



**AGENDA FOR ORDINARY MEETING
TO BE HELD IN COUNCIL CHAMBERS, BUNDABERG
ON TUESDAY 01 MARCH 2016, COMMENCING AT 10.00 AM**

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**Item****01 March 2016****Item Number:**

C1

File Number:

.

Part:

Councillors

Portfolio:

Councillors

Notice of Motion:

Cr Alan Bush - Petition - Winfield Road / Rosedale Road intersection

Background:

I have received a copy of a petition signed by 122 signatories from Winfield and the surrounding district, addressed to the Department of Main Roads, requesting *“something be done about the turn off into the Winfield Road from the very busy Rosedale Highway before a major accident occurs - at least a passing lane”*.

I consider that Council should support these residents in their request to the Main Roads Department as the intersection clearly needs a major upgrade to assist with the increased traffic flow on Rosedale Road before a major accident occurs. Rosedale Road is clearly the preferred route north from Bundaberg as the increase in traffic flow numbers indicates.

Attachments:

- 1 Copy Petition - Confidential

Motion:**That:-**

1. the Department of Main Roads be advised Council supports the residents in the Winfield area in their request for upgrading of the intersection of Winfield Road and Rosedale Road;
2. a copy of the Residents' petition be also forwarded to the Traffic Advisory Committee for its consideration and support.

**Item****01 March 2016****Item Number:**

E1

File Number:

.

Part:

FINANCE

Portfolio:

Organisational Services

Subject:

Financial Summary as at 1 February 2016

Report Author:

Anthony Keleher, Chief Financial Officer

Authorised by:

Andrew Ireland, General Manager Organisational Services

Link to Corporate Plan:

Governance - 4.4.5 Responsible financial management and efficient operations

Background:

In accordance with *Section 204 of the Local Government Regulation 2012* a Financial Report must be presented to Council on a monthly basis. The attached Financial Report contains the Financial Summary and associated commentary.

Legal Implications:

There appear to be no legal implications.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

There appear to be no financial or resource implications.

Risk Management Implications:

There appear to be no risk management implications.

Attachments:

1 Financial Summary as at 1 February 2016

Recommendation:

That the Financial Summary as at 1 February 2016 (as detailed on the 13 pages appended to this report) – **be noted by Council.**

Financial Summary
as at 01 Feb 2016

| | Council | | | General | | | Waste | | |
|---|--------------------|--------------------|-------------|--------------------|---------------------|-------------|-------------------|--------------------|------------|
| | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act/ Bud |
| <i>Progress check - 59%</i> | | | | | | | | | |
| Operating Activities | | | | | | | | | |
| Revenue | | | | | | | | | |
| General Rates and Utility Charges | 137,368,483 | 139,708,608 | 98% | 73,113,486 | 72,209,450 | 101% | 13,605,596 | 13,746,500 | 99% |
| Less: Discounts and pensioner remissions | (4,435,890) | (7,443,000) | 60% | (3,865,688) | (6,868,000) | 56% | (192,583) | (192,000) | 100% |
| | 132,932,593 | 132,265,608 | 101% | 69,247,798 | 65,341,450 | 106% | 13,413,013 | 13,554,500 | 99% |
| Fees and Charges | 13,209,976 | 23,275,095 | 57% | 10,061,626 | 18,279,575 | 55% | 2,073,510 | 3,637,320 | 57% |
| Interest Revenue | 1,666,916 | 2,912,373 | 57% | 448,781 | 1,562,000 | 29% | 46,515 | 125,382 | 37% |
| Operating Grants, Subsidies & Donations | 8,554,041 | 11,710,730 | 73% | 8,554,041 | 11,710,730 | 73% | - | - | |
| Sale of Developed Land Inventory | - | 387,000 | 0% | - | 387,000 | 0% | - | - | |
| Total Operating Revenue | 156,363,526 | 170,550,806 | 92% | 88,312,246 | 97,280,755 | 91% | 15,533,038 | 17,317,202 | 90% |
| less Operating Expenses | | | | | | | | | |
| Employee, Material and Services Costs | 63,957,129 | 121,752,621 | 53% | 43,747,046 | 83,789,738 | 52% | 7,956,803 | 15,118,967 | 53% |
| Finance Costs | 2,029,718 | 4,086,294 | 50% | 1,017,153 | 1,925,294 | 53% | 190,377 | 370,000 | 51% |
| Depreciation | 25,358,502 | 43,471,718 | 58% | 19,443,502 | 33,331,717 | 58% | 354,062 | 606,964 | 58% |
| Total Operating Expense | 91,345,349 | 169,310,633 | 54% | 64,207,701 | 119,046,749 | 54% | 8,501,242 | 16,095,931 | 53% |
| Operating Result | 65,018,177 | 1,240,173 | | 24,104,545 | (21,765,994) | | 7,031,796 | 1,221,271 | |
| less Transfers to | | | | | | | | | |
| Restricted Capital Cash | - | - | | - | - | | - | - | |
| Unfunded Depreciation | - | - | | - | - | | - | - | |
| Internal Business Activities - ROC, CSO, Dividends, etc. | (1) | - | | (8,707,644) | (14,927,389) | 58% | (678,674) | (1,163,441) | 58% |
| Working Capital Cash | - | - | | - | - | | - | - | |
| Fund Capital Expenditure (Capital Account) | - | - | | - | - | | - | - | |
| Total Transfers | (1) | - | | (8,707,644) | (14,927,389) | 58% | (678,674) | (1,163,441) | 58% |
| Movement in Unallocated Surplus | 65,018,178 | 1,240,173 | | 32,812,189 | (6,838,605) | | 7,710,470 | 2,384,712 | |
| Unallocated Surplus (Deficit) brought forward from prior year | (1,337,961) | (1,337,961) | 100% | (8,901,145) | (8,901,145) | 100% | (1,768,696) | (1,768,696) | 100% |
| Unallocated Surplus (Deficit) | 63,680,217 | (97,788) | | 23,911,044 | (15,739,750) | | 5,941,774 | 616,016 | |

Financial Summary
as at 01 Feb 2016

| | Council | | | General | | | Waste | | |
|--|-------------------|-------------------|------------|-------------------|-------------------|------------|----------------|----------------|------------|
| | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act/ Bud |
| <i>Progress check - 59%</i> | | | | | | | | | |
| Capital Activities | | | | | | | | | |
| <i>Council's Capital Expenditure (Excludes Donated Assets)</i> | | | | | | | | | |
| Investment Property | - | - | | - | - | | - | - | |
| Land & Improvements | 501,127 | 79,701 | 629% | 483,207 | 79,701 | 606% | 17,920 | - | |
| Buildings & Structures | 1,429,959 | 14,171,466 | 10% | 1,398,524 | 13,852,466 | 10% | 16,647 | 304,000 | 5% |
| Plant & Equipment | 3,064,535 | 5,445,229 | 56% | 3,064,535 | 5,395,229 | 57% | - | - | |
| Cultural | 12,399 | 12,000 | 103% | 12,399 | 12,000 | 103% | - | - | |
| Roads Footpaths & Bridges Infrastructure | 7,440,241 | 18,780,226 | 40% | 7,440,241 | 18,780,226 | 40% | - | - | |
| Stormwater Drainage | 1,538,940 | 2,624,000 | 59% | 1,538,940 | 2,624,000 | 59% | - | - | |
| Wastewater Infrastructure | 4,012,643 | 40,946,890 | 10% | - | - | | - | - | |
| Water Infrastructure | 1,124,509 | 3,673,000 | 31% | - | - | | - | - | |
| Intangibles | (143,713) | 3,150,966 | -5% | (143,713) | 3,150,966 | -5% | - | - | |
| Council Expenditure on Non-Current Assets | 18,980,640 | 88,883,478 | 21% | 13,794,133 | 43,894,588 | 31% | 34,567 | 304,000 | 11% |
| Loan Redemption | 4,004,443 | 8,274,000 | 48% | 2,829,052 | 5,715,000 | 50% | 190,903 | 390,000 | 49% |
| Total Capital Expenditure | 22,985,083 | 97,157,478 | 24% | 16,623,185 | 49,609,588 | 34% | 225,470 | 694,000 | 32% |
| Cash opening balance (incl. investments) | 76,934,152 | 76,934,154 | | | | | | | |
| Cash closing balance (incl. investments) | 80,819,094 | 65,119,291 | | | | | | | |

Financial Summary
as at 01 Feb 2016

| | Wastewater | | | Water | | |
|---|-------------------|-------------------|------------|-------------------|-------------------|------------|
| | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act/ Bud |
| <i>Progress check - 59%</i> | | | | | | |
| Operating Activities | | | | | | |
| Revenue | | | | | | |
| General Rates and Utility Charges | 25,372,348 | 26,142,658 | 97% | 25,277,053 | 27,610,000 | 92% |
| Less: Discounts and pensioner remissions | (210,365) | (210,000) | 100% | (167,254) | (173,000) | 97% |
| | 25,161,983 | 25,932,658 | 97% | 25,109,799 | 27,437,000 | 92% |
| Fees and Charges | 471,372 | 783,150 | 60% | 603,468 | 575,050 | 105% |
| Interest Revenue | 491,594 | 383,151 | 128% | 680,026 | 841,840 | 81% |
| Operating Grants, Subsidies & Donations | - | - | | - | - | |
| Sale of Developed Land Inventory | - | - | | - | - | |
| Total Operating Revenue | 26,124,949 | 27,098,959 | 96% | 26,393,293 | 28,853,890 | 91% |
| less Operating Expenses | | | | | | |
| Employee, Material and Services Costs | 5,792,558 | 10,725,520 | 54% | 6,460,722 | 12,118,396 | 53% |
| Finance Costs | 697,781 | 1,551,000 | 45% | 124,407 | 240,000 | 52% |
| Depreciation | 2,669,674 | 4,576,584 | 58% | 2,891,264 | 4,956,453 | 58% |
| Total Operating Expense | 9,160,013 | 16,853,104 | 54% | 9,476,393 | 17,314,849 | 55% |
| Operating Result | 16,964,936 | 10,245,855 | | 16,916,900 | 11,539,041 | |
| less Transfers to | | | | | | |
| Restricted Capital Cash | - | - | | - | - | |
| Unfunded Depreciation | - | - | | - | - | |
| Internal Business Activities - ROC, CSO, Dividends, etc. | 4,172,081 | 7,152,138 | 58% | 5,214,236 | 8,938,692 | 58% |
| Working Capital Cash | - | - | | - | - | |
| Fund Capital Expenditure (Capital Account) | - | - | | - | - | |
| Total Transfers | 4,172,081 | 7,152,138 | 58% | 5,214,236 | 8,938,692 | 58% |
| Movement in Unallocated Surplus | 12,792,855 | 3,093,717 | | 11,702,664 | 2,600,349 | |
| Unallocated Surplus (Deficit) brought forward from prior year | (3) | (3) | 100% | 9,331,882 | 9,331,882 | 100% |
| Unallocated Surplus (Deficit) | 12,792,852 | 3,093,714 | | 21,034,546 | 11,932,231 | |

Financial Summary
as at 01 Feb 2016

| | Wastewater | | | Water | | |
|--|------------------|-------------------|------------|------------------|------------------|------------|
| | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act/ Bud |
| <i>Progress check - 59%</i> | | | | | | |
| Capital Activities | | | | | | |
| <i>Council's Capital Expenditure (Excludes Donated Assets)</i> | | | | | | |
| Investment Property | - | - | | - | - | |
| Land & Improvements | - | - | | - | - | |
| Buildings & Structures | - | - | | 14,788 | 15,000 | 99% |
| Plant & Equipment | - | 50,000 | 0% | - | - | |
| Cultural | - | - | | - | - | |
| Roads Footpaths & Bridges Infrastructure | - | - | | - | - | |
| Stormwater Drainage | - | - | | - | - | |
| Wastewater Infrastructure | 4,012,643 | 40,946,890 | 10% | - | - | |
| Water Infrastructure | - | - | | 1,124,509 | 3,673,000 | 31% |
| Intangibles | - | - | | - | - | |
| Council Expenditure on Non-Current Assets | 4,012,643 | 40,996,890 | 10% | 1,139,297 | 3,688,000 | 31% |
| Loan Redemption | 842,692 | 1,884,000 | 45% | 141,796 | 285,000 | 50% |
| Total Capital Expenditure | 4,855,335 | 42,880,890 | 11% | 1,281,093 | 3,973,000 | 32% |
| Cash opening balance (incl. investments) | | | | | | |
| Cash closing balance (incl. investments) | | | | | | |

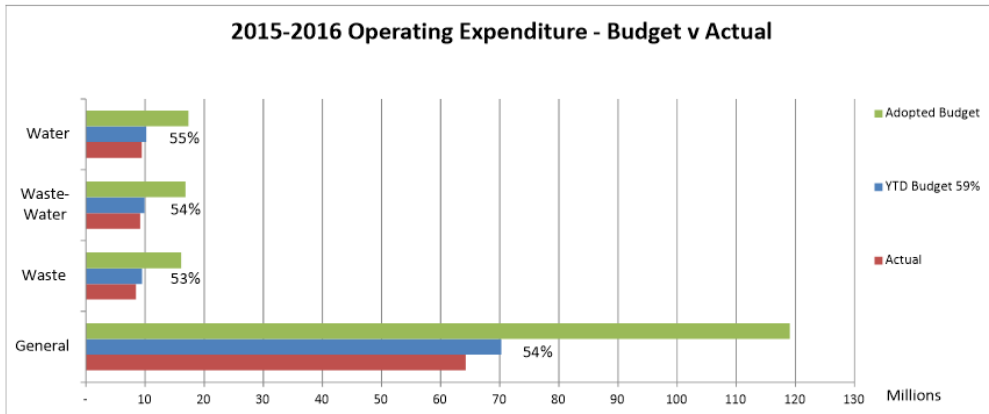
Please note Year to Date (YTD) Budget is the 2015/2016 1st Quarter Revised Budget – 2nd Quarter Revised Budget figures will be reflected in February 2016 report due to time constraints

Operating Expenditure

Overall total Operating Expenditure is closely aligned with the budget across all the funds, and is reflected in a similar financial position when compared to January 2015.

Depreciation has been applied for the month of January 2016.

The second quarterly Debt Service payment was made on 15th December 2015. The next payment is due on 15th March 2016.



Operating Revenue

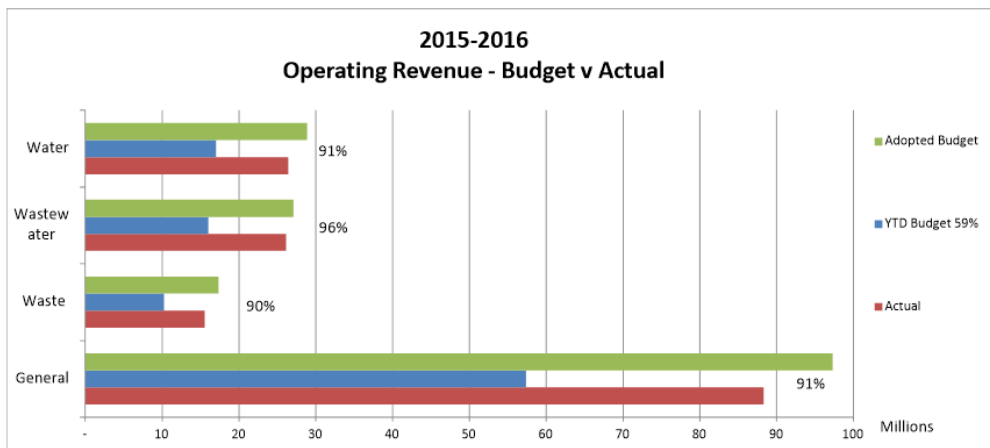
The total operating revenue is significantly greater than the YTD budget due to the rates having been levied for the 2nd half of the financial year. This is the normal pattern of income for Council during a financial year and is reflected in a similar financial position when compared to January 2015.

The percentage of actual to budgeted Discount on Rates is lower for the General Fund as the discount has not yet been applied, however this will appear in February’s reports. No discount is applied to the other Business Units.

With Council’s actual revenue for Fees and Charges to January 2016 at 57%, the figures are closely aligned to budget. The Water Fund however is showing Actuals at 105% of budget. This is a result of Bulk Water Sales and Private Works Receipts being higher than budgeted at this stage of the year. These Fees and Charges are contingent on private works and construction in the Region and will be revised during the 3rd quarter budget review.

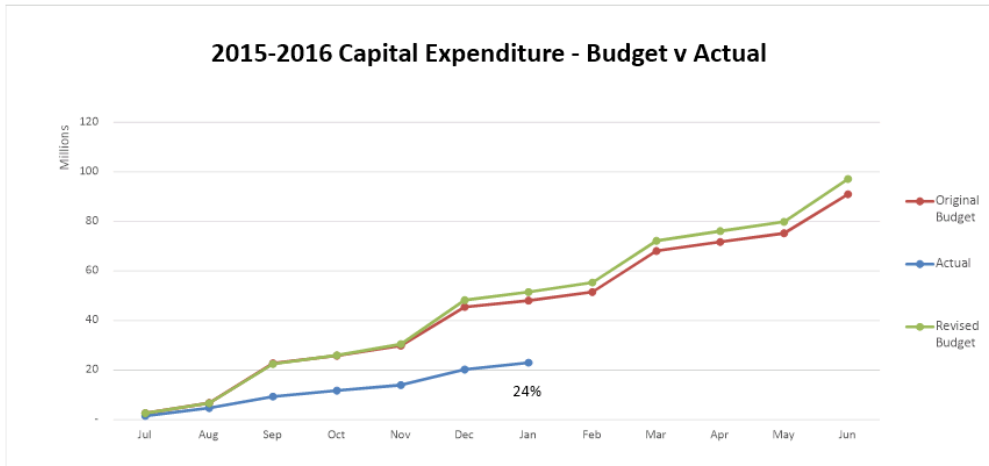
Interest Revenue is higher when compared to January 2015. The Wastewater Fund is higher than the other funds at 128% due to additional funds being held as a result of the delay in the delivery of Major Capital Projects. Revenue for the General Fund is lower than the other funds at 29% due to significant general funds maturing in the remainder of the year and due to a significant Cash Balance held in QTC with interest being paid monthly. This should even out as the year progresses but will be monitored and may require a budget revision within funds during the year.

Grants, subsidies and donations are currently 73% of the YTD Budget. This is due to the Federal Government bringing forward the payments of the Financial Assistance Grant for 2015/2016. Council has also received one off funding for training of apprentices and trainees.



Capital Expenditure

Capital Expenditure as displayed compares budget with actual expenditure for the current financial year. The Federal Government has provided additional grant revenue for Roads and this has seen an increase in Council's revised capital expenditure. Total capital expenditure is below budget with only 24% spent of the total budget. The second quarter loan redemption payment was made on 15th December 2015.



The following table compares the current year's expenditure against the current year's revised budget for capital projects over \$500,000. This provides further information regarding the progress of the projects.

2016 Financial Year
Capital Projects >\$1M Project Summary Report

| Department | Project Description | Status | Monitor (Descriptor) | Revised Budget | 2016 FY YTD Actuals | % Spend | Est Final Cost 2016 | \$ Variance | Comments |
|----------------------|--|----------------------|--|----------------|---------------------|---------|---------------------|---------------|--|
| Water and Wastewater | Deering Place Innes Park - New Sewer Pump Station & Pressure Main | Scheduled Action | Construction Commenced, completion expected May | 1,600,000 | 216,004 | 13.50% | \$ 1,600,000 | \$ - | During the Design Stage the Budget has been identified as requiring to be increased. Once tender awarded this figure will be known |
| | Rubyanna STP - Design & Construction of Plant | Delivery In Progress | 30% Design underway. Early site works to start Apr 2016 | 6,350,000 | 803,288 | 12.65% | \$ 6,350,000 | \$ - | |
| | Project Administration and Control (All Stages) | Delivery In Progress | NA | 450,000 | 383,681 | 85.26% | \$ 476,625 | -\$ 26,625.14 | |
| | Rubyanna STP - Trunk Pipelines Concept Design & Survey | Complete | Complete | 1,300,000 | 1,147,105 | 88.24% | \$ 1,300,000 | \$ - | |
| | Rubyanna River outfall for Rubyanna WWTP | Concept Development | Tender was assessed and not awarded. Consultant has been engaged to provide Reference Concept Designs before going out to Tender again | 1,700,000 | 130,852 | 7.70% | \$ 1,700,000 | \$ - | |
| | Rubyanna WWTP Pipelines - Springhill Road to RWWTP | Complete | Construction Complete | 600,000 | 405,889 | 67.65% | \$ 600,000 | \$ - | |
| | Rubyanna WWTP Pipelines - Darnell Street Sewerage Cutting | Delivery In Progress | Delivery In Progress | 150,000 | 93,082 | 62.05% | \$ 150,000 | \$ - | |
| | Gin Gin Water Treatment Plant Upgrade | Delivery In Progress | PAC dosing equipment procured and to be fitted in March 2016. | 900,000 | 310,153 | 34.46% | \$ 900,000 | \$ - | |
| | Transfer Mellifont Street to KWTP | Delivery In Progress | Material procured and pipe directionally drilled underneath the Ring Road. Construction to commence in February 2016. | 800,000 | 298,763 | 37.35% | \$ 800,000 | \$ - | |
| | Bundaberg Port Sewerage Infrastructure | Delivery In Progress | Contract with Berajondo completed January | 1,122,890 | 1,039,316 | 92.56% | \$ 1,122,890 | \$ - | |
| Major Projects | Bundaberg Showgrounds Development - Multiplex | Delivery In Progress | Prestart Scheduled for 01 Feb 2016, practical completion estimated 28 Oct 2016 | 9,500,000 | 216,316 | 2.28% | \$ 9,500,000 | \$ - | |
| | Demolition of remaining buildings at old Bundaberg Showgrounds | Delivery In Progress | Commence work early January | 190,000 | 29,220 | 15.38% | \$ 190,000 | \$ - | |
| Information Systems | Corporate Applications - Core System Replacement Project | Scheduled Action | Tender to open June | 2,000,000 | 320,528 | 16.03% | \$ 2,000,000 | \$ - | |
| Roads and Drainage | Sprayed Bitumen Resurfacing Programme 2015/2016 | Complete | Construction complete, awaiting final contractor claim | 1,604,000 | 1,066,344 | 66.48% | \$ 1,604,000 | \$ - | |
| | Hughes Road Extension - Windermere Road to Wearing Road 2015/2016 | Design Stage | Tender awarded to Berajondo. Construction has commenced. | 1,500,000 | 35,978 | 2.40% | \$ 1,300,000 | \$ 200,000.00 | Received competitive tender |
| | Causeway Drive/Miller Street/Woongarra Scenic Drive - Intersection Upgrade 2015/2016 | Complete | Complete | 1,200,000 | 1,196,348 | 99.70% | \$ 1,196,348 | \$ 3,651.52 | |

Capital Projects >\$500,000 <\$1M Project Summary Report

| Department | Project Description | Status | Monitor (Descriptor) | Revised Budget | 2016 FY YTD Actuals | % Spend | Est Final Cost 2016 | \$ Variance | Comments |
|------------------------------|--|----------------------|---|----------------|---------------------|---------|---------------------|--------------|--|
| Roads and Drainage | Mlira Road Upgrade | Complete | Finalisation of contractor claims underway | 500,000 | 388,011 | 77.60% | \$ 475,000 | \$ 25,000.00 | |
| | Sylvan Drive Moore Park Beach - Pavement Rehabilitation | Complete | Finalisation of contractor claims underway | 700,000 | 582,697 | 83.24% | \$ 700,000 | \$ - | |
| | Coonarr Road Upgrade | Complete | Finalisation of contractor claims underway | 800,000 | 681,628 | 85.20% | \$ 800,000 | \$ - | |
| | Walla Street Bridge Rehabilitation Project | Design Stage | Design to be finalised | 775,000 | 11,615 | 1.50% | \$ 775,000 | \$ - | |
| | Q55 Bituminous Microsurfacing Program 2015/2016 | Scheduled Action | Tender awarded - construction to commence March | 750,000 | 2,162 | 0.29% | \$ 680,000 | \$ 70,000.00 | |
| | Dahls Road Upgrade | Design Stage | Design to be finalised | 600,000 | 316 | 0.05% | \$ 600,000 | \$ - | |
| | Asphalt Resurfacing Program 2015/16 | Scheduled Action | Tender awarded - construction to commence March | 750,000 | 2,037 | 0.27% | \$ 735,000 | \$ 15,000.00 | |
| | Thabeban Drainage Upgrade - Stage 1 - Thabeban Trunk Drainage System | Complete | Complete | 738,978 | 738,978 | 100.00% | \$ 738,978 | \$ 0.50 | |
| | Childers Streetscape - Stage 6 | Complete | Complete | 810,000 | 815,505 | 100.68% | \$ 815,505 | -\$ 5,504.93 | |
| Parks, Sport & Natural Areas | Christsen Park - On Street Parking and bus drop-off facility | Design Stage | Roads & Drainage preparing cost analysis | 350,000 | 13,714 | 3.92% | \$ 350,000 | \$ - | |
| | Mobilisation E Forms | Delivery In Progress | Piloting phase to be completed in 7 weeks | 652,184 | 23,689 | 3.63% | \$ 652,184 | \$ - | |
| Information Systems | Mobilisation Workforce Management | Delivery In Progress | | 193,590 | 200,460 | 103.55% | \$ 200,460 | -\$ 6,870.46 | Work Order has had prior year WIP transferred into the current year due to transfers from Capital to Operational |

Moderate + High rated Projects - Life to Date**A Life to Date Summary of Moderate + High rated Projects, with a budget exceeding \$500,000 over the life of the works:****Projects >\$1M**

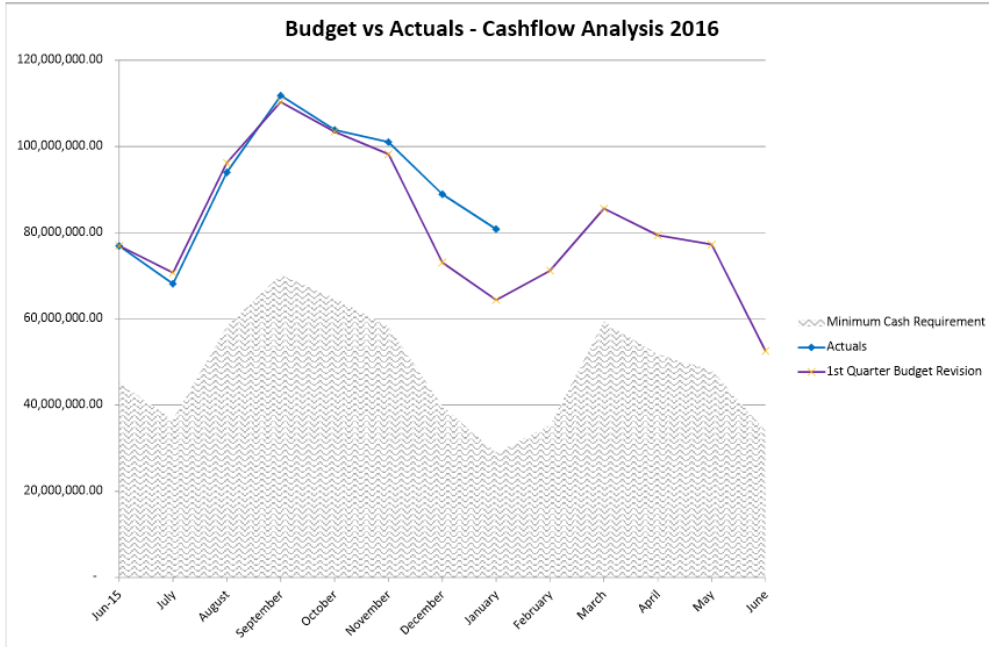
| Department | Project Description | Status | Monitor (Descriptor) | Life to Date | | | | Comments |
|----------------------|--|----------------------|--|-------------------|------------------------|-------------|-----------------|--|
| | | | | Original Estimate | Current Revised Budget | LTD Actuals | Est Final Cost | |
| Water and Wastewater | Deering Place Innes Park - New Sewer Pump Station & Pressure Main | Scheduled Action | Construction Commenced, completion expected May | 1,800,000 | 1,800,000 | 394,182 | \$ 1,778,178 | During the Design Stage the Budget has been identified as requiring to be increased. Once tender awarded this figure will be known |
| | Rubyanna STP - Design & Construction of Plant | Delivery In Progress | 30% Design underway. Early site works to start Apr 2016 | 95,726,237 | 54,387,000 | 3,223,618 | \$ 54,387,000 | |
| | Rubyanna SPS Concept Study | Complete | Complete | | 53,700 | 53,700 | \$ 53,700 | |
| | Purchase of Land | Complete | Complete | | 2,667,537 | 53,700 | \$ 2,667,537 | |
| | Project Administration and Control (All Stages) | Delivery In Progress | NA | | 1,005,000 | 764,268 | \$ 1,005,000 | |
| | Rubyanna STP - Trunk Pipelines Concept Design & Survey | Complete | Complete | | 6,986,791 | 7,065,370 | \$ 6,986,791 | |
| | Rubyanna River outfall for Rubyanna WWTP | Concept Development | Tender was assessed and not awarded. Consultant has been engaged to provide Reference Concept Designs before going out to Tender again | | 3,400,000 | 130,852 | \$ 3,400,000 | |
| | Rubyanna WWTP Pipelines - Springhill Road to RWWTP | Complete | Construction Complete | | 600,000 | 405,889 | \$ 600,000 | |
| | Rubyanna WWTP Pipelines - Darnell Street Sewerage Cutting | Delivery In Progress | Delivery In Progress | | 150,000 | 93,082 | \$ 150,000 | |
| | Decommissioning of East Bundaberg WWTP | Design Stage | Concept Options Review | | 1,800,000 | 6,953 | \$ 1,800,000 | |
| | Gin Gin Water Treatment Plant Upgrade | Delivery In Progress | PAC dosing equipment procured and to be fitted in March 2016. | | 1,100,000 | 452,419 | \$ 1,042,266 | |
| | Transfer Meilifont Street to KWTP | Delivery In Progress | Material procured and pipe directionally drilled underneath the Ring Road. Construction to commence in February 2016. | | 2,015,000 | 1,681,681 | \$ 2,182,918.31 | |
| | Bundaberg Port Sewerage Infrastructure | Delivery In Progress | Contract with Berajondo completed January | | 1,500,000 | 1,542,890 | 1,457,768 | |
| Major Projects | Bundaberg Showgrounds Development - Multiplex | Delivery In Progress | Prestart Scheduled for 01 Feb 2016, practical completion estimated 28 Oct 2016 | 9,500,000 | 15,000,000 | 1,837,408 | \$ 15,000,000 | |
| | Demolition of remaining buildings at old Bundaberg Showgrounds | Delivery In Progress | Commence work early January | 150,000 | 190,000 | 29,220 | \$ 190,000 | |
| Information Systems | Corporate Applications - Core System Replacement Project | Scheduled Action | Tender to open June | 4,000,000 | 5,610,800 | 320,528 | \$ 5,610,800 | |
| Roads and Drainage | Sprayed Bitumen Resurfacing Programme 2015/2016 | Complete | Construction complete, awaiting final contractor claim. | 1,604,000 | 1,604,000 | 1,066,344 | \$ 1,604,000 | |
| | Hughes Road Extension - Windermere Road to Wearing Road 2015/2016 | Design Stage | Tender awarded to Berajondo. Construction has commenced. | 1,500,000 | 1,500,000 | 36,445 | \$ 1,300,000 | Received competitive tender |
| | Causeway Drive/Miller Street/Woongarra Scenic Drive - Intersection Upgrade 2015/2016 | Complete | Complete | | 1,200,000 | 1,200,000 | 1,416,228 | \$ 1,415,246 |

Projects >\$500,000 <\$1M Project Summary Report

| Department | Project Description | Status | Monitor (Descriptor) | Original Estimate | Life to Date | | | Comments |
|------------------------------|--|----------------------|---|-------------------|------------------------|-------------|----------------|--|
| | | | | | Current Revised Budget | LTD Actuals | Est Final Cost | |
| Roads and Drainage | Miara Road Upgrade | Complete | Finalisation of contractor claims underway | 800,000 | 500,000 | 388,011 | \$ 475,000 | |
| | Sylvan Drive Moore Park Beach - Pavement Rehabilitation | Complete | Finalisation of contractor claims underway | 1,200,000 | 700,000 | 582,697 | \$ 700,000 | |
| | Coonarr Road Upgrade | Complete | Finalisation of contractor claims underway | 700,000 | 800,000 | 681,628 | \$ 800,000 | |
| | Walla Street Bridge Rehabilitation Project | Design Stage | Design to be finalised | 775,000 | 775,000 | 11,615 | \$ 775,000 | |
| | QSS Bituminous Microsurfacing Program 2015/2016 | Scheduled Action | Tender awarded - construction to commence March | 900,000 | 750,000 | 2,162 | \$ 680,000 | |
| | Dahls Road Upgrade | Design Stage | Design to be finalised | 600,000 | 600,000 | 316 | \$ 600,000 | |
| | Asphalt Resurfacing Program 2015/16 | Scheduled Action | Tender awarded - construction to commence March | 735,000 | 750,000 | 2,037 | \$ 735,000 | |
| | Thabeban Drainage Upgrade - Stage 1 - Thabeban Trunk Drainage System | Complete | Complete | 550,000 | 738,978 | 942,001 | \$ 942,001 | |
| Parks, Sport & Natural Areas | Childers Streetscape - Stage 6 | Complete | Complete | 1,150,000 | 1,260,000 | 1,279,319 | \$ 1,279,319 | |
| | Christsen Park - On Street Parking and bus drop-off facility | Design Stage | Roads & Drainage preparing cost analysis | 800,000 | 800,000 | 19,458 | \$ 800,000 | |
| Information Systems | Mobilisation E Forms | Delivery In Progress | Piloting phase to be completed in 7 weeks | 942,750 | 942,750 | 79,500 | \$ 652,184 | |
| | Mobilisation Workforce Management | Delivery In Progress | | 193,590 | 193,590 | 200,460 | \$ 290,566.02 | Work Order has had prior year WIP transferred into the current year due to transfers from Capital to Operational |

Cash Flow

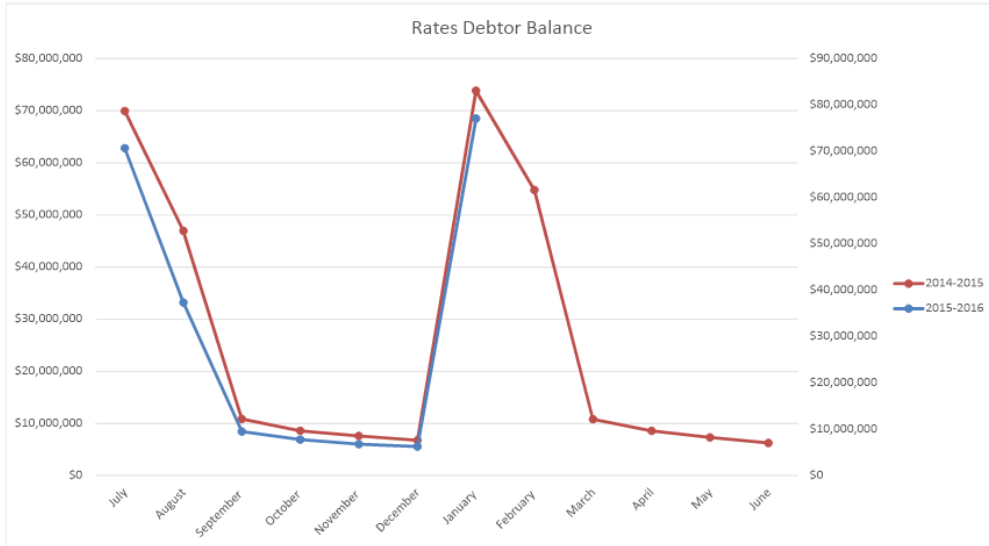
The Cash balance as at 31st January 2016 is higher than forecast due to the progress of major Capital Projects. The budgeted Cash balance will be adjusted in the 2nd quarter budget revision. The current Cash Balance is sitting significantly higher than the minimum Cash Balance required by Council and therefore no liquidity issues are foreseeable in the near future.



Financial Services is working with Major Projects to determine next year’s cash flow requirements. Council’s minimum cash requirements at 30 June 2016 will be adjusted to accommodate the capital program using an 18 month rolling forecast.

Rates Debtor

Council's Rates are levied in January and July each year. The latest Rates levy was raised in January 2016 and currently the Rates Debtor balance sits at \$77m, which is tracking closely to this time last year.



**Item****01 March 2016****Item Number:**

F1

File Number:

CM/0012

Part:

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Audit and Risk Committee - Minutes

Report Author:

Amy Crouch, Executive Assistant

Authorised by:

Andrew Ireland, General Manager Organisational Services

Link to Corporate Plan:

Governance - 4.4.2 Open and transparent leadership

Background:

The Audit and Risk Committee met on 3 February 2016 and the minutes of this meeting are attached for Council's information.

Consultation:

Audit and Risk Committee.

Legal Implications:

There appear to be no legal implications.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

There appear to be no financial or resource implications.

Risk Management Implications:

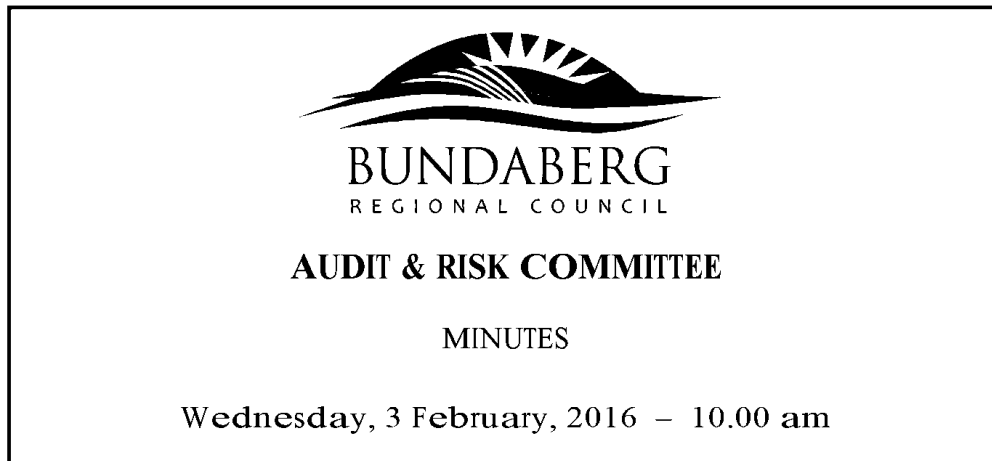
There appear to be no risk management implications.

Attachments:

1 Audit & Risk Committee Minutes 3 February 2016

Recommendation:

That the minutes of the Audit and Risk Committee Meeting held on 3 February 2016 (as detailed on the 3 pages appended to this report) be received and noted.



ATTENDANCE

Council Representatives – Cr M Forman and Cr DJ Batt.

External Representatives – Mr B Grogan and Ms L Rudd.

By Invitation –

* **Council Staff** – Mr PJ Byrne (Chief Executive Officer), Mr AD Ireland (General Manager Organisational Services), Mr AJ Keleher (Chief Financial Officer); Mr J Kelly (Sustainable Finance Manager), Mr C Joosen (Governance Manager), Mr J McMullen (IMS), and Ms E Fortune (Risk & Insurance Officer).

* **Internal Auditors** – Mr B Whebell and Ms D Raynor (Ulton Group).

* **External Auditors** – Mr J Evans and Mr C Russell (Pitcher Partners); and Ms C Hanna (Queensland Audit Office) - by teleconference.

BUSINESS OF MEETING

1. **MINUTES** – It was agreed that the Minutes of the Meeting held on 27 October, 2015, be taken as read and confirmed.

2. **MATTERS ARISING FROM PREVIOUS MEETING** – Nil.

3. **MEETING DATES AND AGENDA ITEMS** - That the draft dates and agenda items for 2016 be noted. Meeting Dates to be confirmed in due course following the Council Elections to be held on 19 March, 2016.

Discussions were held regarding the timely assessment of the Financial Statements. It was agreed that a timely rating was more dependent on receiving the Audit Opinion before 25 October, 2016, rather than the date of the Audit & Risk Committee Meeting proposed for October 2016.

.2.

Audit & Risk Committee Minutes
3 February, 2016

2.

-
4. **PITCHER PARTNERS - 2016 EXTERNAL AUDIT PLAN** - Mr Evans provided an overview of the Client Strategy for the 2016 Audit and outlined issues which will be addressed during the audit.

Discussion also took place on various aspects pertaining to the audit and its strategies.

5. **INTERNAL AUDIT REPORTS**

- (1) **INDIRECT TAXATION REVIEW** - Mr Whebell provided a verbal briefing on the review currently being finalised and provided some initial findings. A formal report will be submitted for consideration at the next meeting.
- (2) **CASH HANDLING MANAGEMENT AND PROCESS** - Ms Raynor addressed the Meeting on the audit conducted. It was agreed that the information contained in the Report be noted.

6. **FINANCIAL POSITION AS AT 1 DECEMBER, 2015** - Mr Keleher addressed the Meeting on the Report that was presented to Council at its Meeting of 15 December, 2015.

Mr Kelly provided an update on the current position of the 2015/16 Budget and the reviews currently being undertaken.

7. **ISSUES REGISTER** - Mr Keleher addressed the Meeting on the status of the Issues Register; and provided an overview of the Project Decision Framework project established to review projects from implementation to completion, as well as Council's participation with LGIS in a working group to assist with asset management decisions.

It was agreed that the information contained in the Report be noted.

8. **RISK MANAGEMENT UPDATE** - Ms Fortune and Mr Joosen provided an update on Risk Management and the current status of projects, specifically (i) fraud and corruption, (ii) business continuity plans and (iii) major projects. The various queries raised were answered.

It was agreed that the information contained in the Report be noted.

..3.

Audit & Risk Committee Minutes
3 February, 2016

3.

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9. **INTERNAL QUALITY AUDITS** – Mr McMullen addressed the Meeting on the audit conducted in the last period; the areas that will be the subject of internal quality audits in the coming quarter; and on various issues pertaining to corrective action requests.

It was agreed that the information contained in the Report be noted.

10. **GENERAL BUSINESS**

- (1) **Thanks and Appreciation** - Mr Whebell thanked Council for engaging Ulton Group to carry out Internal Audit Functions for the past years, and Council Staff for their assistance and professionalism at all times during the conduct of the various audits.
- (2) **Internal Auditor** - Noted that Council has appointed an Internal Auditor to undertake some of the functions previously conducted by the Ulton Group. As necessary, External Auditors will still be engaged to conduct audits of specific activities.
- (3) **Replacement of Core Computer Systems** - This is to be included as a standard item for discussion at future Meetings of this Committee.
- (4) **Queensland Audit Office Update** - Ms Hanna provided an industry update on issues current to the Queensland Audit Office. (Noted that the information from the Queensland Audit Office was emailed to all Members following today's Meeting.)
- (5) **Thanks** - In closing the Meeting, Cr Forman advised that he is not re-contesting the forthcoming Council Elections, and thanked the Committee for its support over the past years.

11. **NEXT MEETING** – To be advised.

There being no further business, the Meeting was closed at 11.28 am.

CHAIRMAN.

**Item****01 March 2016****Item Number:**

F2

File Number:

.

Part:

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Walkers Point Road, Woodgate - Short Term Permit to Occupy over parts of Lot 3 on AP17679 and Lot 2 on SP274366

Report Author:

Nathan Powell, Property Leasing Officer

Authorised by:

Andrew Ireland, General Manager Organisational Services

Link to Corporate Plan:

Governance - 4.4.6 A commonsense approach to planning, coordination and consultation

Background:

The Department of Natural Resources & Mines is investigating an application for a short term Permit to Occupy over State land, described as Lot 3 on AP17679 and Lot 2 on SP274366, located off Walkers Point Road, Woodgate. The purpose of the permit will be apiary sites (beehives) for a term of less than 12 months.

Associated Person/Organization:

Department of Natural Resources & Mines

Consultation:

The views of relevant officers were sought and listed below are their comments:

Department of Infrastructure & Planning:

Planning Services Engineer, Roads & Drainage Services, Hennie Roux advised that he has no objections on the Departments proposal.

Department of Community & Environment:

Operational Supervisor, Natural Resource Management, Nick McLean advised he has no objection to the proposed Permit for the purpose of apiary sites, however would like noted that people use the area as an "informal camping" site and the roads and firebreaks used to access this area of Walker's Point. Therefore would recommend that the apiarian sites be fenced off accordingly to prevent potential vandalism.

Division Councillor:

Division 2 Councillor, Anthony Ricciardi advised that he has no objections to the Department proposal

Legal Implications:

There appear to be no legal implications.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

There appear to be no financial or resource implications.

Risk Management Implications:

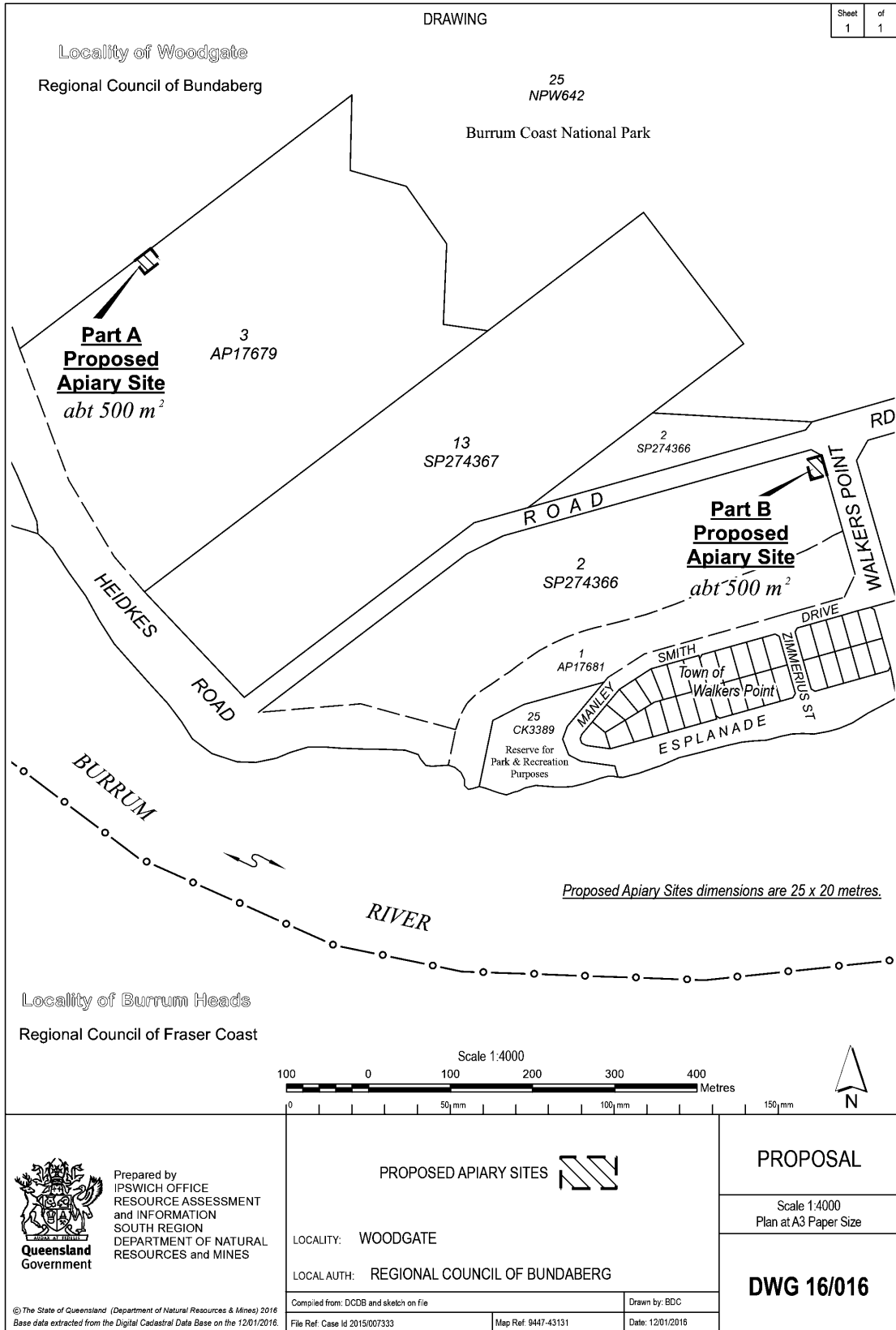
There appear to be no risk management implications.

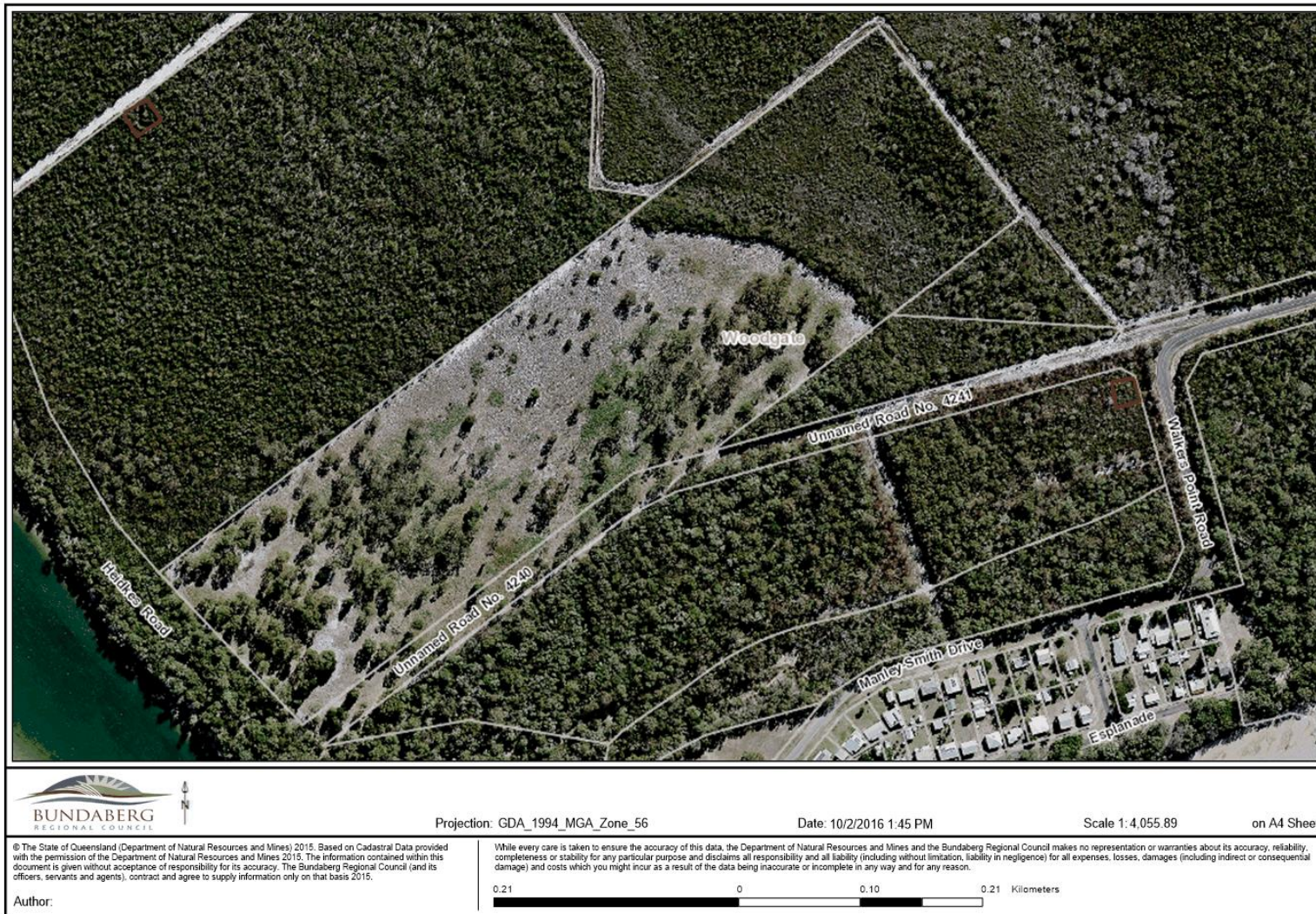
Attachments:

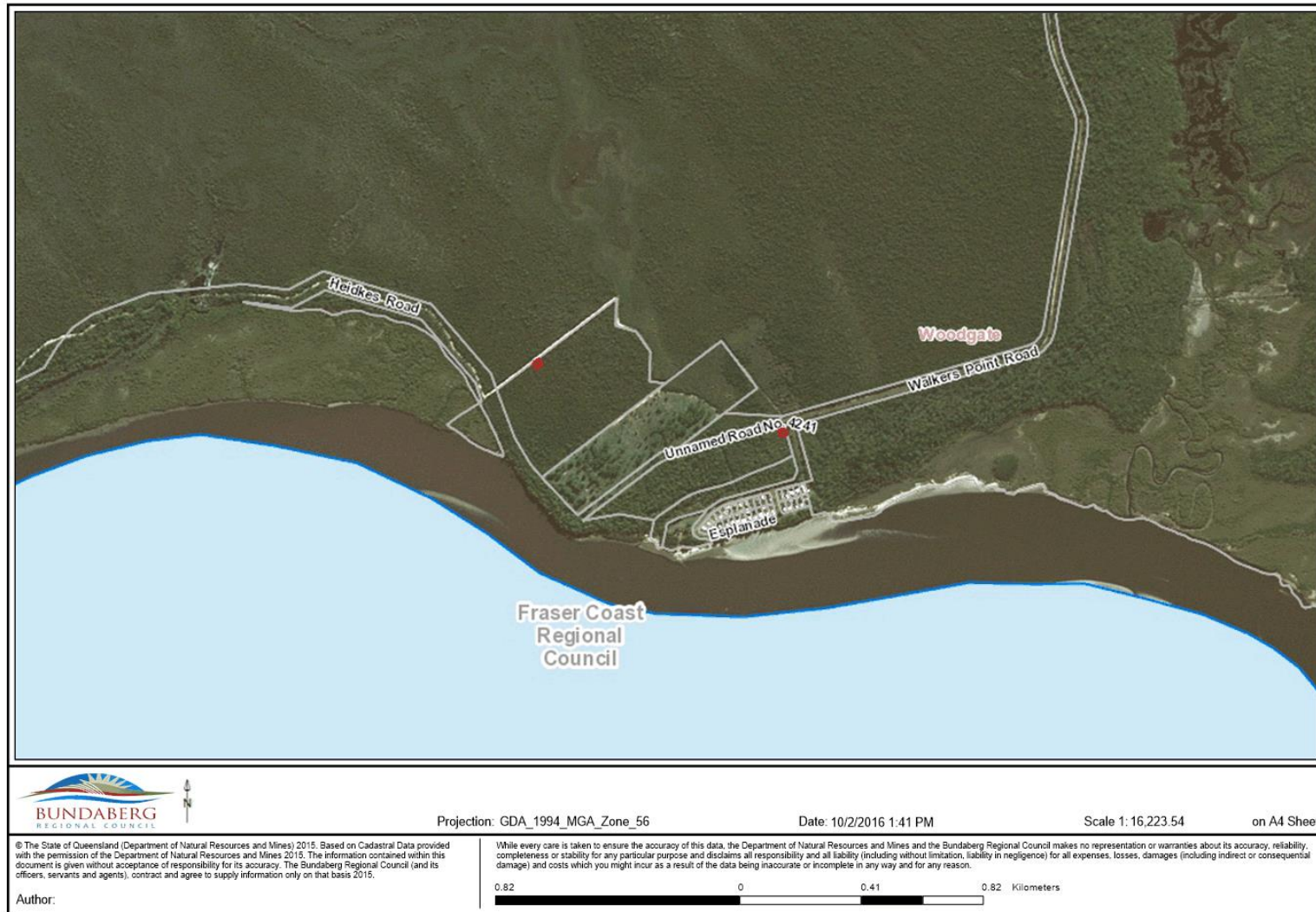
- 1 DNRM Proposed Apiary Site Map
- 2 Aerial map (close) - Walkers Point Road, Woodgate
- 3 Aerial map (wide) - Walkers Point Road, Woodgate

Recommendation:

That the Department of Natural Resources & Mines be advised Council offers no objection to the short term Permit To Occupy over part of Lot 3 on AP17679 and Lot 2 on SP274366, located off Walkers Point Road, Woodgate – for the purposes of apiary site – for a term of less than 12 months, subject to the apiarian sites being fenced off to prevent potential vandalism.









Item

01 March 2016

| | | |
|---------------------|---------------------|----------------|
| Item Number: | File Number: | Part: |
| H1 | - | INFRASTRUCTURE |

Portfolio:

Infrastructure & Planning

Subject:

Fleet Management Advisory Committee

Report Author:

Valerie Andrewartha, Executive Assistant

Authorised by:

Andrew Fulton, General Manager Infrastructure & Planning

Link to Corporate Plan:

Governance - 4.4.5 Responsible financial management and efficient operations

Background:

Council at its meeting of 1 November 2011, resolved to establish a Fleet Management Advisory Committee. Further, at its meeting of 27 June 2012, Council adopted the Terms of Reference for same.

The minutes and associated attachments for the meeting held on 16 February 2016 are submitted for Council's information.

Associated Person/Organization:

Fleet Management Advisory Committee

Consultation:

Fleet Management Advisory Committee

Legal Implications:

There appear to be no legal implications.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

There appear to be no financial or resource implications.

Risk Management Implications:

There appear to be no risk management implications.

Attachments:

- 1 Minutes - 16 February 2016 - Confidential
- 2 Attachments - 16 February 2016 - Confidential

Recommendation:

That the minutes (and associated attachments) of the Fleet Management Advisory Committee Meeting held on 16 February 2016, be received and noted by Council.



Item

01 March 2016

| | | |
|---------------------|---------------------|----------------------|
| Item Number: | File Number: | Part: |
| N1 | qA7493 | HEALTH & ENVIRONMENT |

Portfolio:

Community & Environment

Subject:

Environmental Health Australia (Queensland) State Conference 2016

Report Author:

Gavin Crawford, Manager Waste & Health Services

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Community - 4.1.1 A safe, active and healthy community

Background:

Environmental Health Australia (Queensland) supports Members and the Environmental Health Profession in Queensland and is a member association of Environmental Health Australia Ltd (EHA). EHA (QLD) holds an annual state conference to showcase environmental health management and bring together environmental health practitioners from across Queensland. EHA believes the Bundaberg Regional Council would be ideal to host the 2016 State Conference due it being a significant Queensland Local Government area and its committed Environmental Health Officer group. Delegates could observe how a major Australian provincial city is addressing its susceptibility to climate change and other environmental health influences.

Associated Person/Organization:

Environmental Health Australia (QLD) Inc; Gavin Crawford – Manager Waste and Health Services; Julie Barazza – Co-ordinator Environmental Health Services

Consultation:

No consultation has been undertaken. It is anticipated the conference will be held in early September 2016. Council nominees would have the opportunity to address the delegates and the Conference Committee encourages the Mayor to welcome the delegates and open the proceedings.

Legal Implications:

There appear to be no legal implications.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

The hosting Council is requested to sponsor \$10,000 towards the conference proceedings. It is suggested that Council would propose sponsorship to the value of \$5,000 cash and in kind, support of staff time in the preparing for the event.

Risk Management Implications:

There appear to be no risk management implications.

Attachments:

Nil

Recommendation:

Submitted for Council's consideration.



Item

01 March 2016

| | | |
|---------------------|---------------------|----------------------|
| Item Number: | File Number: | Part: |
| O1 | A2428474 | COMMUNITY & CULTURAL |

Portfolio:

Community & Environment

Subject:

2016 Sponsorship Bundaberg Fruit and Vegetable Growers Gala Dinner

Report Author:

Bruce Green, Operational Supervisor Community Development

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Community - 4.1.1 A safe, active and healthy community

Background:

Council has received a sponsorship request from Bundaberg Fruit & Vegetable Growers seeking Council's continued sponsorship of the Industry Gala Dinner to be held on Saturday 8 October 2016.

The proposal includes various levels of sponsorship: Diamond \$25,000 inc GST, Ruby \$15,000 inc GST, Pre-Dinner Networking \$10,000 inc GST, Sapphire \$7,500 inc GST, Opal \$5,500 inc GST, Amethyst \$3,500 inc GST & Friends of Farming Families \$1,500 inc GST. Attached for your perusal are the various inclusions at each level.

It should be noted that Council provided \$1,500 in sponsorship towards the 2014 Gala Dinner.

Associated Person/Organization:

Heidi Mason, Community Events Coordinator

Consultation:

Bruce Green, Operational Supervisor Community Development

Legal Implications:

There appear to be no legal implications.

Policy Implications:

There appear to be no policy implications.

Financial and Resource Implications:

There is an allocation of funds in the 2015/16 budget for this activity.

Risk Management Implications:

There appear to be no risk management implications.

Attachments:

- 1 Sponsorship Prospectus

Recommendation:

That Council sponsor the 2016 Bundaberg Fruit and Vegetable Growers Industry Gala Dinner to the value of \$1,500 (inc GST).





Your invitation TO SPONSOR...

The **Bundaberg Fruit and Vegetable Growers Cooperative Ltd (BFVG) Biennial Gala Dinner** has for decades celebrated the expansion and production quality of our Region's Horticulture Industry. Today's Horticulture Industry has evolved markedly since the first BFVG Gala Dinner was held. It is now very much an Industry comprising businesses with a National and International focus, striving to be globally competitive in supplying the world with quality, safe food.

It is fitting therefore that this year's BFVG Gala Dinner celebrates the significance of the entire Australian Horticulture Industry, and it is shaping up to be the biggest and best event yet. Set amid the massive 4,500m² covered *Grand Arena* complex at Bundaberg's Recreational Precinct, this year's theme of a 'Night under the Stars' will ensure an atmosphere rarely experienced. We will indulge in the high standards for networking, memories and fine dining synonymous with the BFVG Gala Dinner.

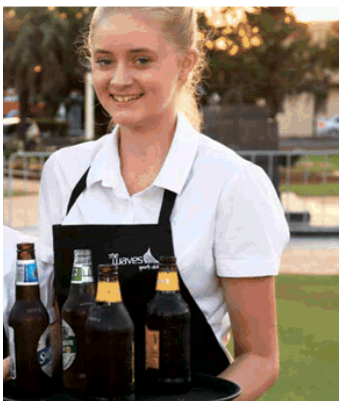
By supporting this prestigious event you will not only become a part of our vision for further developing and uniting Australian Horticulture, you will also be increasing the proclivity of your business within the Industry. This is a tremendous opportunity to promote your business and further support your Industry through an event that celebrates the diversity, innovation, success and overall significance of Horticulture to our Nation's economy.

This Sponsorship Prospectus includes various levels of opportunities which will highlight your contribution and commitment to the many people that drive the Industry forward. Invited Local, State, National and International guests from throughout Industry and Government will experience a night of exuberance – a showcase of the Australian Horticulture Industry in recognition of the significant capacity, tenacity and innovation to meet demands for quality product.

Please join us on Saturday 8 October 2016 inside the *Grand Arena* to celebrate the significance of the Australian Horticulture Industry's entire Supply Chain.







A message from **THE CHAIRMAN**



I am honoured to invite you in joining us at the BFGV Biennial Industry Gala Dinner which is sure to be a memorable night unlike any other! On behalf of the BFGV Directors, Staff and Members I also welcome your support of this Grand Event through the various levels of sponsorship contained within this Prospectus.

BFGV was established in 1948 to represent horticultural growers in the Bundaberg District. The Wide Bay Burnett Region's capacity for further expansion to meet future demand is a driving force behind much of our advocacy and representation at all levels of Industry and Government. Through its continual expansion the Australian Horticulture Industry now services the needs for Local, State, National and International customers with a broad range of commodities and value-add products.

The many changes experienced by the Horticulture Industry should not be seen as challenges to adapt to, but viewed as exciting opportunities to be embraced. When we are able to align productivity gains with climatic opportunities, cost efficiencies and customer demands it generates confidence among businesses to continue their passion for the Industry. This passion is continually evidenced through the high quality products that emerge daily from the many Regions across Australia and innovations within the entire Supply Chain.

BFGV remains a recognised and important Regional Industry voice which through our contacts and programs represent the Industry on issues critical to its sustainability. Although a Regional Industry Organisation, BFGV engages with Government at all levels on many issues and we regularly meet with National and International Dignitaries and Delegations.

I'm proud to be part of BFGV and Horticulture, and encourage your support of this celebration for our fantastic Industry by considering one of the many sponsorship levels presented in this Prospectus.

Yours sincerely,


Allan Mahoney
BFGV Chair





Diamond Sponsor

(\$25,000)

- **Officially acknowledged sponsor/s for the main Entertainment and Band**
- Includes BFGV Affiliate Membership for **two (2) full** Financial Membership Years, including all Affiliate Membership entitlements
- Twelve (12) Complimentary tickets to the Gala Dinner event, including two (2) tickets for seating at the Head Table/s
- Additional tickets to the event available for purchase at BFGV Member prices
- **Major** presence as 'Diamond' sponsor on displays at the event acknowledging all sponsors
- **Major** acknowledgement as 'Diamond' sponsor on the menu/program of the event
- Acknowledged as 'Diamond' sponsor during formalities on the night
- Presented with a framed Certificate of Appreciation and Gift
- Six (6) banner advertisements in the *Fresh Pickings*[#] newsletter - any six editions within a twelve month period, conditions apply (proof supplied by sponsor)
- Two (2) 'Advertorials' in *Fresh Pickings* newsletter - any two months within a twelve month period, conditions apply (proof supplied by sponsor)
- Two (2) Privileged Direct Mail Outs to BFGV Members within a twelve month period (proof supplied by sponsor, printing supplied by BFGV)
- Two (2) Direct E-mail Outs to BFGV Members within a twelve month period (proof supplied by sponsor)
- Acknowledged as 'Diamond' sponsor in:
 - BFGV Social Media and Website until October 2017, with links to sponsor's Website of choice
 - Pre- and post-event Media Releases
 - *Fresh Pickings* newsletters before & after event until October 2017
 - 2016 BFGV Annual Report to Members

Fresh Pickings is a fortnightly e-newsletter containing the most relevant industry information and events available to BFGV. Subscribers include growers, industry support businesses and stakeholders across Australia.

BUNDABERG FRUIT & VEGETABLE GROWERS GALA DINNER, 8 OCTOBER 2016

5



Ruby Sponsor

(\$15,000)

- Includes BFGV Affiliate Membership for **two (2) full** Financial Membership Years, including all Affiliate Membership entitlements
- Ten (10) Complimentary tickets to the Gala Dinner event
- Additional tickets to the event available for purchase at BFGV Member prices
- **Prominent** presence as 'Ruby' sponsor on displays at the event acknowledging all sponsors
- **Prominent** acknowledgement as 'Ruby' sponsor on the menu/program of the event
- Acknowledged as 'Ruby' sponsor during formalities on the night
- Presented with a framed Certificate of Appreciation and Gift
- Two (2) banner advertisements in the *Fresh Pickings*[®] newsletter - any two editions within a twelve month period, conditions apply (proof supplied by sponsor)
- Two (2) 'Advertorials' in the *Fresh Pickings* newsletter - any two months within a twelve month period, conditions apply (proof supplied by sponsor)
- One (1) Privileged Mail Out to BFGV Members within a twelve month period (proof supplied by sponsor, printing supplied by BFGV)
- One (1) Direct E-mail Out to BFGV Members within a twelve month period (proof supplied by sponsor)
- Acknowledged as 'Ruby' sponsor in:
 - BFGV Social Media and Website until October 2017, with links to sponsor's Website of choice
 - Pre- and post-event Media Releases
 - *Fresh Pickings* newsletters before & after event until October 2017
 - 2016 BFGV Annual Report to Members

Fresh Pickings is a fortnightly e-newsletter containing the most relevant industry information and events available to BFGV. Subscribers include growers, industry support businesses and stakeholders across Australia.



Pre-Dinner Networking Sponsor (\$10,000)

- **One (1) only Sponsorship opportunity available**, some conditions apply
- Officially acknowledged as the sponsor of the Welcome Reception for the event - the exclusive sponsor of the much anticipated 75 minutes of pre-dinner networking, drinks and canapés
- Includes BFGV Affiliate Membership for one (1) full Financial Membership Year, including all Affiliate Membership entitlements
- Four (4) Complimentary tickets to the Gala Dinner event
- Additional tickets to the event available for purchase at BFGV Member prices
- Presented with a framed Certificate of Appreciation and Gift
- Acknowledgement as 'Pre-Dinner Networking' sponsor:
 - On the menu/program of the event
 - During formalities on the night
 - In the 2016 BFGV Annual Report to Members

Sapphire Sponsor (\$7,500)

- Includes BFGV Affiliate Membership for one (1) full Financial Membership Year, including all Affiliate Membership entitlements
- Four (4) Complimentary tickets to the Gala Dinner event
- Additional tickets to the event available for purchase at BFGV Member prices
- Presence as 'Sapphire' sponsor on displays at the event acknowledging all sponsors
- Acknowledged as 'Sapphire' sponsor on the menu/program of the event
- Acknowledged as 'Sapphire' sponsor during formalities on the night
- Provided with a framed Certificate of Appreciation
- Acknowledged as 'Sapphire' sponsor in:
 - BFGV Social Media and Website until June 2017, with links to sponsor's Website of choice
 - *Fresh Pickings** newsletters before & after event until June 2017
 - 2016 BFGV Annual Report to Members

* *Fresh Pickings* is a fortnightly e-newsletter containing the most relevant industry information and events available to BFGV. Subscribers include growers, industry support businesses and stakeholders across Australia.

BUNDABERG FRUIT & VEGETABLE GROWERS GALA DINNER, 8 OCTOBER 2016

7



Opal Sponsor

(\$5,500)

- Includes BFGV Affiliate Membership for one (1) full Financial Membership Year, including all Affiliate Membership entitlements
- Two (2) Complimentary tickets to the Gala Dinner event
- Additional tickets to the event available for purchase at BFGV Member prices
- Presence as 'Opal' sponsor on displays at the event acknowledging all sponsors
- Acknowledged as 'Opal' sponsor on the menu/program of the event
- Acknowledged as 'Opal' sponsor during formalities on the night
- Provided with a framed Certificate of Appreciation
- Acknowledged as 'Opal' sponsor in:
 - BFGV Social Media and Website until January 2017, with links to sponsor's Website of choice
 - *Fresh Pickings*[#] newsletters before & after event until January 2017
 - 2016 BFGV Annual Report to Members

Amethyst Sponsor

(\$3,500)

- Includes BFGV Affiliate Membership for one (1) full Financial Membership Year, including all Affiliate Membership entitlements
- One (1) Complimentary ticket to the Gala Dinner event
- Additional tickets to the event available for purchase at BFGV Member prices
- Presence as 'Amethyst' sponsor on displays at the event acknowledging all sponsors
- Acknowledged as 'Amethyst' sponsor on the menu/program of the event
- Acknowledged as 'Amethyst' sponsor during formalities on the night
- Provided with a framed Certificate of Appreciation
- Acknowledged as 'Amethyst' sponsor in:
 - BFGV Social Media and Website until January 2017, with links to sponsor's Website of choice
 - *Fresh Pickings*[#] newsletters before & after event until January 2017
 - 2016 BFGV Annual Report to Members

Fresh Pickings is a fortnightly e-newsletter containing the most relevant industry information and events available to BFGV. Subscribers include growers, industry support businesses and stakeholders across Australia.



Friends of Farming Families (\$1,550)

- Includes BFGV Affiliate Membership for one (1) full Financial Membership Year, including all Affiliate Membership entitlements
- Presence as 'Friends of Farming Families' sponsor on displays at the event acknowledging all sponsors
- Acknowledged as 'Friends of Farming Families' sponsor on the menu/program of the event
- Provided with a framed Certificate of Appreciation
- Acknowledged as 'Friends of Farming Families' sponsor in:
 - *Fresh Pickings*[#] newsletters before & after event until January 2017
 - 2016 BFGV Annual Report to Members

Farming Families (\$220)

- Limited to BFGV Grower Members only
- Presence as 'Farming Families' sponsor on displays at the event acknowledging all sponsors
- Acknowledged as 'Farming Families' sponsor on the menu/program of the event
- Each 'Farming Families' sponsor goes into a special "Lucky Prize" draw on the night

Other Sponsorship Opportunities Available During the Event Only

- Limited opportunities are available, some conditions apply
- Sponsors are welcome to consider a combination of Sponsorship Levels
- Please contact the BFGV Office for more details on +61 7 4153 3007

[#] *Fresh Pickings* is a fortnightly e-newsletter containing the most relevant industry information and events available to BFGV. Subscribers include growers, industry support businesses and stakeholders across Australia.

BUNDABERG FRUIT & VEGETABLE GROWERS GALA DINNER, 8 OCTOBER 2016

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Application for SPONSORSHIP

Bundaberg Fruit & Vegetable Growers



ABN 17 231 372 303

To register your interest in sponsoring the BFVG Gala Dinner, please complete this form and return to:

Bundaberg Fruit & Vegetable Growers, PO Box 45, Bundaberg QLD 4670.
Phone +61 7 4153 3007 Fax +61 7 4153 1322 Email bfvf.info@bfvg.com.au

I/We wish to sponsor the BFVG 2016 Gala Dinner and apply for the sponsorship package as indicated below.
I/We agree to pay the total cost **inclusive of GST as indicated** and any other charges incurred on our behalf.
I/We agree the total cost is non refundable.

I/We authorise the event organisers to use the intellectual property supplied by us, such as logos, to advertise and promote the Gala Dinner. I/We indemnify the organisers against any claims arising out of the use of the intellectual property in accordance with this Prospectus.

I/WE WOULD LIKE THE FOLLOWING SPONSORSHIP (PLEASE TICK):

- Diamond (\$25,000)
- Ruby (\$15,000)
- Pre-Dinner Networking (\$10,000)
- Sapphire (\$7,500)
- Opal (\$5,500)
- Amethyst (\$3,500)
- Friends of Farming Families (\$1,550)
- Farming Families (\$220)
- Other Opportunities (BFVG will contact you)

Contact Person: _____

Organisation: _____

Address: _____

Postcode: _____

Phone: _____ Fax: _____

E-mail: _____

Signature: _____

Sponsorship will be confirmed in writing together with a tax invoice. Upon receipt of payment, sponsorship commitments will commence.

To purchase ADDITIONAL tickets above any complimentary Sponsor tickets:

- _____ x Early Bird tickets @ \$145ea (Members only, until 30 June 2016) TOTAL \$ _____
- _____ x Member tickets @ \$175ea TOTAL \$ _____
- _____ x Non-Member tickets @ \$195ea TOTAL \$ _____

TOTAL PAYMENT \$ _____

PAYMENT DETAILS

Credit Card Card Type (circle): Visa Mastercard

Cardholder's Name: _____

Card Number:

Amount authorised (\$) _____ Security code _____ Expiry: ____/____

Cardholder's Signature _____

Direct Deposit – Remittance Ref: _____

Banking details: Suncorp-Metway Bundaberg BSB 484799 ACC: 034204689

Cheque Make cheques payable to: Bundaberg Fruit & Vegetable Growers Cooperative Ltd



13/2 Tantitha St, PO Box 45, Bundaberg QLD 4670
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ABN 17 231 372 303

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