



Ordinary Meeting Minutes

Council Chambers, Bundaberg

11 October 2016

10.10 am

Present:

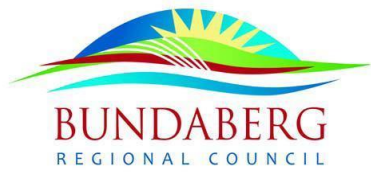
Cr JM Dempsey (Mayor - Chairman), Cr WR Trevor OAM (Deputy Mayor), Cr JP Bartels, Cr WA Honor, Cr HL Blackburn, Cr GR Barnes, Cr CR Sommerfeld, Cr DJ Batt, Cr JA Peters and Cr PR Heuser.

Apologies: Moved by Cr WR Trevor, seconded by Cr HL Blackburn, That Cr SA Rowleson's apology for today's meeting be accepted. - Carried unanimously.

Officers:

Mr PJ Byrne, Chief Executive Officer
Mr AD Ireland, General Manager Organisational Services
Mr AW Fulton, General Manager Infrastructure & Planning
Miss NK Launchbury, Senior Executive Assistant
Mrs WE Saunders, Executive Services Co-ordinator

Apology: Mr GJ Steele, General Manager Community & Environment



Minutes

11 October 2016

Item Number: B1	File Number:	Part: Minutes
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Subject:

Confirmation of Minutes

1815

Resolution

Cr CR Sommerfeld moved:-

That the minutes of the Ordinary Meeting of Council held on 27 September 2016, be taken as read and confirmed.

Seconded by Cr JA Peters - and carried unanimously without debate.



Minutes

11 October 2016

Item Number:	File Number:	Part:
F1	.	GOVERNANCE & COMMUNICATIONS

Portfolio:

Organisational Services

Subject:

Council Policy Adoption

Pursuant to Section 173 of the “Local Government Act 2009”, Cr WA Honor declared a perceived Conflict of Interest in relation to this item (specifically Policies 5 and 7, viz:-

- Employee Code of Conduct
- Equal Employment Opportunity Governance Policy)

- as his family members are Council staff members; but had considered his position and was firmly of the opinion that he could participate in debate and vote on this matter in the public interest.

1816

Resolution

Cr HL Blackburn presented the report; and moved:-

That:-

1. the:

- **Burial on Private Property Policy** (adopted by Council at its meeting of 2 February 2016) **be rescinded; and**
- **Burial on Private Property Policy** (as detailed on the 2 pages appended to this report) – **be adopted.**

2. the:

- **Cemetery Management Policy** (adopted by Council at its meeting of 2 February 2016) **be rescinded; and**
- **Cemetery Management Policy** (as detailed on the 17 pages appended to this report) – **be adopted.**

3. the:

- **Commemorative Plaques and Memorials Policy** (adopted by Council at its meeting of 20 May 2016) **be rescinded; and**
- **Commemorative Plaques and Memorials Policy** (as detailed on the 2 pages appended to this report) – **be adopted.**

4. the:

- **Eat Safe Bundaberg Region Policy** (adopted by Council at its meeting of 19 May 2015) **be rescinded; and**
- **Eat Safe Bundaberg Region Policy** (as detailed on the 8 pages appended to this report) – **be adopted.**

5. the:

- **Employee Code of Conduct Governance Policy** (adopted by Council at its meeting of 30 June 2014) **be rescinded; and**
- **Employee Code of Conduct** (as detailed on the 17 pages appended to this report) – **be adopted.**

6. the:

- **Environmental Governance Policy** (adopted by Council at its meeting of 15 December 2009) **be rescinded; and**
- **Environmental Policy** (as detailed on the 3 pages appended to this report) – **be adopted.**

7. the:

- **Equal Employment Opportunity Governance Policy** (adopted by Council at its meeting of 22 July 2014) **be rescinded; and**
- **Equal Employment Opportunity Policy** (as detailed on the 6 pages appended to this report) – **be adopted.**

8. the:

- **Quality Policy** (adopted by Council at its meeting of 1 September 2009) **be rescinded; and**
- **Quality Policy** (as detailed on the 2 pages appended to this report) – **be adopted.**

9. the:

- **Recordkeeping Governance Policy** (adopted by Council at its meeting of 15 April 2008) **be rescinded; and**
- **Recordkeeping Policy** (as detailed on the 3 pages appended to this report) – **be adopted.**

Seconded by Cr JP Bartels.

Following discussion thereto during which the queries of Cr WR Trevor and Cr GR Barnes in relation to the Burial on Private Policy were addressed by Cr JM Dempsey - the Motion was put - and carried unanimously.

In presenting the report - Cr HL Blackburn advised that the Water Leak Relief Policy will be resubmitted to Council for further consideration.



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Item Number:	File Number:	Part:
G1	-	INFRASTRUCTURE

Portfolio:

Infrastructure & Planning Services

Subject:

Donation of Asset ID 4938 (Weed Spray Boat) to Bundaberg Rowing Club Inc

1817

Resolution

Cr WA Honor presented the report; and moved:-

That in accordance with the provisions of the *Local Government Regulation 2012*, Section 236(1)(b) - Council donate the Weed Spray Boat (Asset ID 4938) to the Bundaberg Rowing Club Inc.

Seconded by Cr JP Bartels.

There being no discussion on this item - the Motion was put - and carried unanimously.



Minutes

11 October 2016

Item Number:	File Number:	Part:
J1	Nil	PLANNING

Portfolio:

Infrastructure & Planning Services

Subject:

Local Government Infrastructure Plan Extension of Time Application

1818

Resolution

Cr CR Sommerfeld presented the report; and moved:-

That, pursuant to Section 997 of the *Sustainable Planning Act 2009* - application be made to the Minister for Infrastructure, Local Government and Planning for an extension of time for the preparation of Council's Local Government Infrastructure Plan, from 1 July 2017 to 30 June 2018.

Seconded by Cr DJ Batt.

There being no discussion on this item - the Motion was put - and carried unanimously.



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11 October 2016

Item Number:	File Number:	Part:
K1	322.2016.45432.1	DEVELOPMENT ASSESSMENT

Portfolio:

Infrastructure & Planning Services

Subject:

3 Boundary Street, Bundaberg South - Material Change of Use for Office

Summary:

APPLICATION NO	322.2016.45432.1
PROPOSAL	Material Change of Use for Office
APPLICANT	V J Graham
OWNER	P & V Graham Properties Pty Ltd
PROPERTY DESCRIPTION	Lot 44 on RP13448
ADDRESS	3 Boundary Street, Bundaberg South
PLANNING SCHEME	Bundaberg Regional Council Planning Scheme 2015
ZONING	Low Density Residential Zone
OVERLAYS	Heritage and Neighbourhood character overlay
LEVEL OF ASSESSMENT	Impact Assessable
SITE AREA	1012 m ²
CURRENT USE	Dwelling House
PROPERLY MADE DATE	24 March 2016
STATUS	The 20 business day decision period ended on 16 June 2016 with additional information received by Council from the applicant on the 29 June 2016 responding to an outstanding matters letter.
REFERRAL AGENCIES	N/A
NO OF SUBMITTERS	Two properly made submissions were received during the public notification stage of the development application process.
PREVIOUS APPROVALS	Nil
SITE INSPECTION CONDUCTED	1 June 2016
LEVEL OF DELEGATION	Level 3

1819

Resolution

Cr CR Sommerfeld moved:-

That Development Application 322.2016.45432.1 for a Material Change of Use (Office) over Lot 44 on RP13448, situated at 3 Boundary Street, Bundaberg South, be deferred; and Council's Planning Officers be requested to prepare Conditions of Approval after meeting with the Registered Owner - for consideration by Council.

Seconded by Cr HL Blackburn.

There being no discussion on this item - the Motion was put - and carried unanimously.



Minutes

11 October 2016

Item Number:	File Number:	Part:
O1	A2746414	WASTE & RECYCLING

Portfolio:

Community & Environment

Subject:

Engagement of Pacific Environment - Phytocap Design for the Qunaba Landfill

1820

Resolution

Cr WR Trevor presented the Report; and moved:-

That pursuant to provisions of Section 235(b) of the *Local Government Regulation 2012* - Council enter into a medium size contractual arrangement with Pacific Environment, to provide Consulting Services to Council's Waste and Recycling Section for the purposes of assisting with the design of a phytocap for the Qunaba Landfill.

Seconded by Cr WA Honor.

There being no discussion on this item - the Motion was put - and carried unanimously.



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11 October 2016

Item Number:	File Number:	Part:
Q1	A2790407	SPORT, RECREATION, VENUES & DISASTER MANAGEMENT

Portfolio:

Community & Environment

Subject:

Bundaberg Regional Sport and Recreation Reference Group Membership

1821

Resolution

Cr PR Heuser moved:-

That this item be deferred to the next meeting pending further consideration by Council.

Seconded by Cr GR Barnes.

There being no discussion on this item - the Motion was put - and carried by 7 votes to 3 votes.

For

Cr JP Bartels
 Cr WA Honor
 Cr HL Blackburn
 Cr GR Barnes
 Cr CR Sommerfeld
 Cr PR Heuser
 Cr JM Dempsey

Against

Cr WR Trevor
 Cr DJ Batt
 Cr JA Peters

Pursuant to Section 173 of the “Local Government Act 2009”, Cr WA Honor declared a perceived Conflict of Interest in relation to item T1 - as his family members are Council staff members - and with the consent of the Mayor left the Council Chambers.

It is noted that Cr WA Honor was absent from the Council Chambers during the closed session of Council whilst this item was discussed.

THE MAYOR ADVISED AT THIS STAGE DUE TO THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM –

- T1 - INTERIM WAGE INCREASE

- PURSUANT TO SECTION 275 OF THE “LOCAL GOVERNMENT REGULATION 2012”, THE MEETING WOULD NOW HAVE TO BE CLOSED TO THE PUBLIC.

RESOLUTION

CR HL BLACKBURN MOVED:-

THAT THE MEETING BE CLOSED TO THE PUBLIC – AND DISCUSSION ON THE FOLLOWING ITEM BE HELD IN COMMITTEE.

SECONDED BY CR PR HEUSER - AND CARRIED UNANIMOUSLY WITHOUT DEBATE.

RESOLUTION

CR WR TREVOR MOVED:-

THAT THE MEETING NOW BE REOPENED.

SECONDED BY CR GR BARNES - AND CARRIED UNANIMOUSLY WITHOUT DEBATE.



MINUTES

11 OCTOBER 2016

ITEM NUMBER: T1	FILE NUMBER: .	PART: CONFIDENTIAL
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PORTFOLIO:

ORGANISATIONAL SERVICES

SUBJECT:

INTERIM WAGE INCREASE

1822

RESOLUTION

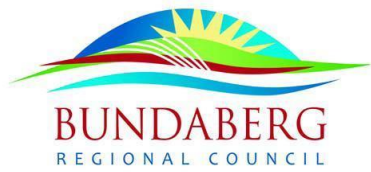
CR JM DEMPSEY MOVED:-

DUE TO THE LIKELY DELAY IN BEING ABLE TO NEGOTIATE AN ENTERPRISE BARGAINING AGREEMENT WITH THE UNIONS AND EMPLOYEES UNTIL THE INDUSTRIAL RELATIONS BILL 2016 IS FINALIZED THROUGH STATE PARLIAMENT - THAT COUNCIL GRANT AN ADMINISTRATIVE PAY INCREASE OF 1.7% TO EMPLOYEES COVERED UNDER THE BUNDABERG REGIONAL COUNCIL CERTIFIED AGREEMENT, WITH SUCH ADMINISTRATIVE PAY INCREASE TO BE EFFECTIVE FROM 1 OCTOBER 2016.

SECONDED BY CR DJ BATT.

THERE BEING NO DISCUSSION ON THIS ITEM - THE MOTION WAS PUT - AND CARRIED UNANIMOUSLY.

CR WA HONOR THEN RETURNED TO THE COUNCIL CHAMBERS.



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11 October 2016

Item Number: V1	File Number:	Part: Meeting Close
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Subject:

Meeting Close

In closing the Meeting - Cr JM Dempsey commended staff member, Ben Nedwich, on being awarded a Gold Medal for Business Services at World Skills Australia in Melbourne.

There being no further business – the Mayor declared this Ordinary Meeting closed at 10.35 am.

Confirmed this second day of November 2016.

MAYOR