

Footpath dining factsheet

Footpath dining can create a vibrant dining atmosphere and can be an asset to food businesses. Bundaberg Regional Council supports footpath and outdoor dining to take advantage of the region's climate and relaxed lifestyle.

Food businesses wishing to implement footpath dining on Council-controlled land must apply to Council for an approval under local law. Approvals ensure all businesses trading on the footpath comply with strict conditions that preserve the accessibility, amenity and safety of the region.

How to apply

To apply for an approval, you will need to submit a complete application to Council. Once this application has been lodged, an application fee will be charged for the assessment and inspection of the proposed dining area.

Application requirements

Applications will require the following items:

- Detailed plan (scale not less than 1:50) of the proposed dining area including:
 - a. The size of the area.
 - b. Distances from the roadside curb and buildings.
 - c. Distances from bus stops, taxi ranks or disabled parking.
 - d. Distances from existing street infrastructure such as street bins, hydrants, post boxes, poles and garden beds.
 - e. Number of table/chairs, etc.
 - f. Dimensions of tables/chairs.
- Evidence of current food licence issued by Bundaberg Regional Council
- Details of waste disposal
- Details of operational hours

- Details of any associated structures, plants, umbrellas and/or bollards
- Evidence of public liability insurance policy information (minimum \$20,000,000 coverage)
- Details of toilet facilities for patrons

Assessment and approval

Once the application fee has been paid, the application will be assessed against the conditions set out in Local Law and Policy. If approved, an annual fee is charged per chair, which varies according to location within the region. Approvals need to be renewed annually and must be clearly displayed on the shop front window.

Licence conditions

The approval issued by Council may restrict inclusions and/or impose conditions including but not limited to:

- The number of permitted tables/chairs.
- The location and dimension of the dining area.
- An unobstructed pedestrian corridor of 2 metres must be maintained.
- The permitted hours of operation.
- All furniture and fixtures are to be removed from the area at close of business.
- Tables, chairs and any other structures associated with the footpath dining area are to be maintained in good condition at all times.

Further Information

Council's Environmental Health Services can be contacted on **1300 883 699** for further information or to obtain a copy of the application form and Council's Commercial Use of Local Government Controlled Areas and Roads Policy.

Dos

- ✓ **Always** operate with a current approval.
- ✓ **Always** remove all furniture and equipment daily at the close of trade.
- ✓ **Always** inspect and ensure all furniture and equipment is of a high standard in appearance and style.
- ✓ **Always** inspect and ensure that the outdoor dining area is clean.
- ✓ **Always** seek approval for structures like windbreaks and umbrellas.
- ✓ **Always** use umbrellas that have a minimum 28-kilogram weight at the base.
- ✓ **Always** use umbrellas that have a minimum height clearance of 2.1 metres.



Don'ts

- ✗ **Do not** use cheap, fully moulded plastic chairs or tables that are prone to cracking and discolouring.
- ✗ **Do not** stack furniture in the outdoor dining area.
- ✗ **Do not** use screens or windbreaks that exceed 0.9 metres in height.
- ✗ **Do not** display any third-party advertising.
- ✗ **Do not** leave food waste unattended.
- ✗ **Do not** encroach on neighbouring businesses.

