Water Unrestricted flow</i>	<i>Non-potable Water / Restricted Flow</i>
Vacant and non-metered	\$416	\$333
20mm meter connection	\$416	\$333
25mm meter connection	\$650	\$520
32mm meter connection	\$1,065	\$852
40mm meter connection	\$1,664	\$1,331
50mm meter connection	\$2,600	\$2,080
80mm meter connection	\$6,656	\$5,325
100mm meter connection	\$10,400	\$8,320
150mm meter connection	\$23,400	\$18,720

- b) Water consumption charge: Water consumption is levied half-yearly for the readings undertaken prior to the 31 December 2019, and prior to the 30 June 2020. Generally, the consumption within each six (6) month reading period will be levied on a two (2) tiered charging system (Steps 1 and 2) as set out hereunder:
- (i) Charge per Kilolitre
 - Step 1: \$1.16 per kilolitre – for the first 150 kilolitres of consumption per half year;
 - Step 2: \$1.90 per kilolitre – for each kilolitre of consumption thereafter per half year.
 - (ii) Charge per kilolitre for the Burnett Downs Yard water supply reticulation group or service area, Sylvan Woods non-potable supply:
 - Step 1: \$0.93 per kilolitre – for the first 150 kilolitres of consumption per half year;
 - Step 2: \$1.52 per kilolitre – for each kilolitre of consumption thereafter per half year.

For land, other than land in a community titles scheme, which has multiple water meters, the consumption charge shall be determined as follows:

- where the land is being used for a single use, the consumption recorded by each of the meters shall be totalised and the applicable tariff for that use shall be applied;
- where the land is being used for two (2) or more discrete uses, and the water is separately metered for each use, the applicable tariff for each use shall be applied.

For land in a community titles scheme, Council will charge for water consumption as per the provisions of the *Body Corporate and Community Management Act 1997*.

For measurement of water use for charging purposes for the period 1 July 2019 to 30 June 2020, Section 102 of the *Local Government Regulation 2012* shall apply to the reading of meters based on the nominal initial meter reading date of 30 June 2019 and nominal final reading date of 30 June 2020.

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Council reserves the right to read and levy water consumption at intervals other than six-monthly for specific connections as required.

9.1.4 Dedicated fire services

Water from registered dedicated fire services is for fire emergencies and testing purposes only and no charge will be levied for the first 10 kilolitres in each six (6) month reading period.

However to prevent misuse of these services, Council will impose a penalty charge per kilolitre for consumption greater than 10 kilolitres in each six (6) month reading period of ten (10) times the step 2 charge per kilolitre applicable to its area, unless evidence is provided proving that the water was used in a fire emergency, in which case charges will be at the normal level.

9.1.5 Community service obligations

Pursuant to Sections 120 to 122 of the *Local Government Regulation 2012*, Council will grant concessions for water charges in the circumstances set out below.

a) Restricted sporting clubs

Pursuant to Section 120(1)(b)(i) of the *Local Government Regulation 2012*, Council grants the following rating concessions to not-for-profit sporting clubs, which either have no liquor license or a restricted Community Other Liquor License in terms of Section 80 of the Liquor Act 1992:

- (i) A water access charge for its largest connection on each assessment and no access charge will be levied for additional meters. For water meters above 20mm, or restricted license sporting clubs reduce their current largest water meter size to a smaller size, their Water Access Charge will be reduced accordingly to the Water Access Charge applicable to the revised water meter size. Where it is impractical to do so, Council will charge the equivalent of 40% of the 40mm Water Access Charge.
- (ii) 4,000 kilolitres of water per annum per hectare of playing surface, free of consumption charges. The Water Consumption concession is over the playing area, therefore if a club only used the playing area for seasonal sport they will receive a concession equal to 75% of the calculation per hectare. However if there is more than one club sharing the playing area they will receive no more than the 100% combined concession based on the playing area.
- (iii) Those restricted Sporting clubs that do not have playing fields (e.g. indoor facility, tracks) shall receive a concession for water consumption charges of up to the equivalent of the cost of 350 Kilolitres per annum.
- (iv) Council may require eligible organisations to develop and implement a Water Efficiency Management Plan to ensure the efficient and safe use of water.
- (v) Where an eligible organisation is requested to implement a Water Efficiency Management Plan and fails to do so to Council's satisfaction, the Council may resolve to reduce or remove the water charge concessions granted to that organisation.

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- (vi) Water consumption per assessment in excess of these entitlements be levied for the first 300 kilolitres at the 1st tier rate, and any consumption in excess of 300 kilolitres will be levied at the 2nd tier rate.
- (vii) Unused entitlements are not carried forward into the following financial year.

b) *The Gin Gin Agricultural, Pastoral and Industrial Society*

The Gin Gin Agricultural, Pastoral and Industrial Society will be entitled to 4,800 kilolitres of water per annum, free of consumption charges, with the expectation that the allowance be used only on the main arena.

Water consumption per assessment in excess of these entitlements be levied for the first 300 kilolitres at the 1st tier rate, and any consumption in excess of 300 kilolitres will be levied at the 2nd tier rate. Unused entitlements are not carried forward into the following financial year.

c) *Moore Park Rural Fire Brigade*

Council recognises the Moore Park Rural Fire Brigade as providing a community service in protecting the community against fire and related hazards. As such, Council will charge the Moore Park Rural Fire Brigade the equivalent of a 20mm Water Access Charge for its largest meter connection regardless of the size of the Brigade's water meter connection.

9.1.6 *Water meters registering inaccurately*

If Council is satisfied that a water meter ceases to register, or is reported to be out of order or registering inaccurately (through no fault of the ratepayer), or Council is unable to read the meter, Council will apply a water consumption charge equal to the quantity of water used during the immediately prior corresponding accurate period of water use measurement and, if applicable, remit the difference between the actual charge and the charge based on the prior water consumption.

Council grants this concession on the basis that, to require the ratepayer to pay full charges for consumption in circumstances where a water meter ceases to register or registers inaccurately (through no fault of the ratepayer), would result in hardship.

9.1.7 *Extended area of application of charges*

These charges apply to the declared service areas (water) maps and also to:

- All new lots created under a development approval for which all approval conditions have been completed, and which as part of their conditions of approval included a requirement for connection to a reticulated water supply;
- Any other lot which is connected to a reticulated water supply; and
- Any other lot, where Council resolves that the lot becomes capable, by reason of extension of the water supply system, of being connected to a reticulated water supply; i.e. to all lots within any extension of any of the areas serviced by reticulated water supply where such areas are approved by Council. The charges apply in every case where service is provided or available, regardless of whether or not, or the time at which, formal amendment is made to the declared service area.

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9.1.8 Service connections outside declared service areas (water)

Any approved water service connections, which are located outside the declared service area (water), will have access and use charges applied in the same manner and at equivalent charges to the use as would apply were they to be situated within the declared service area to which they are connected.

Council discount is not applicable to water charges.

9.2 Sewerage:

9.2.1 Declared service area – sewerage

For the financial year 1 July 2019 to 30 June 2020, the declared service areas (sewerage) to which sewerage charges apply, shall be as per declared service area (sewerage) maps which, in accordance with Section 163 of the Water Supply (Safety and Reliability) Act 2008, are available for inspection at Council offices or on Council's website at www.bundaberg.qld.gov.au.

9.2.2 Service Provider (Sewerage)

The service provider within the declared service area/s (sewerage) shall be Bundaberg Regional Council.

9.2.3 Sewerage Charges

Sewerage charges are levied on all properties within the defined sewerage area to cover the cost of:

- Sewage collection and treatment; and
- The disposal of effluent and bio-solids.

The same sewerage charge is levied to connected properties and non-connected properties within the defined sewerage area. The reason for this is that the major portion of Council's costs associated with providing a sewerage service is in the provision and maintenance of capital infrastructure (pipes, processing plant etc.) and these costs must be financed whether or not a property is actually connected to the sewerage system.

Where there is more than one (1) structure on land capable of separate occupation, a charge will be made for each structure.

Pursuant to Sections 99 and 100 of the *Local Government Regulation 2012*, the following sewerage charges shall be made and levied for the financial year 1 July 2019 to 30 June 2020:

- Single residential properties are levied \$763 for the first pedestal only. No additional charges apply for extra pedestals.
- Residential flats, units, granny flats, dual occupancy, separate dwellings and residential strata title properties are levied \$763 per flat, unit, granny flat or dual occupancy, separate dwelling or strata title unit, for the first pedestal only. No additional charges apply for extra residential pedestals.

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- Where multiple lots are included on the one (1) rate assessment, Council does not levy a sewerage charge for each allotment, e.g.:
 - house and vacant lot together – only one (1) sewerage charge of \$763 is levied; or
 - multiple vacant lots on the one (1) rate assessment – only one (1) sewerage charge of \$763 is levied.
- Non-residential properties that are not body corporate/strata title entities will be charged \$763 per pedestal.
- Non-residential body corporate/strata title properties are levied a minimum of one (1) sewerage charge of \$763 to each strata unit, regardless of whether or not they have an individual sewer connection. Where units have more than one (1) pedestal, a sewerage charge will be levied for each pedestal serving the unit. Each unit owner is levied separately for sewerage charges.
- Where a non-residential property incorporates a residential dwelling used to manage a business run from that property, the residential dwelling will be levied \$763 for the first pedestal only and no additional charges will apply for extra pedestals within the residence.
- Waste dump points at caravan parks are charged \$763 per dump point.

9.2.4 Multi accommodation self-contained residential units for the aged under the control of charitable/church organisations:

Pursuant to Sections 120 to 122 of the *Local Government Regulation 2012*, multi accommodation self-contained residential units for the aged under the control of charitable/church organisations (excluding care centres); and pedestals installed in Department of Housing & Public Works units for the aged, including those identified in the table below, be granted a remission of 60% of the sewerage rates.

<i>Property Owner and Location</i>
The State Of Queensland (Represented by Department of Housing & Public Works), 11 Mulgrave Street, Bundaberg West
The State Of Queensland (Represented by Department of Housing & Public Works), 30 Sugden Street, Bundaberg South
East Haven, 1 Ann Street, Bundaberg East
East Haven, 47-49 Victoria Street, Bundaberg East
East Haven, 51 Victoria Street, Bundaberg East
The Corporation of The Synod of The Diocese of Brisbane, 4 Mezger Street, Kalkie
The Baptist Union of Queensland, 9 Kepnock Road, Kepnock
Churches of Christ Care, 71 & 83 Dr Mays Road, Svensson Heights
The State of Queensland (Represented by the Department of Housing & Public Works), 9 Griffith Street, Bundaberg South
The Uniting Church in Australia Property Trust (Q), (balance) 341 Bourbong Street, Millbank
The Uniting Church in Australia Property Trust (Q), (part) 1 River Terrace, Millbank

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<i>Property Owner and Location</i>
The State of Queensland (Represented by Department of Housing & Public Works), 181 Barolin Street, Avenell Heights
The State Of Queensland (Represented by Department of Housing & Public Works), 147 Barolin Street, Avenell Heights
Forest View Childers Inc., 3 Morgan Street, Childers
Forest View Childers Inc., 4 Morgan Street, Childers
Kolan Centenary Seniors Village, 3 Tirroan Road, Gin Gin

Council grants this remission on the basis that multi accommodation self-contained residential units for the aged, under the control of charitable/church organisations, are entities whose objects do not include the making of a profit.

Council delegates to the Chief Executive Officer the power, pursuant to Part 5, Chapter 7 of the *Local Government Act 2009*, to determine applications made for this remission.

9.2.5 Restricted sporting clubs and Gin Gin Agricultural Pastoral and Industrial Society

Pursuant to Section 120(1)(b)(i) of the *Local Government Regulation 2012*, Council grants a 50% concession on sewerage pedestal charges to not-for-profit sporting clubs and to the Gin Gin Agricultural Pastoral and Industrial Society, which either have no liquor license or hold a restricted Community Other Liquor License in terms of Section 80 of the *Liquor Act 1992*.

9.2.6 Extended area of application of charges

These charges apply to the declared service areas (sewerage) maps and also to:

- All new lots created under a development approval for which all approval conditions have been completed and which, as part of their conditions of approval, included a requirement for connection to the reticulated sewerage system;
- Any other lot which is connected to the reticulated sewerage system;
- Any other lot, where Council resolves that the lot becomes able, by reason of extension of the sewerage system, to be connected to the reticulated sewerage system.

That is, to all lots within any extension of any of the areas serviced by reticulated sewerage system where such areas are approved by Council. The charges apply in every case where service is provided or available, regardless of whether or not, or the time at which, formal amendment is made to the declared service area.

Council discount is not applicable to sewerage charges.

9.3 Trade Waste Charge

Pursuant to Section 99 of the *Local Government Regulation 2012*, trade waste charge/s be

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made and levied by the Council upon all non-residential ratepayers discharging trade waste to Council's sewer.

The following be adopted as the basis for making and levying the trade waste charge:

- (i) The volume of trade waste effluent discharged into Council's sewerage system;
- (ii) The content/strength of the trade waste; and
- (iii) The type or capacity of the pre-treatment device required by the ratepayer to treat trade waste before it is discharged into Council's sewerage system.

The content/strength level of the trade waste will be based on the level of Biochemical Oxygen Demand (BOD₅), Chemical Oxygen Demand (COD), Fats Oils and Grease (FOG) and Suspended Solids which are defined in Appendix 2 – sewer admission limits - of Council's Trade Waste Management Plan. The level of BOD₅, COD, FOG and Suspended Solids determines, in accordance with Section 5.3 of Council's Trade Waste Management Plan, if the trade waste discharge is a Category 1, 2, 3, 4 or 5 in terms of concentration and volume.

Discharge category criteria is determined by level and strength of content of trade waste, as shown below along with the associated charge for 2019/2020:

Category	Description	Base Charge	Tier Charge (in addition to the Base Charge)*
Category 1	Minor discharge with no pre-treatment or monitoring required.	\$243	N/A
Category 2	Compliant pre-treatment, or pre-treatment not required. Low risk with annual discharge generally less than 100kL.	\$414	N/A
Category 3	Low Strength/Risk discharge with pre-treatment, or pre-treatment not required. Annual discharge generally less than 500kL.	\$693	N/A
Category 4	Medium Strength/Risk discharge with pre-treatment required. Annual discharge generally less than 500kL.	\$1,205	Tier A \$513 Tier B \$1,025 Tier C \$1,538
Category 5	High Strength/Risk discharge with pre-treatment required, and/or annual discharge generally greater than 500kL.	\$3,097	Tier A \$1,025 Tier B \$2,050 Tier C \$3,075

* At the Chief Executive Officer's discretion for Categories 4 and 5, a Tier Charge loading may be applied in addition to the base charge to reflect the actual or perceived load on the sewerage network, based on volume, risk, or strength.

Trade Waste Equivalent Arrestor Charges 2019/20* # are shown below:

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Category	Description	Annual Charge
EAC 1	500 - 999L	\$1,128
EAC 2	1000 - 1999L	\$1,845
EAC 3	2000 - 3999L	\$3,075

* Where Council require that a pre-treatment device be installed, but cannot be installed due to site specific or other constraints, charges will apply to cover additional treatment costs.

Equivalent Arrestor Charges are applied in addition to other applicable trade waste charges.

Council discount is not applicable to trade waste charges.

9.4 Waste:

9.4.1 Declared service area – waste

The declared service areas (waste) to which Waste Collection Charges apply, shall be as per the declared service area (waste) maps which are available for inspection at Council offices or on Council's website at www.bundaberg.qld.gov.au.

9.4.2 Service provider (waste)

The service provider within the declared service area/s (waste) shall be Bundaberg Regional Council.

Council makes and levies utility charges for the provision of waste management services, which are calculated to recover the full cost of providing the service. Waste management utility charges incorporate the cost of providing and maintaining refuse tips and transfer stations and the cost of implementing waste management and environment protection strategies. The type or level of service to be supplied to each property in the waste area will be determined by Council as is appropriate to the premises, and in accordance, where relevant, with the *Environmental Protection Act 1994*, *Environmental Protection Regulation 2008*, *Waste Reduction & Recycling Regulation 2011*, *Waste Reduction & Recycling (Waste Levy) Amendment Regulation 2019*, Bundaberg Regional Council's Planning Scheme and Planning Scheme Policies and Bundaberg Regional Council *Local Law No 8 (Waste Management) 2017*.

Council will levy a waste and recycling collection charge of \$349 per annum to the owner of residential property and/or structure within the waste collection areas, regardless of whether ratepayers choose to use the domestic general waste collection and/or recycling services provided by Council. Council will refer to the Building Classification Code for determination, if required. The service is available to non-residential properties on application. Requests for services to a body corporate common area will need to comprise a written agreement

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between the service provider (Council) and the body corporate as per the *Body Corporate & Community Management Act 1997*.

Where there is more than one (1) structure on land capable of separate occupation a charge of \$349 will be made for each structure. A waste collection charge of \$349 will apply to each house, strata titled unit, granny flat, flat, secondary dwelling, dual occupancy or other dwelling designed for separate residential occupation, whether it is occupied or not.

Waste collections for Non-Residential Properties attract the State Government Waste Levy applicable under the *Waste Reduction and Recycling (Waste Levy) Amendment Act 2009*. Council will recover this levy on behalf of the State through its waste charges for Non-Residential Properties.

Retirement Villages may be residential or non-residential enterprises and as such waste services requirements will be reviewed on an individual basis by Council's Waste & Recycling Section.

A summary of the waste and recycling services/levies is as follows:

Service level – Removal, transport and disposal of waste	2019/2020 Levy
Residential Properties	
240 litre refuse weekly/240 litre recycling fortnightly (minimum service)	\$349
Additional Services	
240 litre refuse weekly/240 litre recycling fortnightly	\$349
240 litre refuse weekly – only available if in receipt of a minimum service	\$252
240 litre recycling fortnightly – only available if in receipt of a minimum service	\$51
Non-Residential Properties	
240 litre refuse/240 litre recycling (minimum service)	\$409
240 litre refuse weekly service	\$312
240 litre recycling fortnightly service	\$97

Note: The bin sizes mentioned above may be substituted by Council however the service and levy will remain the same as a 240 litre refuse/240 litre recycling bin service.

Where insufficient space is available for the storage of multiple bins at strata titled properties, these properties may apply to Council for approval to make private arrangements to receive an alternative service, in which case a Council waste collection charge will not apply.

The charges for the service are annual charges and credits cannot be allowed for periods of time when the premises are unoccupied. These charges apply if Council approves an

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extension to the Waste Declared Area regardless of if, or the time at which, formal amendment is made to the declared service area.

Council discount is not applicable to waste charges.

10. Concessions and Rebates

Part 10 of the *Local Government Regulation 2012* empowers Council to grant a concession in certain circumstances.

10.1 Pensioners

Council's Pensioner Rate Remission Policy provides an annual rate rebate to approved pensioners. A copy of this policy, together with the necessary application forms, are available from Council offices or www.bundaberg.qld.gov.au. The definition of pensioner is an 'approved pensioner' as provided under the State Government Pensioner Rebate Subsidy Scheme, that is a pensioner who is either a registered owner or life tenant of their principal place of residence and who holds a Queensland Pensioner Concession Card or a DVA Health Card (All Conditions within Australia) or a DVA Health Card (Totally & Permanently Incapacitated) issued by either Centrelink or the Department of Veteran Affairs.

For the 2019/2020 financial year, Council grants a total rebate of up to \$165 per annum (\$82.50 per half year levy) on rates and charges for approved pensioners. This remission is provided in addition to any Pension Subsidy Scheme operated by the Queensland Government.

Where the property is in joint ownership, a pro rata remission shall be granted in proportion to the share of ownership, except where the co-owners are an approved pensioner and his/her spouse, (including de facto relationships as recognised by Commonwealth Legislation), in which case a full remission will apply. However, in the case where the pensioner/s has/have rights to exclusive occupancy (life tenancy by way of a will which must be provided to Council by way of proof) a full remission will be granted.

The State Government Pensioner Rate Subsidy is not a Council remission. This subsidy is provided by the State Government and does not affect the rates and charges determination. The subsidy is a 20% rebate of Council rates and charges up to a maximum of \$200 per annum, calculated at \$100 per half year, plus 20% rebate of the State Emergency Management Levy.

10.2 Community Service Obligations

On 7 June 2016 Council resolved to grant a rebate of up to a maximum \$1,700 per annum for the financial year 2019/2020, towards the payment of rates and charges, with the exception of water consumption charges, for the following:

- Apple Tree Creek Memorial Hall
- Bucca Hall
- Bullyard Hall
- Drinan Hall
- Gin Gin & District Historical Society Hall

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- Pine Creek Hall
- Sharon Hall
- Tegege Hall
- Avenell Heights Progress Association Hall
- Burnett Heads Progress Hall
- Kepnock Progress Association Hall
- North Bundaberg Progress Association Hall
- Pacifique Surfriders Club
- CWA Hall Bundaberg
- CWA Hall Yandaran
- CWA Hall Childers
- CWA Oakwood
- CWA Wallaville
- Bundaberg Kindergarten, Electra Street
- Burnett Heads Kindergarten
- Childers Kindergarten, Pizzey Street
- Forestview Community Kindergarten
- Gin Gin Kindergarten
- South Kolan Kindergarten
- Wallaville Kindergarten
- Trustees Booyal Memorial Hall
- Bundaberg & District Air Sea Rescue
- Sandy Hook Ski Club
- Tegege Combined Sport & Recreation Club
- Bundaberg Railway Historical Society

Council will grant a full concession for all rates and charges, except water consumption charges, for the following properties:

- Bundaberg Surf Life Saving Club
- Elliott Heads Surf Life Saving Club
- Moore Park Surf Life Saving Club

On 21 May 2019 Council resolved to grant a rebate of \$1,700 per annum for the financial year 2019/2020, towards the payment of rates and charges, to the Bundaberg Players Inc.

Council will grant a rebate of up to a maximum \$1,700 per annum for the financial year 2019/2020, towards the payment of rates and charges, with the exception of water consumption charges, for the following:

- Bundaberg Central Men's Shed Association Incorporated
- Childers District Men's Shed Association
- Woodgate Men's Shed Incorporated

Council will grant a full concession, for all rates and charges, to all Rural Fire Brigade properties.

These community service obligations are applicable to the 2019/2020 financial year, to be reviewed prior to the formulation of the 2020/2021 Budget.

10.3 Hardship

Council's adopted Hardship Policy (available at www.bundaberg.qld.gov.au) has been prepared to assist residential ratepayers who own their property as their principal place of residence, and who experience difficulty in paying their rates due to personal or financial circumstances, pursuant to Section 120(1)(c) of the *Local Government Regulation 2012*. A concession by way of an agreement to defer payment for rates and charges, and / or interest

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charges for a period may be granted where Council is satisfied that payment of the rates and charges will cause them hardship.

11. Cost-Recovery Fees:

Council fixes cost-recovery fees for services and facilities supplied by Council in accordance with Section 97 of the *Local Government Act 2009*.

The criteria, used to determine the amount of cost-recovery fees, are the costs of the service or facility being provided, which comprise labour, material, equipment, and overhead costs. In determining the level of all cost-recovery fees, Council places a major emphasis on user-pays principles.

12. Limitation of increase in rates and charges levied:

In the 2019/2020 financial year, Council will not, pursuant to Section 116 of the *Local Government Regulation 2012*, be limiting any increases to proposed rates or charges.

13. Discount:

A discount of 10% of the current year's Council general rates is conditional on the payment of current rates, service charges and all arrears by the due date stated on the rate notice within 35 days from the issue date stated on the rate notice. Discount is granted for prompt payment. Council's pension remission is not a payment and is therefore deducted from the general rate before discount is applied.

For the sake of clarity, the discount for the prompt payment of rates applies only to general rates levied by Council. No discount shall apply for any other rate or charge levied by Council, including special and separate rates and charges and utility charges.

14. Recovery of Overdue Rates:

Council's adopted Rates Recovery Policy (available at www.bundaberg.qld.gov.au) has been prepared in respect of the recovery of overdue rates, to reinforce Council's practice and intentions in this regard. Council will actively pursue all available options under the *Local Government Act 2009*, including the sale of land for arrears of rates, to ensure that overdue rates are not a burden on the region's ratepayers.

15. Interest on Overdue Rates:

Council reviews the Interest Rate as part of the Budget deliberations and determines the rate to apply in accord with the provisions of Section 133 of the *Local Government Regulation 2012*. For the financial year 1 July 2019 to 30 June 2020 Council will charge compound interest at 9.83% per annum on overdue rates and charges, calculated on daily rests as from the seventh day following the due date stated on the rate notice.

16. Levying and payment of Rates and Charges:

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Council currently levies rates twice in each financial year. The first rates levy is issued as soon as possible after the annual budget has been approved by Council. The second rates levy is issued as soon as possible in the second half of the financial year after 1 January. Rates are due and payable by the due date stated on the rate notice.

17. Payment in Advance:

Ratepayers can prepay their rates at any time. Interest is not paid by Council to ratepayers on any credit balances.

ASSOCIATED DOCUMENTS

- *Body Corporate and Community Management Act 1997*
- *Environmental Protection Act 1994*
- *Environmental Protection Regulation 2008*
- *Fire and Emergency Services Act 1990*
- *Fire and Emergency Services Regulation 2011*
- *Housing Act 2003*
- *Land Valuation Act 2010*
- *Local Government Act 2009*
- Revenue Policy
- Rate Recovery Policy
- Trade Waste Management Plan
- Declared Service Area Map(Water)
- Reduced Service Area Map(Water)
- Declared Service Area Map(Sewerage)
- Declared Service Area Map(Waste)
- *Waste Reduction and Recycling Regulation 2011*
- *Waste Reduction & Recycling (Waste Levy) Amendment Regulation 2019*
- *Water Supply (Safety and Reliability) Act 2008*

DOCUMENTS CONTROLS

Pursuant to sections 169(b) and 172 of the *Local Government Regulation 2012*, Council will review the Revenue Statement on an annual basis as part of its annual budget preparation to be adopted for the next financial year.

POLICY OWNER

The Chief Financial Officer, Financial Services is the responsible person for this policy.

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Debt Policy

HEAD OF POWER

- *Local Government Act 2009, section 104.*
- *Local Government Regulation 2012, section 192.*
- *Statutory Bodies Financial Arrangements Act 1982, section 32-41*
- *Statutory Bodies Financial Arrangements Regulation 2007, section 5 and Schedule 2*

INTENT

The intent of this policy is to ensure Council is in compliance with its obligations under the *Local Government Regulation 2012*, to specify Council's strategy for the management of existing loans, its planned borrowings forecast for the next ten financial years, and the period over which borrowings plan to be repaid.

SCOPE

This policy applies to Executive Officers, Department Managers, Chief Financial Officer and Financial Services staff.

This policy is applicable to all forms of borrowing undertaken by Council.

POLICY STATEMENT

1. Council will restrict borrowings to expenditure on identified capital projects that are considered by Council to be of the highest priority. These would be major projects, which cannot be fully funded by revenue, grants and/or subsidies.
2. Council will not borrow funds for recurrent expenditure.
3. Council will not place undue reliance upon loans as a source of capital funding of Renewals.
4. Council will limit borrowings to fund social infrastructure and business activities that will generate significant economic benefits or generate income of net worth to a maximum loan term of 20 years.
5. Council will limit borrowings to fund assets for social and other non-business activities, which do not provide significant economic benefits or generate income of net worth to a maximum loan term of 5 years.
6. Any new borrowings from 1 July 2019, will be repaid within the terms indicated in Schedule of Future Borrowings.
7. In accordance with the *Local Government Regulation 2012*, details of planned borrowings for the period 1 July 2019 through to 30 June 2029 are indicated in the schedule of future borrowings table below.

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Debt Policy

Schedule of Future Borrowings

Year and Purpose of Borrowing	Amount	Term
2019/20 Capital Works Program	\$7.50 million	20 years
2020/21 Capital Works Program	\$18.65 million	20 years
2021/22 Capital Works Program	\$26.75 million	20 years
2022/23 Capital Works Program	\$14.75 million	20 years
2023/24 Capital Works Program	\$5.00 million	20 years
2024/25 Capital Works Program	\$6.50 million	20 years
2025/26 Capital Works Program	\$9.00 million	20 years
2026/27 Capital Works Program	\$9.50 million	20 years
2027/28 Capital Works Program	\$5.50 million	20 years
2028/29 Capital Works Program	\$2.50 million	20 years

8. The default repayment term of the new loans is 20 years. However, they will be set on a case by case basis to ensure best use of Council's surplus funds.

ASSOCIATED DOCUMENTS

- Bundaberg Regional Council Long-term Financial Plan

DOCUMENTS CONTROLS

This policy will be reviewed each year by Council and a new policy will be adopted by Council at the same time as its budget.

POLICY OWNER

The Chief Financial Officer, Financial Services is the responsible person for this policy.

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**Item****21 January 2020****Item Number:**

F2

File Number:

.

Part:

FINANCE

Portfolio:

Organisational Services

Subject:

Financial Summary as at 24 December 2019

Report Author:

Anthony Keleher, Chief Financial Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our People, Our Business - 3.1 A sustainable financial position - 3.1.2 Apply responsible fiscal principles for sustainable financial management.

Background:

In accordance with section 204 of the *Local Government Regulation 2012* a financial report must be presented to Council on a monthly basis. The attached financial report contains the financial summary and associated commentary at 24 December 2019.

Associated Person/Organization:

Nil

Consultation:

Financial Services Team

Chief Legal Officer's Comments:

Pursuant to section 204 of the *Local Government Regulation 2012* the Local Government must prepare and the Chief Executive Officer must present, the financial report. The financial report must state the progress that has been made in relation to the Local Governments budget for the period of the financial year up to a day or as near as practicable to the end of the month before the meeting is held.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

There appear to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Communications Strategy:

Communications Team consulted.

Yes

No

Attachments:

[↓1](#) Financial Summary

[↓2](#) Financial Commentary

Recommendation:

That the financial summary as at 24 December 2019 be noted by Council.

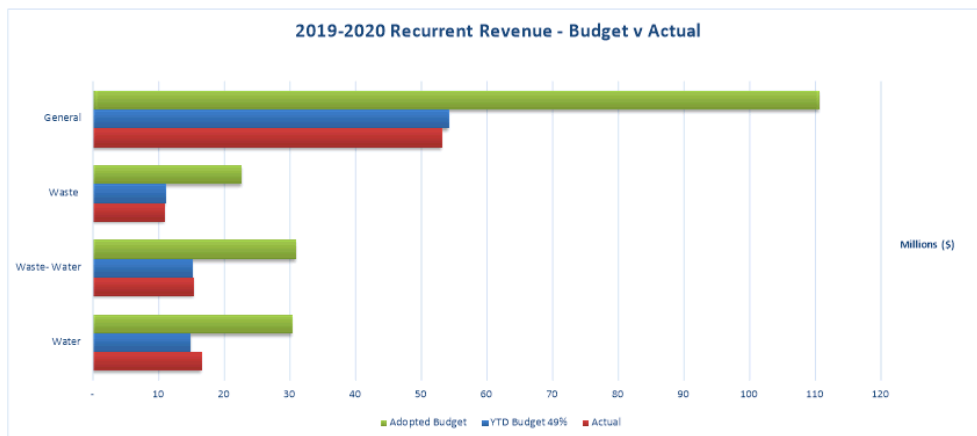
Financial Summary
as at 24 Dec 2019

Progress check - 49%	Council			General			Waste			Wastewater			Water		
	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act / Bud	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud
Recurrent Activities															
<i>Revenue</i>															
Rates and Utility Charges	80,513,416	159,069,780	51%	43,160,197	86,552,500	50%	7,649,573	15,243,500	50%	14,867,221	29,709,780	50%	14,836,425	27,564,000	54%
Less: Discounts and Pensioner Remissions	(4,506,676)	(8,708,900)	52%	(4,179,532)	(8,039,800)	52%	(111,645)	(227,600)	49%	(125,376)	(254,600)	49%	(90,120)	(186,900)	48%
	76,006,740	150,360,880	51%	38,980,665	78,512,700	50%	7,537,928	15,015,900	50%	14,741,842	29,455,180	50%	14,746,305	27,377,100	54%
Fees and Charges	13,320,808	28,430,039	47%	8,730,137	18,859,844	46%	3,132,140	6,985,405	45%	365,009	1,027,280	36%	1,093,322	1,577,510	69%
Interest Revenue	1,884,059	4,001,456	42%	433,127	1,478,500	29%	289,338	484,825	60%	260,635	555,631	47%	700,959	1,482,500	47%
Grants, Subsidies and Donations	5,180,952	12,191,642	42%	5,042,496	11,841,642	43%	90,419	350,000	26%	-	-	-	48,037	-	-
Sale of Developed Land Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Recurrent Revenue	96,192,359	194,984,017	49%	53,186,425	110,692,686	48%	11,049,825	22,816,130	48%	15,367,486	31,038,091	50%	16,588,623	30,437,110	55%
<i>less Expenses</i>															
Employee Costs	35,654,488	74,519,161	48%	27,624,774	58,881,694	47%	3,117,021	5,910,550	53%	2,658,885	5,084,008	52%	2,253,808	4,842,911	47%
Materials and Services	31,060,709	68,168,424	46%	17,918,871	39,340,824	46%	5,883,488	12,078,531	49%	3,124,729	7,774,774	40%	4,133,621	8,974,495	46%
Finance Costs	2,074,811	4,423,000	47%	743,675	1,581,593	47%	437,647	905,479	48%	777,177	1,692,942	46%	116,312	242,986	48%
Depreciation	23,824,137	47,848,274	50%	17,262,825	34,525,649	50%	851,181	1,702,363	50%	2,887,716	5,775,432	50%	2,822,415	5,844,830	50%
Total Recurrent Expenditure	92,614,145	194,758,859	48%	63,550,145	134,129,560	47%	10,289,337	20,596,923	50%	9,448,507	20,327,154	46%	9,326,156	19,705,222	47%
Operating Surplus	3,578,214	225,158		(10,363,720)	(23,436,874)		760,488	2,219,207		5,918,979	10,710,937		7,262,467	10,731,888	
<i>less Transfers to</i>															
Restricted Capital Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NCP Transfers	(1)	-		(7,755,080)	(15,510,118)		246,328	492,655		3,428,588	6,857,177		4,080,143	8,160,286	
Total Transfers	(1)	-		(7,755,060)	(15,510,118)		246,328	492,655		3,428,588	6,857,177		4,080,143	8,160,286	
Movement in Unallocated Surplus	3,578,215	225,158		(2,608,660)	(7,926,756)		514,160	1,726,552		2,490,391	3,853,760		3,182,324	2,571,602	
Unallocated Surplus/(Deficit) brought forward	34,816,989	34,816,989		(16,837,177)	(16,837,177)		15,495,369	15,495,369		11,242,675	11,242,675		24,916,123	24,916,123	
Unallocated Surplus/(Deficit)	38,395,204	35,042,147		(19,445,837)	(24,763,933)		16,009,529	17,221,921		13,733,066	15,096,435		28,098,447	27,487,725	
Capital Activities															
<i>Council's Capital Expenditure (Excludes Donated Assets)</i>															
Council Expenditure on Non-Current Assets	35,423,474	111,807,842	32%	31,181,010	84,632,384	37%	942,690	5,428,206	17%	865,139	4,716,899	18%	2,434,635	17,030,353	14%
Loan Redemption	3,642,017	7,318,362	50%	2,148,210	4,321,833	50%	329,028	680,049	50%	1,008,016	2,018,214	50%	158,763	318,266	50%
Total Capital Expenditure	39,065,491	119,126,204	33%	33,327,220	88,954,217	37%	1,271,718	6,088,255	21%	1,873,155	6,735,113	28%	2,593,398	17,348,619	15%
Cash															
Opening balance	147,278,309	147,000,000													
Movement - increase/(decrease)	(3,917,119)	(43,032,101)													
Closing balance	143,361,190	103,967,899													

Further to the Financial Summary Report as at 24 December 2019, the following key features are highlighted.

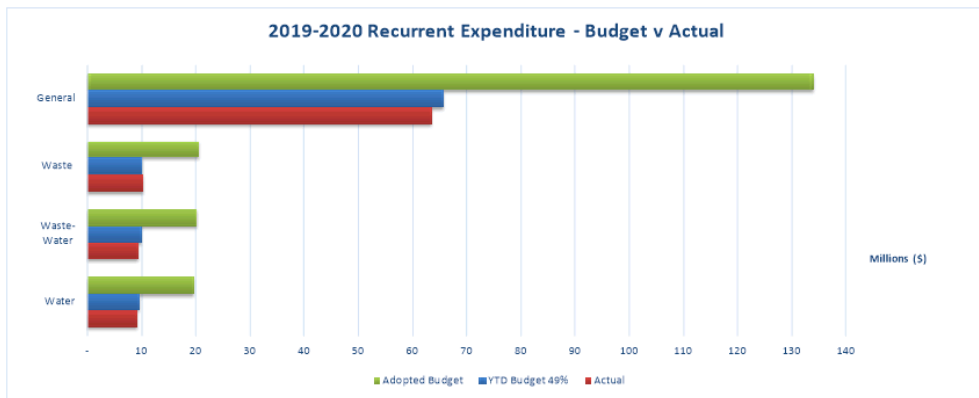
Recurrent Revenue

- Rates and Utility Charges for the first half year have been levied. Water consumption is higher than prior year averages. Discount for prompt payment is higher than budget, which is consistent with the improved rate collection outcomes. These will be addressed in the pending budget review.
- Fees and charges are tracking slightly below budget. Waste and Wastewater fees are trending lower than expected, however water charges are tracking higher than budget, partly due to an increase in bulk water sales with the prolonged dry conditions. The budgets will be adjusted accordingly as part of the pending budget review.
- Interest Revenue is tracking below budget. There will be a reduction in the expected earnings from investments in the pending budget review due to contracting interest rates. Earnings across funds will vary with seasonal cashflow requirements.
- Grants, Subsidies and Donations are tracking slightly below budget. In the Waste fund, there will be a reduction in the expected income from recycling operations relating to a downturn in the glass market.



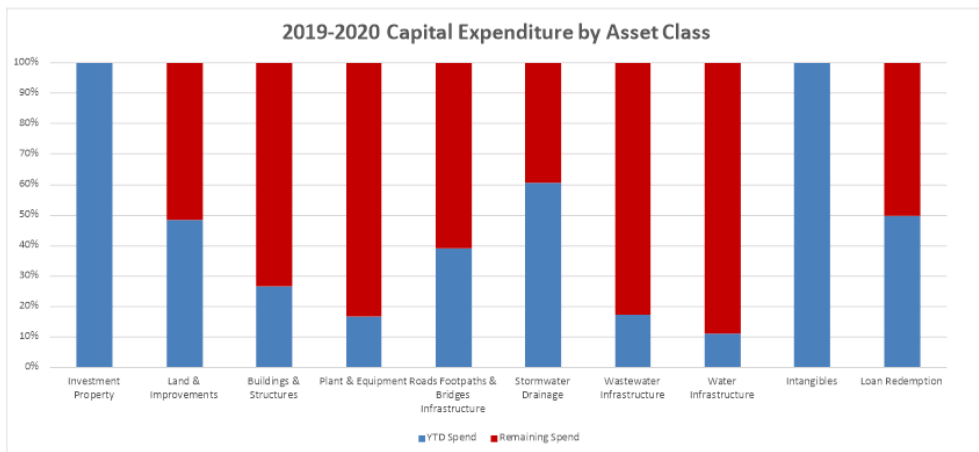
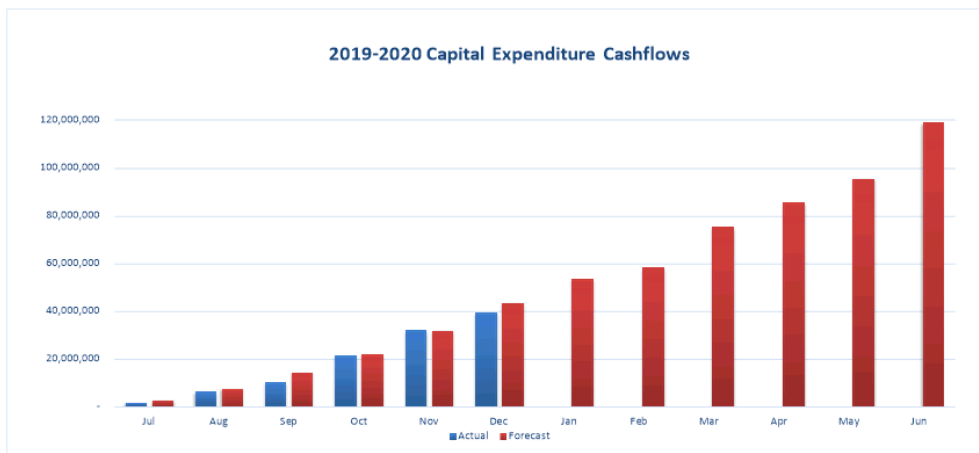
Recurrent Expenditure

- Employee Costs are tracking slightly below budget. This is expected with the latest Certified Agreement increase coming into effect during December.
- Materials and Services are tracking below budget. This is largely due to the timing in delivery of non-capital projects.
- Finance Costs are tracking slightly below budget. Finance costs include a provision for bad debts which may be realised later in the financial year.



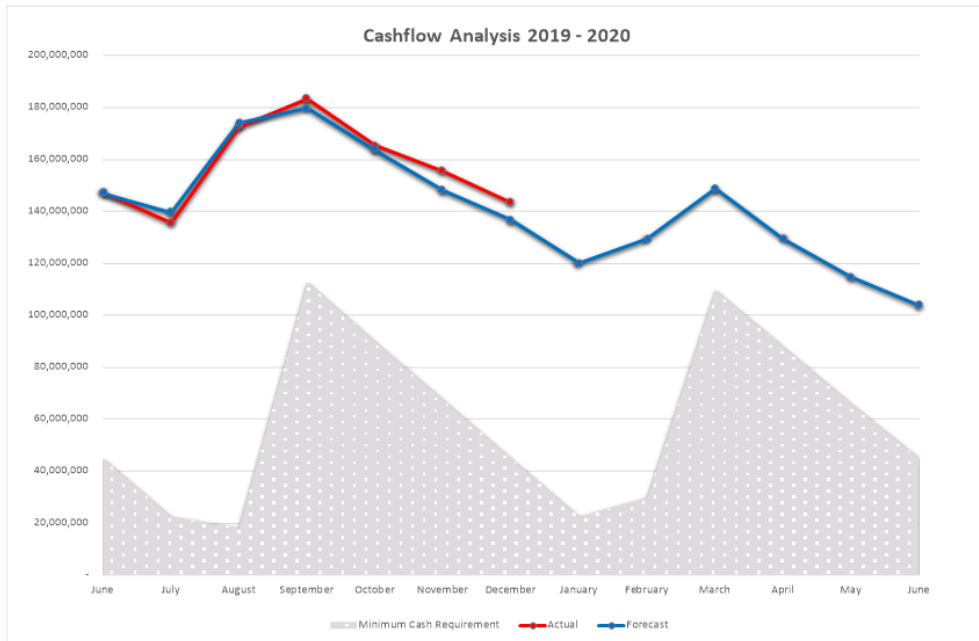
Capital Expenditure and Capital Grants

- Council has delivered 33% of this year's capital program at the reporting date.
- Significant projects currently underway include the Gregory River Water Treatment Plant Upgrade, Buss Street Upgrade and Roads and Bridges Renewal Program. Council recently awarded several contracts relating to delivery of capital projects. These projects are expected to commence early this calendar year.
- Capital grants are on track with all milestones having been met and any variations to funding agreements approved. The final funding claim for Rubyanna Treatment plant has been submitted and funding has been received for the Airport Screening Equipment Upgrade and final claim for Works for Queensland Round 2.



Cash

- The cash balance as at 24 December 2019 was \$143.4 million, a decrease of \$12 million from the last report at 2 December 2019, reflecting the outlay on operations and capital works during the month.
- No short-term liquidity issues are foreseeable.
- The actual and forecast cash movement is shown below. The variation primarily relates to the timing in receipt of capital grants.



Rates Debtor

- Rates outstanding total \$4.8 million which is consistent with the rate debt outstanding this time last year. Council's debt recovery agent continues to work with property owners where suitable arrangements have not been made with Council.

Other Debtors

- Infringements outstanding total \$0.41 million with the number of infringements decreasing slightly to 3,500. Infringements continue to be recovered via SPER.
- Sundry Debtors outstanding for more than 90 days total \$0.15 million across 55 accounts. Where appropriate, legal action has commenced on recovery of these debts.

Loans

- Loan balances are shown below and include the repayment made in December.

Bundaberg Airport & Precinct	9,147,737
Hinkler Hall of Aviation	1,126,949
Holiday Parks	227,471
Fleet	1,485,295
Kolan Gardens Aged Care	179,247
Burnett Heads CBD Upgrade	2,557,413
General Facilities	7,938,313
Waste	7,416,175
Sewerage	40,767,473
Water	2,961,749
Total	73,807,822

**Item****21 January 2020****Item Number:**

G1

File Number:

.

Part:

GOVERNANCE

Portfolio:

Organisational Services

Subject:

2019/2020 2nd Quarter Operational Plan Review

Report Author:

Christine Large, Chief Legal Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our People, Our Business - 3.2 Responsible governance with a customer-driven focus
 - 3.2.3 Administer statutory compliant governance operations incorporating insurance;
 risk management; property management and Council policies and procedures.

Background:

In accordance with section 174 of *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of Council's progress towards implementing the annual operational plan at meetings held at regular intervals of not more than three months.

Quarterly reports provide a process for monitoring and assessing Council's progress in meeting the goals of the Corporate Plan. The attached report highlights the achievements of Council over the past three months with most areas achieving the targets set. Each manager has provided a comment in the report on their department's or section's progress.

Associated Person/Organization:

Nil

Consultation:

Portfolio Spokesperson: Cr Steve Cooper

General Managers and Managers

Chief Legal Officer's Comments:Complies with section 174 of the *Local Government Regulation 2012*.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

There appear to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Communications Strategy:

Communications Team consulted.

Yes

No

Attachments:

[↓1](#) 2019-2020 Second Quarter Operational Report






Recommendation:

That the 2019/2020 2nd Quarter Operational Plan be received and noted.



Quarterly Operational Report








Quarter 2, 2019/2020

Indicator	Status	Indicator Meaning
	On Track	Initiative is proceeding to plan with no indication of future impediments.
	Action Required	Progress is significantly behind schedule or is rated 'closely monitor'. Decisive action is required to get back on track.
	Monitor	Progress is not as expected but action is being/ has been taken and is expected to be on track within the next quarter or financial year.
	Trend	This data is being collected for observation and analysis.
	Completed	Initiative or project has been completed.

Our community

Economic growth and prosperity

Provide responsive, consistent and timely customer service to our residents, investors and developers.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.1 - Economic growth and prosperity 1.1.1 - Provide responsive, consistent and timely customer service to our residents, investors and developers.	Connections: Percentage of new water and wastewater connections installed within 25 days.	Organisation - Infrastructure - Water Services	≥ 95.00%	72.30%		97 applications from 134 were processed and installed within 25 days of payment. Review of process to be undertaken in January 2020.
	Percentage of applications to endorse Subdivision Plans decided within 20 days.	Organisation - Development - Development Assessment	≥ 85.00%	91.50%		23 Plans of Subdivision were endorsed this quarter.
	Percentage of total concurrence agency referrals decided within 10 days.	Organisation - Development - Development Assessment	≥ 90.00%	98.50%		62 concurrence referrals were decided in the quarter.
	Percentage of total development applications decided within 10 days.	Organisation - Development - Development Assessment	≥ 30.00%	25.00%		18 applications were decided within 10 days or less out of a total of 74 applications decided for the quarter.
	Percentage of total development approvals decided within 35 days or less.	Organisation - Development - Development Assessment	≥ 85.00%	88.00%		65 applications were decided in 35 days or less out of a total of 74 applications decided for the quarter.
	Percentage planning and building searches are issued within statutory and corporate timelines.	Organisation - Development - Development Assessment	≥ 95.00%	99.50%		229 Building Compliance Searches and 14 Planning Certificates were issued for the quarter.
	Plumbing Services: Fast-track Approvals: Percentage of approvals decided within 5 days.	Organisation - Infrastructure - Water Services	≥ 95.00%	100.00%		4 from 4 Fast Track applications were received and approved within the 5 day period.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	Plumbing Services: Percentage of approvals decided within 20 days.	Organisation - Infrastructure - Water Services	≥ 95.00%	99.00%	✓	132 Applications were received during this quarter and 131 applications were processed/approved within the 20 day period. The 1 outstanding application requires additional information.

Promote our region as a preferred investment destination nationally and internationally.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.1 - Economic growth and prosperity 1.1.4 - Promote our region as a preferred investment destination nationally and internationally.	Holiday Parks: Percentage Holiday Park accommodation is occupied.	Organisation - Community & Environment - Community Services - Facilities Management		Trend	42.4%	<p>■</p> <p>Miara 57.8%</p> <p>Burnett Heads 37.14%</p> <p>Elliott Heads 34.22%</p> <p>Moore Park Beach 40.03%</p>
	Number of passengers processed through Bundaberg Regional Airport terminal.	Organisation - Community & Environment - Airport	≥ 30,000.00	39,864.00	✓	Passenger numbers continue the trend of the previous quarter with normal seasonal variation.
	Percentage of the total Accounts Payable suppliers spend (excluding Corporate Purchase Cards) with local business categories A, B and C, as defined in the Procurement and Contract Manual.	Organisation - Organisational Services - Strategic Procurement	= 60.00%	59.41%	●	<p>Near "On track" and progressing. 59.41% is year to date measurement.</p> <p>We have now excluded ~\$400k/month for Waste Levy paid to State Govt from this calculation.</p> <p>We are continuing to refine and improve our categorisation, measurement & reporting capabilities in regard to "Buy Local".</p>

Safe, active, vibrant and inclusive community

Provide facilities, parks, open spaces, services, and programs that promote and support our community's safety and physical well-being.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.2 - Safe, active, vibrant and inclusive community 1.2.1 - Provide facilities, parks, open spaces, services, and programs that promote and support our community's safety and physical well-being.	Number of community members participating in preventative health programs and projects.	Organisation - Community & Environment - Parks, Sports & Natural Areas - Sport & Recreation	Trend	718.00		Be Active Be Alive - November/December Pool sessions.
	Number of physical activity and preventative health initiatives promoted and supported by Council.	Organisation - Community & Environment - Parks, Sports & Natural Areas - Sport & Recreation	≥ 25.00	56.00		Be Active Be Alive (pool sessions) across the region.
	Percentage of agreed service levels have been met.	Organisation - Community & Environment - Parks, Sports & Natural Areas - Parks & Gardens	≥ 85.00%	95.00%		Minimum service levels have been met across Parks and Open Spaces despite lower mowing frequency due to dry conditions.







Manage our road landscapes, urban areas and recreational environments to support our community's lifestyle and to enhance the identity, special character and heritage of our region.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.2 - Safe, active, vibrant and inclusive community 1.2.2 - Manage our road landscapes, urban areas and recreational environments to support our community's lifestyle and to enhance the	Development approvals are audited for compliance.	Organisation - Development - Development Strategic Planning	Yes/No	Yes		12 approvals were audited for compliance during this quarter.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	identity, special character and heritage of our region.					

Support and facilitate community programs, networks, projects and events that promote social connectedness; and active and healthy community life.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.2 - Safe, active, vibrant and inclusive community 1.2.3 - Support and facilitate community programs, networks, projects and events that promote social connectedness; and active and healthy community life.	Access to Services - Commonwealth Home Support Programme & Queensland Community Care (State and Federal funded): Number of service users with improved ability to access appropriate services.	Organisation - Community & Environment - Community Services - Community Care	≥ 50.00	428.00	✓	On target.
	Community Support Services Commonwealth Home Support Programme & Queensland Community Care (State & Federal Funded): Number of service users who received a service.	Organisation - Community & Environment - Community Services - Community Care	Trend	428.00	—	On trend.
	Local Law, Animal Management - number of community education programs delivered/attended.	Organisation - Community & Environment - Regulatory Services	≥ 10.00	5.00	●	On track to meet target for year.
	Number of community development partnerships, projects and initiatives promoted and supported by Council.	Organisation - Community & Environment - Community Services - Community Development	= 25.00	33.00	✓	We have had more interactions with the community in this quarter. Target met.
	Number of community grants provided	Organisation - Community & Environment - Community Services - Community Development	Trend	5.00	—	Only 5 were eligible for this round.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	Number of financial assistance requests/applications supported (individuals/sporting organisations/events).	Organisation - Community & Environment - Parks, Sports & Natural Areas - Sport & Recreation	Trend	12.00		Nil - Young People in Sport, Nil - Sport Championship Program. 1- Partnerships and Sponsorship Program. Enquiries/support for external funding applications/Expressions of Interest.
	Number of occasions that information, advice and referral services were provided.	Organisation - Community & Environment - Community Services - Neighbourhood Centres	Trend	2,671.00		Data collected.
	Number of service users who received a service.	Organisation - Community & Environment - Community Services - Neighbourhood Centres	Trend	2,303.00		Data collected.
	Number of service users with improved quality of life.	Organisation - Community & Environment - Community Services - Neighbourhood Centres	≥ 4,000.00	2,431.00		Monitor changes.
	Number of services users with improved ability to access appropriate services.	Organisation - Community & Environment - Community Services - Neighbourhood Centres	≥ 4,000.00	2,384.00		Numbers lower in Gin Gin.
	Quality of Life - Commonwealth Home Support Programme & Queensland Community Care (State and Federal funded): Number of service users with improved quality of life.	Organisation - Community & Environment - Community Services - Community Care	≥ 300.00	428.00		As expected.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	Social Connectedness - Commonwealth Home Support Programme & Queensland Community Care (State and Federal funded): Number of service users with improved social connectedness.	Organisation - Community & Environment - Community Services - Community Care	≥ 150.00	300.00	✓	Higher than target.

Implement disaster prevention strategies and maximise community preparedness for disaster events.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.2 - Safe, active, vibrant and inclusive community 1.2.4 - Implement disaster prevention strategies and maximise community preparedness for disaster events.	Annual assessment of Local Disaster Management Plan and local disaster arrangements in accordance with Emergency Management Assurance Framework.	Organisation - Community & Environment - Disaster Management	≥ Greater than or equal to 5/10		8.50	✓ Report prepared and submitted 24 September 2019. A different process applied by the Inspector General Emergency Management in 2018/2019 means that new ratings will not be available in lieu of providing an outline of the activities conducted throughout the year such as events, activations, exercises or any other relevant lessons.
	Number of Local Disaster Management Group (LDMG) Meetings held.	Organisation - Community & Environment - Disaster Management		1.00	1.00	✓ Bundaberg Local Disaster Management Group meeting held 19 December 2019.

Develop a Cultural Strategy, that celebrates and embraces our local connections to First Nation Peoples and other cultures.





Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.2 - Safe, active, vibrant and inclusive community 1.2.5 - Develop a Cultural Strategy, that celebrates	Implementation of the Cultural Strategy	Organisation - Community & Environment - Arts & Cultural Services	Yes/No		Yes	✓ Specific focus in this quarter was the implementation of the inaugural Milbi Festival.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	and embraces our local connections to First Nation Peoples and other cultures.					




An empowered and creative place

Provide facilities, spaces, services and activities that promote and support lifelong learning and community engagement with the arts and culture.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.3 - An empowered and creative place 1.3.1 - Provide facilities, spaces, services and activities that promote and support lifelong learning and community engagement with the arts and culture.	Days booked as a percentage of total days available.	Organisation - Community & Environment - Arts & Cultural Services - Moncrieff Entertainment Centre		Trend	69.2%	45 days used out of total 65 available. Note only 12 days available for hire in December due to closure for maintenance and holiday period.
	Number of community groups using the Moncrieff Entertainment Centre.	Organisation - Community & Environment - Arts & Cultural Services - Moncrieff Entertainment Centre		Trend	11.00	A range of community groups accessed the venue including a PhD student using the stage for interviews, male voice choir event, Caledonian Pipe Band event, Our Glad Association using the foyer for their meetings and a range of groups accessing the venue during the Milbi Festival.
	Number of participants in our community programs.	Organisation - Community & Environment - Library Services	≥ 2,000.00		4,727.00	✓ Regular story and craft activity sessions have been well attended. It's Rocket Science Adventures, Animalia in the Park, and the Milbi events drew large crowds and showcased activities offered by Libraries.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	Number of patrons using our libraries.	Organisation - Community & Environment - Library Services	≥ 70,000.00	67,879.00		Residents & visitors to the Bundaberg Regional Council areas continue to enjoy Libraries, both as lending facilities and community meeting places.
	Number of patrons visiting the Moncrieff Entertainment Centre.	Organisation - Community & Environment - Arts & Cultural Services - Moncrieff Entertainment Centre	≥ 8,000.00	11,740.00		Highlights include: the Travelling Film Festival in October which increased sales by 30% from last year; a local filmmaker David Quarrell premiered his feature documentary to a great house and has gone on to sell this to national cinema markets and international broadcast rights; end of year movies for primary schools screened by request to great numbers. These figures include Milbi Festival events held at the Moncrieff Entertainment Centre only - not total festival attendance figures. Note reduced days available due to Christmas Holidays and maintenance over this period.
	Number of visitors to BRAG and ChArts.	Organisation - Community & Environment - Arts & Cultural Services - Galleries - BRAG & ChArts	Trend	5,961.00		Good visitation for a quarter as we were closed in Bundaberg for a month for renovations.
	Seats booked as a percentage of total seats available.	Organisation - Community & Environment - Arts & Cultural Services - Moncrieff Entertainment Centre	Trend	35.9%		Cinema = 17.56% Live Events = 61.9%

Provide leadership in creative innovation, opportunities for learning and social and cultural development.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 1 - Our community 1.3 - An empowered and creative place 1.3.2 - Provide leadership in creative innovation, opportunities for learning and social and cultural development.	Number of Galleries initiatives designed to grow our visual arts community.	Organisation - Community & Environment - Arts & Cultural Services - Galleries - BRAG & ChArts	Trend	54.00		A good number of programs conducted across Public Programs, curatorial and community arts.
	Number of Moncrieff Entertainment Centre initiatives designed to grow our performing arts community.	Organisation - Community & Environment - Arts & Cultural Services - Moncrieff Entertainment Centre	≥ 3.00	9.00		Includes a range of initiatives included in the Milbi Festival, screening of the new film by David Quarrell and events presented to support community performing arts groups (eg. Australian Chamber Orchestra to support local string groups/instrumentalists).
	Number of participants in our Digital Literacy programs.		≥ 100.00	97.00		Be Connected Young Mentors and Coffee and Computers have been well attended and appreciated by patrons. Introduction to eServices continues at all branches.

Our environment

Infrastructure that meets our current and future needs

Develop, implement and administer strategies and plans underpinned by the principles of sustainable development.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.1 - Infrastructure that meets our current and future needs 2.1.1 - Develop, implement and administer strategies and plans underpinned by the principles of sustainable development.	Percentage amendment 5 to the Bundaberg Regional Council Planning Scheme 2015 has been completed and adopted.	Organisation - Development - Development Strategic Planning	June 2019	95%		Activities completed this quarter included reviewing submissions following closure of notification period and submitting the consultation report to the Minister. Approval to adopt the amendment was received from the Minister on 20/12/19. Report to Council Meeting in January for formal adoption of amendment package.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	Percentage of complaints formally acknowledged within 5 days.	Organisation - Development - Development Compliance	= 100.00%	99.00%	✓	105 Complaints were acknowledged for the quarter.

Plan and implement council's long-term and annual capital works improvement program that reflects community needs and expectations.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.1 - Infrastructure that meets our current and future needs 2.1.2 - Plan and implement council's long-term and annual capital works improvement program that reflects community needs and expectations.	Delivery of Wastewater Capital Projects Program: Percentage of adopted budget completed.	Organisation - Infrastructure - Water Services	= 95.00%	23.00%	✓	23% of budget has been expended. Program on track with significant expenditure planned for Quarter 3 and Quarter 4 as projects are delivered.
	Delivery of Water Capital Projects Program: Percentage of adopted budget completed.	Organisation - Infrastructure - Water Services	= 95.00%	21.00%	✓	21% of budget has been expended. Program is on track with significant expenditure planned for Quarter 3 and Quarter 4 as projects enter the delivery phase.

Manage and maintain council owned buildings, facilities and assets that support and facilitate social connectedness and community life.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.1 - Infrastructure that meets our current and future needs 2.1.4 - Manage and maintain	Number of visitors attending events at the Bundaberg Multiplex Convention Centre.	Organisation - Community & Environment - Tourism & Events - Tourism Services	Trend	5275 Attendees	—	These figures are taken from hirers at the time of booking.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
council owned buildings, facilities and assets that support and facilitate social connectedness and community life.	Number of visitors to iconic facilities (Hinkler Hall of Aviation and Fairymead House).	Organisation - Community & Environment - Tourism & Events - Tourism Services	> 4,000.00	4,105.00	✓	Exceed target.
	Percentage usage of halls and community facilities including Coronation Hall, School of Arts and Gin Gin RSL.	Organisation - Community & Environment - Community Services - Facilities Management	Trend	39.77%	—	Coronation Hall - 33.86% School of Arts - 50.16% Gin Gin RSL Hall - 35.29%
Strategy 2 - Our environment 2.1 - Infrastructure that meets our current and future needs 2.1.4 - Manage and maintain council owned buildings, facilities and assets that support and facilitate social connectedness and community life.	Percentage usage of the Recreational Precinct.	Organisation - Community & Environment - Community Services - Facilities Management	Trend	40.36%	—	The percentage of usage is consistent with the current season.

Sustainable and affordable essential services


Connect our people, places, businesses and industries by maintaining and improving road transport, pathway and drainage networks.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.2 - Sustainable and affordable essential services 2.2.1 - Connect our people, places, businesses and industries by maintaining and improving road	Percentage of Roads & Drainage and Footpath Customer Requests (CRMs) completed within allocated time periods.	Organisation - Infrastructure - Engineering Services - Corridor Management	≥ 80.00%	67.00%	●	There were 986 tasks closed. Of these, 67% (660) met service level requirements, with an average processing time of 18 days.




Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
transport, pathway and drainage networks.						

Supply potable water and wastewater services that ensure the health of our community in accordance with council's service standards.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.2 - Sustainable and affordable essential services 2.2.2 - Supply potable water and wastewater services that ensure the health of our community in accordance with council's service standards.	Wastewater odour complaints per 1,000 connections.	Organisation - Infrastructure - Water Services	< 5.00	0.61	✓	16 odour complaints were received for the quarter from a total of 26,394 sewage connections.
	Wastewater reliability: Percentage of customers who do not experience interruption.	Organisation - Infrastructure - Water Services	≥ 95.00%	99.96%	✓	11 sewerage connections experienced a service interruption from a total of 26,394 sewerage connections.
	Wastewater reliability: Sewer main breaks and chokes per 100km of mains.	Organisation - Infrastructure - Water Services	≤ 40.00	5.39	✓	38 sewer main breaks and chokes occurred across the region during this quarter. The total length of sewer main is 705.33 km.
	Wastewater: Number of reportable incidents.	Organisation - Infrastructure - Water Services	≤ 5.00	4.00	✓	A total of four reportable incidents were recorded for the quarter.
	Water supply quality: Water quality complaints per 1,000 connections.	Organisation - Infrastructure - Water Services	≤ 10.00	0.49	✓	16 water quality complaints for the quarter from a total of 32,782 water connections. Complaints relate to taste, odour and discolouration from all Council's water service areas.
	Water supply quality: Water quality incidents per 1,000 connections.	Organisation - Infrastructure - Water Services	≤ 5.00	0.06	✓	No reportable Incidents within this quarter.
	Water supply reliability: Percentage of customers who	Organisation - Infrastructure - Water Services	≥ 95.00%	96.22%	✓	There were 1,238 water connections that experienced a planned/unplanned

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	do not experience a planned interruption.					service interruption from a total of 32,782 water connections.
	Water supply usage: Raw water usage vs allocation. Water usage as a percentage of allocation for Bundaberg Region.	Organisation - Infrastructure - Water Services	≤ 80.00%	89.50%		Water usage has been higher during this quarter due to extremely low rainfall and this is expected to continue for the next quarter.

Provide effective and efficient fleet and trade services for operations and projects across council.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.2 - Sustainable and affordable essential services 2.2.4 - Provide effective and efficient fleet and trade services for operations and projects across council.	Asset Maintenance: Percentage of work tickets completed when scheduled.	Organisation - Infrastructure - Fleet & Trade Services	≥ 95.00%	83.70%		Total High and Med/High priority tasks that were scheduled was 276 with 83.70% completed. Investigating improvement process.
	Percentage of internal client survey results satisfactory or above.	Organisation - Infrastructure - Fleet & Trade Services	> 75.00%	100.00%		Percentage of internal client survey results satisfactory or above = 100%
	Percentage of overall plant, vehicle and equipment availability.	Organisation - Infrastructure - Fleet & Trade Services	≥ 95.00%	97.98%		Percentage of overall plant, vehicle & equipment availability = 97.98%.

Sustainable built and natural environments

Manage, maintain, rehabilitate and protect our natural resources and regional ecosystems.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.3 - Sustainable built and natural environments 2.3.1 - Manage, maintain, rehabilitate and protect our	Biosecurity Surveillance: Number of properties inspected.	Organisation - Community & Environment - Parks, Sports & Natural Areas - Natural Resource Management	≥ 325.00	525.00		Land Protection Officers conducted 525 property inspections for declared weeds in rural areas and

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
natural resources and regional ecosystems.						environmental weeds in the urban area.

Educate and engage with the community to encourage greater involvement in the protection of the natural environment and the development of land use policy.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.3 - Sustainable built and natural environments 2.3.2 - Educate and engage with the community to encourage greater involvement in the protection of the natural environment and the development of land use policy.	Number of community environmental protection and management activities participated in.	Organisation - Community & Environment - Parks, Sports & Natural Areas - Natural Resource Management	≥ 10.00	11.00	✓	<ul style="list-style-type: none"> - Land Protection Officer (LPO) undertook invasive species response training at Monto. - LPO's participated in regional heavy vehicle awareness project in conjunction with nearby Councils. - Senior LPO's attended Wide Bay Burnett Regional Organisation of Councils (WBBROC) Invasive Species Advisory Council meeting in Gympie. - Biosecurity Working Group established to engage better with regional service providers/landholders & state agencies to better manage invasive species. - Senior LPO attended State Oversight committee meeting to discuss management of research priorities under the state Land Protection fund. - Senior LPO attended the SEQ Pest Advisory Forum. - Meeting facilitated to discuss fox control program to reduce predation of salt water turtles. - Natural Areas Rangers constructed marine turtle nesting cages for the

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
						<p>Department of Environment & Science and installed one cage at Elliott Heads beach.</p> <p>- Natural Resource Management Operational Supervisor attended a rubbish source reduction workshop facilitated by Tangaroa Blue Foundation.</p> <p>- Natural Areas team project managed a sand dune replenishment project at Oaks Beach on behalf of Sea Turtle Alliance and partnering with Gladstone Port Corporation.</p> <p>- Assisted Department of Environment & Science wildlife officers undertake local flying fox roost surveys.</p>
	Number of public awareness, education programs and activities delivered.	Organisation - Community & Environment - Parks, Sports & Natural Areas - Natural Resource Management	≥ 8.00	11.00	✓	9 School and community group educational visits/activities were facilitated by staff at the Alexandra Park Zoo with a total of 498 people attending. Land Protection Officers delivered a pest awareness display at Apple Tree Creek Markets and hosted the biosecurity working group members for educational talk on aquatic weed management.

Review and consistently enforce local laws, the planning scheme, and other associated environment and public health legislation to ensure they meet community standards.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.3 - Sustainable built and natural environments 2.3.3 - Review and consistently enforce local laws, the planning scheme,	Percentage of annual Regulatory Services revenue budget collected across all three areas.	Organisation - Community & Environment - Regulatory Services	≥ 90.00%	73.00%	●	Actual \$604,593 revenue v \$827,500 proposed. Dog registration 99% after recent proposed revenue downgrade, \$453,366 revenue.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	and other associated environment and public health legislation to ensure they meet community standards.					





Provide environmental health and community services and programs to support regional wellbeing.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 2 - Our environment 2.3 - Sustainable built and natural environments 2.3.4 - Provide environmental health and community services and programs to support regional wellbeing.	Number of community health/education programs delivered.	Organisation - Community & Environment - Waste & Health Services - Environmental Health Services	≥ 6.00	2.00		- Mosquito monitoring and education program for 2019/2020 commenced 1st December. - The Littering & Illegal Dumping Community Awareness Campaign commenced 1st October. - Council's free online food safety and hygiene course has had 390 users over the last 3 months.
	Number of illegal dumping and littering complaints investigated.	Organisation - Community & Environment - Waste & Health Services - Environmental Health Services	Trend	110 Littering & Illegal Dumping Complaints Received		110 complaints have been received and investigated over the last quarter. The increase in complaints is due to the publicised Littering & Illegal Dumping Partnership Program and the commencement of the Illegal Dumping Officers.

Our people our business

A sustainable financial position

Apply responsible fiscal principles for sustainable financial management.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.1 - A sustainable financial position 3.1.2 - Apply responsible fiscal principles for sustainable financial management.	Meeting legislative and operational standards for cash flow, investments, financial audits and accounts payable.	Organisation - Organisational Services - Financial Services		Yes	Yes	 No issues or failure to meet legislative and operational requirements identified. A Fraud and Corruption Audit of Accounts Payable has been undertaken by Internal Auditors. No fraud or corruption was identified. The audit provided 24 recommendations, currently 12 complete, 7 nearing finalisation, 5 recommendations dependent on Council's future direction and use of Corporate Cards.
	Minimum return on investments is 1.3 times the bank bill swap rate.	Organisation - Organisational Services - Financial Services		≥ 1.30	2.00	 Actual exceeds target.
	Number of payments outside of terms.	Organisation - Organisational Services - Financial Services - Accounts Payable		≤ 90.00	92.00	 Payments outside of terms was increased this month due to high volumes over the Christmas period and staffing changes. A return to target is anticipated in the next quarter.
	Receive an unqualified audit opinion for the Annual Financial Statements.	Organisation - Organisational Services - Financial Services		Yes	Yes	 At Quarter 2 of 2019/2020 FY the audit of the Bundaberg Regional Council Financial Statements for 2018/2019 FY has been complete and included in the adopted Annual Report. No significant audit issues were identified as a result of this year's audit

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
						process. Work has commenced in consultation with external auditors to begin planning for the 2019/2020 audit.
	Sufficient capital is available to meet forecast operational needs and maintained over the long-term financial forecast. Level of funds available greater than Council's minimum cash requirement.	Organisation - Organisational Services - Financial Services	≥ \$40,000,000.00	\$148,400,000.00	✓	Council holds sufficient cash to fund major projects scheduled for the 2019/20 financial year and beyond. No liquidity issues are foreseeable.

Review, monitor and evaluate asset management.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.1 - A sustainable financial position 3.1.3 - Review, monitor and evaluate asset management.	Reconciliation of assets and infrastructure.	Organisation - Infrastructure - Engineering Services - Asset Management	= 25.00%	30.00%	✓	Internal Capex and all Donated assets received to end of October 2019 have been processed. Currently processing data received to end of November 2019. Remaining processing periods are end of February, April and May 2020.

Develop strong governance and funding networks with local, state and national stakeholders.


Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.1 - A sustainable financial position 3.1.4 - Develop strong	Actively seek and apply for funding opportunities from the State and Federal Governments.	Organisation - Strategic Projects & Economic Development	Trend	4 grant applications submitted.	■	3 x Building Better Regions Fund applications submitted (Kalkie Water Treatment Plant, Gin Gin heavy vehicle stop and Gin Gin

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
governance and funding networks with local, state and national stakeholders.						Wastewater Treatment Plant upgrade. 1 x Gin Gin Rail trail funding application submitted.
	Implement a controlled funding application process, ensuring high quality applications and meeting the reporting requirements and project milestones of the funding agreements.	Organisation - Organisational Services - Financial Services	= 90% of projects delivered in accord with the Funding agreements		100%	✓

Responsible governance with a customer driven focus

Ensure our workforce is adequately trained and supported to competently manage themselves and their work.



Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.2 - Responsible governance with a customer driven focus 3.2.1 - Ensure our workforce is adequately trained and supported to competently manage themselves and their work.	Average number of days for recruitment process (approval to employment offer).	Organisation - Organisational Services - People, Safety & Culture - HR Business Partners	Average 30 business days	30 business days	✓	Favourable to target.
	Internal investigations are managed in a timely manner.	Organisation - Organisational Services - People, Safety & Culture - HR Business Partners	Average 30 business days	10 Business Days	✓	All investigations have been managed in a timely manner. No Human Resource investigations have been undertaken in this quarter. Several preliminary assessments and referrals have been completed.
	Percentage of staff satisfied with training and development received.	Organisation - Organisational Services - People, Safety & Culture - Organisational Development	> 95.00%	95.86%	✓	Favourable to target.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
	Percentage of staff trained in Right to Information and Information Privacy legislation during induction.	Organisation - Organisational Services - Governance & Legal Services	≥ 90.00%	59.00%		19 staff are still to complete this training in early 2020.

Provide friendly and responsive customer service, in keeping with council values and community expectations.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.2 - Responsible governance with a customer driven focus 3.2.2 - Provide friendly and responsive customer service, in keeping with council values and community expectations.	Percentage of call centre enquiries answered in accordance with Customer Service Charter.	Organisation - Organisational Services - Financial Services - Customer Service	≥ 90.00%	94.00%		Favourable to target.
	Percentage of customer requests (CRMs) overdue or outstanding in relation to assigned timeframes.	Organisation - Organisational Services - Financial Services - Customer Service	≤ 15.00%	9.30%		Favourable to target.
	Regulatory Services - Number of proactive officer generated CRMs across all three areas.	Organisation - Community & Environment - Regulatory Services	Trend	170.00		Four-fold increase from last quarter.

Administer statutory compliant governance operations incorporating insurance; risk management; property management and council policies and procedures.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.2 - Responsible governance with a customer driven focus 3.2.3 - Administer statutory compliant governance operations incorporating insurance; risk management; property management and	Corporate and Operational risks reported to Audit and Risk Committee.	Organisation - Organisational Services - Governance & Legal Services	Yes/No	Yes.		Report presented on 10/10/2019.
	Percentage of Administrative Action Complaints received and processed within applicable timeframes.	Organisation - Organisational Services - Governance & Legal Services	≥ 90.00%	100.00%		A total of 5 complaints were received during this period.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
council policies and procedures.	Percentage of appropriate and current contractual arrangements in place for council owned and/or managed property.	Organisation - Organisational Services - Governance & Legal Services	≥ 80.00%	90.38%	✓	Favourable to target.
	Percentage of insurance claims processed submitted within timeframes.	Organisation - Organisational Services - Governance & Legal Services	≥ 95.00%	100.00%	✓	20 Insurance claims were processed within time frames (general insurance and public liability claims).
	Percentage of Right to Information and Information Privacy applications processed within legislative timeframes.	Organisation - Organisational Services - Governance & Legal Services	= 100.00%	100.00%	✓	5 Right to Information applications and 1 Information Privacy application was received for this quarter: - 1 application was not valid; - 2 applications are currently being processed.
	Percentage of up-to-date documents published in IMS.	Organisation - Organisational Services - Integrated Management Systems - Integrated Management Systems (IMS)	≥ 90.00%	88.00%	●	All documents published in the IMS remain current until they are superseded by a new version. Currently 12% of IMS documents have gone past their proposed review date and await staff attention.

Exercise whole-of-council adherence to, and compliance with, council's policies and procedures, in keeping with our corporate values and community's expectations.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.2 - Responsible governance with a customer driven focus	Number of Internal Audits completed.	Organisation - Organisational Services - Internal Audit	≥ 2.00	1.00	✓	BDO have completed one audit within this quarter and are on track to complete all planned audits in this financial year.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
3.2.4 - Exercise whole-of-council adherence to, and compliance with, council's policies and procedures, in keeping with our corporate values and community's expectations.	Number of Internal Quality, Safety, Environmental (systems and processes) Audits completed.	Organisation - Organisational Services - Integrated Management Systems - Integrated Management Systems (IMS)	≥ 2.00	2.00	✓	Favourable to target.

Provide and review systems, programs and processes to ensure effective and efficient service delivery to meet community expectations.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.2 - Responsible governance with a customer driven focus	Customer support satisfaction based on surveyed users.	Organisation - Organisational Services - Information Services	≥ 80.00%	96.92%	✓	Favourable to target.
3.2.5 - Provide and review systems, programs and processes to ensure effective and efficient service delivery to meet community expectations	Information Services service desk tickets opened vs. closed.	Organisation - Organisational Services - Information Services	≤ 0.00	-112.00	✓	Favourable to target.
	Operational risks reviewed quarterly by operational areas.	Organisation - Organisational Services - Governance & Legal Services	≥ 75.00%	100.00%	✓	All Operational Risks were reviewed by Risk Owners in consultation with a representative from BDO in October, as planned.
	Percentage of information mapping services availability.	Organisation - Organisational Services - Information Services	≥ 98.00%	99.60%	✓	Good uptimes achieved this quarter with only minor outages for routine maintenance, the addition of another compute server and some service crashes.

Open communication

Keep our community and workforce informed and up-to-date in matters of agency and community interest.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.3 - Open communication 3.3.1 - Keep our community and workforce informed and up-to-date in matters of agency and community interest.	Number of Council articles published on bundabergnow.com.	Organisation - Communications	= 70.00	102.00	✓	102 stories were published on Bundaberg Now listed in the 'Council' category.

Proactively support and encourage community engagement and collaboration.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.3 - Open communication 3.3.2 - Proactively support and encourage community engagement and collaboration.	Interaction with social media posts: Shares, comments and likes on Facebook, Instagram, YouTube and Twitter.	Organisation - Communications	5% increase on last quarter	Engagement: This quarter: 493,679 Last quarter: 461,077	✓	Engagement figures are trending positively with a 15% increase on the previous quarter for Facebook. Facebook - 478,942 Instagram - 2942 Twitter - 15 YouTube - 11780
	Total number of followers on Facebook, Twitter, Instagram and YouTube.	Organisation - Communications	5% increase on last quarter	2860 new followers.	✓	Facebook: additional 2573 followers to a total of 19,299. Instagram: additional 243 followers to a total of

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
						3237. Twitter: additional 22 followers to a total of 1496. YouTube: additional 22 subscribers to a total of 52.

Develop consistent messaging and professional communications that establish a positive profile and identity for council and our region.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.3 - Open communication 3.3.3 - Develop consistent messaging and professional communications that establish a positive profile and identity for council and our region.	Sentiment analysis - a breakdown of the tone of all media mentions and whether they are positive, negative or neutral.	Organisation - Communications	< 10.00%	7.00%	✓	Online: Editorial mentions 622, Positive 21%, negative 15%, neutral 64% (Paradise Dam had 114 mentions which could have contributed to the negative score) Print: Total media articles: 450. Positive 23%, negative 7%, neutral 70% Overall: positive 22%, negative 12%, neutral 67%

Review and develop updated and relevant communication platforms, modes, mediums and content.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 3 - Our people our business 3.3 - Open communication	Website visitation: Length of stay.	Organisation - Communications	Trend	2 minutes 22 seconds	■	Trending positively.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
3.3.4 - Review and develop updated and relevant communication platforms, modes, mediums and content.	Website visitation: Number of users.	Organisation - Communications	5% increase on last quarter	169,500.00	✓	In quarter one of this financial year bundabernow.com had 117,900 users. This quarter there has been an increase from 51,600 to 169,500.

Game changers

4.1 Connected and leveraged infrastructure

Annual infrastructure capital programs are completed in accord with adopted strategic plans and in accord with budget.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 4 - Game changers - 4.1 Connected and leveraged infrastructure - 4.1.2 Annual infrastructure capital programs are completed in accord with adopted strategic plans and in accord with budget	Completion of Bespoke Projects (specific/uncommon projects) subject to external factors including grant specific funding, in partnership with or dependent on external entities commitment, dependent on another Bespoke Project or delivered under tender.	Organisation - Organisational Services - Financial Services	= 60% per annum	66%	✓	The expenditure exceeds the target of 60%. Funding for incomplete projects have been reallocated to the current year.
	Completion of business as usual projects (routine projects that Council has control over) including renewals, own source of funding and completed Project Decision Framework.	Organisation - Organisational Services - Financial Services	= 90% per annum		✓	The progress is trending in line with expectations with increased activity undertaken in the 3rd and 4th quarters.

4.4 Organisational and cultural excellence

Develop and implement People and Performance Strategy.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 4 - Game changers - 4.4 Organisational and cultural excellence - 4.4.1 Develop and implement People and Performance Strategy	Health and Safety Strategic Plan actions completed by timeframe.	Organisation - Organisational Services - People, Safety & Culture - Work Health & Safety	Milestone	Progress on implementing the Strategic Plans continues to remain well on track with overall plan.	✓	Progress on implementing the Strategic Plans continues to remain well on track with overall plan.
	Health and Safety Strategic Plan Key Performance Indicators met.	Organisation - Organisational Services - People, Safety & Culture - Work Health & Safety	= 90.00%	55.00%	●	5 of the 9 KPIs remain on track.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
						<p>Off track KPIs continue to progress.</p> <p>- Average days to complete corrective actions increased slightly to 118 (from 106) however as reported last quarter has reduced significantly from 486 days.</p> <p>- Training completion decreased slightly to 86.3% compared to 92% as reported last quarter due to leave arrangement.</p> <p>ELT Site Visits continued this quarter and were supported by ELT attending end of year staff BBQs promoting safety (and where able, touring the site at the end of the staff function).</p> <p>Lost time injuries remain below the averages for both 17/18 and 18/19 periods.</p>

Implement Communications and Marketing Strategy.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 4 - Game changers - 4.4 Organisational and cultural excellence - 4.4.2 Implement	Improved community satisfaction as measured in the annual survey.	Organisation - Communications		Trend	—	No change. KPI will be reviewed in May.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Communications and Marketing Strategy						

Budget is delivered on time and on budget.

Strategic Link	Performance Measure	Organisation Link	Target	Actual	Status	Comments
Strategy 4 - Game changers - 4.4 Organisational and cultural excellence - 4.4.3 Budget is delivered on time and on budget	Recurrent revenue and recurrent expenditure is within the budget parameters.	Organisation - Organisational Services - Financial Services	+ or - 10%	-3%	✓	There are minor variations to budget across Council which are being addressed via a formal budget review to be presented in January 2020 for Council consideration. Broadly the operational budget is representative of the expected final operational result.

**Item****21 January 2020****Item Number:**

K1

File Number:

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Part:

PLANNING

Portfolio:

Planning & Development Services

Subject:

Adoption of amendments to the Bundaberg Regional Council Planning Scheme

Report Author:

Evan Fritz, Manager Strategic Planning

Authorised by:

Stephen Johnston, Chief Executive Officer

Link to Corporate Plan:

Our Environment - 2.1 Infrastructure that meets our current and future needs - 2.1.1 Develop, implement and administer strategies and plans underpinned by the principles of sustainable development.

Background:

Following approval from the Planning Minister in August 2019, Council publicly consulted on proposed amendments to the Bundaberg Regional Council Planning Scheme, from 16 September to 21 October 2019. Submissions to the proposed amendments were considered by Council at its meeting of 19 November 2019, where Council decided to proceed with the proposed amendments, with changes in response to submissions.

The proposed amendments (with changes following public consultation) were sent to the Planning Minister on 26 November 2019 for approval to adopt, in accordance with the requirements of the Minister's Guidelines and Rules (MGR).

Amendment No 5 (Major Amendment)

This amendment makes ongoing improvements to the planning scheme, including:

- minor changes to codes and levels of assessment to reflect desired intent and community expectations, including for Secondary dwellings and Dual occupancy development;
- zoning changes to recognise current land use, future development intent and correct errors;
- local planning for the Burnett Heads town centre, the Kalkie-Ashfield local development area, and part of Bargara (between Hughes and Seaview Roads);
- changes to address State interests, including regulated requirements and the Bundaberg State Development Area;

- changes to overlays, and the inclusion of additional local heritage places, including associated changes to SC6.2 Planning Scheme Policy for the Heritage and Neighbourhood Character Overlay Code;
- other changes to improve the operation and efficiency of the planning scheme.

Amendment No 6 (Mon Repos/ Sea Turtle Amendment)

This amendment seeks to provide a greater level of protection for the Mon Repos Conservation Park and sea turtles from the effects of urban development and responds to the ministerial direction notice given to Council on 19 February 2017. This amendment includes:

- a Sea turtle sensitive area overlay code to ensure assessable development in coastal areas avoids adverse impacts on sea turtles, including impacts from artificial lighting;
- zoning changes to include land at Shelley Street, Burnett Heads (currently included in the Emerging community zone) in the Rural residential zone –Precinct RRZ1 (2,000 m² minimum lot size area);
- changes to other parts of the planning scheme, including the Advertising devices code and Nuisance code.

Adoption and Commencement

Council received advice from the Planning Minister, by letters dated 20 December 2019, that Council may adopt both amendment packages as submitted. A copy of these notices are attached.

The amendments have followed the process set out in the Minister's Guidelines and Rules (MGR) for making or amending a planning scheme, under section 20 of the *Planning Act 2016*. In accordance with the MGR, after receiving notification from the Planning Minister that Council may adopt the amendments, Council must decide whether to adopt or not proceed with the proposed amendments, and publish a notice of this decision in the local newspaper, the gazette and on Council's website. Council is also required to give the Chief Executive (ie. Director-General) of the Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) a copy of the public notice and, if adopted, a certified copy of the proposed amendments.

Repeal of TLPI and Planning Scheme Policy

Adoption of the proposed amendments will allow Council to repeal the following instruments –

- SC6.6 Planning Scheme Policy for the Hughes and Seaview Bargara Masterplan Area. Specifically, Amendment No 5 incorporates planning undertaken for the Hughes and Seaview Bargara masterplan area within the Central Coastal Urban Growth Area Local Plan Code and other part of the Planning Scheme; and
- Temporary Local Planning Instrument (TLPI) 1/2018 – Protection of the Mon Repos Turtle Conservation Area. Amendment No 6 provides a longer-term policy response to the interim controls put in place through TLPI 1/2018, which is due to lapse on 16 March 2020.

Associated Person/Organization:

Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) and the Minister for State Development, Manufacturing, Infrastructure and Planning (The Hon Cameron Dick MP).

Consultation:

Public notification of the proposed planning scheme amendments were undertaken in accordance with the requirements of the *Planning Act 2016* and the Minister's Guidelines and Rules (MGR).

Public notices of Council's decision to adopt Planning Scheme Amendment No 5 (Major Amendment) and Amendment No 6 (Qualified State Interest - Mon Repos/ Sea Turtle Amendment) are required to be published in the State Government Gazette, local newspaper, and on Council's website.

Chief Legal Officer's Comments:

The *Planning Act 2016* identifies circumstances where a landowner may be entitled to compensation for reduced value of interest in premises arising from an adverse planning change. A person may request assessment of their proposal under the superseded planning scheme for a period of up to one year after the new planning scheme or planning scheme policy commences.

Policy Implications:

The current report proposes that Council adopt planning scheme amendment No 5 (Major Amendment) and Amendment No 6 (Qualified State Interest – Mon Repos/ Sea Turtle Amendment) to the Bundaberg Regional Council Planning Scheme and repeal the following instruments –

- SC6.6 Planning Scheme Policy for the Hughes and Seaview Bargara Masterplan Area; and
- Temporary Local Planning Instrument (TLPI) 1/2018 – Protection of the Mon Repos Turtle Conservation Area.

Financial and Resource Implications:

Council's budget includes appropriate allocation of resources to adopt proposed Planning Scheme Amendment No 5 (Major Amendment) and Amendment No 6 (Qualified State Interest - Mon Repos/ Sea Turtle Amendment).

Risk Management Implications:

There appears to be no risk management implications.

Communications Strategy:

Communications Team consulted.

Yes

No

Attachments:

- ↓1 Letter from Minister - Major Amendment approval
- ↓2 Letter from Minister - Amendment approval Mon Repos

Recommendation:

That pursuant to the Planning Act 2016 and the Minister's Guidelines and Rules:-

- (a) Council adopt proposed Planning Scheme Amendment No 5 (Major Amendment) and Amendment No 6 (Mon Repos – Sea Turtle Amendment);**
- (b) the amended Bundaberg Regional Council Planning Scheme 2015 and Planning Scheme Policies (version 5.0) incorporating Amendment No 5 and Amendment No 6 take effect on and from 10 February 2020.**
- (c) Council repeal the following local planning instruments, effective 10 February 2020 –**
 - SC6.6 Planning Scheme Policy for the Hughes and Seaview Bargara Masterplan Area; and**
 - Temporary Local Planning Instrument (TLPI) 1/2018 – Protection of the Mon Repos Turtle Conservation Area.**



The Hon. Cameron Dick MP
Minister for State Development, Manufacturing,
Infrastructure and Planning

Our ref: MC19/6093

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20 December 2019

Councillor Jack Dempsey
Mayor
Bundaberg Regional Council
PO Box 3130
BUNDABERG QLD 4670

Email: mayor@bundaberg.qld.gov.au

Dear Councillor Dempsey

Thank you for the letter of 26 November 2019, from the Bundaberg Regional Council (the council) requesting consideration and approval to adopt the proposed Major Amendment No. 5 (the proposed amendment) to the Bundaberg Regional Council Planning Scheme 2015 (the planning scheme).

The proposed amendment has been assessed against the requirements of the *Planning Act 2016* and for compliance with Chapter 2, Part 4 of the Minister's Guidelines and Rules.

I am pleased to advise that I am satisfied the proposed amendment complies with all statutory requirements, and that the council may now adopt the proposed amendment.

I commend the council working with the Department of Environment of Science on the Reducing Urban Glow study that seeks to better understand the impact of artificial light on turtle nesting behaviours. Incorporating the results of this study in the council's planning scheme will be important to ensure that appropriate development heights are maintained in a Sea Turtle Sensitive Area in all zones. I am advised this study is due in June 2020.

In meanwhile, any development approval of a building over six storeys in a Sea Turtle Sensitive Area (regardless of whether it is at Bargara) would be of significant concern given the potential impacts on sea turtles that may arise from such development.

If you have any questions about my advice to you, please contact my office on (07) 3719 7200 or email statedevelopment@ministerial.qld.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Cameron Dick', with a horizontal line extending to the right.

CAMERON DICK MP
Minister for State Development, Manufacturing,
Infrastructure and Planning



The Hon. Cameron Dick MP
Minister for State Development, Manufacturing,
Infrastructure and Planning

Our ref: MC19/6094

20 DEC 2019

Councillor Jack Dempsey
Mayor
Bundaberg Regional Council
PO Box 3130
BUNDABERG QLD 4670

Email: mayor@bundaberg.qld.gov.au

Dear Councillor Dempsey *Jack*,

Thank you for the letter of 26 November 2019, from the Bundaberg Regional Council (the council) requesting consideration and approval to adopt proposed Amendment No. 6 (Mon Repos/Sea Turtle Amendment) (the proposed amendment) to the Bundaberg Regional Council Planning Scheme 2015 (the planning scheme).

The proposed amendment has been assessed against the requirements of the *Planning Act 2016* and for compliance with Chapter 2, Part 3 of the Minister's Guidelines and Rules.

I am pleased to advise that I am satisfied the proposed amendment complies with all statutory requirements, and that the council may now adopt the proposed amendment.

I note that neither this qualified state interest amendment nor Major Amendment No. 5 incorporate the relevant provisions of Temporary Local Planning Instrument (TLPI) 01/2019 (Bargara Building Height and Sea Turtle Sensitive Area) relating to a maximum building height of six storeys for residential development in the High density residential zone at Bargara. It is my expectation that these provisions should be incorporated into the planning scheme prior to the expiration of TLPI 01/2019 on 30 May 2021.

I commend the council working with the Department of Environment of Science on the Reducing Urban Glow study that seeks to better understand the impact of artificial light on turtle nesting behaviours. Incorporating the results of this study in the council's planning scheme will be important to ensure that appropriate development heights are maintained in a Sea Turtle Sensitive Area in all zones. I am advised this study is due in June 2020.

In meanwhile, any development approval of a building over six storeys in a Sea Turtle Sensitive Area (regardless of whether it is at Bargara) would be of significant concern given the potential impacts on sea turtles that may arise from such development.

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If you have any questions about my advice to you, please contact my office on (07) 3719 7200 or email statedevelopment@ministerial.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Cameron Dick', followed by a horizontal line.

CAMERON DICK MP
Minister for State Development, Manufacturing,
Infrastructure and Planning

**Item****21 January 2020****Item Number:**

S1

File Number:

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Part:TOURISM & REGIONAL
GROWTH**Portfolio:**

Community & Environment

Subject:

Events Queensland Pty Ltd - Pop-Up Polo Event in Bundaberg in 2020

Report Author:

Gavin Steele, General Manager Community & Environment

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our Community - 1.2 Safe, active, vibrant and inclusive community - 1.2.3 Support and facilitate community programs, networks, projects and events that promote social connectedness; and active and healthy community life.

Background:

Events Queensland Pty Ltd held their inaugural Pop-Up Polo event in Bundaberg in August 2019 with over 1,500 people attending the event hosted at the Bundaberg Recreational Precinct. The organisers have approached Council to seek support at the same level as supplied in 2019 to once again run the event in 2020.

The team from Events Queensland do all of the event management and co-ordination and they seek financial and in-kind support from Council to supply a venue, basic field preparation, waste containers and disposal and assistance with marketing of the event.

The Events Queensland Team were extremely happy with the Bundaberg Recreational Precinct and are looking to utilise this venue again for their 2020 event.

They have proposed to hold their event over two days the same as which occurred for their 2019 event, starting with a Cocktail Party on the Friday evening, followed by the Pop-Up Polo competition during the day on a Saturday.

It will be a ticketed event and with the success of the 2019 event, organisers estimate over 2,000 people are expected to attend. The first event held in Rockhampton in 2018 attracted a sell-out crowd of 1,900 people which grew to 3,000 people for their 2019 event with a similar trend expected for Bundaberg.

Events Queensland Pty Ltd have asked for Council's consideration for \$25,000 (ex GST) in financial support and in-kind assistance with supply of waste receptacles and

disposal, field preparation and assistance and support with marketing the event. If approved the \$25,000 would be drawn from the 2020/21 Events Budget.

Associated Person/Organization:

Nil

Consultation:

Nil

Chief Legal Officer's Comments:

There appear to be no legal implications.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

If approved, provision would need to be made in the 2020/21 Budget.

Risk Management Implications:

There appears to be no risk management implications.

Communications Strategy:

Communications Team consulted.

Yes

No

Attachments:

[↓1](#) Cover Letter

[↓2](#) Proposal

Recommendation:

That Council provide Events Queensland Pty Ltd financial support of \$25,000 (ex GST) from the 2020/21 Partnerships and Sponsorships budget towards their 2020 Bundaberg Pop-Up Polo Event as well as in-kind support for provision of waste receptacles and waste disposal, field preparation and marketing support of the event to be held at the Bundaberg Recreational Precinct.

EVENTS QUEENSLAND

28.11.2019

Gavin Steele
Bundaberg Regional Council
190 Bourbong Street
Bundaberg Queensland 4670

Dear Gavin,

It is with great pleasure that we formally submit Event Queensland's proposal to return to Bundaberg in 2020 with our nationally acclaimed Urban Polo™ event **Pop-Up Polo**.

Pop-Up Polo (PUP) enjoyed a successful inaugural appearance in the Rum City on 31 August 2019. Ticketing records show that over 1500 guests attended the Saturday event held at the Bundaberg Recreational Precinct. Of these guests, 37% were male and 63% were female, while 17% were from outside the local government area.

Awareness of the event across the broader community was considerable and we are pleased that our marketing campaign was able to achieve such reach in year one. Local business engagement with the event was significant with ten (10) of the fifteen (15) sponsorship packages being acquired by the aforementioned. Hospitality students from Sholom Catholic College enjoyed working as part of the EQ team, which gave them an opportunity to implement skills acquired in the classroom in a commercial environment.

As is the case with any large scale event, the initial years are the most important with regard to establishing a solid foundation of guests, engaging sponsors and developing brand awareness. Funding provided by BRC for this year's event supported EQ to achieve the following outcomes:

- Creation of a promotional video of the region.
- Promotion of local businesses, tourism experiences, and local hallmarks to the greater UPA member base and audience.
- Activation of the Bundaberg Recreational Precinct for a premier horse event.
- Delivery of a high calibre networking opportunity for business interests

We would like to also make mention of the Bundaberg Regional Council's role in the outcomes achieved in 2019. Councillors, General Managers, Managers and Staff involved in the execution of the 2019 Bundaberg PUP were passionate, willing and committed to achieving a positive outcome.

EQ would ask Council to consider our proposal for 2020, as we would welcome the opportunity to return to Bundaberg on 29 August and make Pop-Up Polo an annual event on the social calendar.

Kind regards,



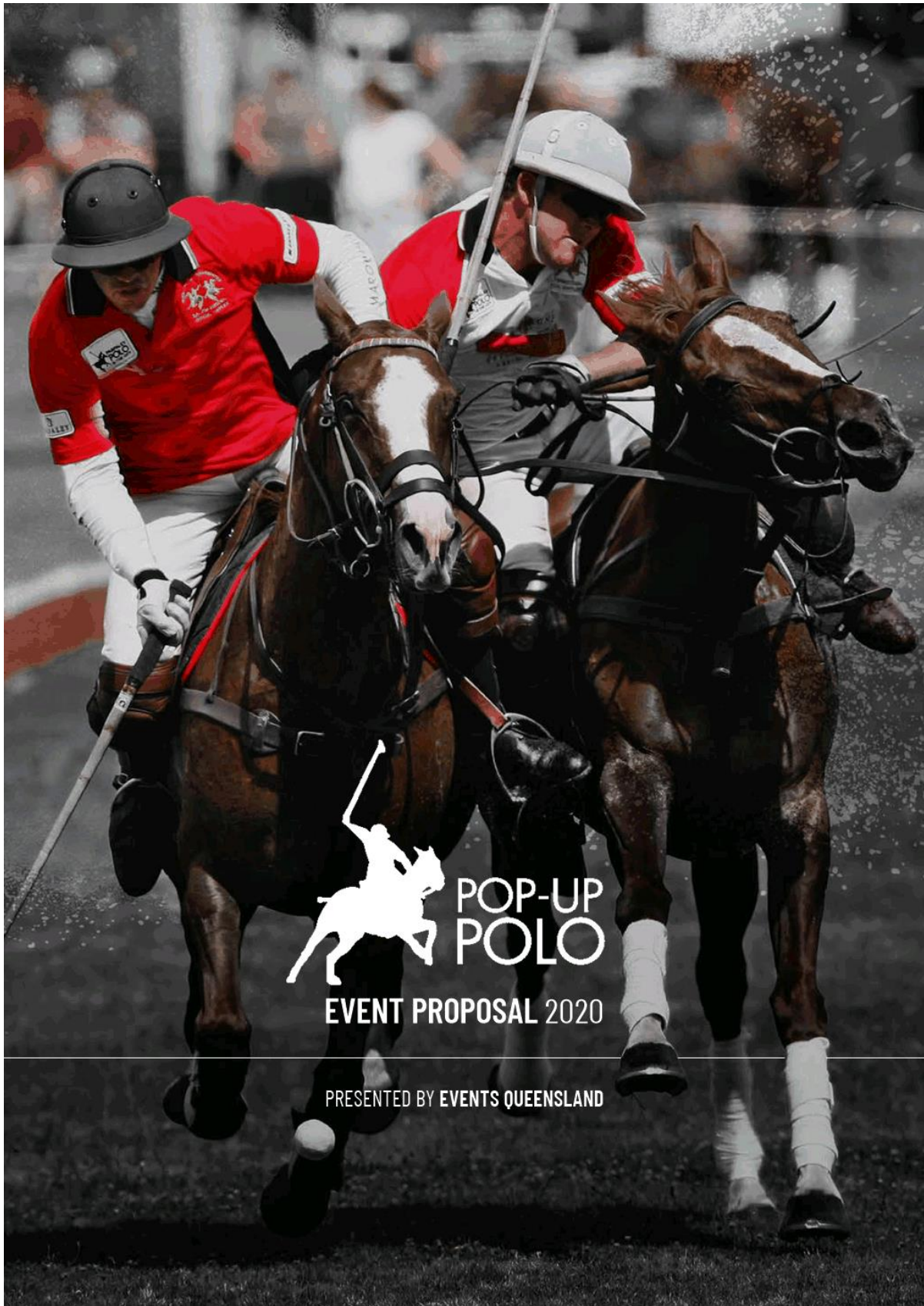
Matthew Turich

info@eventsqueensland.co
PO Box 489, Gladstone QLD 4680

eventsqueensland.co
@eventsqueensland.co

Events Queensland Pty Ltd
ABN 91 631 041 177






THE TEAM

EVENT PROPOSAL 2020
DELIVERED BY

EVENTS QUEENSLAND

EVENT DIRECTORS
MATTHEW TURICH | PETER HAWKINS | BENITO ZUSSINO

GENERAL MANAGER EMILY COLEMAN | EVENT MANAGER EILEEN WOOD
MARKETING, MEDIA AND PUBLIC RELATIONS PANAYIOTA ATHOUSIS



PART OF THE URBAN POLO ASSOCIATION CALENDAR OF EVENTS

PAGE 2



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URBAN POLO™

URBAN POLO™

WELCOME TO URBAN POLO™ THE LARGEST, COORDINATED POLO SERIES IN THE WORLD



Urban Polo™ is a modern incarnation of an ancient game. Described as the Twenty20 of polo, this vibrant code of polo, established 14 years ago, has spread across the world and revolutionised the sport by changing its rules to create a more free-flowing and enthralling spectacle.

More than a sport, Urban Polo™ is a premium brand in itself, creating a marketing and acclaimed entertainment platform for luxury, performance and select corporate brands.

It is an aspirational asset associated with leadership and success.

Supported by the



Australian Government

Australian Trade and Investment Commission

ABOUT URBAN POLO™

Urban Polo™ is the only national polo series in Australia (and the largest coordinated polo series in the world).

Over recent years, Urban Polo™ has become the preferred entertainment vehicle for a growing stable of corporate clients, forging a strong presence in a market previously dominated by traditional sports such as horse racing, sailing, football codes, cricket and golf. High profile guests attracted to Urban Polo™ have included international polo stars such as Nacho Figueras, celebrities, executives, CEO's, dignitaries, heads of state as well as Royalty.



**"THE BEST PARTY
OF THE YEAR"**

THE ADELAIDE ADVERTISER

**"FORGET THE SPRING
RACING CARNIVAL"**

DAILY TELEGRAPH

**"OFFICIAL KICK OFF
TO PARTY SEASON"**

SUN HERALD

DEMOGRAPHIC

- Male (60%) Female (40%) aged 25 to 50 years
- Senior management - income circa \$120,000+
- Business owners
- Personal investors \$500,000+ (shares/property)
- Professionals - banking, finance, legal, accounting, fashion, advertising & media
- The young, beautiful & glamorous
- Celebrities
- Extensive travelers

MARKETING

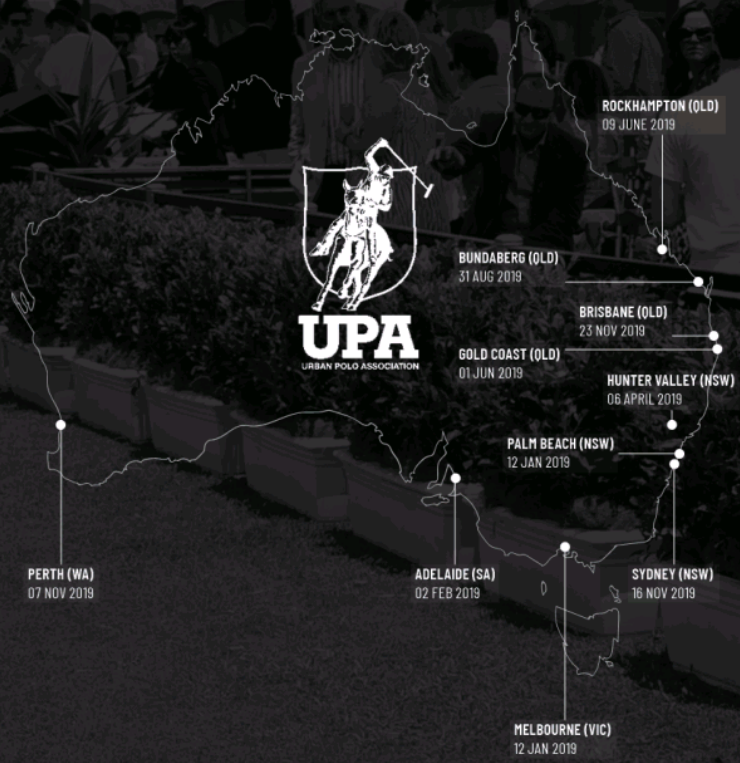
Urban Polo™ sponsors benefit from a \$9+ million annual marketing value, a traditional media reach of \$11+ million reach plus a social media reach of 133 thousand per year, comprising of a high-end established and aspirational demographic. Advertising campaigns are typically rolled out across cinema, Ooh media, radio, local print, subscription database and social media.

URBAN POLO™ CALENDAR 2019

URBAN POLO™

URBAN POLO™ CALENDAR OF EVENTS 2019

CONNECTING PEOPLE WITH NEW EXPERIENCES



Although polo's origins date back 2,500 years, Urban Polo™ introduces variations to the sport which improve the spectator experience, and have made it a boutique, albeit flourishing sport, that constitutes a relatively new and mesmerising experience.

Attendees of Urban Polo™ are astounded by the skill, daring and athleticism of the sport, which when witnessed in an intimate environment in the stunning setting of a prime park or beach location, generate an experience which is difficult to surpass.

It is a full contact sport, not just between men, but between human athletes and beast, played at 60km/h, which is a claim few sports can make.

OUR DEMOGRAPHIC: HIGH-NET WORTH

The UPA database constitutes a select demographic comprising of individuals with a high disposable income, within the 25 to 50 age bracket, with an interest in travel, fashion and luxury goods. Typically the men are aspirational professionals such as doctors, surgeons, members of the finance industry (bankers & investors), as well as professional directors, business entrepreneurs and business owners. Women occupy a similar high-end platform in areas of publishing, advertising, fashion, beauty and modelling.

URBAN POLO™

URBAN POLO™

HIGH PROFILE AND DYNAMIC PLATFORM

Urban Polo™ is the only polo asset in Australia with a proven, strategic, effective and consistent national marketing regime, achieving unparalleled results for event partners. In 2019 it has been announced as a finalist in the 'Best National Sporting Event' category at the 'Australian Event Awards', for the second year in a row. The previous year it was beaten narrowly by the Commonwealth Games, highlighting its suitability as a client entertainment platform.

Not only is the series attracting increasing national media exposure, however, it is also garnering greater international media attention, exemplified by recent features in international polo magazines.

Additionally, Urban Polo™ now has a significant database and social media following with 12,500+ subscription members, 45,200+ fans on Facebook, 13,800+ 'real' Instagram followers and a developing YouTube channel with 96,355 views, all of which constitute a captive and engaged premium audience – providing a sponsor with direct, targeted and interactive access to a desirable demographic.



URBAN POLO™

URBAN POLO™



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BRAND DIFFERENTIATION



Urban Polo™ is an entirely unique branding, promotional and hospitality asset. There is nothing remotely like it within the Australian premium market, and furthermore, there is no other national polo series like it anywhere in the world. By assuming a sponsorship position in association with Urban Polo™, a sponsor will support a unique and premium event, whilst securing significant brand differentiation within a competitive market, as, in the immediate future, its competitors will not have a comparative asset to activate in.

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URBAN POLO™

URBAN POLO™



**INSPIRATION
& CELEBRATION**

Since its inception, Urban Polo™ has been specifically designed to entertain corporate clients of various companies operating in industries ranging from the top-end banking, investment and finance sector, to luxury and performance consumables such as premium vehicles, as well as jewelry brands, premium alcohol brands and fashion houses, to name a few.

As a consequence of such an overriding objective, the events are produced in a manner that seeks to evoke an unforgettable experience, year after year, for the valued clients of these premium companies.

The proven production formula of Urban Polo™, refined over fourteen years, generates an augmenting period of inspiration and celebration, as the audience is drawn into a clash between various teams, sponsored by corporate brands. Anticipation for the games is built up not only on the event days themselves, but also in the lead-up through various media avenues, by emphasising the rivalry between teams, individual players, cities and states themselves. This results with an accrual of emotional investment into each game, which culminates with the victory of one team over another.

Particularly engaging are the National Polo League matches (the feature matches), in which a host City Team takes on a visiting City (for example, Sydney versus Melbourne). These games capitalise on the rivalry that exists between various states, or between the west coast and the east coast, in context of the Perth event.

The presentation of the sport in an intimate environment, and the opportunity to learn about this unique game from the players themselves as they circulate throughout the sponsor marquees, never fails to inspire, whereas the results.

of the games themselves are cause for celebration, particularly if a guest's favoured team is victorious.



POP-UP POLO

POP-UP POLO

POP-UP POLO



Pop-Up Polo is the latest addition to the Urban Polo™ asset list. After years of meticulous planning between Events Queensland and the Urban Polo Association, it made its successful debut in Rockhampton, Queensland in 2018. Since this inaugural event, this exciting new offering has captured the imagination of Queensland, with numerous locations earmarked for inclusion in the 2020 series.

These Pop-Up events are designed to expose regional non-capital cities to the hospitality, glamour and social engagement of Polo, which up until now, has been reserved for metropolitan audiences.

The preceding pages outlining hospitality offerings and sponsorship packages pertain specifically to Pop-Up Polo. Offerings and packages may vary from the other assets under the auspices of the UPA.

HOSPITALITY PACKAGES

There are 3 main hospitality options available across the Pop-Up Polo series comprising of the VIP Marquee, Polo Club and Polo Lounge, which between them address a broad spectrum of public and corporate needs.

THREE BESPOKE EXPERIENCES



1 VIP MARQUEE

The VIP Marquee is a premium hospitality option developed for Premium Members and select sponsors, in particular, for discerning guests with a refined palate and appreciation for a unique entertainment experience. The ticket price is inclusive of premium food and beverage, and also includes additional entertainment such as artist in residence and player interviews.

This bespoke option is ideal for private individuals, or businesses and corporations that wish to entertain small groups of valued clients.

2 POLO CLUB

The Polo Club presents guests with a mid-way point between the VIP Marquee and the more casual Polo Lounge. The ticket price is inclusive of premium food and beverage and includes additional entertainment such as player interviews and DJ.

The Polo Club patrons enjoy an intimate 'private club' environment, providing the perfect vantage point from which to view all the action.

3 POLO LOUNGE

The Polo Lounge offers a more casual atmosphere for the younger demographic, in a lounge 'day club' setting. Individual tickets entitle the holder to entry and DJ entertainment, whilst food and beverage can be purchased at a cash bar. This marquee is an economic alternative to the VIP Marquee or Polo Club, and is ideal for individuals or small groups of friends looking for fun and informal 'party' experience.

The Polo Lounge marquee is also typically the location for the onsite after party.

SPONSORSHIP

SPONSORSHIP




Urban Polo™ has demonstrated a consistent ability to generate extensive publicity for its sponsors and constitutes a unique and unrivaled corporate entertainment opportunity.

The series has attained annual corporate and ticketed attendance across the series of 21,000+, and generated tens of millions in marketing value for its major sponsors in recent years.



The series receives coverage in all major news mediums ranging from free to air TV, radio and print, as well as through private avenues such as premium corporate databases. Regularly featuring in 'Party of the Year' sections of social papers, the series is popular among sponsors, hospitality clients and the media alike.

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SPONSORSHIP



WHY INVEST IN URBAN POLO™?

- Urban Polo™ combines the adrenaline of horse racing, with the skill and agility of ball sports together with the grunt and physical vigor of rugby.
- Polo is one of the fastest growing spectator sports in the world
- Associated with prestige, success and excellence, Urban Polo™ is ideally placed to provide a marketing platform for a sponsor to integrate its brand into an environment that is often difficult to access
- A platform that provides communication through an inexpensive medium to carry brand messages to the market place
- Urban Polo™ is well placed to deliver the benefits of polo in a professional manner

WHAT URBAN POLO™ CAN GIVE YOUR BRAND

- Access to high net-worth CEO's and entrepreneurs
- An opportunity to reach the AB demographic in a niche environment
- Association with a sport that is fast becoming the sport of choice for young urban professionals and entrepreneurs
- An opportunity to establish your niche within the sport, and its social fabric, at its early stage of growth within the country
- An inexpensive investment vehicle compared to other mediums
- An ideal branding, sampling and distribution platform

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SPONSORSHIP

SPONSORSHIP PACKAGES

The major sponsorship packages comprise of Naming Rights, Team, Fashion on the Field, Umpire Attire, The Dash, Pony, Sideboards, Car Vs Pony, Wooden Pony, Scoreboard, Divot Stomp, VIP Marquee, Polo Lounge and After Party. Each package includes complimentary VIP Marquee tickets as well as extensive marketing and branding benefits and specific proposals for each sponsorship asset can be provided upon request, however, below is a summary.



NAMING RIGHTS

Event Naming Rights give the sponsor virtual ownership of the event and, to an extent, polo itself. It offers the maximum level of marketing exposure, as the media refers to the event by its full name, which incorporates the sponsor's name, (eg 'SPONSOR' Pop-Up Polo).

TEAM SPONSORSHIP

Team Sponsorship is one of the most popular assets in Urban Polo™ as it gives a sponsor unparalleled branding presence on the day, and during the lead-up marketing campaign, and overshadows any other form of sponsorship activation.

It weaves the sponsor into the very fabric of the event itself, and the sponsor's guests experience an unforgettable day mingling with the players in the sponsor's marquee, before and after the game. Most prominently, the sponsor's guests have a team to cheer for, which gives them emotional investment into what happens on the field, thereby enriching their experience.

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SPONSORSHIP

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SPONSORSHIP

SPONSORSHIP



FASHION ON THE FIELD

Dressing for the polo requires a sense of decorum and effortless glam, with practical overtones. One of the most frequently asked questions we encounter is 'what to wear' to the polo, which creates a perfect opportunity for a fashion or beauty brand to communicate with our database.

The 'Fashion on the Field' asset capitalises on the growing interest in 'polo fashion', and creates an opportunity to engage the polo demographic in the lead up to the series, as well as on the day, culminating in a fashion competition judged by celebrity judges, fashion designers, or any other ambassadors appointed by the sponsor. The Fashion on the Field competition is rapidly becoming one of the most popular sponsorship assets available.

DIVOT STOMP

The Divot Stomp is a time honoured polo tradition that has become an integral fixture across the Series, as well as a popular social mingling opportunity. It entails the public walking onto the field at half time during a game to repair divots created by horses (shoes are used to coax the divots back into their corresponding holes).

Prior the Divot Stomp, the mounted umpire surreptitiously drops specially marked Champagne corks which, when found by members of the public, can be redeemed for prizes. The crowd is alerted to the Champagne corks, and process generally, in advance of the Divot Stomp, and the prize winner is also announced by the MC.

WOODEN PONY

The 'Wooden Pony' hitting competition has become a popular entertainment fixture across the Series. Sponsor representatives, celebrities and select members of the crowd are invited to participate in the activity which takes place in the middle of the field. The process is announced and commented by the MC, and the winner receives a prize.

THE DASH

The dash for prize has become the most popular and integral entertainment fixture across the Series. It is conducted in a male and female division and simply comprises of the spectators racing for a prize. Approximately 4 prizes (or carboard depictions of the prizes) are spread out along the finish line and those who reach the prizes first win them.

This feature is popular as it allows spectator participation whilst providing entertainment for those watching, and receives extensive media coverage.



UMPIRE ATTIRE

The head umpire is mounted and on the field at all times during the games, so is always within the field of vision. In addition to the head umpire, goal umpires at either end of the field also wear the sponsor's attire.

This asset has broad appeal and is more suitable for a sponsor wishing to establish a more subtle and low key presence.

CARS VS PONY

Fast becoming one of the most enthralling and engaging sponsorship assets. This activation pits horse flesh against horsepower in a short, accelerated dash.

The sponsor is given the opportunity to wave the starting flag to commence the race while branding the start and finish lines. The entire spectacle is commented, with the race referred to as the 'Sponsor' Car Vs Pony Race.

SCOREBOARD

The Digital Scoreboard is the focal point of attention during the games, as it keeps track of the score, chukkas and time.

It is a reference point for spectators every time a goal is scored, and in between chukkas, which also has the capacity to screen logos, images and videos. Accordingly, the scoreboard presents excellent branding opportunity.

PONY

Along with the players the Polo Ponies are hands down the main attraction. The power, agility and speed of these supreme athletes leaves an indelible impression. This asset provides the sponsors with unrivaled exposure by way of having their brand embroidered into the saddle pads that adorn the horses during play.

SIDEBOARDS

The sideboards stand along each side of the field and provide a physical barrier, delineating the field of play. They offer the sponsor a highly visible branding platform, with over 300 meters of surface area to activate.

As the field of play is a highly photographed and filmed area, the sponsor can be guaranteed unparalleled exposure.

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SPONSORSHIP



VIP MARQUEE

An ideal branding and premium client entertainment asset, the VIP Marquee is perfectly suited for a sponsor that wishes to convey a customised 'experiential' message to a group of select guests, in addition to all the branding benefits that accompany all sponsorship packages. It is a chic and vibrant lounge setting where guests sip Champagne and fine wines,

enjoy an abundance of delicious cuisine and mingle in luxurious surroundings whilst viewing the action on the field from the very best location. With exclusive player interviews and expert host commentary, guests of the VIP Marquee will be at the heart of the polo action.



POLO CLUB

The Polo Club presents guests with a mid-way point between the VIP Marquee and the more casual Polo Lounge. The ticket price is inclusive of premium food and beverage and includes additional entertainment such as player interviews and DJ. The Polo Club patrons enjoy an intimate 'private club' environment, providing the perfect vantage point from which to view all the action. This chic marquee is well positioned to offer a unique opportunity to aspirational sponsors to promote their brand or products.



POLO LOUNGE

Another hospitality based experiential asset, the Polo Lounge is designed for the younger crowd, and offers individual tickets to 'party goers' who wish to revel in a more casual atmosphere, where they can mingle with 'like-minded' guests in a more relaxed atmosphere, to the tunes of a capable DJ. This asset is ideal for beer brands, as well as other youth orientated brands, such as soft drinks, energy drinks and other brands that have a capacity to activate effectively in such an environment.

SPONSORSHIP



TESTIMONIALS

Below is a selection of unsolicited testimonials from Urban Polo™ hospitality clients and sponsors.

"What a sensational day! Congratulations for your flawless production, it certainly was a spectacular day. It was great to see all the gang, Anthony, Holly, Di [Bauwens, West Australian] etc and everyone had nothing but praise for it. Pip O'Connell was there too and raved about it as did Garry Shannon [Talkback 6PR 882] on air this morning... Congratulations on delivering a magnificent job"

BETH ORMSBY, BBC ENTERTAINMENT

"I would like to congratulate the organisers of Polo in the City who did a great job promoting the event and encouraging Western Australians to... experience this prestigious event. Whether families viewed the event from the picnic rug, or inside a marquee, it was a brilliant day out..."

THE RIGHT HONOURABLE, THE LORD MAYOR OF PERTH

"Congratulations on a hugely successful Centennial Park day - if the other cities' events were half as good I'm sure you'll be extremely happy with how it has all gone."

GOLDMAN SACHS JBWERE

"Bombardier are a very big sponsor of polo globally, and by far, this is the greatest event I have attended around the world in the past four years that we have been involved in polo..."

BOMBARDIER LEARJET

"Beach polo... A perfect blend of relaxed sophistication and informality..."

THE RIGHT HONOURABLE, STEPHEN PATTERSON, MAYOR OF CITY OF HOLDFAST

SPONSORSHIP

MEDIA APPRAISALS

“Polo by the Sea...
Fast becoming the
place to be seen”

CHANNEL 9

“The official kick-off to
the summer party season”

SUSAN WYNNE (MAYOR OF WOOLLAHRA)

“Beach polo... A wave
of glitz and glamour”

ADELAIDE MESSENGER

“Incredible ponies and
athletes. They’re machines”

RONAN KEATING

“Polo by the Sea...
a glamorous sporting event”

DAILY TELEGRAPH

“Polo’s spot on with ponies,
pretty women and bubbly”

SUNDAY MAIL

“What a way to spend a sunny
Saturday. With thrills, spills,
skills and action aplenty,
I’ve found a new favourite
sport... One of the social
occasions of the summer”

CITY WEEKLY

There was more than
a puckful of glamour
when Melbourne hosted...
Polo in the City. With
champagne flowing, it
was a perfect day out”

BELLE MAGAZINE

“High style, decadence
and glamour as the who’s
who came out for the world’s
fastest ball game”

WEST AUSTRALIAN

“Polo a hit in the City”

SOUTHERN COURIER

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SPONSORSHIP

POP-UP POLO PARTNERSHIP PROPOSAL

Pop-Up Polo is the only event of its kind in Australia and offers a unique opportunity for businesses, brands, tourism groups and Councils to partner with an exciting and proven offering. We would ask that Council consider the information outlined in the following proposal.

ECONOMIC COST BENEFIT ASSESSMENT

The below table provides an outline of the results generated from a first year event held in Rockhampton, Queensland. The region represents a population of 118,000 residents across the Rockhampton and the Livingston Shires.



ITEM	VALUE
EVENT ATTENDANCE	1900 Guests (SELL OUT) • 520 Guests came from outside the LGA • The average spend of those guests was \$242.52pp or \$124,171
HOSPITALITY VENUES	Recorded positive uplifts of 31.6% compared to the dates the year previous.
ACCOMMODATION PROVIDERS	Recorded positive uplifts on both Friday & Saturday nights compared to the same dates last year. • Friday – 165% • Saturday – 167%
RETAIL	Recorded positive uplifts of 50% the week preceding and the week of the event, compared to the same two weeks the previous year.



All data collated are presented by Macro Plan Pty Ltd

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ATTENDANCE, GROWTH & SUSTAINABILITY

ATTENDANCE, GROWTH AND SUSTAINABILITY



IN 2019, ROCKHAMPTON AND BUNDABERG HELD POP-UP POLO EVENTS, WHICH ATTRACTED 3000 AND 1500 GUESTS RESPECTIVELY.

This is the second consecutive year that Rockhampton has sold out with ticketing closing two weeks before the event. Through education, awareness and organic growth, it is envisaged that within a period of 3 years, a host city would command an attendance of up to 5,000 guests at their event. Most pleasing is the number of guests that attended from outside the LGA. These guests are responsible for increased bed nights and average spend, which is a positive result for the host cities.



ATTENDANCE, GROWTH & SUSTAINABILITY

EVENT ITINERARY & SCHEDULE

Pop-Up Polo comprises of three separate offerings, including:

COCKTAIL LAUNCH

This is held in the VIP Marquee on Friday evening, giving sponsors and partners the first glimpse of the site. The evening is stand-up canape style, with the Master of Ceremonies being our very own Ambassador. Team shirts are presented to players by their respective sponsors, with the sponsors and Council representatives addressing the audience. The evening offers an opportunity for guests, sponsors, officials and players to mingle in a relaxed atmosphere before Saturday's main event.

POP-UP POLO

Saturday's proceedings follow the strict schedule laid out below:

- Gates Open: 11.30am
- First Drinks: 12.00pm
- Game Starts: 12.45pm
- Last Drinks: 5.00pm

AFTER PARTY

Unique to Pop-Up Polo, the 'After Party' is held on site in the Polo Lounge directly preceding the conclusion of the presentations at 5.00pm. All guests are welcome to attend the vibrant crescendo to the evening, which it is fast becoming a crowd favourite for guests of all ages.

DELIVERABLES & FUNDING

DELIVERABLES & FUNDING



In 2020 we propose to provide Council with the following deliverables and in return we ask Council to contribute the investment as per note (to right).

POP-UP POLO DELIVERABLES

- Access to the players and organisers for any media or marketing activations
- Tickets to Friday's Cocktail Launch
- Tickets to Saturday's Pop-Up Polo
- Promotional video which showcases the event, city, region, community and sponsors
- Promotion via UPA's media assets and 70,000 Social Media Network.

COUNCIL INVESTMENT

- Marketing support
- Field improvement prior to event and restoration at conclusion
- Rubbish skips, bins and collection
- Traffic management support
- Access to regional attractions, destinations and guides for filming and promotional purposes
- \$25,000 excluding GST monetary contribution



RETURN ON INVESTMENT

RETURN ON INVESTMENT



The social and economic benefits of hosting an event of this calibre are profound. The obvious direct beneficiaries will of course be travel, accommodation, hospitality, retail, tourism and the like. Even more exciting, is the indirect potential for this event to showcase Queensland destinations as the progressive and innovative leaders of Australia in terms of business and tourism.

IT SENDS A STRONG MESSAGE THAT QUEENSLAND IS 'OPEN FOR BUSINESS'.



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CONTACT

EVENTS QUEENSLAND

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WWW.POPUPPOLO.COM

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EVENTS QUEENSLAND

For further information about
sponsorship packages, hospitality,
or the series in general, please contact

Events Queensland Pty Ltd
info@eventsqueensland.co
www.eventsqueensland.co

