



Fairymead House

2019 BUNDABERG

Wedding Planner





History and style at Fairymead

Picture-perfect backdrop for your ceremony

Heritage listed Fairymead House, the Bundaberg Region's most exclusive wedding destination, offers an intimate and romantic venue for you and your guests on your special day.

The venue is just the beginning of an unforgettable wedding experience with immaculately manicured lawns and a romantic rotunda set in a stunning tropical garden oasis.

This venue provides a picture-perfect backdrop for your ceremony and endless photo opportunities to remember your special day.

Fairymead House captures an air of colonial history with the beautifully refurbished Stan Lohse Function Room offering an intimate venue to host your reception of up to 60 guests.

The house features an understated elegance with French doors opening on to wrap-around verandahs, exposing the surrounding vista of unparalleled tranquility presented within the pristine setting of the lush Bundaberg Botanic Gardens.

The old mingles with new through modern air-conditioned comfort and a gleaming commercial kitchen.

Fairymead House is a beautiful location for any function.

Enjoy your most treasured day and the memories you create together at Fairymead House.

Wedding Vendors



Party Hire and Decorators

Craft Rental & Party Hire

30 Princess Street
Bundaberg East Qld 4670
P 07 4130 0400
E info@craftrental.com.au
W craftrental.com.au

Elegant Events

126 Barolin Street
Bundaberg Qld 4670
P 07 4151 0511
E info@elegantevents.com.au
W elegantevents.com.au

Once Upon a Party

P 0401 593 808
E lisa@onceuponaparty.com.au
W onceuponaparty.com.au

Picture Perfect Decorators


Shop 2, 31 Electra Street
Bundaberg Qld 4670
P 07 4154 2055
E chris@ppdecor.com.au
W pictureperfectdecorators.com.au

Cake Decorators

Sweet Lucy Cake and Event Studio

P 0407 618 535
W sweetlucy.com.au

Sweet Perfection Iced Creations

 Sweet Perfection Cakes Bundaberg

Celebrants

Carol C Marriage Celebrant Uniquely Yours

P 0417 772 664
W carolcelebrant.wix.com/celebrant

Diane Donnarumma Waterlily-Weddings

P 0402 254 577

Julie Green Marriage Celebrant

P 0407 138 224

Kellie Kemp Marriage Celebrant

P 0411 368 360

Rebecca Churchill

P 0448 103 287
E bundabergweddingcelebrant@gmail.com

Sue McMullen Marriage Celebrant

P 0439 856 143

Stacey Murdoch

P 0416 834 343

Trish Mears Marriage Celebrant

P 0411 594 433
E trishmears@bigpond.com

Vicki Leh Foster A Touch Of Class

P 0429 181 370

Wedding Vendors



Printers

B-inked

P 0448 698 645

Excellerate Designs

P 0414 614 222

Paper + Toil Designs

E paperandtoil@gmail.com

Caterers

Alowishus Delicious

P 07 4154 2233

E order@alowishus.com.au

W alowishus.com.au

Café 1928

P 07 4153 1928

E info@cafe1928.com.au

W bundabergcafe.com.au

Indulge Cafe

Full-service catering only
(suitable for cocktail parties, etc)

P 07 4154 2344

E indulge_80@hotmail.com

HSG At The Gardens

P 07 4303 7711

W heartandsoulgourmetmeals.com.au

The Waves Sports Club

P 07 4152 1531

W thewavesbundaberg.com

Water St Kitchen

P 07 4196 0689

E hello@waterstkitchen.com.au

W waterstkitchen.com.au

Photographers

Lee-Ann Wilson Photography

P 07 4152 2823

W lwphoto.com.au

Morgan Parremore Photography

P 0412 833 409

W morganparremorephotography.com

Paul Beutel Photography

P 0412 173 824

W paulbeutelphoto.com.au

Pixel-Bug Photography

P 0487 627 348

W pixel-bug.com.au

Rebecca Aimee Photography

P 0448 352 112

W rebeccaaimeephoto.wixsite.com/rebeccaimee

Right Image Photography

P 0419 532 795

W rightimage.com.au

Scribblyinc Photography & Graphic Design

P 0405 284 473

W scribblyinc.com.au



Wedding Checklist

12 months before

- Determine your wedding budget
- Select your bridal party
- Set a date
- Book main services:
 - Wedding planner (if desired)
 - Ceremony venue
 - Reception venue
 - Photographer
 - Videographer
 - Celebrant or officiant
 - Caterer
 - Florist
 - Cake decorator
 - Event decorator (if desired)
 - Entertainment
- Start looking for the perfect dress
- Start planning your guest list

9 months before

- Finalise guest list
- Book hair and make-up artists
- Organise the event MC
- Order the bridesmaid's dresses
- Order the groomsmen's suits
- Order your 'Save the Dates'
- Book hire equipment (if required)
- Start sourcing decorations

6 months before

- Send out your 'Save the Dates'
- Order your invitations and other stationery
- Organise leave for your honeymoon
- Plan and book your honeymoon
- Purchase wedding rings
- Purchase shoes
- Purchase accessories
- Have a dress fitting
- Order favours for guests

3 months before

- Set ceremony details and run sheet
- Purchase bridal party gifts
- Book wedding cars
- Choose / write readings and vows
- Order favours for guests
- Set a guest gift registry (if desired)
- Have a secondary dress fitting (including bridesmaids)

2 months before

- Send out invitations
- Notify guests of gift registry
- Book a hair and make-up trial
- Finalise music playlists
- Draft rough seating plans
- Organise bridal shower and hens night
- Complete and send your 'Notice of Intended Marriage' form

1 month before

- Finalise seating plan
- Finalise menu (including dietary requirements)
- Confirm arrangements with all services
- Ask speakers to prepare their speeches
- Practice your first dance
- Write placecards
- Finalise all decoration purchases and DIY's

1 week before

- Final dress fitting
- Confirm final numbers with caterers and venues
- Pick up wedding dress
- Pack for your honeymoon
- Clean your engagement ring at the jeweller
- Hold a ceremony rehearsal

Enjoy your wedding day!

Wedding Budget

Attire

	Budgeted	Actual
Bridal gown	\$ _____	\$ _____
Veil	\$ _____	\$ _____
Bride's shoes	\$ _____	\$ _____
Lingerie	\$ _____	\$ _____
Accessories	\$ _____	\$ _____
Groom's suit	\$ _____	\$ _____
Groom's shoes	\$ _____	\$ _____
Wedding rings	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

Stationery

Save the dates	\$ _____	\$ _____
Invitations	\$ _____	\$ _____
Programs	\$ _____	\$ _____
Menus	\$ _____	\$ _____
Placecards	\$ _____	\$ _____
Thank you cards	\$ _____	\$ _____
Postage	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

Ceremony

Venue hire	\$ _____	\$ _____
Official fee	\$ _____	\$ _____
License fee	\$ _____	\$ _____
Car hire	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

Reception

Venue hire	\$ _____	\$ _____
Food	\$ _____	\$ _____
Cake	\$ _____	\$ _____
Drinks	\$ _____	\$ _____
Guest favours	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

Flowers

	Budgeted	Actual
Ceremony	\$ _____	\$ _____
Bridal bouquet	\$ _____	\$ _____
Bridesmaids	\$ _____	\$ _____
Boutonniere	\$ _____	\$ _____
Parents	\$ _____	\$ _____
Reception	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

Music

Ceremony	\$ _____	\$ _____
Reception	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

Photography

Wedding	\$ _____	\$ _____
Album	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

Videography

Wedding	\$ _____	\$ _____
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Decorations

Wedding	\$ _____	\$ _____
Reception	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

Gifts

Groom	\$ _____	\$ _____
Bride	\$ _____	\$ _____
Bridesmaids	\$ _____	\$ _____
Groomsmen	\$ _____	\$ _____
Parents	\$ _____	\$ _____
Other	\$ _____	\$ _____
Subtotal	\$ _____	\$ _____

TOTAL \$ _____ \$ _____

Wedding Contact Details

Celebrant

Name: _____

Address: _____

Phone: _____

Email: _____

Ceremony venue

Name: _____

Address: _____

Phone: _____

Email: _____

Reception venue

Name: _____

Address: _____

Phone: _____

Email: _____

Decorator

Name: _____

Address: _____

Phone: _____

Email: _____

Photographer

Name: _____

Address: _____

Phone: _____

Email: _____

Videographer

Name: _____

Address: _____

Phone: _____

Email: _____

Stationery designer

Name: _____

Address: _____

Phone: _____

Email: _____

Florist

Name: _____

Address: _____

Phone: _____

Email: _____

Cake decorator

Name: _____

Address: _____

Phone: _____

Email: _____

Dressmaker

Name: _____

Address: _____

Phone: _____

Email: _____

Caterer 1

Name: _____

Address: _____

Phone: _____

Email: _____

Caterer 2

Name: _____

Address: _____

Phone: _____

Email: _____

Wedding Contact Details

Musician

Name: _____

Address: _____

Phone: _____

Email: _____

Transportation

Name: _____

Address: _____

Phone: _____

Email: _____

Tailor

Name: _____

Address: _____

Phone: _____

Email: _____

Makeup artist

Name: _____

Address: _____

Phone: _____

Email: _____

Hairdresser

Name: _____

Address: _____

Phone: _____

Email: _____

Furniture hire

Name: _____

Address: _____

Phone: _____

Email: _____

Family and bridal party

Parents of the Bride

Names: _____

Phone: _____

Parents of the Bride

Names: _____

Phone: _____

Parents of the Groom

Names: _____

Phone: _____

Parents of the Groom

Names: _____

Phone: _____

Maid of Honor

Name: _____ Phone: _____

Best Man

Name: _____ Phone: _____

Bridesmaid 1

Name: _____ Phone: _____

Groomsman 1

Name: _____ Phone: _____

Bridesmaid 2

Name: _____ Phone: _____

Groomsman 2

Name: _____ Phone: _____

Bridesmaid 3

Name: _____ Phone: _____

Groomsman 3

Name: _____ Phone: _____

Bridesmaid 4

Name: _____ Phone: _____

Groomsman 4

Name: _____ Phone: _____

Wedding Day Schedule

5 am _____

6 am _____

7 am _____

8 am _____

9 am _____

10 am _____

11 am _____

12 pm _____

1 pm _____

2 pm _____

3 pm _____

4 pm _____

5 pm _____

6 pm _____

7 pm _____

8 pm _____

9 pm _____

10 pm _____

11 pm _____

12 am _____

Big Payments

Name Change

Bridal gown

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Groom's suit

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Ceremony hire

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Reception hire

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Officiant

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Caterer

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Cake decorator

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Photographer

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Videographer

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Entertainment

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Florist

Deposit \$..... Due/...../.....

Remaining \$..... Due/...../.....

Priority

- Marriage certificate
- Driver's licence
- Bank accounts
- Medicare
- Employer
- Educator
(Tafe, University)

Other

- Passport
- Car registration
- Electoral Roll
- Australian Tax Office
- Utilities (electricity, gas, water)
- Phone provider
- Internet provider
- Insurances
- Superannuation
- Loyalty cards
- Local council (rates)
- Superannuation
- Rental agency (if renting)
- Online
- Australian Organ Donor Register
- Doctor
- Dentist
- Optometrist
- Other healthcare providers
- Your will
- Accountant
- Lawyer
- Vet
- Pet microchip company
- Subscriptions
- Email account



Fairymead
House

Fairymead House

Bundaberg Botanic Gardens

Thornhill Street

fairymeadhouse.com.au

07 4130 4400

