



**AGENDA FOR ORDINARY MEETING
TO BE HELD IN COUNCIL CHAMBERS, BUNDABERG
ON TUESDAY 26 APRIL 2022, COMMENCING AT 10.00 AM**

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**Item****26 April 2022****Item Number:**

F1

File Number:**Part:**

FINANCE

Portfolio:

Executive Services

Subject:

Financial Summary as at 31 March 2022

Report Author:

Doug Taylor, Deputy Chief Financial Officer

Authorised by:

Simon Muggridge, Chief Financial Officer

Link to Corporate Plan:

Our organisational services - 3.1 A sustainable financial position - 3.1.1 Develop and maintain a long-term financial plan and fiscal principles for sustainable financial management.

Background:

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report must be presented to Council on a monthly basis. The attached financial report contains the financial summary and associated commentary as at 31 March 2022.

Associated Person/Organization:

N/A

Consultation:

Financial Services Team

Chief Legal Officer's Comments:

Pursuant to section 204 of the *Local Government Regulation 2012*, the local government must prepare, and the Chief Executive Officer must present, the financial report. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

[↓](#)1 Financial Summary 31 March 2022

Recommendation:

That the Financial Summary as at 31 March 2022 be noted by Council.

Financial Summary
as at 31 Mar 2022



	Council			General			Waste			Wastewater			Water		
	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud
<i>Progress check - 75%</i>															
Recurrent Activities															
<i>Revenue</i>															
Rates and Utility Charges	165,527,288	166,000,095	100%	85,023,584	85,060,095	100%	16,622,122	16,550,000	100%	32,497,802	32,440,000	100%	31,383,780	31,950,000	98%
Less: Pensioner Remissions	(1,695,449)	(1,704,000)	99%	(1,695,449)	(1,704,000)	99%	-	-	-	-	-	-	-	-	-
	163,831,839	164,296,095	100%	83,328,135	83,356,095	100%	16,622,122	16,550,000	100%	32,497,802	32,440,000	100%	31,383,780	31,950,000	98%
Fees and Charges	24,129,178	31,394,294	77%	15,307,369	20,610,741	74%	6,202,315	7,849,503	79%	935,576	1,017,000	92%	1,683,918	1,917,050	88%
Interest Revenue	966,295	1,285,800	75%	966,295	1,285,800	75%	-	-	-	-	-	-	-	-	-
Grants, Subsidies and Donations	8,316,542	13,867,971	60%	8,134,766	13,657,971	60%	181,776	210,000	87%	-	-	-	-	-	-
Sale of Developed Land Inventory	771,882	560,000	138%	771,882	560,000	138%	-	-	-	-	-	-	-	-	-
Total Recurrent Revenue	198,015,736	211,404,160	94%	108,508,447	119,470,607	91%	23,006,213	24,609,503	93%	33,433,378	33,457,000	100%	33,067,698	33,867,050	98%
<i>Expenses</i>															
Employee Costs	59,937,162	78,214,009	77%	46,739,239	60,908,189	77%	4,913,395	6,216,593	79%	4,078,277	5,439,956	75%	4,206,252	5,649,271	74%
Materials and Services	48,884,748	75,403,629	65%	27,057,433	44,423,824	61%	9,401,852	12,634,941	74%	5,920,757	8,128,983	73%	6,504,705	10,215,881	64%
Finance Costs	2,867,764	3,909,695	73%	1,164,794	1,553,695	75%	443,728	605,000	73%	1,084,155	1,520,000	71%	175,087	231,000	76%
Depreciation	40,274,665	53,699,553	75%	28,669,315	38,225,753	75%	845,175	1,126,900	75%	5,337,750	7,117,000	75%	5,422,425	7,229,900	75%
Total Recurrent Expenditure	151,964,339	211,226,886	72%	103,630,781	145,111,461	71%	15,604,150	20,583,434	76%	16,420,939	22,205,939	74%	16,308,469	23,326,052	70%
Operating Surplus	46,051,397	177,274		4,877,666	(25,640,854)		7,402,063	4,026,069		17,012,439	11,251,061		16,759,229	10,540,998	
<i>Transfers to</i>															
NCP Transfers	-	-		(13,516,362)	(18,021,816)		748,716	998,288		6,636,777	8,849,036		6,130,869	8,174,492	
Total Transfers	-	-		(13,516,362)	(18,021,816)		748,716	998,288		6,636,777	8,849,036		6,130,869	8,174,492	
Movement in Unallocated Surplus	46,051,397	177,274		18,394,028	(7,619,038)		6,653,347	3,027,781		10,375,662	2,402,025		10,628,360	2,366,506	
Unallocated Surplus/(Deficit) brought forward	43,629,253	43,629,253		(26,006,941)	(26,006,941)		13,086,220	13,086,220		17,223,889	17,223,889		39,326,085	39,326,085	
Unallocated Surplus/(Deficit)	89,680,650	43,806,527		(7,612,913)	(33,625,979)		19,739,567	16,114,001		27,599,551	19,625,914		49,954,445	41,692,591	
Capital Activities															
Council Expenditure on Non-Current Assets	44,458,199	93,406,685	48%	34,697,934	74,949,342	46%	387,191	3,704,752	10%	2,223,797	3,984,221	56%	7,149,277	10,768,370	66%
Loan Redemption	4,971,504	6,673,000	75%	2,519,425	3,384,000	74%	551,626	741,000	74%	1,636,005	2,193,000	75%	264,448	355,000	74%
Total Capital Expenditure	49,429,703	100,079,685	49%	37,217,359	78,333,342	48%	938,817	4,445,752	21%	3,859,802	6,177,221	62%	7,413,725	11,123,370	67%
Cash															
Opening balance	149,144,168	149,144,168													
Movement - increase/(decrease)	39,273,913	(2,035,884)													
Closing balance	188,418,081	147,108,284													

Further to the Financial Summary Report as of 31 March 2022, the following key features are highlighted.

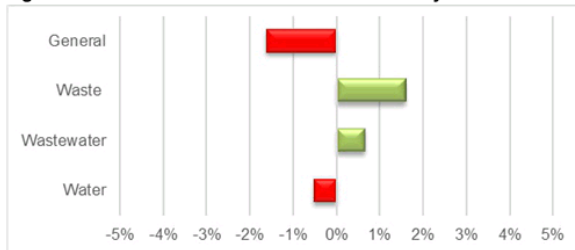
Financial Overview				
	YTD Actual*	YTD Budget		Variance
Operating Income	157.1m	158.6m	✘	1.5m
Operating Expenditure	152.0m	158.4m	✔	-6.4m
Operating Surplus/(Deficit)	5.1m	0.2m	✔	4.9m
Capital Expenditure	44.5m	72.9m	✘	-28.4m
Cash	188.4m	155.0m	✔	33.4m

Notes: * denotes - YTD Actual includes annualised rates income, for the purpose of YTD comparative, this has been adjusted comparatively to the reporting period.

Recurrent Revenue

- Rates and utility charges were levied in January 2022 for the second half year period and pensioner remissions applied. The levied amounts are consistent with the budget, including the expected lower water consumption in the first half of the financial year.
- Fees and charges are tracking in line with year-to-date (YTD) budget. There has been positive influence from development activity with plumbing activity and private works budget for Water and Sewerage Funds being ahead of YTD budget.
- Interest revenue is in line with the YTD budget. Interest on overdue rates is lower due to historically low levels of arrears, whilst Interest on Investments is trending ahead of budget - due to the cash balance at this point in the financial year.
- Grants, Subsidies and Donations are less than the YTD budget. This is expected and reflects the payment cycle of many grants being paid quarterly or at milestones. The budget includes an assumption of advance payment of Financial Assistance (FA) Grant with the Federal Budget 2022 (released 31 March 2022) indicating the allocation will be higher than forecast in the 2021/22 budget. Whilst this advance payment will assist with 2021/22, it will conversely disadvantage the 2022/23 operational result.
- Council has settled four parcels of Land Developed for Sale this financial year. Any conditional contracts are not reflected in the financial summary.

Figure 1: 2021-22 Recurrent Revenue - Variance by Fund



- Figure 1 presents the view across the funds, General Fund variance related to FA grant and Water Fund related to water consumption, with comments outlined above.

Recurrent Expenditure

- Employee Costs are tracking slightly higher than budget, with budgets being monitored closely. Employee’s delivery of the capital program and end of year leave adjustments can impact this expense.
- Materials and Services are lower comparative to YTD budget. Non-capital projects overall are comparatively underbudget (\$2.8 million spend against \$10.1 million budget, or 28%). At a fund level, Water shows a higher percentage under budget comparative to other funds.
- Finance Costs and Depreciation are set to be in line with YTD budget.

Figure 2: 2021-22 Recurrent Expenditure - Variance by Fund

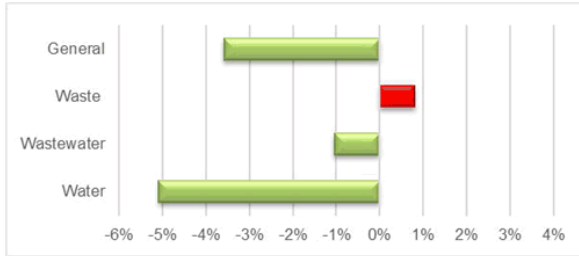


Figure 2 shows the Funds as favourable comparatively to appropriate budget except Waste Fund which is marginally over budget.

Capital Expenditure and Capital Grants

- Year-to-date capital expenditure is \$44.5 million (YTD budget \$72.9 million; total budget \$93.4 million (excluding loan redemption \$6.7 million and donated assets \$7.5 million)).
- Figure 3 (capital expenditure profile against expected cashflows), Figure 4 (percentage of capital expenditure) and Figure 5 (capital expenditure by asset class this financial year). Historically the second half of financial year has higher expenditure particularly Roads (Reseal/Resurface) Program. All 3 graphs exclude loan redemption and donated assets.
- Capital grants are predominately on track.

Figure 3: 2021-22 Capital Expenditure

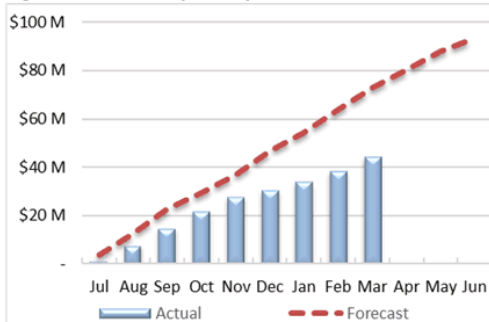
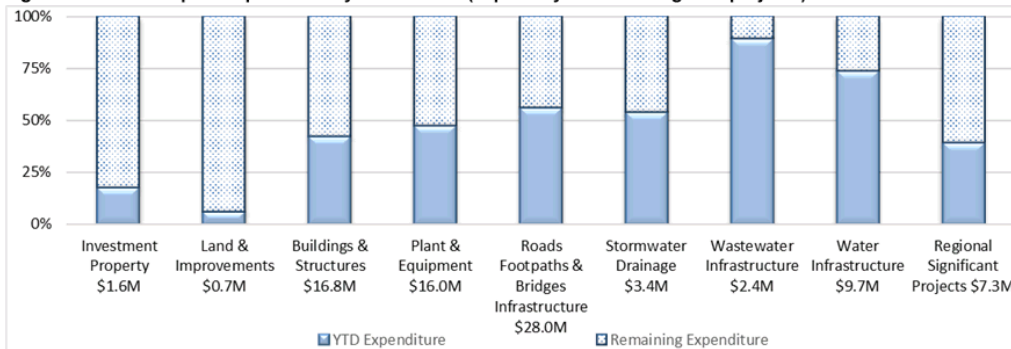


Figure 4: 2021-22 Capital Expenditure (financial delivery)



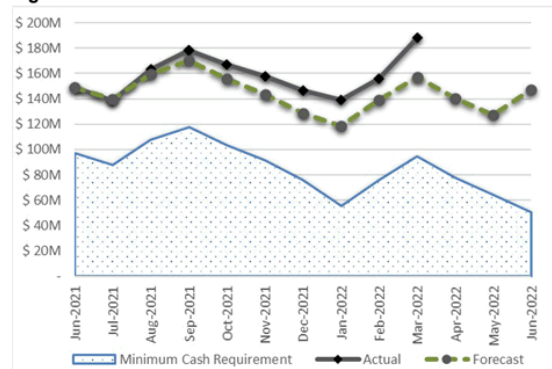
Figure 5: 2021-22 Capital Expenditure by Asset Class (separately identified regional projects)



Cash

- The cash balance at close of business on 31 March was \$188.4 million, being an increase of \$33.5 million from last month (\$155.9 million).
- No short-term liquidity issues are foreseeable.
- The actual and forecast cash movement is illustrated in Figure 6.

Figure 6: 2021-22 Cash Profile



Rates Debtor

- Rates outstanding at the end of March 2022 were \$8.0 million (4.4%), comparative to last month was \$53.5 million (30%). Rates were due 8 March 2022 and this is reflected in the significantly lower March outstanding balance compared to last month. Rate reminder notices were subsequently issued to those ratepayers with outstanding balances during March 2022 (due date 1 April 2022).
- Sale of land for rate arrears scheduled for 7 April 2022 with 5 properties remaining on the list (down from the previous 15 properties).

Other Debtors

- Infringements at 31 March 2022 total \$393,000 with 2,564 infringements (comparatively last month was \$394,000 with 2,532 infringements). Parking infringements represent 43% the infringements outstanding (after SPER write-offs), with the remaining related to local laws, environmental health and development compliance.
- It was reported in previous months that SPER has advised Council that a range of fines were being written-off. There has been more than \$30k year-to-date written-off with another \$6,000 written-off during the month. These are reflected in the statistics in the above infringement bullet points.
- Sundry Debtors outstanding for more than 90 days total \$92,000 across 32 accounts (compared to, last month was \$75,000 across 39 accounts).
- During the quarter there was one debt of \$5,492.77 written-off under delegation. The debt related to bulk water charges which was deemed irrecoverable.

Borrowings

- Loans balance of \$68.1 million at the reporting date are shown in Table 1.
- The quarterly debt service payment was made during March 2022.
- Council submitted its borrowing application in the in January 2022 in accordance with the forward debt plan and policy, for \$33.5 million. We are awaiting notification.

Table 1: Loan Portfolio (\$000) 31 March 2022

Loan	Balance
Airport & Precinct	5,285
Hinkler Hall of Aviation	761
Holiday Parks	115
Fleet	392
Kolan Gardens Aged Care	85
Burnett Heads CBD Upgrade	2,323
General Facilities and Infrastructure	15,099
Waste	5,824
Sewerage	35,973
Water	2,197
Total	68,054



Item

26 April 2022

Item Number:	File Number:	Part:
F2		FINANCE

Portfolio:

Executive Services

Subject:

Fees and Charges Register 2022/2023 and Holiday Park Fees and Charges 2023/2024

Report Author:

Doug Taylor, Deputy Chief Financial Officer

Authorised by:

Simon Muggerridge, Chief Financial Officer

Link to Corporate Plan:

Our organisational services - 3.1 A sustainable financial position - 3.1.1 Develop and maintain a long-term financial plan and fiscal principles for sustainable financial management.

Background:

Fees and Charges are determined by Council in accordance with sections 97 and 262 of the *Local Government Act 2009*.

Council's 2022/2023 Fees and Charges Register has been revised and is attached for consideration. The cost-recovery fees and charges have generally been increased by approximately 2.2% and commercial fees and charges have generally been increased by 4.3%. Some fees and charges have been rounded up to promote administrative efficiency and ease of application and use.

Council's Register of Fees and Charges comprises:

- A 'Cost-Recovery' Section, which contains fees for services of a regulatory nature which generally only Council can provide, and;
- A 'Commercial' Section, which comprises services which the community is not obliged to obtain from Council.

Both sets of Fees and Charges are divided into departments and sections, and are numbered accordingly, to facilitate administrative efficiency and ease of use.

Section 97(4) of the *Local Government Act 2009* provides that Council cannot charge more for a Cost Recovery Service than the cost of the service, and therefore reflects the increased cost to Council.

Holiday Parks often accept advance bookings beyond 12 months, accordingly fees and charges are attached for 2023/2024.

Associated Person/Organization:

N/A

Consultation:

Councillors, Executive Leadership Team, Managers and Supervisors

Chief Legal Officer's Comments:

Under section 97 of the *Local Government Act 2009*, Council may, pursuant to a resolution, fix a cost recovery fee. Cost recovery fees must be in accordance with the *Local Government Act 2009*; section 262 provides Council with the power to charge for a service or a facility, other than a service or facility for which a cost-recovery fee may be fixed.

Policy Implications:

Consistent with Council's Revenue Policy.

Financial and Resource Implications:

A framework for Council's Fees and Charges Register.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

- ↓1 Fees and Charges Register 2022-2023
- ↓2 Fees and Charges - Holiday Parks 2023-24

Recommendation:

That Council's:-

- 1. 2022/2023 Fees and Charges, as detailed in the Fees and Charges Register appended to this report, be adopted by Council, to take effect from 1 July 2022; and**
- 2. 2023/2024 Fees and Charges – Holiday Parks, as detailed in the Register appended to this report, be adopted by Council, to take effect from 1 July 2023.**



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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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BUNDABERG REGIONAL COUNCIL

COST RECOVERY FEES & CHARGES

COST RECOVERY ADMINISTRATION

INSPECTION OF LAND RECORD/RATE SEARCHES

Change of Ownership Fee	Local Government Act 2009 s97	LGA 2009 s97 2(b)	\$70.00	N	each
Duplicate Rate Notice Fee	Local Government Act 2009 Local Government Regulation 2012 s155 (1)	LGA 2009 s97 2(c)	\$10.00	N	each
Inspection of Land Record - Non Owner - Subject to availability up to 2008	Local Government Regulation 2012 s155 (1)	LGA 2009 s97 2(c)	\$26.00	N	each
Previous Years Rate Notice Copies - Non Owner - Subject to availability up to 2008	Local Government Act 2009 Local Government Regulation 2012 s155 (1)	LGA 2009 s97 2(c)	\$56.00	N	each
Special water meter reading	Local Government Act 2009 Local Government Regulation 2012 s155 (1)	LGA 2009 s97 2(c)	\$115.00	N	each
Full written rate search	Local Government Act 2009 Local Government Regulation 2012 s155 (1)	LGA 2009 s97 2(c)	\$230.00	N	each

COUNCIL DOCUMENTS & PUBLICATIONS

Documents and publications listed are freely available on Council's website: www.bundaberg.qld.gov.au

RIGHT TO INFORMATION (RTI) & INFORMATION PRIVACY (IP) APPLICATIONS

Fees and charges for applications under the Right to Information Privacy Act 2009 and the Information Privacy Act 2009 are set out in the Right to Information Regulation 2009 and the Information Privacy Regulation 2009.

There is no application fee for an application under the Information Privacy Act, but there may be access charges.

RTI Application Fee	Right to Information Act & Regulation 2009 s4	LGA 2009 s97 2(c)	\$52.60	N	each
Processing charges for a RTI Application if Council spends more than 5 hours processing the application	Right to Information Act & Regulation 2009 s5	LGA 2009 s97 2(c)	\$8.15	N	per 15 minutes or part thereof
Access charge RTI/IP Application - A4 size black and white photocopy	Right to Information Act & Regulation 2009 s6	LGA 2009 s97 2(c)	\$0.25	N	per page

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
DESIGN DOCUMENTS					
Electronic copy of "As Constructed" Design Information and/or Civil Engineering Drawings (Original extract, not GIS)	Planning Regulation 2017 Schedule 22 (section 70) Part 1,(1)(i)	LGA 2009 s97 2(c)	\$32.00	N	per copy

ANIMAL REGISTRATION

All fees listed in this section are for a 12 month financial year or renewal period.

New applications are charged on a pro-rata basis, calculated monthly.

DOG REGISTRATION

Non microchipped animals \$30 microchipping voucher issued prior to release of dog or cat.	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(a)	\$30.00	N	each
Desexed AND Microchipped	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$45.00	N	per dog
Desexed not microchipped	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$75.00	N	per dog
Entire Microchipped	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$120.00	N	Each
Entire not microchipped (includes \$30 microchipping voucher)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$150.00	N	per dog

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
DOG REGISTRATION [continued]					
Entire and Microchipped (Pensioner owner)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$60.00	N	per dog
Puppies under 12 months of age (applies to current registration period only)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$40.00	N	per dog
Declared Restricted Breed (Currently Prohibited)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$700.00	N	per dog
Third dog (approval required)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$126.00	N	per dog
Declared Dangerous (includes an approved declared dog collar)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$700.00	N	per dog
Declared Dangerous - 50% discount if fee paid by due date and no breaches in registration period (includes an approved declared dog collar)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$350.00	N	Each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
DOG REGISTRATION [continued]					
Declared Menacing (includes an approved declared dog collar)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$500.00	N	per dog
Declared Menacing - 50% discount if fee paid by due date and no breaches in registration period (includes an approved declared dog collar)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$250.00	N	Each
Certified Guide Dog (upon presentation of Certification)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	No charge Min. Fee: \$0.00	N	per dog
Certified Hearing Dog (upon presentation of Certification)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	No charge Min. Fee: \$0.00	N	per dog
Greyhounds (registered with the Greyhound Racing Authority)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$67.00	N	per dog
Replacement Animal Tag	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	No charge Min. Fee: \$0.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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DOG REGISTRATION [continued]

Replacement Declared Dog Tag	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$15.00	N	Each
Replacement Declared Dog Collar	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$50.00	N	Each

APPLICATION FEES

Excess Animals (to keep more than permitted number of animals)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$250.00	N	per application
Third dog (includes registration for current registration period if approved)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$250.00	N	per application
Restricted Breed Dog (Currently Prohibited)	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$800.00	N	per dog

IMPOUNDING**RELEASE FEES**

Local Law No. 2 (Animal Management) Section 29. An owner or responsible person can reclaim an impounded animal within the prescribed period within 5 days for registered animals and 3 days for unregistered animals.

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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RELEASE FEES [continued]

Dog - Free First Release - for registered and microchipped dogs	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	No charge Min. Fee: \$0.00	N	per dog
Dog - Registered, Desexed and Microchipped - second and third release/s	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$126.00	N	per dog
Dog - Registered, Desexed and Microchipped - 50% discount applies if release fee is paid in full prior to release	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$63.00	N	per dog
Dog - Registered Entire Dog- second and third release/s	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$250.00	N	per dog
Dog - Registered Entire Dog - 50% discount applies if dog is microchipped and release fee is paid in full prior to release	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$125.00	N	per dog
Dog - Unregistered - first release fee (additional \$30 fee if not microchipped)	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$250.00	N	per dog
Dog - Unregistered - 50% discount applies if dog registered release fee paid in full prior to release	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$125.00	N	per dog
Dog - Unregistered Entire Dog	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$320.00	N	per dog
Dog - Unregistered Entire Dog - 50% discount applies if dog registered, microchipped and paid in full prior to release	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$160.00	N	per dog

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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RELEASE FEES [continued]

Cat - Release fee	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$188.00	N	per cat
Cat - Release Fee - 50% discount applies release fee is paid in full prior to release	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$94.00	N	per cat
Animal - Other than cat or dog (for cattle, goat, horse, pig, sheep etc)	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$250.00	N	per animal
Animal - Other than cat or dog (for cattle, goat, horse, pig, sheep etc) for multiple impoundments to same owner - applies after first animal	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$125.00	N	per animal

TRANSPORTATION/SUSTENANCE/POUNDAGE FEES

Local Law No. 2 (Animal Management) Section 29. An owner or responsible person can reclaim an impounded animal within the prescribed period within 5 days for registered animals and 3 days for unregistered animals.

Daily Poundage Fee - applicable after 48 hours for all dogs and cats (50% release discount does not apply)	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$27.00	N	per day
Transportation charges for animals other than dog/cat	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	At Cost Min. Fee: \$0.00	N	each
Sustenance charges per head - large animal e.g. cattle, horse	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$74.00	N	per day
Sustenance charges per head - small animal e.g. sheep, goats, swine (excluding dogs/cats)	Local Law No. 1 - Administration - s35 Local Law No.2 (Animal Management) 2011 s29(2)(b)	LGA 2009 s97 2(d)	\$40.00	N	per day

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
SURRENDER FEE					
Animal surrender hardship or non-compliance	Animal Management (Cats and Dogs) Act 2008 Chapter 3 - Dog Registration s46 (b)(i) & s52 Local Law 1 - Administration s35	LGA 2009 s97 2(c)	\$0.00	Y	Each
Surrender of dog	Local Law No. 1 - Administration s35	LGA 2009 s97 2(c)	\$40.00	Y	per animal
Surrender of cat	Local Law No. 1 - Administration s35	LGA 2009 s97 2(c)	\$40.00	Y	per animal

HEALTH & ENVIRONMENTAL HEALTH SERVICES

ENVIRONMENTAL AUTHORITIES

Application for Environmental Authority	Environmental Protection Act 1994 s125(1)(e) Environmental Protection Regulation 2008 Schedule 10 Part 2(5)(a)	LGA 2009 s97 2(a)	\$715.00	N	each
Fee for amendment application for Environmental Authority	Environmental Protection Act 1994 s226(1)(c) Environmental Protection Regulation 2008 Schedule 10 Part 2(7)	LGA 2009 s97 2(a)	\$465.00	N	each
Fee for amalgamation application	Environmental Protection Act 1994 s246(d) Environmental Protection Regulation 2008 Schedule 10 Part 2(9)	LGA 2009 s97 2(a)	\$365.00	N	each
Fee for transfer application for Environmental Authority for a prescribed Environmentally Relevant Activity	Environmental Protection Act 1994 s253(f) Environmental Protection Regulation 2008 Schedule 10 Part 2(10)	LGA 2009 s97 2(a)	\$315.00	N	each
Fee for conversion application	Environmental Protection Act 1994 s696(b) Environmental Protection Regulation 2008 Schedule 10 Part 2(11)	LGA 2009 s97 2(a)	\$365.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ENVIRONMENTAL AUTHORITIES [continued]

Fee for late payment of an annual fee for environmental authority	Environmental Protection Act 1994 s580 2(a) & 3(b) Environmental Protection Regulation 2008 Schedule 10 Part 3(12)	LGA 2009 s97 2(a)	\$150.00	N	each
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FEE FOR OBTAINING AN EXTRACT FROM THE ENVIRONMENT MANAGEMENT REGISTER OR CONTAMINATED LAND REGISTER, FOR EACH LOT TO WHICH THE EXTRACT RELATES

Extract obtained from environmental management register or contaminated land register	Environmental Protection Act 1994 s542(3) Environmental Protection Regulation 2008 Schedule 10 Part 3(14)(a)	LGA 2009 s97 2(c)	\$63.00	N	each
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ANNUAL FEE FOR ENVIRONMENTAL AUTHORITIES

Environmental Authority Annual License Fee- (Monthly Pro-rata fee applies between January-June)	Environmental Protection Act 1994 s308 Environmental Protection Regulation 2008 Part 3 s120	LGA 2009 s97 2(a)	\$470.00	N	per annum
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HEALTH SEARCHES

Non Residential: file only	Local Government Act 2009 s97	LGA 2009 s97 2(c)	\$150.00	N	each
Non Residential: inspection included - standard within 10 working days	Local Government Act 2009 s97	LGA 2009 s97 2(c)	\$450.00	N	each
Non Residential: inspection included - urgent within 5 working days	Local Government Act 2009 s97	LGA 2009 s97 2(c)	\$600.00	N	each

CARAVAN PARKS & CAMPING GROUNDS

Application fee for establishing a new caravan park/camping ground	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$900.00	N	each
Annual approval fee (Monthly Pro-rata fee applies between January-June)	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$480.00	N	each
Transfer/Minor Amendment fee for caravan park/camping ground	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$200.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMERCIAL USE OF ROAD - ITINERANT VENDORS/STANDING STALLS

Application fee for all new applications	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$480.00	N	each
Annual permit fee	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$845.00	N	per annum
Annual Permit for standing vehicle - Saturday Only - Existing permit holder only	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$200.00	N	per annum
Monthly permit fee - Standing Stalls Only	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$160.00	N	per month

FOOTPATH DINING

Monthly pro-rata fee applies between January - June.

Annual Fee Zone A - Bundaberg Core Central Business District (as described in IMS document PD-7-291) - Per Seat	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$50.00	N	per chair
Annual Fee Zone B - Bundaberg Frame, Bargara Central, Childers Central & Gin Gin Central Business District (as described in IMS Document PD-7-291) - Per Seat	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$40.00	N	per chair
Balance of Regional Area outside of zones A & B - Per Seat	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$25.00	N	per chair
Application Fee	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$315.00	N	each

GOODS DISPLAYED ON FOOTPATH OR ROADWAY

Application for the establishment of display of goods on footpath (additional approval fees payable on approval)	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$300.00	N	each
Annual Fee Zone A - Bundaberg Core Central Business District (as described in IMS Document PD-7-291) fee per m2	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$50.00	N	per square metre
Annual Fee Zone B - Bundaberg Frame, Bargara Central, Childers Central & Gin Gin Central Business District (as described in IMS Document PD-7-291) - fee per m2	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$40.00	N	per square metre
Balance of Regional Area outside of zones A & B - fee per m2	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$25.00	N	per square metre

ACCOMMODATION

Application Fee for establishing new accommodation premises	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$545.00	N	each
Annual Permit Fee (Monthly Pro-rata fee applies between January - June)	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$315.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ACCOMMODATION [continued]

Transfer fee for Shared Facility Accommodation Premises	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$200.00	N	each
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FOOD PREMISES

Temporary Food Stall - Event (Commercial)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$160.00	N	per event
Farmers Market Licence for primary producers (for a period of 7 days)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$50.00	N	per event
Food Licence Application - Existing Premises (including follow up inspection)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$385.00	N	each
Category 1 food licence New Application (including follow up inspection)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$450.00	N	each
Category 2 food licence New Application (including follow up inspection)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$605.00	N	each
Category 3 food licence New Application (including follow up inspection)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$780.00	N	each
Category 4 (Restricted) & Category 6 (Not For Profit) food licence New Application (including follow up inspection)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$220.00	N	each
Category 1 food licence Annual Licence Fee (Monthly Pro-rata fee applies between January-June)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$375.00	N	each
Category 2 Food Licence - Annual Food Licence Fee (minus Think Food Safe discounts of 10%, 20% or 30% for eligible businesses achieving positive food safety results). Monthly Pro-rata fee for new premises applies between January to June.	Food Act 2006 s31	LGA 2009 s97 2(a)	\$520.00	N	each
Category 3 Food - Annual Food Licence Fee (minus Think Food Safe discounts of 10%, 20% or 30% for eligible businesses achieving positive food safety results). Monthly Pro-rata fee for new premises applies between January to June.	Food Act 2006 s31	LGA 2009 s97 2(a)	\$635.00	N	each
Category 4 (Restricted) and Category 6 (Not for Profit) food licence Annual Licence Fee (Monthly Pro-rata fee applies between January to June)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$240.00	N	each
Alteration of a Food Premise - Minor	Food Act 2006 s31	LGA 2009 s97 2(a)	\$235.00	N	each
Alteration of a Food Premise - Major	Food Act 2006 s31	LGA 2009 s97 2(a)	\$375.00	N	each
Restoration of a Licence (does not include Annual Licence Fee)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$150.00	N	each
Food Safety Program Assessment Fee - New Business	Food Act 2006 s31	LGA 2009 s97 2(a)	\$860.00	N	each
Alteration of a Food Safety Program - Minor	Food Act 2006 s31	LGA 2009 s97 2(a)	\$315.00	N	each
Alteration of a Food Safety Program - Major	Food Act 2006 s31	LGA 2009 s97 2(a)	\$630.00	N	each
Think Food Safe Audit Reassessment - first review	Food Act 2006 s31	LGA 2009 s97 2(a)	\$0.00	N	each
Think Food Safe Audit Reassessment - second review	Food Act 2006 s31	LGA 2009 s97 2(a)	\$310.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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FOOD PREMISES [continued]

Annual Temporary Food Stall Application Fee (Commercial)	Food Act 2006 s31	LGA 2009 s97 2(a)	\$360.00	N	each
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SKIN PENETRATION PREMISES

High Risk Licence New Application	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9	LGA 2009 s97 2(a)	\$550.00	N	each
High Risk Licence Annual Licence Fee (Monthly Pro-rata fee applies between January-June)	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9	LGA 2009 s97 2(a)	\$370.00	N	each
High Risk License Application - Transfer of License	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9	LGA 2009 s97 2(a)	\$315.00	N	each

REGULATED PARKING

Commercial vehicle permit for use of loading zones.	Transport Operations (Road Use Management) Act 1995 s6 Local Government Act 2009 s97 Local Law 1 - Administration s35	LGA 2009 s97 2(a)	\$157.00	N	each
Late Payment for Parking Offences requiring Qld Department of Transport (DOT) Search	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$31.00	N	each

LAND PROTECTION

Charges associated with the 'Enter and Clear' process as per provisions under the Land Protection (Pest and Stock Route Management) Act 2002.

'Enter and Clear' Administration and Inspection Charge	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$310.00	N	each
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RELEASE OF IMPOUNDED ITEMS

Local Law No.1 (Administration) Section 37. A person may reclaim the impounded item if written application is made and proof is produced to the satisfaction that applicant is the owner and pays the prescribed fee all within 1 month (31 Days) from the impounding of the vehicle.

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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RELEASE OF IMPOUNDED ITEMS [continued]

Release of impounded vehicle - not advertised (excluding trucks)	Transport Operations (Road Use Management) Act 1995 S66(3)(a) Local Law No. 1 - Administration s35 s37	LGA 2009 s97 2(d)	\$315.00	N	each
Release of impounded vehicle - advertised (excluding trucks)	Transport Operations (Road Use Management) Act 1995 S66(3)(a) Local Law No. 1 - Administration s35 s37	LGA 2009 s97 2(d)	\$600.00	N	each
Release of impounded trucks and large vehicles	Transport Operations (Road Use Management) Act 1995 S66(3)(a) Local Law No. 1 - Administration s35 s37	LGA 2009 s97 2(d)	By quotation Min. Fee: \$0.00	N	each
Items weighing greater than 1 tonne	Transport Operations (Road Use Management) Act 1995 S66(3)(a) Local Law No. 1 - Administration s35 s37	LGA 2009 s97 2(d)	\$705.00	N	per item
Items weighing between 100 kilograms and 1 tonne	Transport Operations (Road Use Management) Act 1995 S66(3)(a) Local Law No. 1 - Administration s35 s37	LGA 2009 s97 2(d)	\$347.00	N	per item
Items weighing under 100 kilograms	Transport Operations (Road Use Management) Act 1995 S66(3)(a) Local Law No. 1 - Administration s35 s37	LGA 2009 s97 2(d)	\$105.00	N	per cubic metre of part thereof

MISCELLANEOUS HEALTH FEES

Application fee for General Miscellaneous Activities not described, but requiring licensing under Council Local Laws	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$310.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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MISCELLANEOUS HEALTH FEES [continued]

Permit for busking on footpath	Local Law No. 1 - (Administration) 2011 s35 Local Law No. 4 – Local Government Controlled Areas Facilities & Roads Subordinate Local Law No. 4 (Local Government Controlled Areas Facilities and Road) 2011 Schedule 2 (s5(2)) 1(a) & 2(d)	LGA 2009 s97 2(a)	\$21.00	N	per month
Annual licence/Registration/Permit fees for General Miscellaneous Activities	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$310.00	N	per annum
Administration Charges relating to the clearing of overgrown allotment - plus contractor slashing fee	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$300.00	N	each
Late fee for overdue accounts	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$141.00	N	each
Alteration of Local Law approval	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$300.00	N	each
Release of advertising device	Local Law No. 1 (Administration) 2011 s35	LGA 2009 s97 2(a)	\$84.00	N	per device

INFRASTRUCTURE SERVICES

ROADS & STREETS

A person wishing to use Council roads for the following activities shall make application to and seek approval from Council.

PRIVATE PIPELINE AGREEMENTS

Application Fee	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$1,265.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
PRIVATE PIPELINE AGREEMENTS [continued]					
Application for renewal/transfer of permit (Permit Period is 5 years)	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$640.00	N	each
Fee /100m length of pipe or part there of in a Council controlled reserve per annum	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$110.00	N	each
Private pipeline as constructed survey	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	As assessed Min. Fee: \$0.00	N	As assessed

WORK IN THE ROAD

Application to work in the road reserve (Driveway construction)	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$181.00	N	Each
Application to work in the road reserve (Construction of a road to BRC standard)	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$1,062.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
WORK IN THE ROAD [continued]					
Application to work in the road reserve (Maintenance or renovation work interfering with a footpath or roadway)	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$87.00	N	each
Application to work in the road reserve (Vegetation clearing in the road reserve)	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$87.00	N	each
USE OF ROADS - GRAZING OF STOCK					
Application Fee, permit for temporary fencing	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$103.00	N	each
Renewal of Permit for temporary fencing (Permit period is 12 months)	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$59.00	N	each
Annual fee / hectare for grazing in a road reserve	Local Government Act S75(2) Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 s97 2(a)	\$520.00	N	Each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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USE OF ROADS - DEPOSITING GOODS OR MATERIALS

Application Fee	Local Law No. 1 - Administration s35 Transport Operation (Road Use Management) Act 1995 S66 (3)(a) Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Road) 2011	LGA 2009 s97 2(a)	\$456.00	N	each
Renewal of permit	Local Law No. 1 - Administration s35 Transport Operation (Road Use Management) Act 1995 S66 (3)(a) Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Road) 2011	LGA 2009 s97 2(a)	\$149.00	N	each

USE OF ROADS - AGRICULTURAL PURPOSES (EXCLUDING GRAZING)

Application Fee	Local Law No. 1 - Administration s35 Transport Operation (Road Use Management) Act 1995 S66 (3)(a) Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Road) 2011	LGA 2009 s97 2(a)	\$233.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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USE OF ROADS - AGRICULTURAL PURPOSES (EXCLUDING GRAZING) [continued]

Renewal/Transfer of Permit (Permit period is 3 years)	Local Law No. 1 - Administration s35 Transport Operation (Road Use Management) Act 1995 S66 (3)(a) Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Road) 2011	LGA 2009 s97 2(a)	\$117.00	N	each
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GATES AND GRIDS

Application Fee for a gate or grid	Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.16 (Gates & Grids) 2011	LGA 2009 s97 2(a)	\$735.00	N	each
Fee / gate or grid to remain in Council controlled reserve per annum	Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.16 (Gates & Grids) 2011	LGA 2009 s97 2(a)	\$100.00	N	each
Renewal/Transfer of Permit (Permit period is 3 years)	Local Law No. 1 - Administration s35 Subordinate Local Law No. 1.16 (Gates & Grids) 2011	LGA 2009 s97 2(a)	\$387.00	N	each

PLUMBING COMPLIANCE - TRADE WASTE

Licences for Waste Discharge to the Sewer under "Trade Waste Policy".

Note: No Permit Fees to apply to operations licenced under the *Environmental Protection Act 1994*.

Exceedance Charges	Water Supply (Safety & Reliability) Act 2008 Water Act 2000 -Part 2 Div. 1 - Water Authorities	LGA 2009 s97 2(a)	\$2.10	N	per kilolitre
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The penalty fee is set per Kilolitre for discharge where the flow is greater than the set fee.
The charge will apply to each non-compliant parameter in addition to all other charges and will be calculated as follows:

$$\text{Charge} = (\text{actual/approved})^d \times \text{charge rate} (\$/\text{kg}) \times \text{kg pollutant}$$

Where:

d = a constant determined by Council

The minimum ratio for (actual/approved) is 1

Actual means the actual quantity or concentration value which has been admitted to the sewer

Approved means the sewer admission limit value or other negotiated value defined in the trade waste approval

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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PLUMBING COMPLIANCE - WATER

APPLICATION FOR PLUMBING AND DRAINAGE FOR PREMISES CONNECTED TO THE SEWERAGE SYSTEM

APPLICATION FOR ASSESSMENT OF PLANS FOR COMPLIANCE PERMIT, INSPECTIONS FOR DIFFERENT STAGES OR WORK AND COMPLIANCE CERTIFICATE FOR REGULATED WORK FOR PREMISES CONNECTED TO SEWERAGE

CSO Note: Consult with Plumbing Inspectors to confirm fees to be charged.

Class 1 & 1a dwelling – Septic conversion to Council sewer connection	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$477.00	N	each
Class 1 & 1a dwelling – Tank / bore conversion to Council water connection	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$402.00	N	each
Class 1 or 1a Dwellings - Maximum 10 fixtures - includes 4 inspections only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$955.00	N	each
Each additional fixture	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$48.00	N	each
Class 1 & 1a dwellings, sheds, ensuites, application for the installation of 1 fixture only or applications for one stage of work only (e.g. under slab drainage only, sink, basin)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$348.00	N	each

MINOR INSTALLATIONS (MORE THAN 1 FIXTURE MAXIMUM 3 FIXTURES) E.G. ENSUITES, SHED WITH SHOWER, TOILET, BASIN) OR CLASS 1A ALTERATIONS/ADDITIONS

Fee - Includes 4 Inspections Only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$710.00	N	each
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APPLICATION FOR ASSESSMENT OF AMENDED PLANS FOR AMENDED COMPLIANCE PERMIT (CLASS 1 TO 10)

Fee	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$264.00	N	each
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APPLICATION FOR ASSESSMENT OF AMENDED PLANS FOR AMENDED COMPLIANCE PERMIT (CLASS 2 TO 9)

Fee	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$332.00	N	each
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ADDITIONAL INSPECTIONS FOR WORK ASSOCIATED WITH PLUMBING AND DRAINAGE INSTALLATION

Additional Inspection (Class 2 to 9)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$187.00	N	Each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ADDITIONAL INSPECTIONS FOR WORK ASSOCIATED WITH PLUMBING AND DRAINAGE INSTALLATION [continued]

Additional Inspection (Class 1 to 10)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$187.00	N	each
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RE-INSPECTION (AS A RESULT OF NON COMPLIANCE ON ASSESS WORK)

Re-inspection Fee (Class 2 to 9)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$271.00	N	Each
Re-Inspection (Class 1 to 10)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$271.00	N	each

APPLICATION FOR ASSESSMENT FOR COMPLIANCE PERMIT FOR PLUMBING AND DRAINAGE FOR PREMISES OTHER THAN A SOLE OCCUPANCY DWELLING (INCLUDING UP TO 10 FIXTURES) CLASS 2 TO 9 BUILDINGS (E.G. UNITS, AMENITY BUILDINGS, INDUSTRIAL, COMMERCIAL BUILDING, PROCESSING PLANTS/FACTORIES ETC

Class 2 to 9 building – Septic conversion to Council sewer connection	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$665.00	N	each
Class 2 to 9 building – Tank / bore conversion to Council water connection	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$474.00	N	each
Class 2 to 9 buildings, application for the installation of 1 fixture only or applications for one stage of work only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$348.00	N	Each
Installation of grease trap – Includes 1 inspection only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$775.00	N	each
Minimum 5 fixtures and maximum 10 fixtures - Includes 5 Inspections only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$1,170.00	N	each
Each additional fixture	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$52.00	N	each
Minor installations - Maximum 3 fixtures	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$700.00	N	each

CONNECTION OF RAIN WATER TANKS TO PLUMBING FIXTURES OR INTER-CONNECTION OF THE TANK WATER SUPPLY WITH THE WATER SERVICES FROM THE RETICULATED TOWN WATER SUPPLY (EXISTING)

Fee - Includes up to 2 Inspections only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$402.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
INSPECTIONS FOR WORK WHERE PLUMBING COMPLIANCE PERMIT IS PROVIDED BY STATE GOVERNMENT					
Inspection Fee (Class 2 to 9)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$187.00	N	Each
Re-Inspection Fee (Class 2 to 9)	Plumbing & Drainage Act 2002 & AS/NZ 3500 Part 1 & 2 2003	LGA 2009 s97 2(a)	\$271.00	N	Each

APPLICATION FOR PLUMBING AND DRAINAGE AND THE ON-SITE SEWERAGE FACILITY

APPLICATION FOR ASSESSMENT OF PLANS FOR COMPLIANCE PERMIT, INSPECTIONS FOR DIFFERENT STAGES OF WORK AND COMPLIANCE CERTIFICATE FOR REGULATED PLUMBING, DRAINAGE AND ON-SITE SEWERAGE FACILITY WORK FOR PREMISES IN UNSEWERED AREAS

Installation (maximum of 10 fixtures) to existing on-site sewerage facility	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$1,035.00	N	each
Class 1 or 1a dwelling (maximum 10 fixtures) - Includes 5 Inspections only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$1,415.00	N	each
Each additional fixture	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$52.00	N	each
Class 1 & 1a dwellings, sheds, ensuites, application for the installation of 1 fixture only or application for one stage of work only (e.g. under slab drainage only, sink, basin)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$351.00	N	each
Small installations (maximum of 3 fixtures) (e.g. ensuites, sheds with shower, toilet, basin) or Class 1a Alterations/Additions and a new or amended on site sewerage facility installation - Includes 5 Inspections only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$1,340.00	N	each
Installation (maximum of 3 fixtures) (e.g. ensuites, shed with shower, toilet, basin) or Class 1a Alterations, Additions to the existing on site sewerage facility of Class 1a new dwelling - Includes 4 Inspections only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$1,000.00	N	each
Application to build, amend, alter or change an on site sewerage facility and includes any alterations to drainage to the on-site sewerage facility	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$810.00	N	each
Assessment of amended design for the plumbing, drainage and/or on site sewerage facility for amended compliance permit (note: new installation)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$264.00	N	each
Application for assessment for a compliance permit to disconnect and remove an on-site sewerage facility	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$530.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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APPLICATION FOR ASSESSMENT FOR COMPLIANCE PERMIT FOR PLUMBING AND DRAINAGE AND THE ON-SITE SEWERAGE FACILITY FOR PREMISES OTHER THAN A SOLE OCCUPANCY DWELLING (INCLUDING UP TO 10 FIXTURES) CLASS 2 TO 9 BUILDINGS (E.G. UNITS, AMENITY BUILDINGS, INDUSTRIAL, COMMERCIAL BUILDINGS, PROCESSING PLANTS/FACTORIES ETC)

Up to 10 fixtures per building or two units - Includes 5 Inspections only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$1,320.00	N	each
Over 10 fixtures per building or two units (per each additional fixture)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$69.00	N	each
Minor installations (Maximum 3 fixtures)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$775.00	N	each

ADMINISTRATION FEE FOR FINAL INSPECTION ON APPLICATIONS MORE THAN 2 YEARS OLD WHEN WORK HAS STARTED AND INSPECTIONS RECORDED

Fee - Includes 1 Inspection only	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$290.00	N	each
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REFUND OF FEES FOR APPLICATIONS WITHDRAWN

Refunds will only be considered following the receipt of written advice from the applicant requesting withdrawal of the application and a refund of fees

Council will consider the application and if it decides to make a refund, the maximum refund to be made shall be 50% of the application fee	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	50% Min. Fee: \$0.00	N	each
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APPLICATION FOR COMPLIANCE ASSESSMENT & INSPECTION OF GROUP PROPERTY MAINS

Assessment Fee (per building/structure) for Internal Water/Fire & Sewer Mains and mandatory Inspection fee which includes a maximum of 2 Inspections, all additional Inspections required as determined by Bundaberg Regional Council will be charged at set 'Additional inspection' fee.

Assessment Fee (per building/structure)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$252.00	N	each
Inspection of Internal Water/Fire Mains (Includes max of 2 Inspections only)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$482.00	N	Each
Inspection of Internal Sewer Mains (Includes max of 2 Inspections only)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$482.00	N	Each
Additional Inspections required for Internal Water, Fire or Sewer Mains	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$187.00	N	Per Inspection

GREY WATER REUSE SYSTEMS IN SEWERED AREAS

Applications to build, amend, alter or change an on-site sewerage facility including any alterations to drainage to on-site sewerage facility in seweried areas (grey water systems)	Plumbing & Drainage Regulation 2019 s44 (1)(iv)	LGA 2009 s97 2(a)	\$810.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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PLANNING & DEVELOPMENT

APPLICATION FOR MATERIAL CHANGE OF USE

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only be reduced in the circumstances prescribed by the Planning Regulation 2016 - see below

RESIDENTIAL ACTIVITIES

CARETAKER'S ACCOMMODATION

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$2,195.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$2,965.00	N	each

COMMUNITY RESIDENCE, DWELLING HOUSE, DWELLING UNIT, SECONDARY DWELLING

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,460.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,965.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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DUAL OCCUPANCY

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$3,210.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$4,335.00	N	each

HOME BASED BUSINESS

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$2,885.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$3,895.00	N	each

MULTIPLE DWELLING, RELOCATABLE HOME PARK, RESIDENTIAL CARE FACILITY, RETIREMENT FACILITY

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,200.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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MULTIPLE DWELLING, RELOCATABLE HOME PARK, RESIDENTIAL CARE FACILITY, RETIREMENT FACILITY [continued]

Plus per each dwelling unit, independent living unit and manager's residence	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$163.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,715.00	N	each
Plus per each dwelling unit, independent living unit and manager's residence	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$218.00	N	each

NON-RESIDENT WORKFORCE ACCOMMODATION, ROOMING ACCOMMODATION AND SHORT-TERM ACCOMMODATION

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$3,210.00	N	each
Plus per each unit/bed/site	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$81.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$4,335.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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NON-RESIDENT WORKFORCE ACCOMMODATION, ROOMING ACCOMMODATION AND SHORT-TERM ACCOMMODATION [continued]

Plus per each unit/bed/site	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$111.00	N	each
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RURAL WORKERS ACCOMMODATION

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$4,805.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$6,485.00	N	each

NATURE-BASED TOURISM, RESORT COMPLEX

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,200.00	N	each
Plus per each unit/bed/site	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$163.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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NATURE-BASED TOURISM, RESORT COMPLEX [continued]

Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,715.00	N	each
Plus per each unit/bed/site	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$218.00	N	each

TOURIST PARK

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,195.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,710.00	N	each

BUSINESS ACTIVITIES**ADULT STORE, BAR, FOOD AND DRINK OUTLET, HARDWARE AND TRADE SUPPLIES, OFFICE, SHOP, SHOPPING CENTRE, SHOWROOM, VETERINARY SERVICES****1M2 TO 500M2 GROSS FLOOR AREA**

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,200.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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1M2 TO 500M2 GROSS FLOOR AREA [continued]

Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,715.00	N	each
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501M2 TO 1,500M2 GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,595.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$12,955.00	N	each

1,501M2 TO 3,500M2 GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$12,780.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$17,255.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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3,501M2 TO 10,000M2 GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$19,160.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$25,870.00	N	each

10,001M2 OR GREATER GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$20,335.00	N	each
Plus per each square metre of gross floor area above 10,000	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$2.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$27,450.00	N	each
Plus per each square metre of gross floor area above 10,000	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$2.60	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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AGRICULTURAL SUPPLIES STORE, CAR WASH, GARDEN CENTRE, MARKET, OUTDOOR SALES, SERVICE STATION

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,200.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,715.00	N	each

SALES OFFICE

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$2,885.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$3,895.00	N	each

ENTERTAINMENT ACTIVITIES

CLUB, FUNCTION FACILITY, HOTEL, NIGHTCLUB ENTERTAINMENT FACILITY, THEATRE

1M2 TO 500M2 GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,200.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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1M2 TO 500M2 GROSS FLOOR AREA [continued]

Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,715.00	N	each
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501M2 OR MORE GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,595.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$12,955.00	N	each

TOURIST ATTRACTION**UP TO 2HA TOTAL SITE AREA**

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,200.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,715.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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GREATER THAN 2HA TOTAL SITE AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$12,780.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$17,255.00	N	each

INDUSTRY ACTIVITIES**BULK LANDSCAPE SUPPLIES**

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,595.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$12,955.00	N	each

EXTRACTIVE INDUSTRY**1 TO 10,000 TONNES OF MATERIAL EXTRACTED PER YEAR**

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$8,965.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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1 TO 10,000 TONNES OF MATERIAL EXTRACTED PER YEAR [continued]

Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$12,100.00	N	each
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10,001 TO 100,000 TONNES OF MATERIAL EXTRACTED PER YEAR

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$17,585.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$23,730.00	N	each

100,001 OR MORE TONNES OF MATERIAL EXTRACTED PER YEAR

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$33,535.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$45,275.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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HIGH IMPACT INDUSTRY, SPECIAL INDUSTRY**1M2 TO 1,000M2 GROSS FLOOR AREA**

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$17,580.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$23,730.00	N	each

1,001M2 OR GREATER GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$33,535.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$45,275.00	N	each

COMPOSTING NON-PUTRESCIBLE VEGETATIVE

Code Assessment	Planning Act 2016	LGA 2009 s97 2(a)	\$4,685.00	N	Each
Impact Assessment	Planning Act 2016	LGA 2009 s97 2(a)	\$6,325.00	N	Each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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MEDIUM IMPACT INDUSTRY, MARINE INDUSTRY, RESEARCH AND TECHNOLOGY INDUSTRY, TRANSPORT DEPOT

1M2 TO 1,000M2 GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,595.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$12,955.00	N	each

1,001M2 OR GREATER GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$16,715.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$22,560.00	N	each

LOW IMPACT INDUSTRY, SERVICE INDUSTRY, WAREHOUSE

1M2 TO 1,000M2 GROSS FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$8,010.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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1M2 TO 1,000M2 GROSS FLOOR AREA [continued]

Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$10,795.00	N	each
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1,001M2 OR GREATER FLOOR AREA

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$14,385.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$19,410.00	N	each

COMMUNITY ACTIVITIES

COMMUNITY CARE CENTRE, COMMUNITY USE, EMERGENCY SERVICES

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,460.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,965.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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CEMETERY, CHILD CARE CENTRE, CREMATORIUM, DETENTION FACILITY, EDUCATION ESTABLISHMENT, FUNERAL PARLOUR, HEALTH CARE SERVICES, HOSPITAL, PLACE OF WORSHIP

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$5,610.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,570.00	N	each

RECREATION ACTIVITIES

ENVIRONMENT FACILITY, INDOOR SPORT AND RECREATION, OUTDOOR SPORT AND RECREATION

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$5,610.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,570.00	N	each

MAJOR SPORT, RECREATION AND ENTERTAINMENT FACILITY, MOTOR SPORT FACILITY

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$33,535.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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MAJOR SPORT, RECREATION AND ENTERTAINMENT FACILITY, MOTOR SPORT FACILITY [continued]

Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$45,275.00	N	each
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PARK

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,460.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,965.00	N	each

RURAL ACTIVITIES
ANIMAL HUSBANDRY, CROPPING, INTENSIVE HORTICULTURE, PERMANENT PLANTATION, RURAL INDUSTRY, WHOLESALE NURSERY, WINERY

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$4,805.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$6,485.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ANIMAL KEEPING, AQUACULTURE (NO GREATER THAN 2HA TOTAL POND AREA) INTENSIVE ANIMAL INDUSTRY

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$8,800.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$11,885.00	N	each

AQUACULTURE (TOTAL POND AREA GREATER THAN 2HA TOTAL POND AREA)

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$10,540.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$14,230.00	N	each

ROADSIDE STALL

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,460.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ROADSIDE STALL [continued]

Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,965.00	N	each
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OTHER ACTIVITIES**AIR SERVICES, LANDING, MAJOR ELECTRICITY INFRASTRUCTURE, PORT SERVICES, SUBSTATION, RENEWABLE ENERGY FACILITY, UTILITY INSTALLATION (MAJOR - INCLUDES SEWERAGE OR WATER TREATMENT PLANT, MAIL DEPOT)**

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$17,580.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$23,730.00	N	each

UTILITY INSTALLATION (MINOR - INCLUDES PUMPING STATIONS)

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,460.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,965.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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TELECOMMUNICATIONS FACILITY

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$4,665.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$6,285.00	N	each

BROTHEL, PARKING STATION

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$7,200.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$9,715.00	N	each

OUTSTATION

Code Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,460.00	N	each
Impact Assessment	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,965.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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OTHER MATERIAL CHANGE OF USE FEE

Note: A maximum of 1 discount applies.

All use types - where the change of use only involves the reuse of an existing building	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	Fee applicable to specific use LESS 25% Min. Fee: \$0.00	N	each
Code Assessment triggered by an Overlay (except Flood Hazard Overlay or Heritage and Neighbourhood Character Overlay)	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,460.00	N	each
Code Assessment triggered by either the Flood Hazard Overlay or the Heritage and Neighbourhood Character Overlay (ie not made assessable by any other part of the planning scheme)	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	No Charge Min. Fee: \$0.00	N	each
Undefined Use	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	To be determined Min. Fee: \$0.00	N	each
Where an application involves a use not specifically provided for in this fee schedule and cannot be reasonably included in one of the above Activity Groups, the fee for the application will be set by the General Manager Infrastructure & Planning, Group Manager Development or Manager Development Assessment having regard to the likely reasonable costs of assessing the application.					
Risksmart or Low Risk Applications	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	Fee applicable to specific use LESS 25% Min. Fee: \$0.00	N	each
Low Risk Applications - applications for development that satisfy Councils published Low Risk eligibility criteria					

APPLICATIONS FOR RECONFIGURATION OF A LOT

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only be reduced in the circumstances prescribed by the Planning Regulation 2016 - see below

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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CODE ASSESSABLE RECONFIGURATION AND/OR RECONFIGURATION BY LEASE (CREATING 2 OR MORE LOTS) INCLUDING ASSOCIATED ACCESS EASEMENTS

1 Lot - 10 Lots	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$3,766.88	N	Each
11 Lots - 50 Lots	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$3766.88 plus \$400.00 per additional lot in excess of 10 lots Min. Fee: \$0.00	N	Each
51 Lots - 100 Lots	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$3,766.88 plus \$350.00 per additional lot in excess of 10 lots Min. Fee: \$0.00	N	Each
101+ Lots	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$3,766.88 plus \$300.00 per additional lot in excess of 10 lots Min. Fee: \$0.00	N	Each

IMPACT ASSESSABLE RECONFIGURATION AND/OR RECONFIGURATION BY LEASE (CREATING 2 OR MORE LOTS)

Fee	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	Code Assessable fee + 40% Min. Fee: \$0.00	N	each
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APPLICATION TO CREATE AN ACCESS EASEMENT

Where the application is only for an access easement (Does Not include creation of additional lots)	Planning Act 2016	LGA 2009 s97 2(a)	\$2,885.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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APPROVAL OF PLANS OF SUBDIVISION AND ASSOCIATED DOCUMENTS

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only be reduced in the circumstances prescribed by the Planning Regulation 2016 - see below

APPROVAL OF SUBDIVISION PLANS (ALL PLAN TYPES)

Where related to Reconfiguring a Lot that is not Assessable Development	Planning Act 2016	LGA 2009 s97 2(a)	\$1,065.00	N	each
Where related to Reconfiguring a Lot that is assessable development that has no related Operational Works Approval	Planning Act 2016	LGA 2009 s97 2(a)	\$1,380.00	N	each
Where associated with Reconfiguring a Lot that is assessable development and has a related Operational Works Approval	Planning Act 2016	LGA 2009 s97 2(a)	\$1,980.00	N	each

ENDORSEMENT OF COMMUNITY MANAGEMENT STATEMENT

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$565.00	N	per document
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ENDORSEMENT OF PLAN OR DOCUMENT RELATING TO A LEASE OR EASEMENT

Where submitted with an Application for Endorsement of Subdivision Plan	Planning Act 2016	LGA 2009 s97 2(a)	\$299.00	N	per document
All others	Planning Act 2016	LGA 2009 s97 2(a)	\$600.00	N	each

RE-ENDORSEMENT OF PLAN OF SUBDIVISION OR OTHER DOCUMENT

Resealing Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$565.00	N	each
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BUILDING WORKS ASSESSABLE UNDER THE PLANNING SCHEME

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only be reduced in the circumstances prescribed by the Planning Regulation 2016 - see below

Building works for a Dwelling House not including a Secondary Dwelling	Planning Act 2016	LGA 2009 s97 2(a)	\$580.00	N	each
Building Works for a Secondary Dwelling OR a Detached House with a Secondary Dwelling	Planning Act 2016	LGA 2009 s97 2(a)	\$1,460.00	N	each
Building works involving the demolition or removal of a Local Heritage Place	Planning Act 2016	LGA 2009 s97 2(a)	\$1,460.00	N	each
Code Assessment triggered by either Flood Hazard Overlay or the Heritage and Neighbourhood Character Overlay	Planning Act 2016	LGA 2009 s97 2(a)	No cost Min. Fee: \$0.00	N	each
All other Building Works made assessable under the Planning Scheme	Planning Act 2016	LGA 2009 s97 2(a)	\$1,460.00	N	each

APPLICATION FOR OPERATIONAL WORKS

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only be reduced in the circumstances prescribed by the Planning Regulation 2016 - see below

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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OPERATIONAL WORKS - CIVIL WORKS ASSOCIATED WITH RECONFIGURING A LOT (INCLUDES ALL INSPECTIONS EXCEPT RE-INSPECTION OF NON-COMPLIANT WORKS)

Fee to be calculated on the total estimate value of the works for which approval is being sought. The estimate of works must be approved by the Senior Development Engineer or another Infrastructure & Planning Directorate Manager.

Minor works (less than \$50,000)	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$680.00	N	each
Other – where in a partially serviced area (no wastewater) up to a maximum of \$30,000 - fee per lot	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,175.00	N	Per Lot
Other – where in a partially services area (no wastewater and no water) up to a maximum of \$20,000 - fee per lot	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$880.00	N	Per Lot
Other – where in a fully serviced area (ie water and wastewater available) up to a maximum of \$40,000 - fee per lot	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,460.00	N	Per Lot

OPERATIONAL WORKS - EXCAVATING OR FILLING OF LAND

Minor Works (up to 500m3)	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$680.00	N	each
All other	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$2,435.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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PRESCRIBED TIDAL WORKS

Where associated with residential use on adjoining land	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$1,380.00	N	each
All other	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$2,720.00	N	each

PLACING AN ADVERTISING DEVICE

Fee	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$995.00	N	each
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RE-INSPECTION FEES

Where a re-inspection of works is required as a result of defects or other non-compliance	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$380.00	N	each
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APPLICATION FOR VEGETATION CLEARING

Fee	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$680.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ALL OTHER OPERATIONAL WORKS INCLUDING OPERATIONAL WORKS ASSOCIATED WITH A MATERIAL CHANGE OF USE

Minor Works (less than \$50,000)	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	\$680.00	N	each
All other	Planning Act 2016 Chapter 3 Development assessment Part 2 - Development applications Division 2 - making or changing applications s51 (1)(b)(ii)	LGA 2009 s97 2(a)	2% of the total value of the works - minimum fee \$1,902.00 Min. Fee: \$0.00	N	each

APPLICATIONS FOR PRELIMINARY APPROVAL

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only be reduced in the circumstances prescribed by the Planning Regulation 2016 - see below

APPLICATIONS FOR PRELIMINARY APPROVAL - PLANNING ACT 2016 (SECTION 49)

Code or Impact - % of applicable Development Permit fee	Planning Act 2016	LGA 2009 s97 2(a)	100% Min. Fee: \$0.00	N	each
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APPLICATION FOR A DEVELOPMENT PERMIT SUBSEQUENT TO A PRELIMINARY APPROVAL

Where consistent with Preliminary Approval - % of applicable Development Permit fee	Planning Act 2016	LGA 2009 s97 2(a)	50% Min. Fee: \$0.00	N	each
Where inconsistent with Preliminary Approval - % of applicable Development Permit fee	Planning Act 2016	LGA 2009 s97 2(a)	100% Min. Fee: \$0.00	N	each

WHERE PRELIMINARY APPROVAL INCLUDES A PART THAT IS A VARIATION REQUEST

Fee applicable to application plus additional fee	Planning Act 2016	LGA 2009 s97 2(a)	10% of base fee Min. Fee: \$0.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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REVIEW OF TECHNICAL AND OTHER REPORTS

Any application that includes additional technical or other reports that require assessment (including but not limited to reports about Environmental/Social Impacts, Economic Need and/or Impact, Contaminated Land, geotechnical, flood or other hydrological/hydraulic matters, traffic) shall pay the prescribed fee PLUS an additional fee for assessment of the additional reports.

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only reduce in the circumstances prescribed by the Planning Regulation 2016 - see below

Fee - Minor	Planning Act 2016	LGA 2009 s97 2(a)	\$2,205.00	N	per report
Fee - Major	Planning Act 2016	LGA 2009 s97 2(a)	\$8,010.00	N	per report

OTHER DEVELOPMENT ASSESSMENT ITEMS

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only be reduced in the circumstances prescribed by the Planning Regulation 2016 - see below

MAKING CHANGE REPRESENTATION REQUEST (NEGOTIATED DECISION REQUEST)

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$680.00	N	each
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CHANGE APPLICATIONS

WHERE FOR A MINOR CHANGE

Fee for a Minor Change cannot exceed the fee applicable to a new Development Application

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$1,910.00	N	each
Plus for each condition requested to be changed	Planning Act 2016	LGA 2009 s97 2(a)	\$246.00	N	each
Where the change is considered insignificant	Planning Act 2016	LGA 2009 s97 2(a)	\$252.00	N	each

EXTENSION APPLICATION

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$985.00	N	each
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REQUEST FOR EXEMPTION CERTIFICATE UNDER SECTION 46 OF THE PLANNING ACT

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$590.00	N	each
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CANCELLATION APPLICATION

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$815.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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REQUEST FOR APPLICATION OF SUPERSEDED PLANNING SCHEME

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$1,280.00	N	each
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APPLICATION FOR RECALCULATION OF ESTABLISHMENT COSTS

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$1,985.00	N	each
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APPLICATION TO CONVERT NON-TRUNK INFRASTRUCTURE (CONVERSION APPLICATION)

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$1,985.00	N	each
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REFUND OF DEVELOPMENT APPLICATION FEES

Application fees will be refunded if an application is withdrawn prior to a decision being made as follows:

Notification stage	Planning Act 2016	LGA 2009 s97 2(a)	35% Min. Fee: \$0.00	N	each
Decision Stage	Planning Act 2016	LGA 2009 s97 2(a)	15% Min. Fee: \$0.00	N	each
Information and referral stage	Planning Act 2016	LGA 2009 s97 2(a)	50% Min. Fee: \$0.00	N	each
Application stage	Planning Act 2016	LGA 2009 s97 2(a)	85% Min. Fee: \$0.00	N	each

CONCURRENCE AGENCY ASSESSMENTS

Note: Pursuant to section 109(b) of the Planning Act 2016, a fee included in this section can only be reduced in the circumstances prescribed by the Planning Regulation 2016 - see below

CONCURRENCE AGENCY REFERRALS (INCLUDING PRE-LODGEMENT RESPONSES) FOR BUILDING RELATED MATTERS INCLUDING AMENITY & AESTHETICS, QDC, BUILDING OVER-SEWERS AND ASSESSMENT AGAINST PLANNING SCHEME PROVISIONS

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$610.00	N	each
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ALL OTHER AGENCY CONCURRENCE AGENCY REFERRALS

Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$1,290.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
REQUEST TO CHANGE A CONCURRENCE AGENCY RESPONSE					
Fee	Planning Act 2016	LGA 2009 s97 2(a)	\$254.00	N	each
BUILDING REGULATORY FEES					
Request for exemption from Compliance with Pool Safety Standard	Building Act 1975 Division 4 Subdivision 1 Section 245	LGA 2009 s97 2(a)	\$546.00	N	Each
PRIVATE CERTIFIER - LODGEMENT OF APPROVALS					
Lodgement of plans by a Private Certifier including all associated documentation	Planning Act 2016	LGA 2009 s97 2(a)	\$172.00	N	each
FEE FOR ASSESSMENT OF APPLICATIONS FOR BUDGET ACCOMMODATION BUILDINGS					
To be individually assessed.	Building Act 1975 Chapter 7 - Fire safety for budget accommodation buildings Part 3 - Budget accommodation buildings built approved or applied before 1 January 1992 s222 - Advice as to conformity with fire safety standard	LGA 2009 s97 2(a)	\$418.00 (Minimum Fee) Min. Fee: \$0.00	N	each
TEMPORARY OCCUPANCY PERMIT					
Fee for Local Law application	Planning Act 2016 Planning Regulation 2017 Div 5-Fees	LGA 2009 s97 2(a)	\$465.00	N	each
BUILDING COMPLIANCE NOTICE FOR A RESIDENTIAL SERVICE - SECTION 29 OF THE RESIDENTIAL SERVICES (ACCREDITATION) ACT 2002					
Fee	Planning Act 2016 Planning Regulation 2017 Div 5-Fees	LGA 2009 s97 2(a)	\$450.00	N	each
SEARCHES, CERTIFICATES AND INFORMATION REQUESTS					
Plumbing Compliance Search	Planning Regulation 2017 Schedule 22 (s70) Part 1 s1(1)(zj)	LGA 2009 s97 2(c)	\$166.00	N	per lot

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
LIMITED PLANNING AND DEVELOPMENT CERTIFICATE					
Normal - 5 business days	Planning Act 2016 Chapter 7 - Miscellaneous Part 3 - Public access to documents s265 (2)	LGA 2009 s97 2(c)	\$405.00	N	per lot
Urgent - 2 business days	Planning Act 2016 Chapter 7 - Miscellaneous Part 3 - Public access to documents s265 (2)	LGA 2009 s97 2(c)	\$815.00	N	per lot
STANDARD PLANNING AND DEVELOPMENT CERTIFICATE					
Normal - 10 business days	Planning Act 2016 Chapter 7 - Miscellaneous Part 3 - Public access to documents s265 (2)	LGA 2009 s97 2(c)	\$1,380.00	N	per lot
Urgent - 5 business days	Planning Act 2016 Chapter 7 - Miscellaneous Part 3 - Public access to documents s265 (2)	LGA 2009 s97 2(c)	\$2,720.00	N	per lot
FULL PLANNING AND DEVELOPMENT CERTIFICATE					
Normal - 30 business days	Planning Act 2016 Chapter 7 - Miscellaneous Part 3 - Public access to documents s265 (2)	LGA 2009 s97 2(c)	\$2,405.00	N	each
Urgent - 10 business days	Planning Act 2016 Chapter 7 - Miscellaneous Part 3 - Public access to documents s265 (2)	LGA 2009 s97 2(c)	\$4,805.00	N	each
FLOOD SEARCH CERTIFICATE					
Provision of a hard copy certificate fee	Planning Regulation 2017 Schedule 22 (section 70) Part 1 s1(1)(zf)	LGA 2009 s97 2(c)	\$176.00	N	per lot
Online Flood Search Certificate	Planning Regulation 2017 Schedule 22 (section 70) Part 1 s1(1)(zf)	LGA 2009 s97 2(c)	Free Min. Fee: \$0.00	N	per lot

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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BUILDING COMPLIANCE SEARCH

Normal - 5 business days	Planning Regulation 2017 Schedule 22 (s70) Part 1 s1(1)(zj)	LGA 2009 s97 2(c)	\$168.00	N	per lot
Urgent - 2 business days	Planning Regulation 2017 Schedule 22 (s70) Part 1 s1(1)(zj)	LGA 2009 s97 2(c)	\$335.00	N	per lot

COPY OF CERTIFICATE OF CLASSIFICATION OR FINAL INSPECTION CERTIFICATE

Copy of Certificate	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)	LGA 2009 s97 2(c)	\$168.00	N	each
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VIEWING OF BUILDING FILES

All others	Planning Regulation 2017 Schedule 22 (s70) Part 1 s1(1)(zj)	LGA 2009 s97 2(c)	No charge Min. Fee: \$0.00	N	only
Where a file has to be retrieved from archives or off site storage location	Planning Regulation 2017 Schedule 22 (s70) Part 1 s1(1)(zj)	LGA 2009 s97 2(c)	\$201.00	N	only

FORM 19 INFORMATION REQUEST

Information about previous building inspections can be obtained by ordering a Part C response.

Part A	Planning Regulation 2017 Schedule 22 (s70) Part 1 s1(1)(zj)	LGA 2009 s97 2(c)	\$193.00	N	each
Part B	Planning Regulation 2017 Schedule 22 (s70) Part 1 s1(1)(zj)	LGA 2009 s97 2(c)	\$193.00	N	each
Part C	Planning Regulation 2017 Schedule 22 (s70) Part 1 s1(1)(zj)	LGA 2009 s97 2(c)	\$193.00	N	each

COPYING OF DOCUMENTS

A4 black and white	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)	LGA 2009 s97 2(c)	\$1.40	N	per page
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COPYING OF DOCUMENTS [continued]

A3 black and white	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)	LGA 2009 s97 2(c)	\$1.70	N	per page
A4 colour	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)	LGA 2009 s97 2(c)	\$3.50	N	per page
A3 colour	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)	LGA 2009 s97 2(c)	\$5.20	N	per page
Other	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)	LGA 2009 s97 2(c)	Price on application Min. Fee: \$0.00	N	per page

PLANNING DOCUMENTS**BUNDABERG REGION PLANNING SCHEME**

Hard Copy (excluding zoning, overlay and plans for trunk infrastructure maps)	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)(c)	LGA 2009 s97 2(c)	\$315.00 plus postage Min. Fee: \$0.00	N	each
Soft copy - on CD/USB/EMAIL including all maps	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)(c)	LGA 2009 s97 2(c)	\$61.00	N	each

SUPERSEDED PLANNING SCHEMES

Hard copy of former Bundaberg City, Burnett, Kolan or Isis Planning Schemes	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)(i)	LGA 2009 s97 2(c)	\$241.00	N	each
Soft copy - on CD/USB/EMAIL	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)(i)	LGA 2009 s97 2(c)	\$28.00	N	each

ALL OTHER DOCUMENTS

At the rates listed under Searches, Certificates and Information Requests	Planning Regulation 2017 Schedule 22 (s70) Part 1 (1)(i)	LGA 2009 s97 2(c)	As listed Min. Fee: \$0.00	N	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMERCIAL FEES & CHARGES

ADMINISTRATION

PUBLICATIONS AND PHOTOGRAPHS

Provision and use of Council photographs			\$12.15	Y	each
Provision and use of Council Videos			\$29.41	Y	per half hour or part thereof

GIS / MAPS / PLANS / DIGITAL DATA

MAPS, PLANS, DESIGNS, ETC.

SERVICE CHARGES

Custom Map Production (Not at standard GTX Print out) per hour but charged in 15 minute blocks.			\$126.00	Y	each
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CADASTRAL MAP (PRINT OUT FROM GTX)

Standard cadastral map includes road casements, property boundaries, street names and house numbering.

A4 Map			\$8.20	Y	each
A3 Map			\$19.00	Y	each

CITY STREET MAPS

A0 Map - Greyscale			\$27.00	Y	each
A0 Map - Colour			\$43.00	Y	each
A0 Map - PDF			\$27.00	Y	each
Printed Kolan District Road Map 2004 - Colour			\$6.10	Y	each
Printed Kolan District Road Map 2007 - Colour			\$8.20	Y	each

NON-STANDARD MAPS

Data not contained within GTX or larger map size required (i.e. A2 to A0)

Plus Data Processing & Manipulation Fees

A4 Map (Custom Map Production Fee also applies. Estimate supplied at time of enquiry)			\$8.20	Y	each
A3 Map (Custom Map Production Fee also applies. Estimate supplied at time of enquiry)			\$19.00	Y	each
A2 Map (Custom Map Production Fee also applies. Estimate supplied at time of enquiry)			\$27.00	Y	each
A1 Map (Custom Map Production Fee also applies. Estimate supplied at time of enquiry)			\$36.00	Y	each
A0 Map (Custom Map Production Fee also applies. Estimate supplied at time of enquiry)			\$43.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMUNITY LEASING

Community Rent Rate New	Local Government Regulation 2012 Section 236 (1)(b)(ii)		\$165.00	Y	Per annum
For all leases and permits renewed or entered into from 1 July 2022					

AIRPORT**PASSENGER FACILITATION CHARGE**

Regular Public Transport (RPT) Services (Embarking and Disembarking passengers)			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	each
Charter or other Aircraft (Embarking and Disembarking passengers) - unless commercial-in-confidence arrangements apply			\$29.93	Y	each

SECURITY SCREENING

Airport Security - Passenger and Baggage Screening - RPT Airlines - processing passengers through terminal			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	each
Airport Screening - Passenger & Baggage Screening - Chartered flights - processing passengers through terminal			\$20.00	Y	each

AIRPORT CHARGES - AIRCRAFT LANDING FEES

Landing Charge for aircraft up to 999kg MTOW			No charge Min. Fee: \$0.00	Y	each
Landing charge for aircraft 1,000kg to 40,000kg MTOW - pro rata per landing			\$14.25	Y	per tonne or part thereof
Note: All non-exempt aircraft with MTOW of greater than 1,000kgs pay landing fees per tonne or part thereof with the first 1,000kg exempt.					
Landing Charge for aircraft 40,001kg MTOW or greater - fixed fee per landing			\$555.00	Y	each
Landing Charge for aircraft - touch-and-go - landing fee only applies for a full stop landing			No charge Min. Fee: \$0.00	Y	each
Exempt Aircraft - Child Flight, Angel Flight, Life Flight and other special events as approved by Council			No charge Min. Fee: \$0.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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RPT APRON PARKING - FACILITIES USE FEES

RPT apron parking, for non-RPT aircraft, with prior notice and approval, daily rate (after first 12 hours)			\$160.00	Y	Per day
RPT apron parking, for non-RPT aircraft, with prior notice and approval 0-12 hours free			Free for up to 12 hours Min. Fee: \$0.00	Y	each
RPT Apron parking, for non-RPT aircraft, without a prior notice approval			\$35.00	Y	per hour
RPT Apron parking, for non-RPT aircraft, without a prior notice approval			\$300.00	Y	per day

DEFENCE MOVEMENTS

MTOW of 1500kg or greater			Collected by AAA Min. Fee: \$0.00	Y	per tonne or part thereof
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AIRPORT CHARGES - AIRCRAFT PARKING

GA and light aircraft parking fees - daily rate for parking on a non-designated parking area without prior notice or approval			\$16.00	Y	per day
GA Area light aircraft parking fees - licence over an allocated parking position for 1 year			\$720.00	Y	per annum
GA and light aircraft parking fees - monthly rate for random parking on a non-leased site			\$82.00	Y	per month
GA and light aircraft parking fees - weekly rate for random parking on non-leased site			\$26.00	Y	per week
GA and light aircraft parking fees for parking on a leased/licenced site not being the assigned site for the occupying aircraft (as identified by the registration markings)			\$141.00	Y	per day
GA and light aircraft parking fees - daily rate for random parking on non-leased site			\$8.00	Y	per day

PUBLIC CAR PARKING

0-30 Minutes			Free Min. Fee: \$0.00	Y	flat rate
30 Minutes - 1 Hour			\$2.00	Y	flat rate
1-2 hours			\$3.00	Y	flat rate
2-3 hours			\$4.00	Y	flat rate
3-4 hours			\$6.00	Y	flat rate
4-5 hours			\$8.00	Y	flat rate
5-6 hours			\$9.00	Y	flat rate
6-12 hours			\$13.00	Y	flat rate
12-24 hours			\$18.00	Y	flat rate

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
PUBLIC CAR PARKING [continued]					
2 days			\$28.00	Y	flat rate
3 days			\$41.00	Y	flat rate
4 days			\$54.00	Y	flat rate
5 days			\$67.00	Y	flat rate
6 days			\$80.00	Y	flat rate
7 days			\$93.00	Y	flat rate
Pricing is capped per day thereafter			\$13.00	Y	per day
Lost ticket in paid parking area			\$140.00	Y	each
Rental car allocated parking (terminal car park)			\$1,300.00	Y	per bay
Rental car remote parking lot - Passenger Vehicle			\$710.00	Y	per bay
Rental car remote parking lot - Small Truck or Bus (GVM less than or equal to 4.5 tonnes)			\$890.00	Y	per bay
Rental car remote parking lot - Small Truck or Bus (GVM great than 4.5 tonnes)			By arrangement Min. Fee: \$0.00	Y	per bay

OTHER FEES AND CHARGES

Airside activities charges - airside supervision			\$77.00	Y	per hour
Replacement (front of terminal) access label for authorised vehicles e.g. taxi or shuttle bus			\$33.00	Y	each

AIRPORT COMMERCIAL FEES

GA Hangars – ground rental of site leases over 500m2			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	per metre
Airline check-in lease - per desk			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	per month
Rental car desk lease - per desk			\$360.00	Y	per month
Concessionaire leases			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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AIRPORT COMMERCIAL FEES [continued]

GA Hangars - ground rental of site leases up to 500m2			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	per metre
Hangar 161 occupancy leases			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	each
Terminal Building occupancy lease			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	each
Aviation Industry occupancy lease			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	each
Royal Flying Doctor Service Queensland Ambulance Service			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	each

ART GALLERY**COMMISSION**

Commission charged on all sales of artwork			25% Min. Fee: \$0.00	Y	25% commission - each artwork
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GENERAL

Hire of Artist in Residence Apartment - Per night			\$84.00	Y	per night
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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HIRE OF GALLERY

Gallery's hire costs are per hour.

Weekday evening hire is available between the hours of 5:00pm -10pm(Setup may commence from 4:00pm, pack-up must be completed by 10.30pm)

Weekend evening hire is available between the hours of 2:00pm - 10pm (setup may commence from 1:00pm, pack-up must be completed by 10:30pm)

Hire of Gallery for weekday evening function for functions with 30 guests or less			\$308.00	Y	per hour
Hire of Gallery for weekday evening function for 30-100 guests			\$386.00	Y	per hour
Hire of Gallery for weekend evening function for up to 30 guests			\$386.00	Y	per hour
Hire of Gallery for weekend evening function for 30 - 100 guests			\$485.00	Y	per hour

BUILDING

BUILDING FEES - PART A

(a) The pricing structure is to be based upon floor area, number of storeys, assessment time, travel distance and inspections required for individual applications in a manner similar to that used in development the base charges outlined hereafter.

(b) For the purpose of calculating the fee chargeable for a Building Approval for the erection of new structure, the area shall be the gross area of the structure measure outside the external walls and including the area of any veranda, pergola or roofed terrace.

(c) For the purpose of calculating the fee chargeable for a Building Approval for alterations and/or additions to an existing structure, the gross area shall be deemed to be the area of all room, compartments, or verandas, proposed to be altered or added, measured outside the external walls, if any, including soffits.

(d) When, in the opinion of the Building Certifier, a building is such that the measurements of its floor area do not provide an equitable basis of assessment of building fees, the Council may assess special building fees of such amount as are considered reasonable.

(e) For the purpose of calculating fees, a car parking area under a multi-unit building shall be considered a storey.

(f) The following fees are inclusive of GST (Note: The Lodgement Fee is not included but is to be added to fee calculated).

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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BUILDING FEES - PART A [continued]

Registered Non-profit Organisations			The applicable assessment fee for development applications, referrals, requests or other applications under Chapter 3 of the Planning Act 2016, for Registered Non-profit Organisations, will be subject to the provisions of Section 38 and 40 of the Planning Regulation 2017. Min. Fee: \$0.00	Y	each
The applicable assessment fee for development applications, referrals, requests or other applications under Chapter 3 of the Planning Act 2016, for Registered Non-profit Organisations, will be subject to the provisions of Section 38 and 40 of the Planning Regulation 2017.					

CLASS 1A (DWELLING, DUPLEX, TOWNHOUSE)

First 100m2 For a house up to 100m2 (includes 4 inspections)			\$3,220.00	Y	each
101m2 to 200m2 For a house between 101m2 - 200m2 (includes 4 inspections)			\$3,955.00	Y	each
For a house over 201m2 For a house over 201m2 (includes 4 inspections)			\$4,395.00	Y	each

CLASS 1A (ADDITIONS)

Fee Includes 2 inspections			\$2,065.00	Y	each
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PATIOS (ENGINEERED)

Minimum Fee Includes 2 inspections			\$1,545.00	Y	each
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PATIOS (OTHERS)

Minimum Fee			\$1,830.00	Y	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
ENCLOSED ADDITIONS					
Fee			\$1,915.00	Y	each
DEMOLITION/REMOVAL FROM SITE					
Fee			\$1,035.00	Y	each
Includes 1 inspection					
CHANGE OF CLASSIFICATION					
Where changing to a Class 1A or Class 10A			\$1,915.00	Y	each
Includes 1 inspection					
All others			\$4,395.00	Y	each
Includes 2 inspections					
CLASS 10A BUILDINGS					
NEW BUILDINGS/ADDITIONS- WITH ENGINEERING CERTIFICATES					
Fee			\$1,540.00	Y	each
Includes 2 inspections					
NEW BUILDINGS/ADDITIONS - WITHOUT ENGINEERING CERTIFICATES					
Fee			\$1,830.00	Y	each
Includes 2 inspections					
LAWNLOCKERS & FERNERIES					
Lawnlocker Fee only applies where an application is required by the Building Act.					
Currently, where a lawnlocker is located in a Wind Region C (tropical cyclone area) mentioned in AS 1170.2 SAA Wind Loading Code or a lawnlocker is located outside of Wind Region C and is larger than 10 square metres or has a height of more than 2.4 metre or has a mean height of more than 2.1m or has any side is longer than 5m - Building Regulation 2006, Schedule 1.					
Fee			\$890.00	Y	each
Includes 1 inspection					
RETAINING WALLS					
Fee			\$1,470.00	Y	each
SWIMMING POOL					
Fee			\$1,470.00	Y	each
Includes 1 inspection					

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
TEMPORARY FENCE INSPECTION					
Fee			\$565.00	Y	each
ADVERTISING SIGNS					
Fee			\$1,035.00	Y	each
Includes 1 inspection					
NEW CLASS 1 (OTHER THAN CLASS 1A) TO CLASS 9					
Fee			\$4,395.00	Y	each
Includes 2 inspections					
ADDITIONS TO CLASS 1 (OTHER THAN CLASS 1A) TO CLASS 9					
Fee			\$4,395.00	Y	each
Includes 2 inspections					
SHOP FITOUT					
Fee			\$1,360.00	Y	each
Includes 1 inspection					
BUILDING FEES - PART B					
These fees are not subject to an additional lodgement fee.					
BUILDING INSPECTION FEE					
Additional Inspection Fee (e.g. follow-up inspection, additional inspection stage)			\$570.00	Y	each
At request of Private Certifier			\$570.00	Y	each
POOL INSPECTIONS					
POOL COMPLIANCE INSPECTION					
Note: This is NOT a Pool Safety Inspection fee. However, at the discretion of the Development Assessment Manager this fee may be used in conjunction with other Pool Safety Inspection Fees.					
Fee			\$1,470.00	Y	each
POOL SAFETY INSPECTION					
Note: The cost of the State Government's Pool Safety Certificate Number must be added to the cost of the Pool Safety Inspection					
Fee			\$890.00	Y	each
Re-inspection (follow-up after issue of Nonconformity Notice)			\$443.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
EXTENSION TO CURRENCY PERIOD (PERCENTAGE OF CURRENT FEE)					
CLASS 1A (NEW - DETACHED DWELLING, DUPLEX, TOWNHOUSES)					
Fee			\$595.00	Y	each
CLASS 1-9 BUILDINGS (NEW & ADDITIONS - EXCLUDING DETACHED DWELLINGS, DUPLEX, TOWNHOUSES)					
Fee			\$595.00	Y	each
CLASS 1A (ADDITIONS - DETACHED DWELLING, DUPLEX, TOWNHOUSES)					
Fee			\$595.00	Y	each
CLASS 10 BUILDINGS OR STRUCTURES					
Fee			\$595.00	Y	each
ONSITE ASSESSMENTS					
Determination of Bushfire Attack Level (including issue of Form 15)			\$1,625.00	Y	each
LODGEMENT OF AMENDED PLAN (MINIMUM FEE)					
CLASS 1A AND 10					
Fee			\$443.00	Y	each
CLASS 1 (EXCLUDING CLASS 1A) TO 9 - MINOR					
Fee			\$830.00	Y	each
CLASS 1 (EXCLUDING CLASS 1A) TO 9 - MAJOR					
Fee			\$2,715.00	Y	each
LODGEMENT FEE					
Fee			\$172.00	N	each
Based on detailed cost evaluation					
CERTIFICATE OF CLASSIFICATION FOR A CLASS 2 TO CLASS 9 BUILDING ERECTED PRIOR TO THE COMMENCEMENT OF THE BUILDING ACT 1975					
Fee			\$1,410.00	Y	each
Includes 1 inspection					

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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CEMETERIES

If a provision is not listed a fee will be determined by Council at that time.

Note 1: If additional equipment and manpower is required to prepare a grave - costs will apply on an hourly basis determined at the time of requirement.

Note 2: Monumental Fee and/or Conversion Fee to be added if not paid previously.

Note 3: No reserving Plots in RSL Lawn.

Note 4: Funeral Directors are to phone Cemetery Administration for confirmation of time availability prior to completing the funeral arrangements. Application for Interment/Placement (FM-7-073) are to be sent to the Cemetery Office for acknowledgement & confirmation of arrangements.

Note 5:

- (a) For all new graves - 6 working hours notice is to be given.
- (b) For reopening of grave in Lawn Sections - 6 working hours notice is to be given.
- (c) For opening or reopening of grave in General Sections - 18 working hours notice is to be given.
- (d) For ashes interment in Lawn Sections - 4 working hours notice is to be given.
- (e) For ashes interment in all other Sections - 12 working hours notice is to be given.

Note 6: Reserves in Rock Gardens do not have a reserve plaque.

Note 7: Headstone Inspections fee is included in all new lawn prices.

Note 8: Funeral Directors are to ensure that the mourners leave the gravesite area without delay to enable the backfill to be completed.

ALL CEMETERIES

GENERAL CEMETERY GRAVE RESERVATIONS

Reserve Single Plot - 2.7 metres x 1.2 metres		\$1,170.00	Y	each
Reserve Double Plot - 2.7 metres x 2.4 metres		\$2,110.00	Y	each

GENERAL CEMETERY SECTIONS - PRIVATE & PUBLIC (SEE NOTE 1, 2, 4 & 5)

Open Reserve Plot - for 1st Burial		\$1,120.00	Y	Each
Single New Grave - 1 Burial only (depth 1.5 metres) (paupers)		\$1,715.00	Y	each
Single New Grave - 1st Burial only - up to two Burials		\$2,220.00	Y	each
Double New Grave - 1st Burial - Up to four Burials		\$2,545.00	Y	each
Private Opening - 1st Burial - Single & Double (See Note 1 & 2)		\$2,110.00	Y	each
Private Opening with Ledger - 1st Burial - Single & Double (See Note 1)		\$2,330.00	Y	each
Private Opening with Concrete - 1st Burial - Single & Double (See Note 1)		\$2,600.00	Y	each
Private Re-open - Single & Double (See Note 2)		\$1,715.00	Y	each
Private Re-open with Ledger - Single & Double		\$1,960.00	Y	each
Private Re-open with Concrete - Single & Double		\$2,190.00	Y	each

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GENERAL CEMETERY SECTIONS - PRIVATE & PUBLIC (SEE NOTE 1, 2, 4 & 5) [continued]

Public Re-open converted to Private - 2nd Burial			\$1,850.00	Y	each
Interment in Vault (Not applicable Childers & Gin Gin)			\$249.00	Y	each

CHILDREN'S (SEE NOTE 4 & 5)

Children's Burial to 5 year - 1st Burial - Purchased Private			\$820.00	Y	each
Re-open Children's Burial to 5 years - Public to Private (See Note 2)			\$780.00	Y	each
Re-open Children's Burial to 5 years - Private			\$575.00	Y	each

RESERVES (VAULTS BUNDABERG ONLY)

Reserve Vault Ground - Single - 2.7 metres x 1.2 metres			\$1,415.00	Y	each
Reserve Vault Ground - Double - 2.7 metres x 3 metres			\$2,460.00	Y	each

LAWN CEMETERY SECTION - HEADSTONES ARE TO BE ERECTED WITHIN 6 MONTHS OF INTERMENT
LAWN (SEE NOTE 4 & 5)

New Lawn Grave - 1st Burial (Up to 2 burials) - including vases & temporary gravemarkers			\$2,765.00	Y	each
New Lawn Grave selected for Burial - 1st Burial - Machine dug at time selected			\$2,795.00	Y	each
Open Reserve Plot for 1st Burial			\$1,715.00	Y	each
Re-Open for 2nd Burial			\$1,715.00	Y	each
Reservation of Plot - Up to two Burials (See Note 3) Machine dug at time of reservation			\$1,715.00	Y	each

CHILDREN'S - HEADSTONES ARE TO BE ERECTED WITHIN 6 MONTHS OF INTERMENT (SEE NOTE 4 & 5)

New Children's Lawn to 5 years - 1st Burial - Up to two Burials - including vases			\$1,115.00	Y	each
Re-open children's Lawn to 5 years			\$575.00	Y	each
Remembrance Plaque (100mm x 100mm)			\$434.00	Y	each

ASHES SECTIONS
BUNDABERG COLUMBARIUM - ALL INCLUDE COST OF PLAQUE (SEE NOTE 4 & 5)

Single Niche - Includes cost of plaque & key			\$1,410.00	Y	each
Double Niche - Includes cost of plaque & key			\$1,560.00	Y	each
Dual Placement in Double Niche - Includes cost of plaque & key			\$1,675.00	Y	each

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BUNDABERG COLUMBARIUM - ALL INCLUDE COST OF PLAQUE (SEE NOTE 4 & 5) [continued]

2nd Placement - Includes cost of plaque			\$990.00	Y	each
Placement in Single Reserve - Includes cost of plaque			\$990.00	Y	each
Placement in Double Reserve - Includes cost of plaque			\$1,160.00	Y	each
Removal & Transfer - Ashes			\$299.00	Y	each
Reservation - Single Niche			\$660.00	Y	each
Reservation - Double Niche			\$775.00	Y	each
Key to Columbarium			\$24.00	Y	each
Photos - Ceramic			\$164.00	Y	each
Photos - Plaque overlay			\$164.00	Y	each

MEMORIAL WALLS - ALL INCLUDE COST OF PLAQUE (SEE NOTE 4 & 5)

Single Niche - Includes cost of plaque			\$1,410.00	Y	each
Double Niche - Includes cost of plaque			\$1,560.00	Y	each
Single/double Niche granite back plate - includes cost of plaque			\$2,220.00	Y	each
Family Niche granite back plate - includes cost of plaque			\$3,540.00	Y	each
Reservation - Single Niche			\$660.00	Y	each
Reservation - Double Niche			\$775.00	Y	each
Reservation - Single/Double Niche granite back plate			\$1,030.00	Y	each
Reservation - Family Niche granite back plate			\$2,055.00	Y	each
Placement in Reserve - Includes cost of plaque			\$990.00	Y	each
Placement in Reserve - Single/Double Niche granite back plate - includes cost of plaque			\$1,420.00	Y	each
Placement in Reserve - Family Niche granite back plate - includes cost of plaque			\$1,625.00	Y	each
Second, third and fourth placement Double/Family Niche granite back plate - includes cost of plaque			\$1,090.00	Y	each
Removal & Transfer - Ashes all Memorial Walls			\$299.00	Y	each
Remembrance Plaque (150mm x 100mm)			\$590.00	Y	each
Photos - Ceramic			\$164.00	Y	each
Photos - Plaque overlay			\$164.00	Y	each

ROCK GARDENS - INCLUDES COST OF PLAQUE (SEE NOTE 4, 5 & 6)

P1			\$1,825.00	Y	each
P1 - 2nd Placement			\$1,380.00	Y	each
P1 - Reserve			\$980.00	Y	each
P2			\$2,250.00	Y	each
P2 - 2nd Placement			\$1,380.00	Y	each
P2 - Reserve			\$1,125.00	Y	each
P3			\$2,660.00	Y	each
P3 - 2nd Placement			\$1,410.00	Y	each

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ROCK GARDENS - INCLUDES COST OF PLAQUE (SEE NOTE 4, 5 & 6) [continued]

P3 - Reserve			\$1,310.00	Y	each
P4			\$3,205.00	Y	each
P4 - up to 4 placements			\$1,450.00	Y	each
P4 - Reserve			\$1,895.00	Y	each
P5			\$5,230.00	Y	each
P5 - 4 or more placements			\$2,635.00	Y	each
P5 - Reserve			\$2,345.00	Y	each
P5 - Feature Position			\$5,895.00	Y	each
P5 - Feature Position Reserve			\$3,840.00	Y	each
Main Feature Rock			\$7,405.00	Y	each
Main Feature Rock - 4 or more placements			\$2,630.00	Y	each
Main Feature Rock Reserve			\$5,845.00	Y	each
Dual Placement of Ashes			\$125.00	Y	each
Removal & Transfer - Ashes			\$327.00	Y	each
Photos - Ceramic			\$164.00	Y	each
Photos - Plaque overlay			\$164.00	Y	each

ROSE GARDENS & OTHER PLAQUES ARE TO BE ERECTED WITHIN 6 MONTHS OF INTERMENT (SEE NOTE 4 & 5) (EXCLUDES 3.1.1.4.3)

Ashes Interment - Plus cost of granite plaque			\$815.00	Y	each
2nd Interment - Plus cost of granite plaque			\$395.00	Y	each
Dual Interment - Plus cost of granite plaque			\$955.00	Y	each
Interment in Reserve - Plus cost of granite plaque			\$395.00	Y	each
Removal & Transfer - Ashes			\$328.00	Y	each
Reservation - All are doubles			\$423.00	Y	each

CYLINDER GARDENS - BIRD, LEAF & DUAL PLACEMENT

Ashes Cylinder Gardens - 2nd Placement including cost of plaque			\$740.00	Y	each
Ashes Cylinder Gardens - Bird Design 460mm			\$1,280.00	Y	each
Ashes Cylinder Gardens - Bird Design 530mm			\$1,380.00	Y	each
Ashes Cylinder Gardens - Bird Design 600mm			\$1,480.00	Y	each
Ashes Cylinder Gardens - Bird Design 670mm			\$1,580.00	Y	each
Ashes Cylinder Gardens - Dual Placement			\$1,400.00	Y	each
Ashes Cylinder Gardens - Leaf Design - 2nd placement including cost of plaque			\$740.00	Y	each
Ashes Cylinder Gardens - Leaf Design 460mm			\$1,280.00	Y	each
Ashes Cylinder Gardens - Leaf Design 530mm			\$1,380.00	Y	each
Ashes Cylinder Gardens - Leaf Design 600mm			\$1,480.00	Y	each
Ashes Cylinder Gardens - Leaf Design 670mm			\$1,580.00	Y	each
Reservation - Double Cylinder			\$740.00	Y	Each
Reservation - Single Cylinder			\$630.00	Y	Each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
ASHES - OTHER (SEE NOTE 4 & 5)					
Ashes Interment - in Lawn			\$328.00	Y	each
Ashes Interment - in General (soil only) (See Note 2)			\$328.00	Y	each
Ashes Interment - Breaking Concrete pathways (See Note 1 & 2)			\$540.00	Y	each
Ashes Interment - Under Concrete monuments (See Note 1 & 2)			\$505.00	Y	each
Ashes Interment - Breaking Concrete monuments (See Note 1 & 2)			\$535.00	Y	each
Removal & Transfer - Lawn & General (soil only)			\$329.00	Y	each
Removal & Transfer - in General Section			Fee to be determined by Council at that time (\$342 minimum) Min. Fee: \$0.00	Y	each

ASHES INTERNMENT - IN COFFIN AT THE TIME OF A BURIAL (FM-7-074 CEMETERY DECEASED INFORMATION FORM REQUIRED)

Discretionary Scattering			\$159.00	Y	each
Discretionary Scattering & Remembrance Plaque (150mm x 100mm)			\$740.00	Y	each
Dual Placement of Ashes			\$131.00	Y	each

MEMORIALS - FORESHORE & OTHER AREAS

Bench Seat with plaque (standard size of plaque 180mm x 180mm)			\$2,795.00	Y	each
Table with bench seats and plaque (standard size of plaque 180mm x 180mm)			\$4,640.00	Y	each
Photos - Plaque overlay			\$164.00	Y	each

RETURN SERVICES SECTION - OFFICIAL AUSTRALIAN WAR GRAVE PLAQUES SUPPLIED BY VETERAN AFFAIRS (OAWG)

RETURN SERVICE SECTION - GENERAL

New Grave - Up to 2 Burials			\$2,180.00	Y	each
Re-Open			\$1,670.00	Y	each
Re-Open with Ledger			\$1,905.00	Y	each
Re-open with Concrete			\$2,130.00	Y	each

RETURN SERVICE SECTION - LAWN

Lawn Grave - Up to two Burials - Includes 2 vases in beam			\$2,450.00	Y	each
Re-Open			\$1,670.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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RETURN SERVICE SECTION - ASHES - ALL ARE SINGLE PLACEMENTS

Memorial Wall - single niche - OAWG plaque supplied by Veteran Affairs (refer to 3.1.1.3.2 for non OAWG)			\$915.00	Y	each
Rock Garden - OAWG plaque supplied by Veteran Affairs (refer to 3.1.1.3.3 for non OAWG)			\$915.00	Y	each
Rose Garden - OAWG plaque supplied by Veteran Affairs (refer to 3.1.1.3.4 for non OAWG)			\$795.00	Y	each
Ashes Interment - in RSS Lawn			\$319.00	Y	each
Ashes Interment - in RSS General (soil only) (See Note 2)			\$318.10	Y	each

EXHUMATIONS (DOES NOT INCLUDE GOVERNMENT FEES)

Lawn Sections			Fee to be determined by Council at that time (\$3797 minimum) Min. Fee: \$0.00	Y	each
General Sections			Fee to be determined by Council at that time (\$3797 minimum) Min. Fee: \$0.00	Y	each

PERMISSION TO ERECT - MONUMENT - HEADSTONES - ENCLOSE PRIVATE GRAVES

General Grave			\$289.00	N	each
Vault			\$535.00	N	each
Lawn Headstone Inspection Fee			\$95.00	N	each

CONVERSION, TENDING GRAVES, OVERSIZE GRAVES & SHORT NOTICE

Convert Grave from Public to Private			\$240.00	Y	each
American Type Casket and extra width Coffin			\$282.00	Y	each
Sinking Graves over 1.8 metres (Maximum 2.43 metres)			\$282.00	Y	each
Tending Graves per annum 2.7 metres x 1.2 metres			\$166.00	Y	each
Tending Graves per annum 2.7 metres x 2.4 metres			\$240.00	Y	each
Tending Graves per annum 2.7 metres x 3.6 metres			\$264.00	Y	each
Short Notice for Burials			\$256.00	Y	each

WEEKEND & PUBLIC HOLIDAYS AFTER HOURS

Interment After Hours			\$256.00	Y	each
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WEEKEND & PUBLIC HOLIDAYS AFTER HOURS [continued]

After Hours Burial Confirmations			\$282.00	Y	each
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ASHES

Saturday			\$348.00	Y	each
Sunday and All Public Holidays			\$495.45	Y	each

BURIAL

Saturday			\$860.00	Y	each
Sunday and All Public Holidays			\$1,555.00	Y	each

SEARCH & OTHER FEES

Inspection or extracts from Burial Register Copy			\$63.00	N	each
Inspection of Plans			\$43.00	N	each
Copy of Plans (Where available)			\$63.00	N	per copy
Certificate of Right of Burial			\$63.00	N	each
Search Fee - walk in			\$21.00	N	each
Search Fee - printout			\$16.00	N	each
Surname Search			\$33.00	N	each
Computer Photo - printout			\$7.00	Y	each
JPEG Image			\$13.00	Y	each
Extra Images			\$2.90	Y	each
Monumental Assistance i.e. backhoe			\$135.00	Y	each

COMMUNITY CARE**SENIORS HOUSING UNITS**

Rental for Seniors Village Housing in accordance with Department of Communities, Housing and Digital Economy and *Community Housing Rent Policy September 2013*. Rent is calculated from income assessment and market value whichever is cheaper.

MARGARET OLSEN PLACE

Units 1/65 to 12/65 and 1/31 to 17/31 - per State Government Community Housing Rent Policy (Single tenant)		Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
Units 1/28 to 8/28 - per State Government Community Housing Rent Policy (Couple)		Dependent upon income test Min. Fee: \$0.00	N	per unit, per week

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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MARGARET OLSEN PLACE [continued]

Units 18/31 to 29/31 - per State Government Community Housing Rent Policy (Single Tenant)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
Units 18/31 to 29/31 (Tenant Couple)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
Units 1/65 to 12/65 and Units 1/31 to 17/31 per State Government Community Housing Rent Policy (Tenant Couple)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
Units 1/28 to 8/28 per State Government Community Housing Rent Policy (Single Tenant)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week

KOLAN CENTENARY SENIORS VILLAGE

Unit 17/3 to 20/3 (Tenant Couple)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
Units 7/3 to 16/3 (Single Tenant)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
Unit 1/3 to 6/3 (Tenant Couple)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
Unit 7/3 to 16/3 (Tenant Couple)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
Unit 1/3 to 6/3 (Single Tenant)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week

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KOLAN CENTENARY SENIORS VILLAGE [continued]

Unit 17/3 to 20/3 (Single Tenant)			Dependent upon income test Min. Fee: \$0.00	N	per unit, per week
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KOLAN GARDENS AGED CARE FACILITY

Daily Care fees per Federal Government Policy			As per policy Min. Fee: \$0.00	N	each
Concessional fees per Federal Government Policy and Asset Testing					
Funded Respite Room per Government Policy					
Non Funded respite room fees determined and retained by Facility Managers per Lease Agreement					
Accommodation Bonds per Federal Policy					

COMMUNITY CARE SERVICES - HOME AND COMMUNITY CARE CHSP CLIENT TRANSPORT AND HINTERLAND DAY PROGRAM

Client Transport - over 15km			\$18.00	N	per occasion
Client Transport - additional trips exceeding 2 locations			\$3.00	N	per occasion
Day Program Childers & Gin Gin with transport within 5km			\$18.50	N	per occasion
Day Program Childers and Gin Gin with transport within 15km			\$21.50	N	per occasion
Day Program Childers and Gin Gin with transport over 15km			\$25.50	N	per occasion
Client Transport - up to 5km			\$7.00	N	per occasion
Client Transport 5km to 15km			\$14.00	N	per occasion

COMMONWEALTH HOME SUPPORT PROGRAM (CHSP)

CHSP Service fees are negotiated with clients in accordance with User Rights Principles, the ability of clients to pay, and as services are predominantly Government-subsidised.

The listed fees are a guide for clients and are generally the maximum fees possible. Fees may vary depending on transport needs (distance), if meals are provided at day respite and if contractors are used at cost for home maintenance etc.

Client Service - Personal Care			\$7.50	N	per occasion
Client Service - Social Support			\$11.00	N	per hour
Client Service - Domestic Assistance			\$11.00	N	per hour
Client Service - In Home Respite			\$11.00	N	per hour

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
GRACIE DIXON RESPITE					
Senior Citizens Room Bond			\$300.00	N	only
Daily Fee for Gracie Dixon Day Program			\$18.50	N	per occasion
Gracie Dixon Day Program Outing no lunch provided			\$15.00	N	per occasion
Bargara Day Program Sessions			\$11.00	N	per occasion
Gracie Dixon Day Program Transport within 5km radius			\$3.50	N	per occasion
Senior Citizens Room up to 4 hours hire of Hall and Kitchen			\$77.00	Y	per half day or night
Senior Citizens Room up to 8 hours hire of Hall and Kitchen - Community Group			\$80.00	Y	per half day or night
Community Group is 50% of Total Hire Fee - excludes Bonds					
Senior Citizens Room Up to 8 hours hire of Hall and Kitchen			\$160.00	Y	per half day or night
Senior Citizens Room up to 4 hours hire of Hall and Kitchen - Community Group			\$38.50	Y	per half day or night
Community Group is 50% of Total Hire Fee - excludes Bonds					

NEIGHBOURHOOD CENTRE (NHC) SERVICES

Not-for-Profit is 50% of Total Hire Fee - excludes Bonds.

Schools - 25% off Total Hire Fees - excludes Bonds.

Childers NHC General Room Hire - Commercial Meeting Room and Respite Room			\$156.00	Y	per day
Childers NHC General Room Hire - Commercial Meeting Room and Respite Room - Half day			\$90.00	Y	per half day
Childers NHC General Room Hire - Commercial rooms 12 Office and Foyer Office			\$114.00	Y	per day
Childers NHC General Room Hire - Commercial rooms 12 Office and Foyer Office - Half day			\$68.00	Y	per half day
Gin Gin NHC Breakout Room			\$128.00	Y	per day
Gin Gin NHC Breakout Room - half day			\$78.00	Y	per half day
Gin Gin NHC HH Innes Room			\$148.00	Y	per occasion
Gin Gin NHC HH Innes Room - Half day			\$90.00	Y	per half day
Gin Gin NHC Office Room Hire			\$114.00	Y	per day
Gin Gin NHC Office Room Hire - Half Day			\$68.00	Y	per half day
Gin Gin NHC SH Flanders Room			\$148.00	Y	per day
Gin Gin NHC SH Flanders Room - Half day			\$90.00	Y	per half day
Gin Gin NHC - Office Room Hire Not-for-Profit			\$57.00	Y	per day
Gin Gin NHC - Office Room Hire half day Not-for-Profit			\$34.00	Y	per half day
Gin Gin NHC - Breakout Room Not-For-Profit			\$64.00	Y	per day
Gin Gin NHC - Breakout Room half day Not-For-Profit			\$39.00	Y	per half day

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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NEIGHBOURHOOD CENTRE (NHC) SERVICES [continued]

Gin Gin NHC - H H Innes Room Hire Not-For-Profit			\$74.00	Y	per occasion
Gin Gin NHC - H H Innes Room Hire half day Not-For-Profit			\$45.00	Y	per half day
Gin Gin NHC - SH Flanders Room Not-for-Profit			\$74.00	Y	per day
Gin Gin NHC - SH Flanders Room Half Day Not-for-Profit			\$45.00	Y	per half day
Childers NHC - General Room Hire - Commercial rooms 12 Office; and Foyer Office Not-for-Profit			\$57.00	Y	per day
Childers NHC - General Room Hire - Commercial rooms 12 Office; and Foyer Office half day Not-for-Profit			\$34.00	Y	per half day
Childers NHC - General Room Hire - Commercial Meeting Room; and Respite Room Not-for-Profit			\$78.00	Y	per day
Childers NHC - General Room Hire - Commercial Meeting Room half day; and Respite Room Not-for-Profit			\$45.00	Y	per half day
Neighbourhood Centre - Photocopy service - single copy A3 colour			\$1.10	Y	per page
Neighbourhood Centre - Photocopy Charges single copy A3 black and white			\$0.40	Y	per page
Neighbourhood Centre - Photocopy Charges - single copy A4 black and white			\$0.20	Y	per page
Neighbourhood Centre - Photocopy charges - Colour A4 single copy			\$0.40	Y	per page
Neighbourhood Centre - Assistance with Resume's			\$5.00	Y	each
Neighbourhood Centres - Facsimile transaction for community			\$0.00	Y	per transaction
Neighbourhood Centre - Laminating A3			\$2.00	Y	each
Neighbourhood Centre - Laminating A4			\$1.00	Y	each
Neighbourhood Centre - Binding			\$2.00	Y	each

GIN GIN YOUTH CENTRE

Gin Gin Youth Centre - Full day or night			\$208.00	Y	per day or night
Gin Gin Youth Centre hourly charge			\$60.00	Y	per hour
Gin Gin Youth Centre office space			\$112.00	Y	per day or night
Gin Gin Youth Centre office space half day out by 12			\$66.00	Y	per half day
Gin Gin Youth Centre up to 4 hours			\$128.00	Y	per half day or night
Gin Gin Youth Centre - full day or night Not-For-Profit			\$104.00	Y	per day or night
Gin Gin Youth Centre - up to 4 hours Not-For-Profit			\$64.00	Y	per half day or night
Gin Gin Youth Centre - hourly hire charge Not-For-Profit			\$30.00	Y	per hour

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GIN GIN YOUTH CENTRE [continued]

Gin Gin Youth Centre office space Not-For-Profit			\$56.00	Y	per day
Gin Gin Youth Centre Office Space half day out by 12 noon Not-For-Profit			\$33.00	Y	per half day
Cleaning Bond discretionary			\$74.00	N	per occasion
Key Bond discretionary			\$32.00	N	per occasion

COMMUNITY EVENTS**DESTINATION AND COMMUNITY EVENTS****CHILDERS' FESTIVAL STALL HOLDERS**

Stallholders Fees for Childers Festival per 6x3 metre site			\$578.00	Y	per event
Stallholders Fees for Childers Festival Not-for-Profit community Groups per 3x3m site			\$30.00	Y	each
Stallholder Fees for Childers Festival per 3 x 3 metre site			\$289.00	Y	per event
Stallholder Electricity Charges for Childers Festival			\$20.00	Y	per 15amp supply

EVENTS STALL HOLDERS

Stallholder Fees for all events - Not-for-Profit Community Groups per 3x3 metre site			\$28.00	Y	per event
Stallholder Fees for all events – Not-for-profit Community Groups per 6x3 metre site			\$56.00	Y	per event
Stallholder Fees for all events - Standard site (approx 3 x 3 metre)			\$46.00	Y	per event
Stallholder Fees for all events - Large Site (6 x 3 metre)			\$92.00	Y	per event
Stallholder Fees for all events - Large Van or Vehicle site			As assessed Min. Fee: \$0.00	Y	per event
Stallholder Electricity Charges for all events			\$12.00	Y	per 15amp supply

COMMUNITY SERVICES

Stall Holder Fees for all Community Development Activities			poa Min. Fee: \$0.00	Y	each
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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DOG & ANIMAL CONTROL

HIRE OF ANIMAL CONTROL TRAPS

Cat Trap (maximum of 14 days)			\$36.00	Y	only
Dog Trap (maximum of 14 days)			\$69.00	Y	only

HALLS & OTHER FACILITIES

BARGARA CULTURAL & COMMUNITY CENTRE

BONDS

Not-for-Profit is 50% of Total Hire Fee - excludes Bonds

Schools - 25% off Total Hire Fees - excludes Bonds

High Risk Function Facility Bond Payable (refund of bond in full is subject to satisfactory facility condition)			\$1,000.00	N	only
Key Bond			\$70.00	N	only
Facility Bond Payable (refund of bond in full is subject to satisfactory condition facility)			\$400.00	N	only

ALL FACILITIES

Function Room, Catering Servery, Cultural Foyer, Outdoor Courtyard, Outdoor Bar

Full day and night hire Not-for-Profit			\$437.50	Y	per day or night
Hourly charge Not-for-Profit			\$60.00	Y	per hour
Hourly charge			\$120.00	Y	per hour
Full day and night hire			\$875.00	Y	per day and night

FUNCTION ROOM

Full day and night hire Not-for-Profit			\$297.50	Y	per day or night
Hourly charge Not-for-Profit			\$34.50	Y	per hour
Hourly charge			\$69.00	Y	per hour
Full day and night hire			\$595.00	Y	per day and night

CULTURAL FOYER

Full day and night hire Not-for-Profit			\$217.50	Y	per day or night
Hourly charge Not-for-Profit			\$29.00	Y	per hour
Hourly charge			\$58.00	Y	per hour
Full day and night hire			\$435.00	Y	per day and night

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
CATERING SERVERY					
Full day and night hire Not-for-Profit			\$128.00	Y	per day or night
Hourly charge Not-for-Profit			\$21.50	Y	per hour
Hourly charge			\$43.00	Y	per hour
Full day and night hire			\$256.00	Y	per day and night
OUTDOOR BAR OR OUTDOOR COURTYARD					
Fee applied to each area					
OFFICE SPACE					
Fee applied to each Office hired					
Full day and night hire Not-for-Profit			\$42.50	Y	per day or night
Hourly charge Not-for-Profit			\$18.50	Y	per hour
Hourly charge			\$37.00	Y	per hour
Up to 8 hours hire			\$85.00	Y	per day and night
HIRER SET UP AND/OR PACK UP					
Set Up and/or Pack Up Not-for-Profit			\$70.00	Y	per day or part thereof
Set Up and/or Pack Up			\$148.00	Y	per day or part thereof
STORAGE SHEDS					
Standard fee applies to all types of hirers whether commercial or not-for-profit					
Key bond			\$70.00	N	each
Weekly rental			\$42.00	Y	per week
Yearly Rental (Permit to Occupy)			\$347.00	Y	per annum
BUXTON HALL					
BONDS					
Not-for-Profit is 50% of Total Hire Fee - excludes Bonds					
Key Bond			\$70.00	N	only
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of hall)			\$300.00	N	only

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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HIRER SET UP AND/OR PACK UP

Hire for Set Up and/or Pack Up			50% of hire fee Min. Fee: \$0.00	Y	per day or part thereof
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HIRE

Hire Charge for Hall & Kitchen Not-for-Profit			\$23.50	Y	per hour
Hire Charge for Hall only Not-for-Profit			\$18.00	Y	per hour
Up to 8 hours hire of Hall & Kitchen Not-for-Profit			\$84.50	Y	per day or night
Up to 8 hours hire of Hall only Not-for-Profit			\$58.50	Y	per day or night
Up to 8 hours hire of Hall & Kitchen			\$169.00	Y	per day or night
Up to 8 hours hire of Hall only			\$117.00	Y	per day or night
Hire charge for Hall & Kitchen			\$47.00	Y	per hour
Hire charge for Hall only			\$36.00	Y	per hour

CIVIC CENTRE BUNDABERG**BONDS**

Not-for-Profit is 50% of Total Hire Fee - excludes Bonds. Schools - 25% off Total Hire Fees - excludes Bonds

High Risk Function Facility Bond Payable (refund of bond in full is subject to satisfactory facility condition)			\$1,000.00	N	only
Key Bond			\$70.00	N	only
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of hall)			\$400.00	N	only

ALL FACILITIES

Auditorium, Supper Room, Kitchen and Bar

Full day and night hire Not-for-Profit			\$500.00	Y	per day and night
Up to 4 hours hire			\$450.00	Y	per day or night
Up to 4 hours hire Not-for-Profit			\$225.00	Y	per day or night
Up to 8 hours hire Not-for-Profit			\$400.00	Y	per day or night
Up to 8 hours hire			\$800.00	Y	per day or night
Full day and night hire			\$1,000.00	Y	per day and night

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
AUDITORIUM INCLUDING BAR					
Full day and night hire Not-for-Profit			\$350.00	Y	per day and night
Up to 4 hours hire			\$250.00	Y	Per day or night
Up to 4 hours hire Not-for-Profit			\$125.00	Y	per day or night
Up to 8 hours hire Not-for-Profit			\$250.00	Y	per day or night
Up to 8 hours hire			\$500.00	Y	per day or night
Full day and night hire			\$700.00	Y	per day and night
SUPPER ROOM INCLUDING KITCHEN					
Full day and night hire Not-for-Profit			\$300.00	Y	per day and night
Up to 4 hours hire Not-for-Profit			\$75.00	Y	per half day or night
Up to 8 hours hire Not-for-Profit			\$150.00	Y	per day or night
Up to 4 hours hire			\$150.00	Y	per half day or night
Up to 8 hours hire			\$300.00	Y	per day or night
Full day and night hire			\$600.00	Y	per day and night
HIRER SET UP AND/OR PACK UP					
Hire for Set Up and/or Pack Up			50% of hire fee Min. Fee: \$0.00	Y	per day or part thereof
OTHER CHARGES					
No Discount or Reduction Applies - Waivers Not Permitted					
Council Staff fee to set up (Hirer to pack up and re-stack chairs)			\$248.00	Y	each
Council Staff fee to pack up equipment and re-stack chairs			\$135.00	Y	each
Council operated Elevator Platform charge each occasion (Council Staff operation only)			\$135.00	Y	each
Use of 3 phase power outlets			\$84.00	Y	each
Beer or wine glasses - must be cleaned and dry after use. Any breakages will be charged at replacement cost.			\$1.00	Y	each
Beer jugs - must be cleaned and dry after use. Any breakages will be charged at replacement cost.			\$2.20	Y	each
Hire of drop leads - up to 4 available to hire			\$135.00	Y	flat rate

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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OTHER CHARGES [continued]

Toilet cleaning - weekend			\$183.00	Y	flat rate
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EMERGENCY CALL OUTS

Call out fee if Council Staff are called out to assist hirer for any reason			\$167.00	Y	each
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CORONATION HALL

No 'Celebratory' Functions Permitted

BONDS

Not-for-Profit is 50% of Total Hire Fee - excludes Bonds

Key Bond			\$70.00	N	only
Facility Bond Payable			\$300.00	N	each

ALL AREAS

Full day and night hire of all areas Not-for-Profit			\$97.50	Y	per day and night
Hire charge per hour for all areas Not-for-Profit			\$20.50	Y	per hour
Up to 4 hours hire of all areas Not-for-Profit			\$37.50	Y	per half day or night
Hire charge per hour for all areas			\$41.00	Y	per hour
Up to 4 hours hire of all areas			\$75.00	Y	per half day or night
Full day and night hire of all areas			\$204.00	Y	per day or night

HIRER SET UP AND/OR PACK UP

Hire for Set Up and/or Pack Up			50% of hire fee Min. Fee: \$0.00	Y	per day or part thereof
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ELLIOTT HEADS HALL**BONDS**

Not-for-Profit is 50% of Total Hire Fee - excludes Bonds

Key Bond			\$70.00	N	only
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of hall)			\$300.00	N	each

ALL AREAS

Full day and night hire of all areas Not-for-Profit			\$53.50	Y	per day and night
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ALL AREAS [continued]

Hourly charge for all areas Not-for-Profit			\$15.50	Y	per hour
Up to 4 hours hire of all areas Not-for-Profit			\$33.00	Y	per half day or night
Hourly hire charge for all areas			\$31.00	Y	per hour
Up to 4 hours hire of all areas			\$66.00	Y	per half day or night
Full day and night hire of all areas			\$107.00	Y	per day or night

HIRER SET UP AND/OR PACK UP

Hire for set up and/or pack up			50% of hire fee Min. Fee: \$0.00	Y	per day or part thereof
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GIN GIN RSL HALL**BONDS**

Not-for-Profit is 50% of Total Hire Fee - excludes Bonds

High Risk Function Facility Bond Payable (refund of bond in full is subject to satisfactory facility condition)			\$1,000.00	N	only
Key Bond			\$70.00	N	only
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of hall)			\$300.00	N	each

ALL AREAS (INCLUSIVE OF BAR)

Full day and night hire of all areas Not-For-Profit			\$128.50	Y	per day and night
Hire charge for all areas per hour Not-For-Profit			\$22.50	Y	per hour
Hire charge for all areas per hour			\$45.00	Y	per hour
Full day and night hire of all areas			\$257.00	Y	per day or night

HALL AND KITCHEN

Full day and night Hall and Kitchen Not-For-Profit			\$87.00	Y	per day and night
Hire charge for Hall and Kitchen Not-For-Profit			\$18.50	Y	per hour
Hire charge for Hall & Kitchen			\$37.00	Y	per hour
Full day and night Hall & Kitchen			\$174.00	Y	per day or night

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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HIRER SET UP/CLEAN UP

Hire for set up and/or pack up			50% of hire fee Min. Fee: \$0.00	Y	per day or part thereof
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ISIS CULTURAL CENTRE - BOOKINGS AND HIRE FEES PAYABLE ARE TO BE DIRECTED TO CHILDERS KARATE CLUB - WWW.ISISCULTURALCENTRE.COM**BONDS**

Not-for-Profit is 50% of Total Hire Fee - excludes Bonds
Schools is 25% off total hire fees - excludes bonds

Key Bond			\$70.00	N	only
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of hall)			\$400.00	N	each event

CENTRE

Auditorium - Supper Room (includes Kitchen and Bar)

Hourly charge per area			\$40.00	Y	per hour
Hourly rate all areas			\$59.00	Y	each event
Up to 4 hours hire all areas			\$206.00	Y	each event
Up to 8 hours hire all areas			\$375.00	Y	per day or night
Full day and night hire all areas			\$483.00	Y	each event
Up to 4 hours hire Supper Room & Kitchen			\$154.00	Y	each event
Up to 8 hours hire of Supper Room & Kitchen			\$277.00	Y	per day or night
Up to 8 hours hire of Auditorium or Supper Room - applied per area			\$184.00	Y	per day or night
Up to 4 hours hire of Auditorium or Supper Room - applied per area			\$101.00	Y	per half day or night

MEETING ROOM

Hourly charge			\$37.00	Y	per hour
Up to 4 hours hire			\$64.00	Y	per half day
Up to 8 hours hire			\$94.00	Y	per day or night
Full day and night hire			\$174.00	Y	per day and night

HIRER SET UP AND/OR PACK UP

Hire for set up and/or pack up			50% of hire fee Min. Fee: \$0.00	Y	per day or part thereof
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
EMERGENCY CALL OUTS					
Call out fee if Staff are called out to assist hirer for any reason at the Centre			\$115.00	Y	each
AIR-CONDITIONING USE					
Use of air-conditioning all areas			\$59.00	Y	per day
MULTIPLEX CONVENTION CENTRE HIRE					
Not-for-Profit is 50% of Total Venue Hire Fee - excludes Bonds Schools - 25% off Total Venue Hire Fees - excludes Bonds					
BONDS					
Refund of bond in full is subject to satisfactory condition facility.					
Weddings, Birthdays: Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of facility)			\$1,000.00	N	only
ALL FACILITIES					
Up to 4 hours hire			\$700.00	Y	per half day
Up to 8 hours hire			\$1,350.00	Y	per full day
Over 8 hours hire (to 12am)			\$2,200.00	Y	per full day and night
EXHIBITION HALL					
Up to 4 hours hire			\$500.00	Y	per half day
Up to 8 hours hire			\$950.00	Y	per full day
Over 8 hours hire (to 12am)			\$1,500.00	Y	per full day and night
FUNCTION ROOM 1					
Up to 4 hours hire			\$250.00	Y	per half day
Up to 8 hours hire			\$450.00	Y	per full day
Over 8 hours hire (to 12am)			\$750.00	Y	per full day and night
FUNCTION ROOM 2					
Up to 4 hours hire			\$200.00	Y	per half day
Up to 8 hours hire			\$400.00	Y	per full day
Over 8 hours hire (to 12am)			\$700.00	Y	per full day and night

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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MULTIPLEX CONVENTION CENTRE

OTHER CHARGES

Carpet Removal and Replacement			POA - Hourly Rate Min. Fee: \$0.00	Y	Hourly Rate
Catering			POA Min. Fee: \$0.00	Y	Hourly
Corkage			POA Min. Fee: \$0.00	Y	Hourly
Deposit			50% deposit required for hires of < \$5,000 value, \$2,500 deposit required for hire of > \$5,000 value Min. Fee: \$0.00	Y	Hourly
Equipment Storage Fee - next day collection			\$40 per day Min. Fee: \$0.00	Y	Hourly
Where storage can be accommodated outside of booking hours with limited to no impact on operations (i.e. alcohol, staging, AV etc)					
Equipment Storage Fee - per additional day			\$60 per day Min. Fee: \$0.00	Y	Hourly
Event Assistant & Cleaning Fee* Mandatory for events exceeding 80 pax exceeding 4hrs duration			POA - Hourly Rate Min. Fee: \$0.00	Y	Hourly
Exhibition Hall - Technical Support Package - Basics (Mandatory for any technical provisions)			POA Min. Fee: \$0.00	Y	Hourly
Exhibition Hall - Technical Support Package - Event Specific			POA Min. Fee: \$0.00	Y	Hourly
Exhibition Hall - Technical Support Package - Premium			POA Min. Fee: \$0.00	Y	Hourly
Function Rooms - Technical Support Package - Basics (Mandatory for any technical provision)			POA Min. Fee: \$0.00	Y	Hourly

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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OTHER CHARGES [continued]

Function Rooms - Technical Support Package - Event Specific			POA Min. Fee: \$0.00	Y	Hourly
Night Fee (after 6pm) & Saturday Surcharge			25% increase on hire fees & staff provision Min. Fee: \$0.00	Y	Hourly
Portable Stage Hire			\$135.00	Y	Hourly
Room Reset Fee			POA - Hourly Rate (Minimum \$250) Min. Fee: \$228.00	Y	Hourly
Sports Court Conversion - inc. grandstand, carpet removal, equipment hire			\$500 per conversion Min. Fee: \$0.00	Y	Hourly
Sunday & Public Holiday Surcharge			50% increase on hire fees & staff provision Min. Fee: \$0.00	Y	Hourly
Surcharge Post Midnight			50% increase on hire fees & staff provision Min. Fee: \$0.00	Y	Hourly
Technical Support Staff			POA - Hourly Rate Min. Fee: \$0.00	Y	Hourly
Setup/Pack Down			POA - Hourly Rate Min. Fee: \$0.00	Y	Hourly Rate

ST GEORGE HALL, SOUTH KOLAN**BONDS**

Not-for-Profit is 50% of Total Hire Fee - excludes Bonds

Key Bond		\$70.00	N	only
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of hall)		\$300.00	N	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ALL AREAS

Full day and night hire Not-for-Profit			\$78.50	Y	per day or part thereof
Hourly charge Not-for-Profit			\$22.00	Y	Per hour
Up to 4 hours Not-for-Profit			\$39.00	Y	per half day
Hourly charge			\$44.00	Y	per hour
Up to 4 hours hire			\$78.00	Y	per half day
Full day and night hire			\$157.00	Y	per day or part thereof

HIRER SET UP AND/OR PACK UP

Hire for set up and/or pack up			50% of hire fee Min. Fee: \$0.00	Y	per day or part thereof
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BUNDABERG RECREATIONAL PRECINCT**BONDS**

No waiver or reduction for Bonds

Key Bond			\$70.00	N	only
Special Events			POA Min. Fee: \$0.00	N	each
Bond - Special Event (high risk activities)			\$10,000.00	N	each
All Grounds & Facilities			\$5,500.00	N	each
Individual Facilities			\$500.00	N	each
Individual Areas			\$1,000.00	N	each

ALL FACILITIES / GROUNDS

All Grounds and Facilities Not-For-Profit			\$1,252.50	Y	per day
All Grounds and Facilities			\$2,505.00	Y	per day
Hirer Set Up and/or Pack up (limited to 7 days either side of event)			50% of hire fee Min. Fee: \$0.00	Y	per day

GROUNDS / TOILETS ONLY

All Grounds and Toilets Not-For-Profit			\$220.00	Y	per day
Canine Group Area Grounds and Toilets Not-For-Profit			\$47.00	Y	per day
Central Precinct Grounds and Toilets Not-For-Profit			\$47.00	Y	per day

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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GROUNDS / TOILETS ONLY [continued]

Cleaning of Toilets & Showers during event			POA Min. Fee: \$0.00	Y	per day
North Open use Area Grounds and Toilets Not-For-Profit			\$92.50	Y	per day
South Open use Area Grounds and Toilets Not-For-Profit			\$92.50	Y	per day
All Grounds & Toilets			\$440.00	Y	per day
North Open Use Area Grounds & Toilets			\$185.00	Y	per day
South Open Use Area Grounds & Toilets			\$185.00	Y	per day
Central Precinct Grounds & Toilets			\$94.00	Y	per day
Canine Group Area Grounds & Toilets			\$94.00	Y	per day

BUILDINGS

Ashmont Building Not-For-Profit			\$83.50	Y	per day
Bar Not-For-Profit			\$83.00	Y	per day
Centre Show Ring Building Not-For-Profit			\$105.00	Y	per day
Col McLellan Pavillion Not-For-Profit			\$174.00	Y	per day
Cold Rooms Not-For-Profit			\$43.00	Y	per day
Entry Plaza			\$210.00	Y	Each
Entry Plaza Not-For-Profit			\$105.00	Y	Each
Main Canteen Not-For-Profit			\$105.00	Y	per day
Northern Area Canteen Not-For-Profit			\$80.00	Y	per day
Open Shelter Shed Not-For-Profit			\$30.50	Y	per day
Southern Area Canteen Not-For-Profit			\$83.50	Y	per day
Col McLellan Pavilion			\$348.00	Y	per day
Ashmont Building			\$167.00	Y	per day
Northern Area Canteen			\$167.00	Y	per day
Main Canteen			\$210.00	Y	per day
Bar			\$166.00	Y	per day
Southern Area Canteen			\$167.00	Y	per day
Centre Show Ring Building			\$210.00	Y	per day
Cold Rooms			\$86.00	Y	per day
Open Shelter Shed			\$61.00	Y	per day

MAIN PAVILION

Main Pavilion - All Areas - full day and night Not-For-Profit			\$575.00	Y	each
Main Pavilion - full day and night Not-For-Profit			\$295.00	Y	each
Main Pavilion Meeting/Conference Room - full day and night Not-For-Profit			\$340.00	Y	each
Main Pavilion Meeting/Conference Room - full day Not-For-Profit			\$183.00	Y	per day
Main Pavilion Meeting/Conference Room - half day Not-For-Profit			\$94.00	Y	per half day

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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MAIN PAVILION [continued]

Main Pavilion Servery - full day and night Not-For-Profit			\$104.50	Y	each
Main Pavilion Meeting/Conference Room - half day			\$188.00	Y	per half day
Main Pavilion Meeting/Conference Room - full day			\$366.00	Y	per day
Main Pavilion Meeting/Conference Room - full day and night			\$680.00	Y	each
Main Pavilion Servery - full day and night			\$209.00	Y	Each
Main Pavilion - full day and night			\$590.00	Y	Each
Main Pavilion - All Areas - full day and night			\$1,150.00	Y	Each

MEETINGS - ASHMONT BUILDING OR CENTRE SHOW RING MEETING ROOM

Over 4 hours Not-For-Profit			\$58.50	Y	per day
Up to 4 hours Not-For-Profit			\$31.00	Y	per day
Up to 4 hours hire			\$62.00	Y	per day
Over 4 hours hire			\$117.00	Y	per day

EQUESTRIAN & CATTLE EVENTS

All fees must be read in conjunction with the Bundaberg Recreational Precinct Equestrian Fees Information Sheet. No Fee Reductions Apply to Arena Hire

ARENA HIRE

Additional Drag of Arena surface (No fee reduction or waiver applicable) Business Hours			\$111.00	Y	per occasion
Additional Preparation of Arena surface (no fee reduction or waiver applicable) Outside of Business Hours			POA Min. Fee: \$0.00	Y	per occasion
Special Events			\$630.00	Y	per day
Additional Preparation of Arena surface (No fee reduction or waiver applicable) Business Hours			\$221.00	Y	per occasion
Hourly rate (min 3 hours, includes day stalls - Private Hirers Only 5 Horses Max)			\$13.00	Y	per hour (min 3 hrs)
Clinic/daily hire rate (includes day stalls)			\$127.00	Y	per day
Equine event/show or competition rate (includes stables)			\$330.00	Y	per day
Non equine event			\$462.75	Y	per day
Set up or pack up			\$59.00	Y	per day

CENTRE SHOW RING HIRE

Centre Show Ring No Fee reduction or Waiver applicable.

Special Events			\$525.00	Y	per day
Hourly rate (min 3 hrs includes day stalls - Private Hirers Only)			\$13.00	Y	per hour
Clinic/daily rate (includes day stalls)			\$127.00	Y	per day

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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CENTRE SHOW RING HIRE [continued]

Equine event/show or competition (includes stables)			\$297.00	Y	per day
Non equine event			\$238.00	Y	per day
Set up or pack up			\$59.00	Y	per day

EVENTS, SHOWS AND COMPETITIONS - 2 AREAS

Includes Arena & Central Show Ring - includes use of area plus toilets and stables

Equine Event/show or competition			\$595.00	Y	per day
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CAMPING

ONLY in association with an Event. No Discounts or Fee Reductions Apply.

Any camping that is undertaken which is not as part of an event will require a written application to Council and will be charged at the same rates as applicable to Council Holiday Parks.

Camping is prohibited in Stables, Day Stalls & Cattle Stalls.

Powered Site			\$29.00	Y	per day
Unpowered Site			\$24.00	Y	per day

STABLES & STALLS

Stable or Stall per animal (excluding cleaning)			\$12.00	Y	per day
Stable or Stall per animal (includes cleaning)			\$24.00	Y	per day or night
Cleaning fee - applied if stables left dirty after hire			\$150.00	Y	each event

FEES ASSOCIATED WITH PERMIT TO OCCUPY/RENTAL AGREEMENTS

Hire of Council owned storage shed under Rental Agreement			\$366.00	Y	per annum
Hire of Council owned double bay shed under Rental Agreement			\$730.00	Y	per annum
Annual Permit to Occupy fee - Council supply land for storage purposes only (ie the organisation owns and maintains the shed/ building/storage facility not Council). To be calculated based on building footprint in square metres (ie 1.60 x 28 sq metre building footprint = total fee)			\$2.10	Y	per square metre
Annual Permit to Occupy fee for Clubhouse - Council supply land, power and water. To be calculated based on building footprint in square metres (ie 6 x 28 sq metre building footprint = total fee)			\$7.10	Y	per square metre

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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OTHER CHARGES

Extra Skip Bins			POA Min. Fee: \$0.00	Y	per unit
Extra Waste Bins			\$15.00	Y	per unit

WEST STREET CENTRE (BOOKINGS MADE THROUGH ISIS MULTICULTURAL GROUP)

Hire for charity groups/community service			\$21.00	Y	per day or part thereof
Hire charge for centre			\$27.00	Y	per hour

APPLE TREE CREEK SPORTSGROUND

All fees are per day (24 hour) or part thereof

Key Bond			\$70.00	N	only
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COMMERCIAL FEES

All buildings and/or grounds			\$132.00	Y	per day or part thereof
All grounds and buildings			\$162.00	Y	per day or part thereof
Bump in - bump out per day - limited to 7 days either side of event			50% of hire fees Min. Fee: \$0.00	Y	per day
All grounds for use by markets			\$74.00	Y	per event

NOT FOR PROFIT FEES

All buildings and/or grounds			\$67.00	Y	per day or part thereof
All grounds and buildings			\$82.00	Y	per day or part thereof
Bump in - bump out per day - limited to 7 days either side of event			50% of hire fees Min. Fee: \$0.00	Y	per day
All grounds for use by markets			\$37.00	Y	per event

OTHER FACILITIES / SERVICES**RACECOURSE**

Bookings at Racecourse Secretary's Office

Hire of Clubhouse rental			\$715.00	Y	per day
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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SCHOOL OF ARTS BUILDING MEETING ROOM - GALLERY - RECEPTION ROOM

No facility bond (however damage repairs or additional cleaning costs may apply)

ROOM 1M

Not-for-Profit is 50% of Total Hire Fee

Up to 4 hours hire Not-for-Profit			\$31.50	Y	per half day
Up to 8 hours hire Not-for-Profit			\$58.50	Y	per day
Up to 4 hours hire			\$63.00	Y	per half day
Up to 8 hours hire			\$117.00	Y	per day

GALLERY GROUND FLOOR 1G (COMMUNITY EXHIBITIONS)

Non Exhibition Hire up to 4 hours			\$60.00	Y	per half day
Non Exhibition Hire up to 8 hours			\$112.00	Y	per day
Up to 4 hours hire Not-For-Profit			\$30.00	Y	per half day
Up to 8 hours hire Not-For-Profit			\$56.00	Y	per day
Hire charge for community hire - weekly			\$253.00	Y	per week

ROOM 2R

Up to 4 hours hire Not-for-Profit			\$37.50	Y	per half day
Up to 8 hours hire Not-for-Profit			\$74.50	Y	per day
Up to 4 hours hire			\$75.00	Y	per half day
Up to 8 hours hire			\$149.00	Y	per half day

ROOM 1A

Up to 4 hours hire Not-for-Profit			\$18.00	Y	per half day
Up to 8 hours hire Not-for-Profit			\$33.00	Y	per day
Up to 4 hours hire			\$36.00	Y	per half day
Up to 8 hours hire			\$66.00	Y	per day

KEY BOND

No Facility Bond

Key Bond			\$70.00	N	only
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DAPH GEDDES PARK

Split into 5 zones. Zone 1 is the shared toilet and shower block which is available to all hirer's at no cost

ZONES GENERAL

Fee applicable per zone - includes use of Zone 1. Not for Profit is 50% of total hire fee

Facility Bond			\$300.00	N	only
Key Bond			\$70.00	N	only
Full day and night hire applicable for each zone - private use			\$85.00	Y	per day and night

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
ZONES GENERAL [continued]					
Full day and night hire applicable per zone - commercial use			\$216.00	Y	per day and night
HIRER SET UP AND/OR PACK UP					
Set up and/or pack up			50% of hire fee Min. Fee: \$0.00	Y	per day or part thereof
PERMIT TO OCCUPY FEES					
Annual Permit to Occupy Fee (applicable per zone used)			\$380.00	Y	per annum
COMMERCIAL PONTOON - QUAY STREET					
Annual licence fee for non-exclusive right to moor vessels at Commercial Pontoon for embarking and disembarking passengers			\$1,030.00	Y	per annum
GOOD NIGHT SCRUB HALL (BOOKINGS AND HIRE FEES PAYABLE ARE TO BE DIRECTED TO GOOD NIGHT SCRUB HALL COMMITTEE 4157 6393 / 0429 650 857)					
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of hall)			\$150.00	N	each event
Full Day & Night			\$42.00	Y	per day and night
WALLAVILLE HALL (BOOKINGS AND HIRE FEES PAYABLE ARE TO BE DIRECTED TO WALLAVILLE HALL COMMITTEE, BOOKING CONVENOR SARAH HERRING 0424 152 469)					
Private Hire			\$53.00	Y	per day
Business Hire			\$27.00	Y	Per hour
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of hall)			\$100.00	N	each event
Night Hire			\$94.00	Y	per night
Caravan Groups			\$5.00	Y	Per day
Equipment Hire			Price on application Min. Fee: \$0.00	Y	each
BOOLBOONDA HALL (BOOKINGS AND HIRE FEES PAYABLE ARE TO BE DIRECTED TO BOOLBOONDA HALL COMMITTEE, TREASURER PENE MAHONEY 4178 5903)					
Caravan Groups			\$5.00	Y	per person per day
Celebratory Functions			\$86.00	Y	per event
Regular Hirer			\$5.50	Y	per day

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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WOODGATE HALL

COMMUNITY GROUPS INCLUDING NOT FOR PROFIT AND SCHOOLS (BOOKINGS AND HIRE FEES PAYABLE ARE TO BE DIRECTED TO WOODGATE & DISTRICT RESIDENTS ASSOCIATION INC BOOKINGS.HALL@WOODGATEBEACH.ORG.AU 4126 8504)

Approved charity organisations raising funds for recognised charities or Community Service organisations providing essential services to public or the Bundaberg Regional Council are exempt from hire charges or bonds but not from damage, repairs or cleaning charges.

Day before / Day after set up or clean			\$34.00	Y	per day
Facility Bond Payable			\$300.00	N	each event
Hire of Hall			\$67.00	Y	per day or night
Hire of Kitchen (no charge for regular hirers for serving refreshments)			\$31.00	Y	per day or night
Hourly rate			\$20.00	Y	per hour (day or night)
Morning / Afternoon tea			\$20.00	Y	each day or night
Regular Hirers			\$29.00	Y	per day or night
Regular hirers hourly rate			\$18.00	Y	per hour (day or night)
Up to 4 hours hire			\$34.00	Y	per half day or night

CORPORATE AND PRIVATE HIRE (BOOKINGS AND HIRE FEES PAYABLE ARE TO BE DIRECTED TO WOODGATE & DISTRICT RESIDENTS ASSOCIATION INC BOOKINGS.HALL@WOODGATEBEACH.ORG.AU 4126 8504)

Day before / Day after set up or clean			\$67.00	Y	each day or night
Facility Bond Payable (refund of bond in full is subject to satisfactory condition facility)			min fee \$300 Min. Fee: \$0.00	N	each event
Hire of Hall			\$89.00	Y	per day or night
Hire of Hall and Kitchen			\$269.00	Y	per day or night
Hire of Hall and Kitchen hourly rate			\$45.00	Y	per hour (day or night)
Hire of Hall hourly rate			\$34.00	Y	per hour (day or night)
Hire of Kitchen hourly rate			\$34.00	Y	per hour (day or night)
Morning / Afternoon Tea (No Bond)			\$34.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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HEALTH & ENVIRONMENTAL HEALTH SERVICES

COMMERCIAL USE OF PARKS & RESERVES

Note: Pro-rata calculations can apply to part year, however, a minimum fee of \$30.00 plus application fee will apply
Not-for-profit organisations can apply to have fees waived

Application fee for temporary a medium or high impact commercial activity or a fixed Rideables hire service in Council Parks or Reserves			\$250.00	N	per application
Annual permit fee for a temporary high impact commercial activity in Council Parks or Reserves			\$845.00	N	per annum
Annual permit fee for a temporary medium impact commercial activity in Council Parks and Reserves			\$525.00	N	Per annum
Annual permit fee for a fixed Rideables hire service operating in Council Parks and Reserves			\$1,000.00 plus \$10.00 per rideable Min. Fee: \$0.00	N	Per annum

DISPLAY OF BANNERS

Erection of Salter Oval Banner			\$188.00	Y	each
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LAND PROTECTION SERVICES

SPRAY EQUIPMENT HIRE

Spray equipment made available to Landholder's and Community Groups at a nominal cost (also applies to other Council Sections internally).

LANDHOLDERS

Splatter Gun Hire - 1 Cylinder			\$21.00	Y	per day or part thereof
Splatter Gun Hire - 2 Cylinders			\$28.00	Y	per day or part thereof
Trailer-Mounted Quikspray Unit			\$39.00	Y	per day or part thereof

COMMUNITY GROUPS

Splatter Gun Hire - 1 Cylinder			\$15.00	Y	per day or part thereof
Splatter Gun Hire - 2 Cylinders			\$21.00	Y	per day or part thereof
Trailer-Mounted Quikspray Unit			\$18.00	Y	per day or part thereof

TASKFORCE

1 litre Taskforce subject to availability			\$54.00	Y	per container
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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TASKFORCE [continued]

5 litres - subject to availability			\$153.00	Y	per container
20 litres taskforce - subject to availability			\$620.00	Y	per container

ADVERTISING ON COUNCIL LAND

Billboards on Land at South Isis (rental issued for 1 year period) - per face			\$1,190.00	Y	per annum
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MISCELLANEOUS FEES

Commercial Hire of Council Off-street Car Parking Bays in Bundaberg CBD			\$1,450.00	Y	per annum
Use of park / recreation reserve to deposit materials - associated with adjacent construction works (where approved) for up to 3 months			\$53.00	N	per square metre
Minimum fee \$170.00					

HOLIDAY PARKS

For dates of Peak (High) and Shoulder Seasons for Holiday Parks visit www.discoverbundaberg.com.au

BURNETT HEADS 'LIGHTHOUSE' HOLIDAY PARK**NIGHTLY RATES**

Late Checkout (where available)			\$30.00	Y	Each
Non-powered site			\$32.00	Y	per night
Powered site			\$36.00	Y	per night
Additional Adult			\$11.00	Y	per night
Additional child			\$6.00	Y	per night
Cabin			\$116.00	Y	per night

NIGHTLY RATES - PEAK SEASON

Late Checkout (where available)			\$30.00	Y	Each
Non-powered site			\$37.00	Y	per night
Powered site			\$43.00	Y	per night
Additional adult			\$12.00	Y	per night
Additional child			\$7.00	Y	per night
Cabin			\$142.00	Y	per night

NIGHTLY RATES - SHOULDER SEASON

Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$35.00	Y	per night
Powered site			\$40.00	Y	per night

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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NIGHTLY RATES - SHOULDER SEASON [continued]

Additional Adult			\$12.00	Y	per night
Additional Child			\$7.00	Y	per night
Cabin			\$133.00	Y	per night

WEEKLY RATES

Permanent site			\$149.00	Y	per week
Late Checkout (where available)			\$30.00	Y	Each
Non-powered site			\$192.00	Y	per week
Powered site			\$216.00	Y	per week
Additional adult			\$66.00	Y	per week
Additional child			\$36.00	Y	per week
Cabin			\$696.00	Y	per week
Linen (additional set)			\$25.00	Y	per week

WEEKLY RATES - PEAK SEASON

Late Checkout (where available)			\$30.00	Y	Each
Non-powered site			\$259.00	Y	per week
Powered site			\$301.00	Y	per week
Additional adult			\$84.00	Y	per week
Additional child			\$49.00	Y	per week
Cabin			\$994.00	Y	per week
Linen (additional set)			\$25.00	Y	per week

WEEKLY RATES - SHOULDER SEASON

Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$245.00	Y	per week
Powered site			\$280.00	Y	per week
Additional Adult			\$84.00	Y	per week
Additional Child			\$49.00	Y	per week
Cabin			\$931.00	Y	per week
Linen (additional set)			\$25.00	Y	per week

ELLIOTT HEADS CARAVAN PARK**NIGHTLY RATES**

Late Checkout (where available)			\$30.00	Y	Each
Villa 2 Bedroom			\$168.00	Y	per night
Villa 3 Bedroom			\$189.00	Y	per night
Villa - Family			\$168.00	Y	per night
Non-powered site			\$36.00	Y	per night
Powered site			\$43.00	Y	per night

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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NIGHTLY RATES [continued]

Cabin			\$149.00	Y	per night
Additional adult			\$12.00	Y	per night
Additional child			\$8.00	Y	per night

NIGHTLY RATES - PEAK SEASON

Late Checkout (where available)			\$30.00	Y	Each
Villa - 2 Bedroom			\$179.00	Y	per night
Villa - 3 Bedroom			\$200.00	Y	per night
Villa - Family			\$179.00	Y	per night
Non-powered site			\$43.00	Y	per night
Powered site			\$49.00	Y	per night
Cabin			\$167.00	Y	per night
Additional adult			\$13.00	Y	per night
Additional child			\$9.00	Y	per night

NIGHTLY RATES - SHOULDER SEASON

Late Checkout (where available)			\$30.00	Y	Each
Villa 2 Bedroom			\$174.00	Y	per night
Villa 3 Bedroom			\$195.00	Y	per night
Villa - Family			\$174.00	Y	per night
Non-powered site			\$40.00	Y	per night
Powered site			\$46.00	Y	per night
Cabin			\$158.00	Y	per night
Additional Adult			\$13.00	Y	per night
Additional Child			\$9.00	Y	per night

WEEKLY RATES

Permanent site			\$149.00	Y	per week
Late Checkout (where available)			\$30.00	Y	Each
Villa - 2 Bedroom			\$1,008.00	Y	per week
Villa - 3 Bedroom			\$1,134.00	Y	per week
Villa - Family			\$1,008.00	Y	per week
Non-powered site			\$216.00	Y	per week
Powered site			\$258.00	Y	per week
Cabin			\$894.00	Y	per week
Additional adult			\$72.00	Y	per week
Additional child			\$48.00	Y	per week
Linen (additional set)			\$25.00	Y	per week

WEEKLY RATES - PEAK SEASON

Late Checkout (where available)			\$30.00	Y	Each
Villa - 2 Bedroom			\$1,253.00	Y	per week

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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WEEKLY RATES - PEAK SEASON [continued]

Villa - 3 Bedroom			\$1,400.00	Y	per week
Villa - Family			\$1,253.00	Y	per week
Non-powered site			\$301.00	Y	per week
Powered site			\$343.00	Y	per week
Cabin			\$1,169.00	Y	per week
Additional adult			\$91.00	Y	per week
Additional child			\$63.00	Y	per week
Linen (additional set)			\$25.00	Y	per week

WEEKLY RATES - SHOULDER SEASON

Late Checkout (where available)			\$30.00	Y	each
Villa - 2 Bedroom			\$1,218.00	Y	per week
Villa - 3 Bedroom			\$1,365.00	Y	per week
Villa - Family			\$1,218.00	Y	per week
Non-powered site			\$280.00	Y	per week
Powered site			\$322.00	Y	per week
Cabin			\$1,106.00	Y	per week
Additional Adult			\$91.00	Y	per week
Additional Child			\$63.00	Y	per week
Linen (additional set)			\$25.00	Y	per week

MIARA CARAVAN PARK

Transfer of Ownership - LTHS Residents only			\$260.00	Y	each
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NIGHTLY RATES

Late Checkout (where available)			\$30.00	Y	Each
Non-powered site			\$31.00	Y	per night
Powered site - Park			\$35.00	Y	per night
Powered site - Waterfront			\$37.00	Y	per night
Additional adult			\$9.00	Y	per night
Additional child			\$6.00	Y	per night
Shower - Non-Resident			\$5.00	Y	per night
Power Use			\$5.00	Y	per night

NIGHTLY RATES - PEAK SEASON

Late Checkout (where available)			\$30.00	Y	Each
Non-powered site			\$37.00	Y	per night
Powered site - Park			\$40.00	Y	per night
Powered site - Waterfront			\$43.00	Y	per night
Additional adult			\$10.00	Y	per night
Additional child			\$7.00	Y	per night
Shower - Non-Resident			\$6.00	Y	per night

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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NIGHTLY RATES - PEAK SEASON [continued]

Power Use			\$6.00	Y	per night
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NIGHTLY RATES - SHOULDER SEASON

Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$34.00	Y	per night
Powered site - Park			\$38.00	Y	per night
Powered site - Beachfront			\$40.00	Y	per night
Additional Adult			\$10.00	Y	per night
Additional Child			\$7.00	Y	per night
Shower - Non-Resident			\$6.00	Y	per night
Power Use			\$6.00	Y	per night

WEEKLY RATES

LTHS (Standard) – non-powered - oversize structure			\$82.00	Y	per week
LTHS (Standard) – powered – oversize structure			\$117.00	Y	per week
LTHS (Standard) - non-powered			\$58.00	Y	per week
LTHS (Standard) - powered			\$95.00	Y	per week
LTHS (Large) - non-powered			\$84.00	Y	per week
Permanent - non-powered			\$105.00	Y	per week
Permanent - powered			\$149.00	Y	per week
Permanent site (House) - Non powered			\$149.00	Y	per week
Late Checkout (where available)			\$30.00	Y	Each
Non-powered site			\$186.00	Y	per week
Powered site - Park			\$210.00	Y	per week
Powered site - Waterfront			\$222.00	Y	per week
Additional adult			\$54.00	Y	per week
Additional child			\$36.00	Y	per week
Shower - Non resident			\$35.00	Y	per week
Power use			\$35.00	Y	per week

WEEKLY RATES - PEAK SEASON

Late Checkout (where available)			\$30.00	Y	Each
Non-powered site			\$259.00	Y	per week
Powered site - Park			\$280.00	Y	per week
Powered site - Waterfront			\$301.00	Y	per week
Additional adult			\$70.00	Y	per week
Additional child			\$49.00	Y	per week
Shower - Non-Resident			\$42.00	Y	per week
Power use			\$42.00	Y	per week

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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WEEKLY RATES - SHOULDER SEASON

Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$238.00	Y	per week
Powered site - Park			\$266.00	Y	per week
Powered site - Waterfront			\$280.00	Y	per week
Additional Adult			\$70.00	Y	per week
Additional Child			\$7.00	Y	per week
Shower - Non-Resident			\$42.00	Y	per week
Power Use			\$42.00	Y	per week

MOORE PARK BEACH HOLIDAY PARK**NIGHTLY RATES**

Late Checkout (where available)			\$30.00	Y	Each
Waterfront powered site			\$43.00	Y	per night
Powered site			\$37.00	Y	per night
Non-powered site			\$32.00	Y	per night
Additional adult			\$11.00	Y	per night
Additional child			\$6.00	Y	per night
Cabin			\$113.00	Y	per night

NIGHTLY RATES - PEAK SEASON

Late Checkout (where available)			\$30.00	Y	Each
Waterfront powered site			\$46.00	Y	per night
Powered site			\$43.00	Y	per night
Non-powered site			\$37.00	Y	per night
Additional adult			\$12.00	Y	per night
Additional child			\$7.00	Y	per night
Cabin			\$130.00	Y	per night

NIGHTLY RATES - SHOULDER SEASON

Late Checkout (where available)			\$30.00	Y	each
Waterfront powered site			\$45.00	Y	per night
Powered site			\$40.00	Y	per night
Non-powered site			\$35.00	Y	per night
Additional Adult			\$12.00	Y	per night
Additional Child			\$7.00	Y	per night
Cabin			\$122.00	Y	per night

WEEKLY RATES

Late Checkout (where available)			\$30.00	Y	Each
Waterfront powered site			\$258.00	Y	per week
Powered site			\$222.00	Y	per week

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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WEEKLY RATES [continued]

Non-powered site			\$192.00	Y	per week
Additional adult			\$66.00	Y	per week
Additional child			\$36.00	Y	per week
Cabin			\$678.00	Y	per week
Linen (additional set)			\$25.00	Y	per stay
Permanent site			\$149.00	Y	per week
Permanent waterfront site			\$176.00	Y	per week

WEEKLY RATES - PEAK SEASON

Late Checkout (where available)			\$30.00	Y	Each
Waterfront powered site			\$322.00	Y	per week
Powered site			\$301.00	Y	per week
Non-powered site			\$259.00	Y	per week
Additional adult			\$84.00	Y	per week
Additional child			\$49.00	Y	per week
Cabin			\$910.00	Y	per week
Linen (additional set)			\$25.00	Y	per week

WEEKLY RATES - SHOULDER SEASON

Late Checkout (where available)			\$30.00	Y	each
Powered site			\$280.00	Y	per week
Waterfront powered site			\$315.00	Y	per week
Non-powered site			\$245.00	Y	per week
Additional Adult			\$84.00	Y	per week
Additional Child			\$49.00	Y	per week
Cabin			\$854.00	Y	per week
Linen (additional set)			\$25.00	Y	per week

NORVAL PARK CAMPING GROUND

Bookings made via Bundaberg Visitor Information Centre - 1300 722 099

Camping - per person			\$15.00	Y	per night
Children under 5 years			No charge	Y	each
			Min. Fee: \$0.00		
Camping - per family (1 or 2 adults and accompanying children under 18 years - maximum number of 8 people)			\$40.00	Y	per night

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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INFRASTRUCTURE SERVICES

PRIVATE WORKS - WATER

Works carried out as private works will be individually priced			By quotation Min. Fee: \$0.00	Y	each
Private plant hire rates and labor on costs are to be used. It is preferred that prices charged for private works be on the basis of a fixed price given prior to commencement of work but may be on an actual cost basis following provision of an estimated cost. Unless authorized by the General Manager of the Department pre-payment is required for all private works. (As Assessed)					

PRIVATE WORKS - SEWERAGE

Works carried out as private works will be individually priced			By quotation Min. Fee: \$0.00	Y	each
Private plant hire rates and labour on costs are to be used. It is preferred that prices charged for private works be on the basis of a fixed price given prior to commencement of work but may be on an actual cost basis following provision of an estimated cost. Unless authorized by the General Manager of the Department pre-payment is required for all private works. (As Assessed)					

PRIVATE WORKS

Works carried out as private works will be individually priced			By quotation Min. Fee: \$0.00	Y	each
Private plant hire rates and labour on costs are to be used. It is preferred that prices charged for private works be on the basis of a fixed price given prior to commencement of work but may be on an actual cost basis following provision of an estimated cost. Unless authorized by the General Manager of the Department pre-payment is required for all private works. (As Assessed)					

ROADS / STREETS

CONSTRUCTION, REHABILITATION, ROAD REINSTATEMENT WORK

To be assessed under Private Works			As Assessed Min. Fee: \$0.00	Y	each
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PROPERTY ACCESS

Charges apply even if Council is installing kerb and channelling at the time unless there is an existing approved crossing place (per 3 metre crossing)

Invert crossing driveway (domestic urban)			\$695.00	Y	per metre width of crossing at the kerb, minimum width is 4.2m
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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
PROPERTY ACCESS [continued]					
Bridge crossing driveway(domestic urban)			\$695.00	Y	per metre width of crossing at the kerb, minimum width is 3.6m
Bridge slab crossing, widen existing driveway per slab			\$620.00	Y	each
Bridge crossing driveway (Replace broken slab. Supply and install per slab 100mm thick)			\$190.00	Y	each
Bridge crossing driveway (Replace broken slab. Supply and install per slab 125mm thick)			\$215.00	Y	each
RURAL NUMBERING					
Supply and installation of a new rural numbering post with numbers			\$90.00	Y	each
Supply of a replacement rural number unit (per unit, pickup from depot)			\$42.00	Y	per unit
Supply of a replacement rural numbering post (pickup from depot)			\$32.00	Y	each
USE OF ROADS					
Temporary use of road reserve /m2/ month			\$10.00	N	Each
TRAFFIC COUNT DATA					
Supply of traffic count data			\$117.00	Y	per count
LABORATORY					
ADMINISTRATION COSTS					
Batch Handling & Report generation			\$41.70	Y	each
Sample bottle preparation			\$62.00	Y	per batch
SAMPLING AND IN-SITU ANALYSIS					
Field Chlorine - Free			\$14.60	Y	each
Field Chlorine - Total			\$14.60	Y	each
Field Conductivity			\$12.50	Y	each
Field Oxygen Dissolved (DO) by Meter			\$15.70	Y	each
Field pH			\$14.60	Y	each
Field Salinity			\$12.50	Y	each
Field Temperature			\$2.90	Y	each
Groundwater Standing Water level			\$5.60	Y	each
Sample collection per hour			\$126.01	Y	per hour

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
GENERAL CHEMISTRY					
Absorbance @ 254 mm			\$18.80	Y	each
Alkalinity			\$20.90	Y	each
Anion Suite (Chlorate, Chloride, Fluoride, Nitrite, Nitrate, Reactive dissolved phosphate, Sulphate) by Ion Chromatography (IC)			\$90.00	Y	each
Cation Suite (Ammonium, Calcium, Magnesium, Potassium, Sodium) by Ion Chromatography			\$90.00	Y	each
Chlorine - Total			\$14.60	Y	each
Chlorine - Free			\$14.60	Y	each
Chlorine - Combined by calculation derived from Free & Total Chlorine. Must select these tests as well			\$2.90	Y	each
Colour - Apparent			\$15.70	Y	each
Colour - True			\$16.70	Y	each
Conductivity			\$12.50	Y	each
Free Carbon Dioxide by calculation derived from Alkalinity, pH, Conductivity & Calcium. Must select these tests as well.			\$2.90	Y	each
Hardness - Total by Titration			\$20.90	Y	each
Hardness - Calcium by Titration			\$17.70	Y	each
Hardness - Calcium by calculation derived from Calcium. Must select this test as well			\$2.90	Y	each
Hardness - Total by calculation derived from Calcium and Magnesium. Must select these tests as well			\$2.90	Y	each
Metals Suite (Aluminium, Iron, Manganese, Copper) by Atomic Adsorption Spectroscopy			\$61.50	Y	each
Organic Carbon - Dissolved (DOC)			\$50.00	Y	each
Organic Carbon - Total (TOC)			\$48.00	Y	each
Oxygen Demand - Chemical Flocculated			\$42.50	Y	each
Oxygen Demand - Chemical Soluble			\$42.50	Y	each
Oxygen Demand - Biochemical (BOD)			\$60.50	Y	each
Oxygen Demand - Chemical (COD)			\$31.30	Y	each
Oxygen Dissolved (DO) by Meter			\$15.70	Y	each
Oxygen Dissolved (DO) by Titration			\$28.00	Y	each
pH			\$12.50	Y	each
Salinity			\$12.50	Y	each
Saturation Index (SI) by calculation derived from pH, Alkalinity and Calcium. Must select these tests as well			\$2.90	Y	each
Sodium Absorption Ration (SAR) by calculation derived from Sodium, Calcium and Potassium. Must select these tests as well			\$2.90	Y	each
Secchi Disc			\$22.00	Y	each
Solids - Suspended			\$27.00	Y	each
Solids - Total			\$27.00	Y	each
Solids - Total Dissolved by calculation derived from Conductivity. Must select this test as well			\$2.90	Y	each
Solids - Volatile Suspended			\$27.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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GENERAL CHEMISTRY [continued]

Solids - Volatile Total			\$27.00	Y	each
Sulphide			\$28.00	Y	each
Sulphite			\$28.00	Y	each
Temperature			\$2.90	Y	Each
Turbidity			\$14.59	Y	each

NUTRIENT ANALYSIS

Nitrogen - Ammonia by colorimetric analysis			\$29.00	Y	each
Nitrogen - Ammonia by calculation derived from Ammonium by IC. Must select this test as well			\$2.90	Y	each
Nitrogen - NOx by calculation derived from Nitrate and Nitrite by IC. Must select these tests as well			\$2.90	Y	each
Nitrogen - Total by Ion Chromatography (IC)			\$42.50	Y	each
Nitrogen - Total Kjeldahl (TKN) by calculation derived from Total Nitrogen, Nitrate and Nitrite. Must select these tests as well			\$2.90	Y	each
Oil & Grease			\$98.00	Y	each
Phosphorus - Reactive dissolved phosphorus by calculation derived from reactive dissolved phosphate by IC. Must select this test as well.			\$2.90	Y	each
Phosphorus - Total by Ion Chromatography (IC)			\$42.50	Y	each

MICROBIOLOGICAL TESTING

Heterotrophic Plate count			\$40.00	Y	each
Escherichia coli (MPN)			\$38.00	Y	each
Escherichia coli (MF)			\$40.00	Y	each
Enterococci sp.			\$40.00	Y	each
Faecal Coliform			\$41.00	Y	each
Total Coliform (MF)			\$40.00	Y	each
Total Coliform (MPN)			\$36.00	Y	each
Pseudomonas aeruginosa			\$40.00	Y	each

WASTEWATER PROCESS ANALYSIS

Non Volatile Solids			\$29.00	Y	each
Mixed Liquor Suspended Solids			\$29.00	Y	each
Settleable Matter			\$25.00	Y	each
Settleable Volume			\$25.00	Y	each
Sludge Volume Index by calculation derived from MLSS and Settleable volume. Must select these tests as well.			\$2.90	Y	each
Total Alkalinity			\$29.00	Y	each
Volatile Acids			\$29.00	Y	each
Volatile Solids			\$37.50	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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LIBRARIES

GENERAL FEES

3-D Print (Printing)			\$3.00	Y	per hour
3-D Print (Setup)			\$11.00	Y	each
Colour Photocopying and Printing			\$0.40	Y	per page
Photocopying and Printing			\$0.20	Y	per page
Microfilm - A4 page			\$0.20	Y	per page
Replacement Library Card			\$2.50	Y	each
Replacement Library Books			As assessed	Y	per book
			Min. Fee: \$0.00		
Visitor Membership fee			\$25.00	Y	each

PICTURE BUNDABERG FEES

A4 print on photographic/gloss paper			\$7.00	Y	each
High resolution copies on USB (up to 10 images)			\$20.00	Y	each

PICTURE BUNDABERG POSTAGE FEES (WITHIN AUSTRALIA ONLY)

1-10 photos (prints on A4)			\$7.00	Y	each
10+ photos (prints on A4)			\$14.00	Y	each
USB (per USB)			\$10.00	Y	each

MONCRIEFF ENTERTAINMENT CENTRE

New rates fully inclusive of credit card charges, cleaning (except for excess cleaning charge), electricity (except for backup generator if required), event creation fees, equipment usage.

Venue Hire charges include up to 8 hours (bump in, rehearsal/sound check, event, bump out). Then hourly charges apply.

Labour, box office and advertising charges are not included in hire fees.

VENUE HIRE CHANGE

Change Fee			\$276.00	Y	per change to contracted services after signing
Commercial hires			\$2,179.85 + 10% of gross box office	Y	per event
			Min. Fee: \$0.00		
Commercial hire - subsequent events on same day			10% of gross box office	Y	per event
			Min. Fee: \$0.00		

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
VENUE HIRE CHANGE [continued]					
Commercial hourly charge - beyond 8 hours			\$286.00	Y	per hour
Commercial hires (return booking – subsequent booking on same day)			8% of gross box office Min. Fee: \$0.00	Y	per event
Commercial hires (return booking)			\$2,179.85 + 8% of gross box office (if the last event was booked within the previous 24 months) + waiver of 50% of the venue deposit on contract Min. Fee: \$0.00	Y	per event
Conventions, Conferences etc			\$2,179.85	Y	per event
Conventions, Conferences etc - half day rate			\$1,121.20	Y	per half day
Community hire (extended day; from 8 hours split shift; excludes Sunday)			\$1,360 + 10% of gross box office Min. Fee: \$0.00	Y	per event
Community hire - (subsequent events on same day)			10% of gross box office Min. Fee: \$0.00	Y	per event
Community hire - rehearsal (excludes Sunday)			\$1,121.20	Y	per day
Community hire - rehearsal (up to 4 hours - excludes Sunday)			\$565.00	Y	per half day or part thereof
Community hire (full day; from 4-8 hours; excludes Sunday)			\$1,121.20 + 10% of gross box office Min. Fee: \$0.00	Y	per event

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
VENUE HIRE CHANGE [continued]					
Regular Community hirers – booked in the last 24 months (extended day; from 8-10 hours; excludes Sunday)			\$1,360 + 8% of gross box office Min. Fee: \$0.00	Y	per event
Regular Community hirers – booked in the last 24 months (full day; from 4-8 hours; excludes Sunday)			\$1,121.20 + 8% of gross box office Min. Fee: \$0.00	Y	per event
Regular Community hirers (subsequent events on same day) – booked in the last 24 months			8% of gross box office Min. Fee: \$0.00	Y	per event
Schools - full day and night (8 hours split shift - excludes Sunday)			\$1,360.00	Y	per day and night
Schools - full day or part thereof up to 8 hours, then hourly rate (excludes Sunday)			\$1,121.20	Y	per day or part thereof
Community/ school/ university hourly charge - beyond 8 hours			\$199.00	Y	per hour
Merchandise Fee			\$130.00 or 10% of gross sales - whichever is the greater Min. Fee: \$118.18	Y	per event

EQUIPMENT HIRE/OTHER FEES

Video Recording of Show			\$132.00	Y	Per show
Grand piano - Commercial			\$376.00	Y	per move/ tune
Grand piano - Community			\$330.00	Y	per move/ tune
Grand piano - Community use (not tuned)			Included in hire Min. Fee: \$0.00	Y	per event
Orchestra Pit Cover			\$1,200.00	Y	per event
Catering service fee			\$195.00	Y	per event
Smoke Haze service fee			\$70.00	Y	per event
Excess cleaning fee (i.e. confetti, ticker tape or associated effects are used or if cleaning is 3+ hours)			\$286.00	Y	per event

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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EQUIPMENT HIRE/OTHER FEES [continued]

Back up electricity service fee			\$155.00 + generator hire at cost Min. Fee: \$0.00	Y	per event
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BOOKING FEE (BOX OFFICE CHARGES TO HIRERS)

Booking Set Up Fee - Minimum			\$147.00	Y	per event booking
Commercial hirer (where the highest ticket price is greater than \$50)			\$5.70	Y	per ticket
Commercial Hirer (where the highest ticket price is up to \$49.99)			\$5.00	Y	per ticket
Community hirer (not for profit groups and performing arts schools)			\$3.70	Y	per ticket
Complimentary Ticket fee			\$2.10	Y	per ticket

BOX OFFICE CHARGES TO CUSTOMERS

Transaction fee (applies to all events tickets, not to cinema admissions)			\$2.60	Y	per transaction
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STAFF CHARGE-OUT**FRONT OF HOUSE DUTY OFFICER - MINIMUM 3 HOUR CALL**

1st 8 hours Monday-Saturday (excluding Public Holidays)			\$67.00	Y	per hour
Next 3 hours/Time and a half			\$100.50	Y	per hour
Penalty Double Time (includes Sunday)			\$140.00	Y	per hour
Public Holidays/Penalty Double Time and a Half			\$167.50	Y	per hour

FRONT OF HOUSE STAFF - MINIMUM 3 HOUR CALL

1st 8 hours Monday-Saturday (excluding Public Holidays)			\$55.00	Y	per hour
Next 3 hours/Time and a Half			\$82.00	Y	per hour
Penalty Double Time (includes Sunday)			\$109.00	Y	per hour
Public Holidays/Penalty Double Time and a Half			\$136.00	Y	per hour

THEATRE TECHNICAL STAFF (STAGE HANDS) MINIMUM 3 HOUR CALL

Monday - Saturday (excluding Public Holidays)

1st 8 hours Monday-Saturday (excluding Public Holidays)			\$55.00	Y	per hour
Next 3 hours/Time and a Half			\$82.00	Y	per hour
Penalty Double Time (includes Sunday)			\$109.00	Y	per hour

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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THEATRE TECHNICAL STAFF (STAGE HANDS) MINIMUM 3 HOUR CALL [continued]

Public Holidays/Penalty Double Time and a Half			\$136.00	Y	per hour
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THEATRE TECHNICAL STAFF (SENIOR TECHNICIAN) - MINIMUM 3 HOUR CALL

1st 8 hours Monday-Saturday (excluding Public Holidays)			\$70.00	Y	per hour
Next 3 hours/Time and a Half			\$100.50	Y	per hour
Penalty Double Time (includes Sunday)			\$140.00	Y	per hour
Public Holidays/Penalty Double Time and a Half			\$167.50	Y	per hour

CINEMA ADMISSIONS

Standard Cinema Session Ticket Price			\$12.00	Y	each
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FILM FUNDRAISING EVENTS

Minimum guarantees plus surcharges (if applicable) are to be paid 100% up front as a deposit.

Special film screenings (one off films)			\$1,350.00 minimum guarantee or \$9.00 per ticket, whichever is greater Min. Fee: \$0.00	Y	per event
Candy Bar Surcharge - hirer requires candy bar to be closed for a film fundraising event.			\$150.00	Y	per event

ADVERTISING

External Door Decal Sign			\$460.00	Y	per month
External Feature Decal Sign			\$845.00	Y	each
Internal Feature Poster Frame			\$340.00	Y	per month
Internal Poster Frame (Candy Bar & Stairs)			\$240.00	Y	per month
Lightbox Poster			\$71.50	Y	Each
Planter Box - A1 Poster Frame (approx. 30 days)			\$88.00	Y	Each
Planter Box - A2 Poster Frame (approx. 30 days)			\$55.00	Y	Each
Pre-Cinema Promotion Package			\$178.00	Y	each
Toblerones Skins (wrapped around main street bollards)			\$121.00	Y	Each
Letterbox flyer distribution (500 to 1000)			\$147.00	Y	only
Poster distribution (maximum of 20)			\$3.30	Y	each
Email distribution			\$150.00	Y	only
Facebook posts - after first 3 posts			\$42.00	Y	only

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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PARKS AND RESERVES

COMMERCIAL USE OF PARKS AND RESERVES

Annual Permit fee for temporary low impact commercial activity in Council Parks and Reserves			\$230.00	N	per application
Large Events - Such as circus, amusement rides, rodeo, major concerts etc - up to 10 days			\$1,880.00	N	per event
Large Events - Such as Circus, amusement rides, rodeo, major concert			\$665.00	N	per day and night

WEDDINGS, CEREMONIES & PARTIES IN PARKS AND RESERVES

Weddings and Ceremonies in Parks and Reserves			\$200.00	Y	per day
For small functions less than 50 people - excluding Weddings and Ceremonies			\$75.00	Y	per day

SEWERAGE

CHARGES

Low pressure sewer – Installation of boundary kit			\$338.00	N	each
Low pressure sewer – Installation of sewer service POC & boundary kit			\$1,390.00	N	each
Sewerage Connection			By quotation Min. Fee: \$0.00	N	each
Relocation of Sewerage Connection			By quotation Min. Fee: \$0.00	N	each
Decommissioning of sewer point of connection (includes sealing, raising to surface and AM inspection)			\$950.00	N	each
Disposal of septic waste (Cost covers access during business hours. Additional costs to apply if disposal is requested A/H - Conditions Apply)			\$55.00	N	per kilolitre

SERVICE CHARGES

Service locations			By quotation Min. Fee: \$0.00	Y	each
Network analysis			By quotation Min. Fee: \$0.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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SERVICE CHARGES [continued]

Repairs to service (refers to infrastructure damaged by an external party i.e. contractor)			Actual cost Min. Fee: \$0.00	Y	each
CCTV Sewer Inspection and cleaning, including report			\$478.00	Y	per hour

CLEARANCE OF PRIVATE SANITARY DRAINS

The owner of any property at which a sewerage and/or drainage blockage occurs, be charged for the clearance of such blockage

The owner be required to pay the Actual Costs incurred in any necessary breaking and subsequent replacement of any surface (concrete, etc) in relation to the aforesaid Sewerage and/or Drainage Blockage

DOMESTIC & COMMERCIAL**CALLS RECEIVED BETWEEN 7.00AM & 3.30PM MONDAY-FRIDAY**

Charge per 30 minutes on site			\$212.00	Y	per half hour
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CALLS RECEIVED OUTSIDE THE HOURS OF 7.00AM & 3.30PM MONDAY-FRIDAY

Callout Fee (includes first 30 minutes on site)			\$422.00	Y	each
Additional Fee (each half hour thereafter)			\$212.00	Y	per half hour

SHOWGROUNDS & SPORTING FACILITIES**CHILDERS SHOWGROUNDS**

Not for Profit is 50% of total hire fees - excludes bonds
Set up and/or pack up is 50% of hire fees - excluding bonds

BONDS

Refund of bond in full is subject to suitable condition of facility

Facility Bond Payable - Exhibition Hall			\$300.00	N	only
Key Bond			\$70.00	N	only
Facility Bond Payable - Large events			\$5,000.00	N	each
General Facility Bond Payable			\$500.00	N	each

ALL FACILITIES

Includes grounds, hall, canteen and toilets excludes lights

Full day or night hire Not-for-Profit			\$187.00	Y	per day or night
Up to 5 hours hire Not-for-Profit			\$105.50	Y	per half day
Up to 5 hours hire			\$211.00	Y	per half day
Full day or night			\$374.00	Y	per day or night

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ALL FACILITIES [continued]

Hire charge for flood lighting - additional to facility hire fees			\$38.00	Y	per hour
No discounts apply					

EXHIBITION HALL

Includes toilets

Full day or night hire Not-for-Profit			\$87.00	Y	per day or night
Hourly charge Not-for-Profit			\$28.50	Y	per hour
Up to 5 hours hire Not-for-Profit			\$45.50	Y	per half day or night
Hourly charge			\$57.00	Y	per hour
Up to 5 hours hire			\$91.00	Y	per half day or night
Full day or night hire			\$174.00	Y	per day or night

GRANDSTAND

Full day and night hire - Bar			\$150.00	Y	per day or night
Full day and night hire Canteen & Kitchen Not-for-Profit			\$87.00	Y	per day or night
Full day and night hire Grandstand Building (All areas)			\$320.00	Y	per day or night
Full day and night hire Grandstand Building (All areas) Not-for-Profit			\$160.00	Y	per day or night
Full day or night hire - Bar Not-for-Profit			\$75.00	Y	per day or night
Full day or night hire Canteen & Kitchen			\$174.00	Y	per day or night

GROUNDS

Includes toilets

Full day or night hire Not-for-Profit			\$187.00	Y	per day or night
Hire charge for regular Junior weekly competition during day (canteen but no lights) Not-For-Profit			\$19.50	Y	per day
Hire charge for regular Junior weekly competition or training at night (includes lights and canteen) Not-For-Profit			\$33.50	Y	per day
Hire charge for regular training during day (canteen but no lights) Not-For-Profit			\$28.50	Y	per day
Hire charge for weekly/regular competition during day (canteen but no lights) Not-For-Profit			\$38.00	Y	per day
Hire charge for weekly/regular competition or training at night (includes lights and canteen) Not-For-Profit			\$45.50	Y	per day

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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GROUNDS [continued]

Up to 5 hours hire Not-for-Profit			\$54.50	Y	per half day
Up to 5 hours hire			\$109.00	Y	per half day
Full day or night hire			\$374.00	Y	per day or night
Hire charge for weekly/regular competition during day (canteen but no lights)			\$76.00	Y	per day
Hire charge for regular training during day (canteen but no lights)			\$57.00	Y	per day
Hire charge for regular Junior weekly competition during day (canteen but no lights)			\$39.00	Y	per day
Hire charge for weekly/regular competition or training at night (includes lights and canteen)			\$91.00	Y	per day
Hire charge for regular Junior weekly competition or training at night (includes lights and canteen)			\$67.00	Y	per day
Hire charge for flood lighting - additional to facility hire fees			\$38.00	Y	per hour
No discounts apply					

CAMPING

In association with event only

Hire charge for camping per unpowered site			\$24.00	Y	per day
Hire charge for camping per powered site			\$29.00	Y	per day

TENNIS COURTS**CHILDERS TENNIS COURTS**

Bookings and hire fees payable are to be directed to Council's Childers Service Centre, 45 Churchill Street, Childers

Permanent key bond			\$70.00	N	each
Hire charge for courts - no lights, per court			\$7.00	Y	per hour
Hire charge for courts - with lights, per court			\$15.00	Y	per hour
Daily - 1 Court (until 6.00pm)			\$33.50	Y	per day
Daily - 2 Courts (until 6.00pm)			\$54.00	Y	per day
Daily - 4 Courts (until 6.00pm)			\$101.50	Y	per day
Night - 1 Court (6.00pm - 11.00pm)			\$47.50	Y	per night
Night - 2 Courts (6.00pm - 11.00pm)			\$68.00	Y	per night
Night - 4 Courts (6.00pm - 11.00pm)			\$122.00	Y	per night

GIN GIN TENNIS COURTS

Bookings and hire fees payable are to be directed to Council's Gin Gin Service Centre, Dear Street, Gin Gin

Day time hire of courts - per court			\$7.00	Y	per hour
Night time hire of courts (commencing from 6pm) - per court			\$9.00	Y	per hour

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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BURNETT HEADS TENNIS COURTS

Day time hire of courts			\$7.00	Y	per court per hour
Night time hire of courts			\$9.00	Y	per court per hour

BARGARA TENNIS COURTS

Bookings and hire fees payable are to be directed to the Bargara Beach Caravan Park

Hire of courts			\$8.00	Y	per court
Tennis balls hire			\$1.00	Y	per tube
Tennis racket hire			\$1.00	Y	per tennis racket

SWIMMING POOLS

All bookings, passes and payments to be made at the pool complex.

ANZAC PARK SWIMMING POOL**ADMISSION FEES**

Adults			\$4.50	Y	each
Child (over 3) / Student (to Year 12)			\$3.50	Y	each
Pensioner & Concessions			\$3.50	Y	each
Primary & Secondary School Student when attending as part of a school booking only			\$2.50	Y	each
Spectator - Non swimming adult			\$1.50	Y	each
Spectator - Non swimming child			\$0.50	Y	each

SESSION PASSES

Pre Purchase 10 Passes (11 Swims)

Adult			\$45.00	Y	each
Child (over 3) / Student (to Year 12)			\$35.00	Y	each
Pensioner & Concessions			\$35.00	Y	each

SEASON PASS (SEPTEMBER - APRIL)

Adult			\$205.00	Y	each
Child (over 3) / Student (to Year 12)			\$103.00	Y	each
Family pass (2 parents 2 children) + \$20.00 additional child			\$550.00	Y	each

POOL HIRE

Admission charges still apply. Available outside normal operating hours or by arrangement with Pool Lessee.

50 metre pool hire (Exclusive Use of Pool)			\$85.00	Y	per hour
25 metre pool (Exclusive Use of Pool)			\$45.00	Y	per hour

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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POOL HIRE [continued]

Entire Complex Per Hour (Exclusive Use of Complex)			\$120.00	Y	per hour
Per Hour					

NORVILLE PARK SWIMMING POOL**ADMISSION FEES**

Adult			\$4.50	Y	each
Pensioner & Concessions			\$3.50	Y	each
Child (over 3) / Student (to Year 12)			\$3.50	Y	each
Primary & Secondary School Student when attending as part of a school booking only			\$2.50	Y	each
Spectator - Non Swimming Adult			\$1.50	Y	each
Spectator - Non Swimming Child			\$0.50	Y	each

SESSION PASSES

Pre Purchase 10 Passes (11 Swims)

Adult			\$45.00	Y	each
Child (over 3) / Student (to Year 12)			\$35.00	Y	each
Pensioner & Concessions			\$35.00	Y	each

SEASON PASS (SEPTEMBER - APRIL)

Adult			\$205.00	Y	each
Child (over 3) / Student (to Year 12)			\$103.00	Y	each
Family pass (2 parents 2 children) + \$20.00 additional child			\$550.00	Y	each

POOL HIRE

Admission charges still apply, Available outside normal operating hours or by arrangement with pool lessee.

50 metre pool (Exclusive Use of Pool)			\$102.00	Y	per hour
25 metre pool (Exclusive Use of Pool)			\$66.00	Y	per hour
Exclusive use of Water Park			\$80.00	Y	Per hour
Entire Complex Per Hour (Exclusive Use of Complex)			\$215.00	Y	per hour
Fee per hour					

ISIS DISTRICT WAR MEMORIAL SWIMMING POOL**ADMISSION FEES**

Adult			\$3.50	Y	each
Pensioner & Concessions			\$2.50	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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ADMISSION FEES [continued]

Child (over 3) / Student (to Year 12)			\$2.50	Y	each
Spectator - Non Swimming adult			\$1.50	Y	each
Spectator - Non-Swimming child			\$0.50	Y	each

SEASON PASS (POOL OPENING - POOL CLOSE)

Family pass (2 parents 2 children) + \$20.00 additional child			\$260.00	Y	each
Adult			\$154.00	Y	each
Child (over 3) / Student (to Year 12)			\$93.00	Y	each

SESSION PASSES

Adult Pre Purchase 10 passes (11 swims)			\$35.00	Y	each
Child (over 3) / Student (to Year12) Pre Purchase 10 Passes (11 swims)			\$25.00	Y	each
Pensioner & Concessions Pre Purchase 10 Passes (11 swims)			\$25.00	Y	each

POOL HIRE

Admission charges still apply, Available outside normal operating hours or by arrangement with pool lessee.

Pool hire - Minimum 2 hours			\$75.00	Y	per hour
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GIN GIN SWIMMING POOL**ADMISSION FEES**

Pensioner and Concessions			\$2.50	Y	
Adult			\$3.50	Y	each
Child (over 3) / Student (to Year 12)			\$2.50	Y	each
Spectator - Non-Swimming Adult			\$1.50	Y	each
Spectator - Non-Swimming Child			\$0.50	Y	each

SEASON PASS (SEPTEMBER - APRIL)

Family pass (2 parents 2 children) + \$20.00 additional child			\$260.00	Y	each
Children (over 3) / Student (to Year 12)			\$93.00	Y	each
Adult			\$154.00	Y	each

SESSION PASSES

Adult Pre Purchase 10 Passes (11 swims)			\$35.00	Y	each
Child (over 3) / Student (to Year12) Pre Purchase 10 Passes (11 swims)			\$25.00	Y	each
Pensioner & Concessions Pre Purchase 10 Passes (11 swims)			\$25.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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POOL HIRE

Admission charges still apply, Available outside normal operating hours or by arrangement with pool lessee.

Pool hire - Minimum 2 hours			\$75.00	Y	per hour
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ATHLETICS FACILITY

Contact Bundaberg Athletic Club for equipment hire.

Key Bond			\$70.00	N	only
Competitions - half day up to 4 hours			\$499.00	Y	per half day
Competitions - full day			\$820.00	Y	per day
Lighting - training			\$54.00	Y	per hour
Lighting - competitions			\$76.00	Y	per hour
Casual training - Members			\$3.50	Y	per occasion
Casual training - Non Members			\$4.70	Y	per occasion
Season Pass Training - Members (September to April)			\$183.00	Y	each
Season Pass Training - Non Members (September to April)			\$295.00	Y	each
Yearly Pass Training - Members Only			\$239.00	Y	per annum
Clubhouse Meeting - Half day up to 4 hours			\$37.00	Y	per occasion
Clubhouse Meeting - Full Day			\$62.00	Y	per occasion

WOODGATE SPORTS OVAL

Bookings at Childers Service Centre

No facility bond however damage repairs or additional cleaning costs may apply

Key Bond			\$70.00	N	only
Hire charge for non powered camping per site			\$24.00	Y	per day

TOURISM**FAIRYMEAD HOUSE****GROUNDS HIRE CHARGES**

No bond, however, damage repairs or additional cleaning costs may apply.

Extra fees are applicable if access is required for function preparation and clean up outside of the hire period.

Rotunda and Back Garden			\$335.00	Y	per occasion
Rotunda			\$214.00	Y	per occasion
Front Gardens			\$214.00	Y	per occasion

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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GROUNDS HIRE CHARGES [continued]

Back Gardens			\$214.00	Y	per occasion
Japanese Gardens			\$214.00	Y	per occasion

FAIRYMEAD HOUSE & SUGAR MUSEUM ENTRY FEE

Bookings at Hinkler Hall of Aviation

School Group Member			\$4.25	Y	each
Tour Group			Determined by valuation and a commercial agreement Min. Fee: \$0.00	Y	each
Adult (over 17 years)			\$9.00	Y	each
Senior Card Holder			\$7.00	Y	each
Children (age 4-16)			\$5.00	Y	each
Infant (age 0-3)			No charge Min. Fee: \$0.00	Y	each
Family A (2 Adults, 2 Children)			\$24.00	Y	each
Family B (1 Adult, 2 Children)			\$16.00	Y	each

FAIRYMEAD HOUSE & SUGAR MUSEUM GUIDED TOUR FEE

Adult			\$12.00	Y	Each
Senior			\$9.00	Y	Each
Child (4-17)			\$7.00	Y	Each
Infant (0-3)			Free of Charge Min. Fee: \$0.00	Y	Each
Family A (2 adults, 2 children)			\$30.00	Y	Each
Family B (1 adult, 2 children)			\$20.00	Y	Each

FUNCTION ROOM HIRE GROUP ONE: COMMUNITY ORGANISATIONS

Any damage, repairs or additional cleaning costs may apply.

Extra fees are applicable if access is required for function preparation and clean up outside of the hire period.

Hire for cleaning end of function			\$ POA - hourly rate (GST) Min. Fee: \$0.00	Y	Each
Linen hire			\$ POA - per item (GST) Min. Fee: \$0.00	Y	Each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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FUNCTION ROOM HIRE GROUP ONE: COMMUNITY ORGANISATIONS [continued]

Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of Fairymead House)			\$600.00	N	only
Hire for up to 4 hours			\$110.00	Y	per half day
Hire for up to 8 hours			\$220.00	Y	per day or night
Premium Italian Glassware (Uno Collection) (Standard Glassware is included in hire fees)			\$50.00	Y	per hire
Set Up			POA - Hourly Rate Min. Fee: \$0.00	Y	per hour
Pack Down			POA - Hourly Rate Min. Fee: \$0.00	Y	per hour

FUNCTION ROOM HIRE GROUP TWO: CORPORATE ORGANISATIONS, WEDDINGS, PRIVATE FUNCTIONS

Any damage, repairs or additional cleaning costs may apply.
Extra fees are applicable if access is required for function preparation and clean up outside of the hire period.

Hire for cleaning end of function			\$ POA - hourly rate (GST) Min. Fee: \$0.00	Y	Each
Linen hire			\$ POA - per item (GST) Min. Fee: \$0.00	Y	Each
Facility Bond Payable (Refund of bond in full is subject to satisfactory condition of Fairymead House)			\$600.00	N	only
Hire for up to 4 hours			\$220.00	Y	per half day
Hire for up to 8 hours			\$440.00	Y	per day or night
Premium Italian Glassware (Uno Collection) (Standard Glassware is included in hire fees)			\$50.00	Y	per hire
Set Up			POA - Hourly Rate Min. Fee: \$0.00	Y	per hour
Pack Down			POA - Hourly Rate Min. Fee: \$0.00	Y	per hour

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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HINKLER HALL OF AVIATION**ADMISSION PRICES - LOCAL RESIDENT RATE (PROOF OF POST CODE REQUIRED)**

Adult (over 17 years)			\$14.00	Y	each
Senior Card Holder			\$8.00	Y	each
Child (age 4-17 years)			\$6.00	Y	each
Infant (under 4 years)			No charge	Y	each
			Min. Fee: \$0.00		
Family A (2 Adults, 2 Children)			\$34.00	Y	each
Family B (1 Adult, 2 Children)			\$20.00	Y	each
Tour Group Member			Determined by valuation and a commercial agreement	Y	each
			Min. Fee: \$0.00		
School Group Member			\$5.10	Y	each

ADMISSION PRICES - FULL RACK RATE

Adult (over 17 years)			\$22.00	Y	each
Senior Card Holder			\$16.00	Y	each
Child (4-17 years)			\$14.00	Y	each
Infant (under 4 years)			No charge	Y	each
			Min. Fee: \$0.00		
Family A (2 Adults, 2 Children)			\$62.00	Y	each
Family B (1 Adult, 2 Children)			\$40.00	Y	each
Tour Group Member			Determined by valuation and a commercial agreement	Y	each
			Min. Fee: \$0.00		
School Group Member			\$11.90	Y	each

ADMISSION PRICES - GUIDED TOUR

Adult			\$28.00	Y	Each
Senior			\$20.00	Y	Each
Child (4-17)			\$18.00	Y	Each
Infant (0-3)			Free of charge	Y	Each
			Min. Fee: \$0.00		
Family A (2 adults, 2 children)			\$78.00	Y	Each
Family B (1 adults, 2 children)			\$50.00	Y	Each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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HINKLER HOUSE**ADMISSION PRICES - FULL RACK RATE**

Adult			\$4.00	Y	each
Senior			\$3.00	Y	each
Child (4-17)			\$2.00	Y	each
Infant (0-3)			Free of Charge	Y	each
			Min. Fee: \$0.00		

MISCELLANEOUS

Lex Roland Gallery Hire - Facility Bond Payable			\$600.00	N	each
Lex Roland Gallery Hire - up to 2 hours			\$110.00	Y	each
Lex Roland Gallery Hire - up to 4 hours			\$220.00	Y	each
Lex Roland Gallery Hire - up to 8 Hours			\$440.00	Y	each
Combined Attractions Ticket (Botanic Gardens Attractions ONLY) Adults			\$26.00	Y	each
Combined Attractions Ticket (Botanic Gardens Attractions ONLY) Seniors			\$21.00	Y	each
Combined Attraction Ticket (Botanic Gardens Attractions ONLY) Children			\$17.00	Y	each

COLLECTION FEE

1-10 high resolution images supplied as a download			\$10.00	Y	Each
High resolution copies on a USB			\$25.00	Y	Each
Postage fees (within Australia only)			\$10.00	Y	Each

WASTE MANAGEMENT**QUNABA WASTE FACILITY****DOMESTIC**

Domestic General Waste - Vehicle over 4 tonne GVM (minimum charge \$19)			\$185.00	Y	Per tonne
Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green Waste over 4 tonne gvm			\$75.00	Y	per tonne
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
DOMESTIC [continued]					
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each
COMMERCIAL					
Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			\$255.00	Y	per tonne
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Free Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			\$50.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			\$15.00	Y	per cubic metre
Clean Coarse Fill (contains natural material larger than 100mm diameter)			\$130.00	Y	per tonne
Clean Fill (earthen material)			Free Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			\$190.00	Y	per tonne
Concrete Washout			\$50.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			\$260.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			\$190.00	Y	per tonne
General Waste (Minimum \$28.00)			\$300.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			\$380.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMERCIAL [continued]

Green Waste - clean loads (minimum charge \$25)			\$115.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			\$380.00	Y	per tonne
Mattress - larger than single bed size (loads less than 3xm3 or 15t GVM)			\$16.00	Y	each
Mattress - up to single bed size (loads less than 3xm3 or 15t GVM)			\$9.00	Y	each
Muds/silts - clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (Expanded)			\$1,600.00	Y	per tonne
Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			Not accepted Min. Fee: \$0.00	Y	per tonne
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			\$135.00	Y	per tonne
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	per tonne
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne
Trickle Tape (Contaminated)			\$255.00	Y	Per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			\$15.00	Y	each
Four Wheel Drive			\$11.00	Y	each
Motorbike/car/light utility			\$9.00	Y	each
Tractor - Large 1m - 2m in diameter			\$250.00	Y	each
Tractor - Larger than 2m in diameter			Not accepted Min. Fee: \$0.00	Y	each
Tractor - Small 0-1m in diameter			\$70.00	Y	each
Truck			\$26.00	Y	each
Tyre - Contaminated or with rim			\$15.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
OTHER CHARGEABLE ITEMS					
Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Dead Animal - large domestic			\$175.00	Y	per tonne
Dead Animals - Commercial			\$175.00	Y	per tonne
Dead Animals - small domestic			\$6.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each
SALES					
Mulch - Commercial (loads greater than 3 tonnes) tonnes			\$25.00	Y	per tonne
Mulch - Domestic M3			\$16.00	Y	per cubic metre
BUNDABERG WASTE FACILITY					
DOMESTIC					
Domestic General Waste - Vehicle over 4 tonne GVM (minimum charge \$19)			\$185.00	Y	per tonne
Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green waste over 4 tonne gvm			\$75.00	Y	Per tonne
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	Each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - Limit of 20 Panels			\$30.00	Y	Each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each
COMMERCIAL					
Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not Accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
COMMERCIAL [continued]					
Asbestos and material containing asbestos (non-friable)			\$160.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			\$170.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			\$210.00	Y	Per tonne
Asphalt and Road Scrapings (clean for recycling)			Free Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			\$50.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			\$15.00	Y	per cubic meter
Clean Coarse Fill (contains natural material larger than 100mm diameter)			\$150.00	Y	per tonne
Clean Fill (earthen material)			Free Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not Accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	Per tonne
Construction & Demolition Waste (Minimum \$28.00)			\$300.00	Y	per tonne
Controlled Authorised Material - Wet			\$175.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			\$220.00	Y	per tonne
General Waste (Minimum \$28.00)			\$275.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			\$380.00	Y	per tonne
Green Waste - clean loads (minimum charge \$25)			\$115.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			\$380.00	Y	per tonne
Mattress - larger than single bed size (loads less than 3xm3 or 15t GVM)			\$16.00	Y	each
Mattress - up to single bed size (loads less than 3xm3 or 15t GVM)			\$9.00	Y	each
Muds/Silts - clean hydrovac soil surry			\$50.00	Y	Per tonne
Polystyrene (Expanded)			\$800.00	Y	per tonne
Regulated Waste - Category 1			\$370.00	Y	per tonne
Regulated Waste - Category 2			\$310.00	Y	per tonne
Solar Panels - Limit of 20 Panels			\$30.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			\$135.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMERCIAL [continued]

Trickle Tape - Clean and tightly wound			Free Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			\$165.00	Y	per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			\$15.00	Y	each
Four Wheel Drive			\$11.00	Y	each
Motorbike/car/light utility			\$9.00	Y	each
Tractor - Large 1m - 2m in diameter			\$250.00	Y	each
Tractor - Larger than 2m in diameter			Not accepted Min. Fee: \$0.00	Y	each
Tractor - Small 0-1m in diameter			\$70.00	Y	each
Truck			\$26.00	Y	each
Tyre - Contaminated or with rim			\$15.00	Y	each

OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Dead Animals - Commercial			\$175.00	Y	per tonne
Dead Animals - large domestic			\$175.00	Y	per tonne
Dead Animals - small domestic			\$6.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

SALES

Mulch - Commercial (loads greater than 3 tonnes) tonnes			\$25.00	Y	per tonne
Mulch - Domestic M3			\$16.00	Y	per cubic metre

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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CHILDERS WASTE FACILITY**DOMESTIC**

Domestic General Waste - Vehicle over 4 tonne GVM (minimum charge \$19)			\$185.00	Y	Per tonne
Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green Waste over 4 tonne gvm			\$75.00	Y	per tonne
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each

COMMERCIAL

Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	Per tonne
Asphalt and Road Scrapings (clean for recycling)			Free Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			\$50.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			\$15.00	Y	per cubic metre
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
COMMERCIAL [continued]					
Clean Fill (earthen material)			Free Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			\$300.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste (Minimum \$28.00)			\$300.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Green Waste - clean loads (minimum charge \$25)			\$115.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size (loads less than 3xm3 or 15t GVM)			\$16.00	Y	each
Mattress - up to single bed size (loads less than 3xm3 or 15t GVM)			\$9.00	Y	each
Muds/silts - clean hyrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (Expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			\$310.00	Y	per tonne
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMERCIAL [continued]

Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			\$15.00	Y	each
Four Wheel Drive			\$11.00	Y	each
Motorbike/car/light utility			\$9.00	Y	each
Tractor - Large 1m - 2m in diameter			\$250.00	Y	each
Tractor - Larger than 2m in diameter			Not accepted Min. Fee: \$0.00	Y	each
Tractor - Small 0-1m in diameter			\$70.00	Y	each
Truck			\$26.00	Y	each
Tyre - Contaminated or with rim			\$15.00	Y	each

OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Dead Animal - large domestic			\$175.00	Y	per tonne
Dead Animals - Commercial			\$175.00	Y	per tonne
Dead Animals - small domestic			\$6.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

SALES

Mulch - Commercial (loads greater than 3 tonnes) tonnes			\$25.00	Y	per tonne
Mulch - Domestic M3			\$16.00	Y	per cubic metre

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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TIRROAN WASTE FACILITY**DOMESTIC**

Domestic General Waste - Vehicle over 4 tonne GVM (minimum charge \$19)			\$185.00	Y	per tonne
Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green Waste over 4 tonne gvm			\$75.00	Y	per tonne
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each

COMMERCIAL

Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Free Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			\$15.00	Y	per cubic metre

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne
Clean Fill (earthen material)			Free Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			\$300.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste (Minimum \$28.00)			\$300.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not accepted Min. Fee: \$0.00	Y	each
Green Waste - clean loads (minimum charge \$25)			\$115.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size (loads less than 3xm3 or 15t GVM)			\$16.00	Y	each
Mattress - up to single bed size (loads less than 3xm3 or 15t GVM)			\$9.00	Y	each
Muds/silts - clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			\$310.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMERCIAL [continued]

Solar Panels - limit or 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			\$15.00	Y	each
Four Wheel Drive			\$11.00	Y	each
Motorbike/car/light utility			\$9.00	Y	each
Tractor - Large 1m - 2m in diameter			\$250.00	Y	each
Tractor - Larger than 2m in diameter			Not accepted Min. Fee: \$0.00	Y	each
Tractor - Small 0-1m in diameter			\$70.00	Y	each
Truck			\$26.00	Y	each
Tyre - Contaminated or with rim			\$15.00	Y	each

OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	per tonne
Dead Animal - large domestic			\$175.00	Y	per tonne
Dead Animals - Commercial			\$175.00	Y	per tonne
Dead Animals - small domestic			\$6.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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SALES

Mulch - Commercial (loads greater than 3 tonnes) tonnes			\$25.00	Y	per tonne
Mulch - Domestic M3			\$16.00	Y	per cubic metre

WOODGATE WASTE FACILITY**DOMESTIC**

Domestic General Waste - Vehicle over 4 tonne GVM (minimum charge \$19)			\$185.00	Y	per tonne
Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green Waste over 4 tonne gvm			\$75.00	Y	per tonne
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each

COMMERCIAL

Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			Not accepted Min. Fee: \$0.00	Y	per cubic metre
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne
Clean Fill (earthen material)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Green Waste - clean loads (minimum charge \$25)			\$115.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size			Not accepted Min. Fee: \$0.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
COMMERCIAL [continued]					
Mattress - up to single bed size			Not accepted Min. Fee: \$0.00	Y	each
Muds/silts - clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			Not accepted Min. Fee: \$0.00	Y	per tonne
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			Not accepted Min. Fee: \$0.00	Y	each
Four Wheel Drive			\$11.00	Y	each
Motorbike/car/light utility			\$9.00	Y	each
Tractor			Not accepted Min. Fee: \$0.00	Y	each
Truck			Not accepted Min. Fee: \$0.00	Y	each
Tyre - Contaminated or with rim			\$15.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
OTHER CHARGEABLE ITEMS					
Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each
SALES					
Mulch - Commercial (loads greater than 3 tonnes) tonnes			\$25.00	Y	per tonne
Mulch - Domestic M3			\$16.00	Y	per cubic metre
MEADOWVALE WASTE FACILITY					
DOMESTIC					
Domestic General Waste - Vehicle over 4 tonne GVM (minimum charge \$19)			\$185.00	Y	per tonne
Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green Waste over 4 tonne gvm			\$75.00	Y	per tonne
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$6.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each
COMMERCIAL					
Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Not accepted Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			Not accepted Min. Fee: \$0.00	Y	per cubic metre
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne
Clean Fill (earthen material)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Green Waste - clean loads (minimum charge \$25)			Not accepted Min. Fee: \$0.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size			Not accepted Min. Fee: \$0.00	Y	each
Mattress - up to single bed size			Not accepted Min. Fee: \$0.00	Y	each
Muds/silts - clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (Expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			Not accepted Min. Fee: \$0.00	Y	per tonne
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			Not accepted Min. Fee: \$0.00	Y	each
Four Wheel Drive			\$11.00	Y	each
Motorbike/car/light utility			\$9.00	Y	each
Tractor			Not accepted Min. Fee: \$0.00	Y	each
Truck			Not accepted Min. Fee: \$0.00	Y	each
Tyre - Contaminated or with rim			\$15.00	Y	each

OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

SALES

Mulch - Commercial (loads greater than 3 tonnes) tonnes			\$25.00	Y	per tonne
Mulch - Domestic M3			\$16.00	Y	per cubic metre

AVONDALE WASTE FACILITY**DOMESTIC**

Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic vehicle over 4 tonne gvm			Not accepted Min. Fee: \$0.00	Y	each
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
DOMESTIC [continued]					
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each
COMMERCIAL					
Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Not accepted Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			Not accepted Min. Fee: \$0.00	Y	per cubic metre
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne
Clean Fill (earthen material)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Green Waste - clean loads (minimum charge \$25)			Not accepted Min. Fee: \$0.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size			Not accepted Min. Fee: \$0.00	Y	each
Mattress - up to single bed size			Not accepted Min. Fee: \$0.00	Y	each
Muds/silts - clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (Expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMERCIAL [continued]

Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			Not accepted Min. Fee: \$0.00	Y	each
Four Wheel Drive			\$11.00	Y	each
Motorbike/car/light utility			\$9.00	Y	each
Tractor			Not accepted Min. Fee: \$0.00	Y	each
Truck			Not accepted Min. Fee: \$0.00	Y	each
Tyre - Contaminated or with rim			\$15.00	Y	each

OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
SALES					
Mulch - Commercial (loads greater than 3 tonnes) tonnes			Not available for sale Min. Fee: \$0.00	Y	per tonne
Mulch - Domestic M3			Not available for sale Min. Fee: \$0.00	Y	per cubic metre
SOUTH KOLAN WASTE FACILITY					
DOMESTIC					
Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green Waste over 4.5 tonne gvm/gcm			Not accepted Min. Fee: \$0.00	Y	each
Domestic vehicle over 4 tonne gvm			Not accepted Min. Fee: \$0.00	Y	each
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each
COMMERCIAL					
Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Not accepted Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			Not accepted Min. Fee: \$0.00	Y	per cubic metre
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne
Clean Fill (earthen material)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	each
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not Accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
COMMERCIAL [continued]					
Green Waste - clean loads (minimum charge \$25)			Not accepted Min. Fee: \$0.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size			Not accepted Min. Fee: \$0.00	Y	each
Mattress - up to single bed size			Not accepted Min. Fee: \$0.00	Y	each
Muds/silts - clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (Expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			Not accepted Min. Fee: \$0.00	Y	per tonne
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			Not accepted Min. Fee: \$0.00	Y	each
Four Wheel Drive			\$11.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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TYRES (DOMESTIC AND COMMERCIAL) [continued]

Motorbike/car/light utility			\$9.00	Y	each
Tractor - Large 1m -2m in diameter			Not accepted	Y	each
			Min. Fee: \$0.00		
Tractor - Larger than 2m in diameter			Not accepted	Y	each
			Min. Fee: \$0.00		
Tractor - Small 0-1m in diameter			Not accepted	Y	each
			Min. Fee: \$0.00		
Truck			Not accepted	Y	each
			Min. Fee: \$0.00		
Tyre - Contaminated or with rim			\$15.00	Y	each

OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

SALES

Mulch - Commercial (loads greater than 3 tonnes) tonnes			\$25.00	Y	per tonne
Mulch - Domestic M3			\$16.00	Y	per cubic metre

BOOYAL WASTE FACILITY**DOMESTIC**

Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green Waste over 4.5 tonne gvm/gcm			Not accepted	Y	each
			Min. Fee: \$0.00		

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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DOMESTIC [continued]

Domestic vehicle over 4 tonne gvm			Not accepted Min. Fee: \$0.00	Y	each
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each

COMMERCIAL

Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Not accepted Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			Not accepted Min. Fee: \$0.00	Y	per cubic metre
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
Clean Fill (earthen material)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Green Waste - clean loads (minimum charge \$25)			Not accepted Min. Fee: \$0.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size			Not accepted Min. Fee: \$0.00	Y	each
Mattress - up to single bed size			Not accepted Min. Fee: \$0.00	Y	each
Muds/silts - Clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (Expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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COMMERCIAL [continued]

Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			Not accepted Min. Fee: \$0.00	Y	per tonne
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			Not accepted Min. Fee: \$0.00	Y	each
Four Wheel Drive			Not accepted Min. Fee: \$0.00	Y	each
Motorbike/car/light utility			Not accepted Min. Fee: \$0.00	Y	each
Tractor			Not accepted Min. Fee: \$0.00	Y	each
Truck			Not accepted Min. Fee: \$0.00	Y	each

OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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OTHER CHARGEABLE ITEMS [continued]

Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

SALES

Mulch - Commercial (loads greater than 3 tonnes) tonnes			Not available for sale Min. Fee: \$0.00	Y	per tonne
Mulch - Domestic M3			Not available for sale Min. Fee: \$0.00	Y	per cubic metre

BUXTON WASTE FACILITY**DOMESTIC**

Domestic Green Waste Minimum - approx. 240L wheelie bin containing lawns clippings/small branches only			\$6.00	Y	each
Domestic Green Waste over 4.5 tonne gvm/gcm			Not accepted Min. Fee: \$0.00	Y	each
Domestic vehicle over 4 tonne gvm			Not accepted Min. Fee: \$0.00	Y	each
Domestic waste minimum (240 litres or less)			\$10.00	Y	each
Mattress - larger than single bed size			\$16.00	Y	each
Mattress - up to single bed size			\$9.00	Y	each
Oversized trailer - all other waste			\$31.00	Y	each
Oversized trailer - clean green waste			\$12.00	Y	each
Sedan/Station Wagon - All other waste			\$15.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			\$8.50	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			\$19.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
COMMERCIAL					
Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Not accepted Min. Fee: \$0.00	Y	per tonne
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			Not accepted Min. Fee: \$0.00	Y	per cubic metre
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne
Clean Fill (earthen material)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminants)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
General Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Green Waste - clean loads (minimum charge \$25)			Not accepted Min. Fee: \$0.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size			Not accepted Min. Fee: \$0.00	Y	each
Mattress - up to single bed size			Not accepted Min. Fee: \$0.00	Y	each
Muds/silts - clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (Expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 1			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 2			Not accepted Min. Fee: \$0.00	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	each
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			Not accepted Min. Fee: \$0.00	Y	each
Four Wheel Drive			Not accepted Min. Fee: \$0.00	Y	each
Motorbike/car/light utility			Not accepted Min. Fee: \$0.00	Y	each
Tractor			Not accepted Min. Fee: \$0.00	Y	each
Truck			Not accepted Min. Fee: \$0.00	Y	each

OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Event Bins - Servicing Fee			\$15.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			\$110.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			\$28.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

SALES

Mulch - Commercial (loads greater than 3 tonnes) tonnes			Not available for sale Min. Fee: \$0.00	Y	per tonne
Mulch - Domestic M3			Not available for sale Min. Fee: \$0.00	Y	per cubic metre

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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CEDARS ROAD WASTE FACILITY**DOMESTIC**

Domestic vehicle over 4 tonne gvm - Not accepted			Not accepted Min. Fee: \$0.00	Y	each
Domestic waste minimum (240 litres or less)			Not accepted Min. Fee: \$0.00	Y	each
Mattress - larger than single bed size			Not accepted Min. Fee: \$0.00	Y	each
Mattress - up to single bed size			Not accepted Min. Fee: \$0.00	Y	each
Sedan/Station Wagon - All other waste			Not accepted Min. Fee: \$0.00	Y	each
Sedan/Station Wagon/Utility/Trailer - Clean Green Waste			Not accepted Min. Fee: \$0.00	Y	each
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Van/Utility/trailer - All other waste = < 4 tonne gvm			Not accepted Min. Fee: \$0.00	Y	each

COMMERCIAL

Agricultural Plastic (Mulch Plastic Film) (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	each
Asbestos and material containing asbestos (non-friable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil - (Levy Exempt) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asbestos Contaminated Soil (Levy inclusive) - Must be wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Asphalt and Road Scrapings (clean for recycling)			Not accepted Min. Fee: \$0.00	Y	per tonne

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
Bricks/Blocks/Pavers - clean (no other building waste - mortar acceptable)			Not accepted Min. Fee: \$0.00	Y	per tonne
Cardboard (flattened) or Co-mingled Recyclables (maximum 1 cubic metre)			Not accepted Min. Fee: \$0.00	Y	per tonne
Clean Coarse Fill (contains natural material larger than 100mm diameter)			Not accepted Min. Fee: \$0.00	Y	per tonne
Clean Fill (earthen material) (individual bulk approved projects only)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete - clean concrete loads (minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Concrete Washout			Not accepted Min. Fee: \$0.00	Y	per tonne
Construction & Demolition Waste (Minimum \$28.00)			Not accepted Min. Fee: \$0.00	Y	per tonne
Controlled Authorised Material - Wet			Not accepted Min. Fee: \$0.00	Y	per tonne
Dirty Fill (earthen material containing less than 50% contaminates)			Not accepted Min. Fee: \$0.00	Y	per tonne
General Waste (Minimum \$28.00)			Approved special loads only \$260.00 Min. Fee: \$0.00	Y	per tonne
General Waste from OUTSIDE of Bundaberg Regional Council Boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Green Waste - clean loads (minimum charge \$25)			Not accepted Min. Fee: \$0.00	Y	per tonne
Hazardous/Regulated Waste (including Asbestos) from OUTSIDE of Bundaberg Regional Council boundaries			Not accepted Min. Fee: \$0.00	Y	per tonne
Mattress - larger than single bed size			Not accepted Min. Fee: \$0.00	Y	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
COMMERCIAL [continued]					
Mattress - up to single bed size			Not accepted Min. Fee: \$0.00	Y	each
Muds/silts - clean hydrovac soil slurry			Not accepted Min. Fee: \$0.00	Y	per tonne
Polystyrene (Expanded)			Not accepted Min. Fee: \$0.00	Y	per tonne
Regulated Waste - Category 1			\$325.00	Y	per tonne
Regulated Waste - Category 2			\$285.00	Y	per tonne
Solar Panels - limit of 20 panels			Not accepted Min. Fee: \$0.00	Y	each
Timber pallets and Non Treated recyclable timber - clean for recycling			Not accepted Min. Fee: \$0.00	Y	per tonne
Trickle Tape - Clean and tightly wound			Not accepted Min. Fee: \$0.00	Y	per tonne
Trickle Tape (Clean and not tightly wound)			Not accepted Min. Fee: \$0.00	Y	per tonne

TYRES (DOMESTIC AND COMMERCIAL)

Bobcat			Not accepted Min. Fee: \$0.00	Y	each
Four Wheel Drive			Not accepted Min. Fee: \$0.00	Y	each
Motorbike/car/light utility			Not accepted Min. Fee: \$0.00	Y	each
Tractor			Not accepted Min. Fee: \$0.00	Y	each
Truck			Not accepted Min. Fee: \$0.00	Y	each

Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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OTHER CHARGEABLE ITEMS

Administration Fee			\$26.00	Y	each
Authorised Disposal Application Fee (waste disposals requiring approval prior to disposal)			\$165.00	Y	each
Dead Animals - Commercial			Not accepted Min. Fee: \$0.00	Y	per tonne
Event Bins - Servicing Fee			Not accepted Min. Fee: \$0.00	Y	each
Event Bins (6-24 bins - delivery and collection within the Bundaberg Regional Council boundaries)			Not accepted Min. Fee: \$0.00	Y	each
Special Burials (per 3 hours or part thereof) - in addition to applicable tonnage weight			\$165.00	Y	each
Un-scheduled Waste Collection Fee			Not accepted Min. Fee: \$0.00	Y	each
Waste Contamination Fee			\$395.00	Y	each

SALES

Mulch - Commercial (loads greater than 3 tonnes) tonnes			Not available for sale Min. Fee: \$0.00	Y	per tonne
Mulch - Domestic M3			Not available for sale Min. Fee: \$0.00	Y	per cubic metre

WATER**CONNECTIONS**

Installation of 20mm property service (no meter)			\$1,305.00	N	each
20mm water meter only (Developer installed property service)			\$324.00	N	each
New connection and meter 20mm			\$1,390.00	N	each
New connection and meter 25mm			\$2,615.00	N	each
New connection and meter 32mm			\$3,680.00	N	each
New connection and meter 40mm			\$4,365.00	N	each
New connection and meter 50mm			\$4,995.00	N	each
Service and Meter greater than 50mm (including Fire Services)			By quotation Min. Fee: \$0.00	N	each

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
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CONNECTIONS [continued]

Water Disconnection equal to or less than 50mm (Tapping band and TPF&R to remain)			\$422.00	N	each
Water Disconnection greater than 50mm			By quotation Min. Fee: \$0.00	N	each
Connect to water supply outside declared area (subject to Council approval) (Infrastructure Charge + Connection cost)			By quotation - conditions apply Min. Fee: \$0.00	N	each
Tapping into live main 20mm (Tapping Only - Excavation and materials by others)			\$155.00	N	each

SUB-METERS

A separate works order to be created for each job as required.

20mm Sub-meter (Water meter, 2 Ball valves and bracket)			\$324.00	N	each
25mm Sub-meter (Water meter, 2 Ball valves and bracket)			\$880.00	N	each
32mm Sub-meter (Water meter, 2 Ball valves and bracket)			\$1,150.00	N	each
40mm Sub-meter (Water meter, 2 Ball valves and free standing)			\$1,360.00	N	each
50mm Sub-meter (Water meter, 2 Ball valves and free standing)			\$1,995.00	N	each
Sub-meter greater than 50mm			By quotation Min. Fee: \$0.00	N	each
Disconnection of Sub-meter - all sizes and configurations			\$227.00	N	each

WATER AND SEWER APPLICATIONS

Water Application Lodgement Fee			\$190.00	N	each
Sewer Application Lodgement Fee			\$190.00	N	each
Re-visitation for installation of Sub-meters			\$167.00	N	each
Application Lodgement of "Building Over Sewer"			\$190.00	N	each
Inspection for "Building Over Sewer"			\$167.00	Y	each
Connectivity Audit Inspection			\$167.00	N	each

CONSUMPTION

Bulk Water Points - Crescent Street and Childers Depot			\$2.00	N	per kilolitre
Bulk Water Points - Cordalba (Raw Water)			\$1.60	N	per kilolitre
Bulk Water Points - Bundaberg			\$2.00	N	per kilolitre
Bulk Water Points - Gin Gin			\$2.00	N	per kilolitre

continued on next page ...

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Fee Name	Legislation Reference	Local Government Act Reference	Year 22/23 Fee (incl. GST)	GST	Fee Unit
CONSUMPTION [continued]					
Annual Fee for Bulk Water Points - Administration and Billing Costs			\$310.00	N	each
Application Fee to Remove Water from Council's Bulk Water Points - Non Commercial			\$82.00	N	each
Application Fee to Remove Water from Council's Bulk Water Points - Commercial			\$325.00	N	each
Replacement of Rydan Tag			\$72.00	Y	each
Short Term Hire Metered Hydrant Standpipe			\$60.00	N	per day
Long Term Hire Metered Hydrant Standpipe - Long Term Hire period up to three (3) months			\$348.00	N	per quarter
Long Term Hire Metered Hydrant Standpipe - Long Term Hire period up to six (6) months			\$705.00	N	per 6 months
Long Term Hire Metered Hydrant Standpipe - Long Term Hire period up to twelve (12) months			\$1,045.00	N	per annum
Metered Hydrant Cost			\$6.10	N	per kilolitre
Refundable Deposit - Metered Hydrant (Conditions Apply)			\$2,435.00	N	each
Witness water hydrant test (applicants are to cover advertisement costs. This cost covers Council permission & supervision).			\$156.00	N	each
TESTING OF WATER METER					
Testing of Water Meter			By quotation Min. Fee: \$0.00	N	each
ADVERTISING ON WATER TANKS					
Small signage on Water Tanks (rental issued for 5 year period)			\$404.00	Y	per annum
Large signage on Water Tanks (rental issued for 5 year period)			\$485.00	Y	per annum

2023/2024 Fees and Charges Register - Holiday Parks (only)					
Fee Name	Legislative Reference	Local Government Act Reference	2023/2024 Fee (incl. GST)	GST	Fee Unit
For dates of Peak (High) and Shoulder Seasons for Holiday Parks visit www.discoverbundaberg.com.au					
Commercial Fees & Charges Holiday Parks Burnett Heads 'Lighthouse' Holiday Park Nightly Rates					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$34.00	Y	per night
Powered site			\$38.00	Y	per night
Additional adult			\$12.00	Y	per night
Additional child			\$6.00	Y	per night
Cabin			\$122.00	Y	per night
Commercial Fees & Charges Holiday Parks Burnett Heads 'Lighthouse' Holiday Park Nightly Rates - Peak Season					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$39.00	Y	per night
Powered site			\$45.00	Y	per night
Additional adult			\$13.00	Y	per night
Additional child			\$7.00	Y	per night
Cabin			\$149.00	Y	per night
Commercial Fees & Charges Holiday Parks Burnett Heads 'Lighthouse' Holiday Park Nightly Rates - Shoulder Season					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$37.00	Y	per night
Powered site			\$42.00	Y	per night
Additional Adult			\$13.00	Y	per night
Additional Child			\$7.00	Y	per night
Cabin			\$140.00	Y	per night
Commercial Fees & Charges Holiday Parks Burnett Heads 'Lighthouse' Holiday Park Weekly Rates					
Permanent site			\$157.00	Y	per week
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$202.00	Y	per week
Powered site			\$227.00	Y	per week
Additional adult			\$69.00	Y	per week
Additional child			\$38.00	Y	per week
Cabin			\$731.00	Y	per week
Linens (additional set)			\$25.00	Y	per week
Commercial Fees & Charges Holiday Parks Burnett Heads 'Lighthouse' Holiday Park Weekly Rates - Peak Season					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$272.00	Y	per week
Powered site			\$316.00	Y	per week
Additional adult			\$88.00	Y	per week
Additional child			\$51.00	Y	per week
Cabin			\$1,044.00	Y	per week
Linens (additional set)			\$25.00	Y	per week
Commercial Fees & Charges Holiday Parks Burnett Heads 'Lighthouse' Holiday Park Weekly Rates - Shoulder Season					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$257.00	Y	per week
Powered site			\$294.00	Y	per week
Additional Adult			\$88.00	Y	per week
Additional Child			\$51.00	Y	per week
Cabin			\$978.00	Y	per week
Linens (additional set)			\$25.00	Y	per week
Commercial Fees & Charges Holiday Parks Elliott Heads Caravan Park Nightly Rates					
Late Checkout (where available)			\$30.00	Y	each
Villa 2 Bedroom			\$176.00	Y	per night
Villa 3 Bedroom			\$198.00	Y	per night
Villa - Family			\$176.00	Y	per night
Non-powered site			\$38.00	Y	per night
Powered site			\$45.00	Y	per night
Cabin			\$156.00	Y	per night
Additional adult			\$13.00	Y	per night
Additional child			\$8.00	Y	per night
Commercial Fees & Charges Holiday Parks Elliott Heads Caravan Park Nightly Rates - Peak Season					
Late Checkout (where available)			\$30.00	Y	each
Villa - 2 Bedroom			\$188.00	Y	per night
Villa - 3 Bedroom			\$210.00	Y	per night
Villa - Family			\$188.00	Y	per night
Non-powered site			\$45.00	Y	per night
Powered site			\$51.00	Y	per night
Cabin			\$175.00	Y	per night
Additional adult			\$14.00	Y	per night
Additional child			\$9.00	Y	per night
Commercial Fees & Charges Holiday Parks Elliott Heads Caravan Park Nightly Rates - Shoulder Season					
Late Checkout (where available)			\$30.00	Y	each
Villa 2 Bedroom			\$183.00	Y	per night
Villa 3 Bedroom			\$205.00	Y	per night
Villa - Family			\$183.00	Y	per night
Non-powered site			\$42.00	Y	per night
Powered site			\$48.00	Y	per night
Cabin			\$166.00	Y	per night
Additional Adult			\$14.00	Y	per night
Additional Child			\$9.00	Y	per night

2023/2024 Fees and Charges Register - Holiday Parks (only)					
Fee Name	Legislative Reference	Local Government Act Reference	2023/2024 Fee (incl. GST)	GST	Fee Unit
Commercial Fees & Charges Holiday Parks Elliott Heads Caravan Park Weekly Rates					
Permanent site			\$157.00	Y	per week
Late Checkout (where available)			\$30.00	Y	each
Villa - 2 Bedroom			\$1,058.00	Y	per week
Villa - 3 Bedroom			\$1,191.00	Y	per week
Villa - Family			\$1,058.00	Y	per week
Non-powered site			\$227.00	Y	per week
Powered site			\$271.00	Y	per week
Cabin			\$939.00	Y	per week
Additional adult			\$76.00	Y	per week
Additional child			\$50.00	Y	per week
Linen (additional set)			\$25.00	Y	per week
Commercial Fees & Charges Holiday Parks Elliott Heads Caravan Park Weekly Rates - Peak Season					
Late Checkout (where available)			\$30.00	Y	each
Villa - 2 Bedroom			\$1,316.00	Y	per week
Villa - 3 Bedroom			\$1,470.00	Y	per week
Villa - Family			\$1,316.00	Y	per week
Non-powered site			\$316.00	Y	per week
Powered site			\$360.00	Y	per week
Cabin			\$1,227.00	Y	per week
Additional adult			\$96.00	Y	per week
Additional child			\$66.00	Y	per week
Linen (additional set)			\$25.00	Y	per week
Commercial Fees & Charges Holiday Parks Elliott Heads Caravan Park Weekly Rates - Shoulder Season					
Late Checkout (where available)			\$30.00	Y	each
Villa - 2 Bedroom			\$1,279.00	Y	per week
Villa - 3 Bedroom			\$1,433.00	Y	per week
Villa - Family			\$1,279.00	Y	per week
Non-powered site			\$294.00	Y	per week
Powered site			\$338.00	Y	per week
Cabin			\$1,161.00	Y	per week
Additional Adult			\$96.00	Y	per week
Additional Child			\$66.00	Y	per week
Linen (additional set)			\$25.00	Y	per week
Commercial Fees & Charges Holiday Parks Miara Caravan Park Nightly Rates					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$33.00	Y	per night
Powered site - Park			\$37.00	Y	per night
Powered site - Waterfront			\$39.00	Y	per night
Additional adult			\$9.00	Y	per night
Additional child			\$6.00	Y	per night
Shower - Non-Resident			\$5.00	Y	per night
Power Use			\$5.00	Y	per night
Commercial Fees & Charges Holiday Parks Miara Caravan Park Nightly Rates - Peak Season					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$39.00	Y	per night
Powered site - Park			\$42.00	Y	per night
Powered site - Waterfront			\$45.00	Y	per night
Additional adult			\$11.00	Y	per night
Additional child			\$7.00	Y	per night
Shower - Non-Resident			\$6.00	Y	per night
Power Use			\$6.00	Y	per night
Commercial Fees & Charges Holiday Parks Miara Caravan Park Nightly Rates - Shoulder Season					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$36.00	Y	per night
Powered site - Park			\$40.00	Y	per night
Powered site - Waterfront			\$42.00	Y	per night
Additional Adult			\$11.00	Y	per night
Additional Child			\$7.00	Y	per night
Shower - Non-Resident			\$6.00	Y	per night
Power Use			\$6.00	Y	per night
Commercial Fees & Charges Holiday Parks Miara Caravan Park Weekly Rates					
Late Checkout (where available)			\$30.00	Y	each
LTHS (Standard) – non-powered - oversize structure			\$86.00	Y	per week
LTHS (Standard) – powered – oversize structure			\$122.00	Y	per week
LTHS (Standard) - non-powered			\$61.00	Y	per week
LTHS (Standard) - powered			\$99.00	Y	per week
LTHS (Large) - non-powered			\$88.00	Y	per week
Permanent - non-powered			\$110.00	Y	per week
Permanent - powered			\$157.00	Y	per week
Permanent site (House) - Non powered			\$157.00	Y	per week
Non-powered site			\$195.00	Y	per week
Powered site - Park			\$221.00	Y	per week
Powered site - Waterfront			\$233.00	Y	per week
Additional adult			\$57.00	Y	per week
Additional child			\$38.00	Y	per week
Shower - Non resident			\$37.00	Y	per week
Power use			\$37.00	Y	per week

2023/2024 Fees and Charges Register - Holiday Parks (only)					
Fee Name	Legislative Reference	Local Government Act Reference	2023/2024 Fee (incl. GST)	GST	Fee Unit
Commercial Fees & Charges Holiday Parks Miara Caravan Park Weekly Rates - Peak Season					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$272.00	Y	per week
Powered site - Park			\$294.00	Y	per week
Powered site - Waterfront			\$316.00	Y	per week
Additional adult			\$74.00	Y	per week
Additional child			\$51.00	Y	per week
Shower - Non-Resident			\$44.00	Y	per week
Power use			\$44.00	Y	per week
Commercial Fees & Charges Holiday Parks Miara Caravan Park Weekly Rates - Shoulder Season					
Late Checkout (where available)			\$30.00	Y	each
Non-powered site			\$250.00	Y	per week
Powered site - Park			\$279.00	Y	per week
Powered site - Waterfront			\$294.00	Y	per week
Additional Adult			\$74.00	Y	per week
Additional Child			\$51.00	Y	per week
Shower - Non-Resident			\$42.00	Y	per week
Power Use			\$42.00	Y	per week
Commercial Fees & Charges Holiday Parks Moore Park Beach Holiday Park Nightly Rates					
Late Checkout (where available)			\$30.00	Y	each
Waterfront powered site			\$45.00	Y	per night
Powered site			\$39.00	Y	per night
Non-powered site			\$34.00	Y	per night
Additional adult			\$12.00	Y	per night
Additional child			\$6.00	Y	per night
Cabin			\$119.00	Y	per night
Commercial Fees & Charges Holiday Parks Moore Park Beach Holiday Park Nightly Rates - Peak Season					
Late Checkout (where available)			\$30.00	Y	each
Waterfront powered site			\$48.00	Y	per night
Powered site			\$45.00	Y	per night
Non-powered site			\$39.00	Y	per night
Additional adult			\$13.00	Y	per night
Additional child			\$7.00	Y	per night
Cabin			\$137.00	Y	per night
Commercial Fees & Charges Holiday Parks Moore Park Beach Holiday Park Nightly Rates - Shoulder Season					
Late Checkout (where available)			\$30.00	Y	each
Waterfront powered site			\$47.00	Y	per night
Powered site			\$42.00	Y	per night
Non-powered site			\$37.00	Y	per night
Additional Adult			\$13.00	Y	per night
Additional Child			\$7.00	Y	per night
Cabin			\$128.00	Y	per night
Commercial Fees & Charges Holiday Parks Moore Park Beach Holiday Park Weekly Rates					
Late Checkout (where available)			\$30.00	Y	each
Waterfront powered site			\$271.00	Y	per week
Powered site			\$233.00	Y	per week
Non-powered site			\$202.00	Y	per week
Additional adult			\$69.00	Y	per week
Additional child			\$38.00	Y	per week
Cabin			\$712.00	Y	per week
Linen (additional set)			\$25.00	Y	per week
Permanent site			\$157.00	Y	per week
Permanent waterfront site			\$185.00	Y	per week
Commercial Fees & Charges Holiday Parks Moore Park Beach Holiday Park Weekly Rates - Peak Season					
Late Checkout (where available)			\$30.00	Y	each
Waterfront powered site			\$338.00	Y	per week
Powered site			\$316.00	Y	per week
Non-powered site			\$272.00	Y	per week
Additional adult			\$88.00	Y	per week
Additional child			\$51.00	Y	per week
Cabin			\$956.00	Y	per week
Linen (additional set)			\$25.00	Y	per week
Commercial Fees & Charges Holiday Parks Moore Park Beach Holiday Park Weekly Rates - Shoulder Season					
Late Checkout (where available)			\$30.00	Y	each
Powered site			\$331.00	Y	per week
Waterfront powered site			\$294.00	Y	per week
Non-powered site			\$257.00	Y	per week
Additional Adult			\$88.00	Y	per week
Additional Child			\$51.00	Y	per week
Cabin			\$897.00	Y	per week
Linen (additional set)			\$25.00	Y	per week



Item

26 April 2022

Item Number:

G1

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Lease Renewal - Spoor Family Pty Ltd as Trustee - River Cruz Cafe

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Previous Items:

8 - 3 Quay Street - Renewal of Term Lease and River Cruz Cafe - Updated Report - Consultation Meeting - 14 March 2022

Background:

3 Quay Street, Bundaberg ('Property'), being Lot 2 on SP162005, is owned by the State. Council leases the Property from the State via term lease TL 0/235119 and sub-leases the building known as River Cruz Café to Spoor Family Pty Ltd ACN 124 760 989 as trustee for the Spoor Family Trust ('Spoor').

The sub-lease to Spoor is a retail shop lease and expired on 5 March 2022. The sub-lease has been extended to 17 September 2022 by the operation of section 46AA of the *Retail Shop Leases Act 1994*.

Spoor have confirmed that they wish to renew the sub-lease. The new sub-lease will commence on 18 September 2022 and expire on 31 December 2023. Under the sub-lease rent will be for market value. All other terms will be as per Council's standard commercial lease terms and include a unilateral option for Council to terminate the sub-lease giving 6 months' notice (if required) due to the Riverside Master Plan and redevelopment.

Council proposes to apply the exception to the tender requirement contained in section 236(1)(c)(iii) of *Local Government Regulation 2012* given that the disposal is for the purpose of renewing the lease to an existing tenant.

Associated Person/Organization:

Spoor Family Pty Ltd ACN 124 760 989 as trustee for the Spoor Family Trust

Consultation:

All Councillors

Chief Legal Officer's Comments:

Pursuant to section 236(1)(c)(iii) of the *Local Government Regulation 2012*, Council may dispose of the Property by way of lease as the disposal is for the purpose of renewing the lease to an existing tenant.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:-

- 1. Council apply the exception contained in section 236(1)(c)(iii) of the *Local Government Regulation 2012*; and**
- 2. the Chief Executive Officer be authorised to enter into a Lease to Spoor Family Pty Ltd ACN 124 760 989 as trustee for the Spoor Family Trust for Lot 2 on SP162005 for a term of approximately 1 year and 3 months.**

**Item****26 April 2022****Item Number:**

G2

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Childers CWA - Lease renewal

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:

Council is the freehold owner of Lot 50 on SP283922 known as 1 Crescent Street, Childers ('Property'). The Property is currently leased to the Queensland Country Women's Association ('Tenant') for the benefit of the Childers Country Women's Association.

The lease expired on 19 October 2020. The lease contained 2 x 2 year options however, the option was not correctly exercised by the Tenant and a new lease must be entered into.

The Tenant wishes to renew the lease for a term of 10 years. Rent will be at the community rate. All other terms of the lease will be as per Council's standard community leasing terms.

Council proposes to apply the exception to the tender/auction requirements contained in section 236(1)(b)(ii) of *Local Government Regulation 2012* given that the disposal is to a community organisation.

Associated Person/Organization:

Queensland Country Women's Association

Consultation:

All Councillors

Chief Legal Officer's Comments:

Pursuant to section 236(1)(b)(ii) of the *Local Government Regulation 2012*, Council may dispose of the property by way of lease to Queensland Country Women's Association as the disposal of the property is to a community organisation.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:-

- 1. Council apply the exception contained in section 236(1)(b)(ii) of the *Local Government Regulation 2012*; and**
- 2. the Chief Executive Officer be authorised to enter into a Lease to Queensland Country Women's Association for Lot 50 on SP283922 for a term of 10 years.**

**Item****26 April 2022****Item Number:**

G3

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Sale of Lot 29 on SP311608, Bundaberg Regional Aviation and Aerospace Precinct

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Anthony Keleher, Acting General Manager Organisational Services

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.2 Provide friendly and responsive customer service, in keeping with Council values and community expectations.

Background:

Council is the freehold owner of Lot 29 on SP311608 known as 26 Aviation Crescent, Kensington at the Bundaberg Regional Aviation and Aerospace Precinct ('Lot').

The Lot was previously offered for sale by tender. The tender was not successful, and the Lot was listed for sale. Council has received an offer to purchase the Lot. The offer to purchase the Lot presented to Council is for market value.

Associated Person/Organization:

N/A

Consultation:

N/A

Chief Legal Officer's Comments:

Pursuant to section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld), Council may apply an exception to the tender/auction requirement on the disposal of a non-current asset if the property has previously been offered by tender/auction.

The disposal must not be for less than market value.

Policy Implications:

There are no implications to the Bundaberg Regional Aviation and Aerospace Precinct Land Use Policy. The Lot does not have airside access.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(a)(i) of the *Local Government Regulation 2012 (Qld)* to the disposal of Lot 29 on SP311608; and**
- 2. the Chief Executive Officer be authorised to enter into a Contract of Sale with the Buyer and attend to all items required to finalise the sale of the Lot.**

**Item****26 April 2022****Item Number:**

G4

File Number:

.

Part:

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Council Policy Review

Report Author:

Christine Large, Chief Legal Officer

Authorised by:

Anthony Keleher, Acting General Manager Organisational Services

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.4 Exercise whole-of-Council adherence to, and compliance with, Council's policies and procedures, in keeping with our corporate values and community's expectations.

Background:

Council has previously adopted a suite of Council Policies. These policies are adopted by Council to:

- ensure compliance with legislative requirements; or
- provide guidelines on matters which may impact the community; or
- support Council's strategic objectives; or
- assist in the delegated decision making of Council staff.

Round 2 of the review has been completed. Amendments across all policies includes:

- Replacing 'staff' and 'officer' throughout with employee and including a definition for same.
- Update policy owner to simply read the role title.
- Rephrasing of some sentences/paragraphs.
- Reorder of definitions and other lists to alphabetical.

Other specific changes for particular policies are listed below:

Alcohol and Drug Policy

- Reference to urine testing has been removed, as this is not undertaken by Council.

ECO Certification Incentive Scheme Policy

- Expanded to include Climate Action Certification to allow non-tourism related businesses to become certified.

Internal Audit Policy

- Amended to be in line with current internal audit practices and has endorsed by Audit and Risk Committee Chair.

Water Leak Relief Policy

- Expansion of information in sections 2, 3 and 4.3.
- Policy to become effective from 1 July 2022.

The Eat Safe Policy

- This policy will be rescinded, as it was replaced by the “Think Food Safe” Food Hygiene Rating System endorsed by Council at its meeting held 30 March 2021.

Associated Person/Organization:

Not applicable

Consultation:

Councillors, Executive Leadership Team and Policy Owners

Chief Legal Officer’s Comments:

The policies are in accordance with legislation and best practice guidelines.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

A Human Rights Assessment was undertaken for each policy and the policies are compatible with human rights.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

- ↓1 Alcohol and Drug Policy
- ↓2 Arts and Cultural Services Fundraising and Sponsorship Policy
- ↓3 Asset Management Policy
- ↓4 Bundaberg Regional Aviation and Aerospace Precinct Land Use Policy
- ↓5 Burial on Private Property Policy
- ↓6 Cemetery Management Policy
- ↓7 Commemorative Plaques and Memorials Policy

- [↓8](#) Community Engagement Policy
- [↓9](#) Community Grants Policy
- [↓10](#) Community Housing Rent Policy
- [↓11](#) Delegations Policy
- [↓12](#) ECO Certification Scheme Policy
- [↓13](#) Employee Code of Conduct Policy
- [↓14](#) Environmental Policy
- [↓15](#) Equal Employment Opportunity Policy
- [↓16](#) Exhibitions Policy
- [↓17](#) Internal Audit Policy
- [↓18](#) Non-Current Asset Recognition Policy
- [↓19](#) Recordkeeping Policy
- [↓20](#) Trade Waste Policy
- [↓21](#) Water Leak Relief Policy

Recommendation:

That Council:

1. rescind the following policies:

- **Alcohol and Drug Policy, version 2.1 (CP-3-007);**
- **Arts and Cultural Services Fundraising and Sponsorship Policy, version 2 (CP-3-030);**
- **Asset Management Policy, version 2.1 (CP-3-008);**
- **Bundaberg Regional Aviation and Aerospace Precinct Land Use Policy, version 1.1 (CP-3-054);**
- **Burial on Private Property Policy, version 2 (CP-3-010);**
- **Cemetery Management Policy, version 2 (CP-3-011);**
- **Commemorative Plaques and Memorials Policy, version 2 (CP-3-013);**
- **Community Engagement Policy, version 2.1 (CP-3-014);**
- **Community Grants Policy, version 2 (CP-3-015);**
- **Community Housing Rent Policy, version 1 (CP-3-040);**
- **Delegations Policy, version 1.1 (CP-3-055);**
- **Eat Safe Bundaberg Region Policy, version 2 (CP-3-020);**
- **ECO Certification Scheme Policy, version 1 (CP-3-057);**
- **Employee Code of Conduct, version 1 (CP-3-021);**
- **Environmental Policy, version 2 (CP-3-023);**
- **Equal Employment Opportunity Policy, version 1 (CP-3-024);**
- **Exhibitions Policy, version 2 (CP-3-025);**

- **Internal Audit Policy, version 2 (CP-3-029);**
 - **Non-Current Asset Recognition Policy, version 1 (CP-3-034);**
 - **Recordkeeping Policy, version 3.1 (CP-3-037);**
 - **Trade Waste Policy, version 1 (CP-3-041); and**
 - **Water Leak Relief Policy, version 2 (CP-3-042).**
- 2. adopt the following policies:**
- **Alcohol and Drug Policy, version 3 (CP-3-007);**
 - **Arts and Cultural Services Fundraising and Sponsorship Policy, version 3 (CP-3-030);**
 - **Asset Management Policy, version 3 (CP-3-008);**
 - **Bundaberg Regional Aviation and Aerospace Precinct Land Use Policy, version 2 (CP-3-054);**
 - **Burial on Private Property Policy, version 3 (CP-3-010);**
 - **Cemetery Management Policy, version 3 (CP-3-011);**
 - **Commemorative Plaques and Memorials Policy, version 3 (CP-3-013);**
 - **Community Engagement Policy, version 3 (CP-3-014);**
 - **Community Grants Policy, version 3 (CP-3-015);**
 - **Community Housing Rent Policy, version 2 (CP-3-040);**
 - **Delegations Policy, version 2 (CP-3-055);**
 - **ECO Certification Scheme Policy, version 2 (CP-3-057);**
 - **Employee Code of Conduct, version 2 (CP-3-021);**
 - **Environmental Policy, version 3 (CP-3-023);**
 - **Equal Employment Opportunity Policy, version 2 (CP-3-024);**
 - **Exhibitions Policy, version 3 (CP-3-025);**
 - **Internal Audit Policy, version 3 (CP-3-029);**
 - **Non-Current Asset Recognition Policy, version 2 (CP-3-034);**
 - **Recordkeeping Policy, version 4 (CP-3-037);**
 - **Trade Waste Policy, version 2 (CP-3-041); and**
 - **Water Leak Relief Policy, version 3 (CP-3-042) to be effective from 1 July 2022.**



Alcohol and Drug Policy

HEAD OF POWER

- *Work Health and Safety Act 2011*

INTENT

The purpose of this policy is to provide a commitment to a safe, healthy and productive workplace that is focused on eliminating risks associated with the adverse effects of alcohol and other drugs in the workplace.

SCOPE

This policy applies to all employees, Councillors and Councillor Advisor (Mayor's Chief of Staff).

Council's Drug and Alcohol Management Plan (DAMP), and employees covered by the scope of the DAMP, are excluded from this policy.

DEFINITIONS

Approved provider means a supplier who has been assessed by Council as having the technical, financial and managerial capability necessary to perform contracts and in accordance with agreed requirements.

Blood Alcohol Content (BAC) means the levels of alcohol in the bloodstream.

Earthmoving equipment means items of plant which Council has to verify the employee is competent to operate.

Employee for the purposes of this policy means all employees and includes Councillors; work experience and vacation students; labour hire, contractors and their employees, and consultants.

High risk work licences means those descriptions identified in Schedule 3 of the *Work Health and Safety Regulation 2011* including:

- Crane and hoist operation;
- Dogging and rigging;
- Forklift operation;
- Pressure equipment operation;
- Reach stackers;
- Scaffolding.

Illegal drugs means drugs prohibited by federal or Queensland law.

Prescribed medication means drugs prescribed by a medical practitioner which will or may cause impairment or may result in a positive drug test.

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Policy No. CP-3-007
Adopted Date: 26/04/2022 Version: 3
Responsible Department: Organisational Services

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Alcohol and Drug Policy

On-call employees means those who are rostered to be available to attend work or work remotely outside normal working hours and are paid an on-call allowance.

Random testing means ad-hoc testing of 10% of employees over a 12 month period.

Random timing testing means testing of 100% of employees who undertake high risk work, as defined by this policy, over a 12 month period.

Traffic Controller means employees issued with a traffic controller licence by Department of Transport and Main Roads.

Work hours means any time where an employee is undertaking work for work purposes and claiming remuneration, including time where the on-call allowance is being received, or where the Council employee is representing or acting on behalf of Council, including conferences and/or training.

Workplace means all locations where work is performed by employees.

POLICY STATEMENT

This policy establishes standards for all employees which:

- ensure employees experiencing difficulties with prescribed medication, alcohol or drugs have access to external services and support.
- protect employees and the public from injury caused by a Council employee who is at risk of impairment from prescribed medication, illicit drugs and/or alcohol during work hours.
- maintain all employees right to privacy, confidentiality and dignity in respect to any aspect of this policy and associated procedures.
- protect Council assets and equipment from damage or misuse caused by a Council employee who is at risk of impairment from prescribed medication, illicit drugs and/or alcohol during work hours.
- ensure employees representing Council at external functions demonstrate behaviour in order to protect the reputation of Council.

1. Prescribed medication

Council recognises that from time to time employees may need to take prescription medication in order to treat an illness or injury. Prescribed medication may have side effects that reduce an individual's ability to perform their duties safely and these side effects are usually listed on the medication packet.

Employees should ask their medical practitioner if the medication will affect their ability to do their job safely and must inform their immediate Manager/Supervisor as soon as possible of any side effects which may impact on their ability to undertake their job safely.

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Policy No. CP-3-007
Adopted Date: 26/04/2022 Version: 3
Responsible Department: Organisational Services

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Alcohol and Drug Policy

2. Alcohol limits

The maximum limits for alcohol levels for employees whilst on duty are:

- 0.00g/100mls BAC for employees engaged in classes of high risk work and plant operations, including:
 - a) Truck/bus/tractor drivers operating a vehicle that requires a light rigid, medium rigid, heavy rigid, heavy combination and multi-combination licence.
 - b) Plant operators operating any high risk plant that requires a certificate/licence issued by Workplace Health & Safety Queensland.
 - c) Plant operators operating earthmoving equipment which are front end loaders, backhoes, skid steer loaders, excavators, dozers, road rollers, scrapers and graders regardless of engine capacity.
 - d) Traffic controllers.
 - e) Local Laws and Land Protection employees.
 - f) Employees who may be required to use firearms whilst undertaking their work.
 - g) Theatre Technicians at Council's Moncrieff Entertainment Centre.
- Less than 0.05g/100mls BAC for all other employees including employees who are rostered on-call (unless they may be required to undertake high risk work in responding to a call-out), regardless of whether they are re-called to work or need to work remotely.

3. Drugs

The use, possession, distribution, purchase or sale of illegal drugs, during work or on Council premises, is prohibited. This conduct is grounds for disciplinary action and referral to the Queensland Police Service (QPS).

The use, possession, distribution, purchase or sale of prescription medication, in a way which is inconsistent with the authorised usage and causes or may cause impairment, during work or on Council premises, is prohibited. This conduct is grounds for disciplinary action and referral to QPS. Employees will be asked to identify any prescription medications which may be detected or affect the results of a drug test prior to testing.

Should employees be convicted for the use, possession, distribution, purchase or sale of illegal or controlled drugs, Council reserves the right to review their suitability for ongoing employment and will consider the matter on a case by case basis.

4. External support for coping with alcohol and drug use

If employees would like professional assistance in dealing with alcohol and/or drug use, they can contact a member of the Human Resources team to arrange a referral to the Employee Assistance Program.

Employees can receive up to five sessions with a qualified counsellor. The cost is met by Council. Details of the counselling sessions and the content of the discussions remain confidential between the counsellor and the employee.

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Policy No. CP-3-007
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Alcohol and Drug Policy

A Manager/Supervisor may wish to offer the Employee Assistance Program to an employee to provide external, professional support. The Manager/Supervisor can contact a member of the Human Resources team to arrange for the referral.

5. Testing Triggers

Council may direct employees or potential employees to participate in testing for alcohol and drug use in the following situations:

- a) Pre-employment.
- b) Post-accident/incident.
- c) Reasonable concern.
- d) Random testing.
- e) Random timing testing.

A number of testing methods will be used including breath and oral/saliva testing.

5.1 Refusal to test

Refusal to provide a sample for either an alcohol or drug test is grounds for disciplinary action.

5.2 Adulteration, contamination and/or substitution of specimens

Employees who alter, deliberately contaminate, or substitute, or attempt to alter, deliberately contaminate or substitute specimens will be subject to disciplinary action.

Applicants for employment with Council who alter, deliberately contaminate, or substitute or attempt to alter, deliberately contaminate, or substitute specimens will not be offered employment.

6. Education

Training is available to all employees to explain this policy and raise awareness about the external support available to them to deal with alcohol or drug use.

7. Confidentiality

In all cases, Council will respect the individuals' privacy especially where matters regarding medical and personal information are involved. Information provided to Council by any employee regarding their prescription medication will be safeguarded to protect the privacy of the individual.

An employee's medical and personal information is confidential and will generally not be disclosed to another party except where a disclosure is:

- a) necessary in the course of official duties as per Council's Employee Code of Conduct;
or
- b) made with the consent of the individual to whom the information relates; or
- c) otherwise permitted or required under relevant legislation.

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Policy No. CP-3-007
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Alcohol and Drug Policy

8. Policy Breaches

Council approaches any matters concerning alcohol and/or drugs with compassion and understanding, however there is no acceptance of placing others safety at risk. Breaches of this policy through actions such as, but not limited to:

- a) Positive results from an alcohol and/or drug test;
 - b) Deliberate actions to contaminate or attempt to contaminate or substitute specimens;
 - c) Deliberately providing false information on medication or falsifying medical advice; and/or
 - d) Refusing to comply with any requirements of this policy or associated procedures;
- may result in disciplinary action being taken, up to and including termination of employment.

Breaches of this policy by a Councillor will be dealt with under the provisions of the Code of Conduct for Councillors in Queensland.

ASSOCIATED DOCUMENTS

- Alcohol and Drug Procedure
- Recruitment and Selection Procedure
- AS4760:2006 Procedures for specimen collection and the detection and quantitation of drugs in oral fluid.
- AS3547-1997 Breath Alcohol Testing Devices for Personal Use
- Code of Conduct for Councillors in Queensland
- Employee Assistance Policy
- Employee Code of Conduct Policy
- Entertainment and Hospitality Policy
- *Industrial Relations Act 2016*
- *Information Privacy Act 2009*
- *Local Government Act 2009*
- *Transport Operations (Road Use Management) Act 1995*
- *Work Health and Safety Act 2011*
- *Work Health and Safety Policy Statement*

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Manager People, Safety and Culture.

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Policy No. CP-3-007
 Adopted Date: 26/04/2022 Version: 3
 Responsible Department: Organisational Services

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Arts and Cultural Services Fundraising and Sponsorship Policy

HEAD OF POWER

- *Local Government Regulation 2012, section 194*

INTENT

The purpose of this policy is to provide guidelines for activities Council sponsors through the Arts, Culture, Tourism Facilities and Events Branch (the Branch) and for those activities for which the Branch might seek external funding or sponsorship to support its activities.

SCOPE

This policy applies to employees in the Branch. There is a requirement to coordinate grant and fundraising activities across the Branch and the Community and Environment Department to avoid unintentional conflicts or to leverage opportunities across Council.

DEFINITIONS

Branch means the Arts, Culture, Tourism Facilities and Events Branch of Council.

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. Council funds the core operational activities of the Bundaberg Regional Art Galleries and the Moncrieff Entertainment Centre but additional sources of funding may need to be sought to add value from time to time. In addition, Council is regularly approached by the community to support activities through sponsorship.
2. This policy is designed to:
 - a) provide political, ethical and legal guidance to the development and delivery of sponsorship agreements between Council and potential fundraising or sponsorship related stakeholders within and outside the region.
 - b) create opportunities for mutual benefit between the Branch and its stakeholders within or outside the Bundaberg Region.
 - c) provide financial or other in-kind resources to enhance and extend the Branch's profile and activities in the Region.
 - d) create opportunities for Council to further engage with business, industry, government and community.
 - e) ensure that sponsorship of events provide an adequate return on investment.
3. **Exclusions**
 - 3.1 The Branch will avoid entering into sponsorship agreements with enterprises which are considered to:
 - Diminish, or are seen to diminish, public confidence in the Branch and, therefore, Council.

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Policy No. CP-3-030
Adopted Date: 26/04/2022 Version: 3
Responsible Department: Community & Environment

Page 1 of 4



Arts and Cultural Services Fundraising and Sponsorship Policy

- Have the potential to reflect negatively on the Branch and therefore Council.
- Discriminate based on race, sex, age, disability or religion.

3.2 The Branch will avoid entering into sponsorship agreements that might be perceived to endorse an organisation with unethical, unprofessional or unviable business practice, or who produce or offer goods or services that may be harmful to others or of inferior quality.

Examples of industries or products that will not be considered as sponsors include:

- Firearms/weapons.
- Pornography.
- Tobacco products.
- Companies involved in activities detrimental to the community or environment.
- Companies involved in illegal activities.
- Gambling products and services.

3.3 Council may refuse or cancel any sponsorship request or agreement which either contravenes this Policy or which may adversely impact either the community or Council in any way that may not be described explicitly in this Policy.

3.4 A clause must be included in all agreements which gives Council the opportunity to cancel any sponsorship or fundraising arrangement which contravenes this Policy without any financial impact to Council.

3.5 There should be no real or apparent conflict between the objectives and mission of the sponsor and those of the Branch or any other branch or department within Council.

4. Conflict with other Council sponsorships

4.1 Proposed fundraising opportunities should be discussed with the Branch Manager Arts, Culture, Tourism Facilities and Events who will coordinate with the General Manager Community and Environment to clarify any conflicts that might arise across other areas of Council.

4.2 While fundraising activities are generally considered operational in nature, the General Manager Community and Environment may refer agreements to Council if there is a concern that there may be unintended financial, legal or political ramifications.

5. Suitable activities for raising funds by Council facilities

The Branch may seek grants or sponsorship for any of its core activities which include but are not limited to:

- a) Programs, events or projects.
- b) Community engagement activities.
- c) Education opportunities or awards relating to the Branch's activities.
- d) Asset maintenance or improvement.

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Policy No. CP-3-030

Adopted Date: 26/04/2022 Version: 3

Responsible Department: Community & Environment

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Arts and Cultural Services Fundraising and Sponsorship Policy

6. Agreements

It is a requirement that all grant or sponsorship relationships are recorded in a written contractual agreement compliant with Council's policies. Verbal agreements are prohibited under this policy.

7. Appropriate sponsorship benefits when sponsoring community activities

The Branch is often approached to sponsor or support community activities. Each venue has its own range of goods and services that may be provided as part of a sponsorship to the community, the details of which may be negotiated by the coordinators of the venues within the confines of this policy.

Sponsorship may only be provided to bona fide, not-for-profit community activities where the return value to Council and its facilities can be demonstrated.

8. Sponsorship levels and delegations

Regarding sponsorship or funds raised by the Branch, the Branch Manager Arts, Culture, Tourism Facilities and Events is able to enter into sponsorship or fundraising arrangements so long as the stipulations of this policy are adhered to.

Regarding sponsorship provided to the community, benefits provided to not-for-profit community activities from the Branch may be allocated up to a value of \$1,000 per sponsorship.

For sponsorship between \$1,001 and \$5,000, the Branch Manager Arts, Culture, Tourism Facilities and Events will make transparent recommendations to the General Manager Community and Environment based on agreed criteria.

Sponsorships valued above \$5,000 will be referred directly to Council.

Criteria for awarding sponsorships from the Branch include:

- Must be a not-for-profit activity by a bona fide not-for-profit group or be designed for bona fide fundraising purposes for recognised community benefit.
- The breadth of community benefit (which might include numbers of people involved, the diversity of people involved or the relevance and timeliness of a particular project).
- The connection to Council's Bundaberg Region Arts and Culture Strategy and a demonstrated ability to deliver on aspects of that Strategy.

9. Prohibited sponsorship benefits

Items prohibited from being used as sponsorship benefits are those:

- a) which might involve the facility's budget being compromised.
- b) that may impinge on Workplace Health and Safety policies or procedures or the facility's venue hire policy.
- c) which contravenes a licence or other contract held by Council.
- d) which contravenes a policy or procedure of Council.

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Policy No. CP-3-030

Adopted Date: 26/04/2022 Version: 3

Responsible Department: Community & Environment

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Arts and Cultural Services Fundraising and Sponsorship Policy

- e) requests to operate Council property or equipment by non-Council or non-qualified employees.

10. Appropriate acknowledgement of Council sponsorship

Minimum requirements are an acknowledgement and the inclusion of Council's and the relevant facility's logo in promotional material used by the sponsored entity and/or verbal acknowledgment at sponsored events. Acknowledgement should be negotiated in a reasonable proportion to the value of the sponsorship.

11. Due Diligence

It is expected that the Branch coordinators and team leaders will:

- a) Have proposals checked and approved by Council if the agreement is outside the approved sponsorship agreement or if an external funding or sponsorship agreement is to be entered into by Council.
- b) Ensure the agreement will not contravene any part of this policy or any other Council policy or procedure.
- c) Be aware of the background of the other party or parties and their associates within the limits of what could be deemed reasonable.
- d) Check there is no adverse impact on any existing licence, contract or agreement held by Council.
- e) Ensure the agreement is mutually beneficial.

12. Conflict of Interest

This policy assumes that all activities are undertaken within the confines of Council's Employee Code of Conduct Policy which includes specific guidance about what constitutes a conflict of interest.

If there are any real or perceived conflicts of interest between a beneficiary of the fundraising or sponsorship agreement, this is to be declared to the Branch Manager Arts, Culture, Tourism Facilities and Events and the agreement should be enacted by the relevant manager or referred to the General Manager.

ASSOCIATED DOCUMENTS

- Bundaberg Region Arts and Culture Strategy 2019-2023
- Employee Code of Conduct Policy
- Procurement Policy

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager Arts, Culture, Tourism Facilities and Events.

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Policy No. CP-3-030
 Adopted Date: 26/04/2022 Version: 3
 Responsible Department: Community & Environment

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Asset Management Policy

HEAD OF POWER

- *Local Government Act 2009*, section 104(5)(a)(ii)
- *Local Government Regulation 2012*, section 167 and 168

INTENT

The purpose of this policy is to ensure that Council complies with its obligations under the *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012*.

SCOPE

This policy applies to all employees, Councillors and Councillor Advisor (Mayor's Chief of Staff).

DEFINITIONS

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. To ensure it is financially sustainable, Council must adopt a system of financial management. This system includes adopting a Long-term Asset Management Plan. A strategic approach to asset management will ensure that Council delivers the highest appropriate level of service through its assets.
2. This policy sets the framework around which Council will manage its assets and the principles on which any asset management plan will be established.
3. The following principles will ensure adequate provision is made for the management of Council assets. Council will:
 - 3.1 Ensure that assets are planned, created, operated, maintained, renewed and disposed of in accordance with Council's priorities for service delivery as documented in the Asset Management Strategy.
 - 3.2 Ensure that Council's services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to residents, visitors and the environment.
 - 3.3 Safeguard Council assets including physical assets and employees.
 - 3.4 Create an environment where all Council employees take an integral part in overall management of Council assets.
 - 3.5 Meet legislative requirements for asset management.

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Policy No. CP-3-008

Adopted Date: 26/04/2022 Version: 3

Responsible Department: Infrastructure Services

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Asset Management Policy

- 3.6 Ensure resources and operational capabilities are identified and responsibility for asset management is allocated.
- 3.7 Demonstrate transparent and responsible asset management processes that are aligned with Council's Levels of Service.
- 3.8 Ensure risk management strategies are considered when making decisions.
- 3.9 Commit to pursuing continuous improvement in the application of Asset Management principles as documented in the Asset Management Strategy.

ASSOCIATED DOCUMENTS

- Asset Management Strategy
- Long-term Asset Management Plan

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager Engineering Services.

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Policy No. CP-3-008
Adopted Date: 26/04/2022 Version: 3
Responsible Department: Infrastructure Services

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Bundaberg Regional Aviation and Aerospace Precinct Land Use Policy

HEAD OF POWER

- *Local Government Act 2009*, section 9

INTENT

The purpose of this policy is to provide direction about Council's position regarding the disposal of the BRAAP land which adjoins the Bundaberg Regional Airport.

SCOPE

This policy applies to all parcels of land at the BRAAP which adjoin the Bundaberg Regional Airport and is relevant to all employees, Councillors, and Councillor Advisor (Mayor's Chief of Staff).

DEFINITIONS

BRAAP means Bundaberg Regional Aviation and Aerospace Precinct

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. Background

The Bundaberg Regional Airport is a significant community asset and a key piece of strategic regional transport infrastructure for the area. Airports are high cost strategic investments with strict site constraints that are difficult to locate and are generally 'once in a generation' type projects.

Given the large investment by Council, on behalf of the local community, in development of the Bundaberg Airport to facilitate growth and encouragement of commercial airlines to fly to and from Bundaberg, it is imperative the airports operations are protected as far as practically possible to ensure that the safety, security and operations of the airport are not adversely impacted, limiting the community's return on investment.

2. Council owns a staged development of freehold land at Airport Drive, Bundaberg which is known as the BRAAP.
3. Some of the parcels which have been developed or which will be developed and created in the future, have a property boundary which adjoins the Bundaberg Regional Airport.
4. For airport security reasons, Council will not dispose, by way of sale, any of the BRAAP land lots which have a property boundary which adjoins to the airside defined fence line of the Bundaberg Regional Airport facility. Council will only dispose of these lots by way of lease to ensure Council is able to satisfy its security requirements as an Airport operator.

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Policy No. CP-3-054

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Community & Environment

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Bundaberg Regional Aviation and Aerospace Precinct Land Use Policy

ASSOCIATED DOCUMENTS

- *Aviation Transport Security Act 2004 (Cth)*
- *Aviation Transport Security Regulations 2005 (Cth)*
- *Civil Aviation Act 1988 (Cth)*
- *Civil Aviation Safety Regulations 1998 (Cth)*
- *Local Government Regulation 2012*

DOCUMENT CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

General Manager Community and Environment.

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Policy No. CP-3-054

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Community & Environment

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Burial on Private Property Policy

HEAD OF POWER

- *Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011, schedule 1*

INTENT

The purpose of this policy is to establish parameters in which Council would consider approving the burial of human remains on private property.

SCOPE

This policy applies to all persons applying for burial on private property.

DEFINITIONS

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. Council will ensure that any burial on private property within the Bundaberg Region is in accordance with legislation, Australian Standards and best practice.
2. An application can be made for approval that allows for the disposal of human remains outside a cemetery.
3. Further to the Local Law and Subordinate Local Law, Council imposes the following additional criteria for granting an approval:
 - The person wishing to be buried or the executor/family of a deceased person requesting the burial on the property, must have a linear family connection with the occupiers of the land where the remains are being buried and the linear connection would need to be continuous. A minimum of third generation may be used as a guide.
 - The property where the remains are to be buried is to be a minimum of 20 hectares (49 acres) and must be classed as rural under Council's Planning Scheme.
 - The burial plot must be at least 25 metres from buildings of any nature, water courses and adjoining properties.
 - The property owner where the burial plot is to be located is to provide Council a written undertaking to establish a registered easement on the property that allows for access to the site from a gazetted road and a 20 square metre area surrounding the plot. The owner has a period of six months to have the registered easement created on the property.
 - Council may require a bond to ensure registration of the easement. Should the owner of the land default, the bond shall be forfeited to Council. The bond will be refunded on confirmation of the registration of the easement.

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Burial on Private Property Policy

4. Where there is an inconsistency between the Local Law or Subordinate Local Law and this policy, the Local Law or Subordinate Local Law will apply.

ASSOCIATED DOCUMENTS

- *Local Law No. 1 (Administration) 2011*

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager Parks, Sport and Natural Areas.

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Cemetery Management Policy

HEAD OF POWER

- *Subordinate Local Law 1.9 (Operation of Cemeteries) 2011*
- *Subordinate Local Law 4 (Local Government Controlled Areas, Facilities and Roads) 2011*

INTENT

The purpose of the policy is to provide guidelines for cemetery and crematorium operations under the control of Council.

SCOPE

This policy applies to all Council operated and maintained cemeteries.

DEFINITIONS

Applicant means the person making an application for a burial or memorial right or for a work permit or other Council consent.

Ashes means the processed remains recovered from the cremation of a body.

Burial place means a grave site, memorial site or other place for the disposition or commemoration of the remains of the dead, whether cremated or not.

Burial right holder is the original owner/purchaser of the right of the burial. The recognised owner of the right of burial is that person currently entered into the cemetery's burial register. In some cases, the Burial Right Holder refers to a surviving member of the person's family, their executor or administrator, Power of Attorney, their heir or successor. Ownership may be formally transferred or bequeathed by a Will.

Cemetery or cemeteries means an area containing one or more burial places. When used as generic term it can apply to lone graves, family plots and larger collections, such as those under Council's control.

Employee means a local government employee as defined in the *Local Government Act 2009*.

Exhumation means the removal of the remains of a dead person or still-born child from a grave.

Memorial wall means an area of the cemetery that is established for the memorialisation of cremated remains.

Monument means any structure, tombstone, plaque, headstone, masonry, metal work, kerbing or railing, casting or item placed over, in or around a burial site used for commemorative purposes.

Monumental Mason means a tradesman, mason or person possessing the skills to carry out monumental masonry work.

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Cemetery Management Policy

Register means Council's formal repository of data containing all the details of a burial, memorial site, interment right or burial right.

Reservation means a right of burial.

Right of burial means the right to the holder to inter human remains in a burial space or place a memorial upon a gravesite. There is no entitlement to any 'real estate' or property as such.

Transfer of right of burial means the holder for the time being may transfer the right of burial in accordance with the rules of the cemetery and the transfer takes place when payment is made and details are entered into the burial register

POLICY STATEMENT

1. Management of Cemeteries

1.1 Planning, conduct and maintenance of cemeteries

Council will make provision for:

- Different types of sections for religious denominations and classes of burials.
- Standards of construction and design for monuments and structures, and conditions of entry for funeral directors, monumental masons, contractors and other service providers associated with work in the cemeteries.
- Size, multiple use and location of burial places.
- Interments.
- The erection or the installation of structures.
- The improvement and maintenance of cemeteries.
- The supply of goods and services incidental to the conduct of burials, monuments and other matters relating to cemeteries.
- The conduct of religious or other ceremonies of burial, disposition or commemoration.
- The preservation, conservation and promotion of cemetery sites presently in use as places of community significance in terms of their architectural, heritage, social and genealogical content.
- The promotion and interpretation of cemeteries through the installation of signage, brochures and other interpretive materials.
- The liaison with community groups and other organisations to carry out works relevant to the improvement, maintenance and promotion of cemeteries.
- The establishment of regulations and prohibitions in respect to all areas of operation of Council cemeteries by service providers and the community.

1.2 Operating Hours

Burials and exhumations shall take place only during the hours approved by Council.

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Cemetery Management Policy

Burial hours are:

- Between 9.00 am and 4.00 pm Monday to Friday; and
- Approval is required outside of these hours and additional fees will be incurred.

Approval for any activity, including exhumations, can be granted by Council or a nominated representative of Council.

The cemetery is open to the public daily from sunrise to sunset or as Council may determine. Persons authorised by Council may be on the cemetery grounds at any other time.

1.3 Register of burial places and interments

Council will ensure that a register of burials is kept for all burial places and other memorials. Each burial will be recorded in the burial register immediately after the service. Registers may be amended to remove or correct inaccuracies.

1.4 Right of Burial

1.4.1 Reservations

Council may grant a right of burial in a cemetery open to the public following receipt of the appropriate Reserve Application Form and applicable fee.

Proof of ownership of a right of burial may be required if:

- A person is claiming ownership of a right of burial; and
- A person requests right of burial information.

Reservation information is kept strictly confidential and not given out to any person who does not have the legal right to obtain the information. The registers can be used as verification that a right of burial has been granted in respect of any burial or memorial.

In the event that reservations are cancelled by notification through an Application to Relinquish Reserve from the rightful owner or their authorised representative, Council will pay 75% of the original fees paid.

Reservations may be:

- Cancelled following application from the rightful owner or an authorised representative; or
- Transferred to another party following written approval from the rightful owner.

Reservations cannot be on-sold to another person.

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Cemetery Management Policy

1.4.2 Holder rights

A holder of a right of burial has:

- Exclusive right to bury or inter human remains in the ground allotted.
- The use of the monument beam provided by the cemetery (within the lawn sections) to erect a monument.

1.4.3 Refusal to grant

Council may limit the number of burial rights issues to a person or refuse to grant a right of burial to any person if the grant would create a monopoly or encourage dealings in such burial rights as a business rather than as an affordable service to the public, or within the bounds of normal free trading.

The intention of this clause is to prevent anyone, or persons, purchasing bulk numbers of burial areas in order to 'corner the market'.

1.5 Opening of interment sites

A person must not, without approval of the General Manager Community and Environment open, or cause, suffer or permit the opening of an existing interment site in the cemetery for the purpose of interring additional human remains.

This consent is not required if

- A right of burial has been issued over the grave site.
- Only cremated remains are interred at the site.

When an interment site is opened, if unidentified human remains are found, Council will take all measures to confirm identification of the remains.

1.6 Flowers and ornaments – general

Flowers can be placed near graves/memorials. Fresh or limited artificial flowers are welcome tributes. These should be housed in the approved containers provided. Visitors are encouraged to remove such items when they become unsightly, weathered or wither.

Floral tributes, both fresh and artificial, or other items that encroach on neighbouring memorials or graves will be removed without notice. Glass vases, jars or other non-approved receptacles, ornaments, photo frames, candles, toys, solar lights, windmills and wind chimes etc. are not permitted and will be removed.

Council will, at its discretion, remove withered or weathered floral arrangements and keep the grounds neat and tidy should any tributes be deemed unsuitable or unsightly. Ornaments re-located by cemetery employees may be retrieved from the administration office building.

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Cemetery Management Policy

The cemetery reserves the right to dispose of items two weeks after being removed. These items are not to be placed back on the grave or memorial.

2. Monuments and inscriptions

The burial right holder or memorial applicant must maintain any memorial erected on a gravesite in a safe and aesthetically pleasing condition.

A person shall not:

- Make any inscription or carry out any adornment, unless it is approved by Council.
- Construct or install any monument (temporary or otherwise), memorial, foundation, vault, table, headstone, gravestone, or other structure, unless it is constructed in accordance with requirements of the Cemeteries Manual and Technical Specifications.
- Advertise a business or have inscriptions relating to a business

Council may issue approval to undertake monumental work to any person it considers to be suitably qualified to undertake such work.

Council may refuse any design for a monument as it may determine. Standard monument/plaque configurations for each Cemetery are provided in the Cemeteries Manual and Technical Specifications

2.1 Removal of structures, inscriptions and adornments

Council may remove, demolish, alter or require the removal, demolition or alteration of any structure, inscription and adornment which has been made or carried out without the written consent of Council or which has not been made in accordance with an approval given.

2.2 Maintenance of structures

The ownership of monuments or other structures is deemed to be with the burial right holder or if there is no burial right holder, the person or persons who caused the monument or structure to be constructed.

2.3 Removal and replacement of structures on request

Where notice to open a grave for a lawful purpose is given, Council may authorise the removal of any part of the structure to enable the safe opening of the grave.

The responsibility for the removal of any monuments or memorial for the purposes of lawfully opening a grave site will be the responsibility of the Burial Right Holder or if no Burial Right Holder exists, the person or persons applying for the deceased's interment.

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Cemetery Management Policy

2.4 Lawn section

In addition to the items covered in section 1.6, a monument is to be installed within six months of the burial.

2.5 Garden section

In addition to the items covered in section 1.6, only cut flowers are to be left at ashes placements in the Garden Section and are placed in vases of a type approved by Council that are not made of glass or other breakable material.

2.6 General/monumental sections

In addition to the items covered in section 1.6, timing for the erection of monuments is left to the discretion of the Monumental Mason. The Mason needs to ensure that appropriate soil bearing capacity is established for the construction of a sound foundation prior to the installation of the monument. It is recommended that no construction be undertaken within six months of the burial. This is to allow for subsidence.

2.7 Memorial Walls

Council will maintain, preserve and repair memorial walls.

Council will permit a memorial plaque over each niche in the memorial wall. The burial right holder will ensure that:

- The design and type of plaque is consistent with the reasonable requirements determined by Council (refer to the Cemeteries Manual and Technical Specifications).
- Council will not be liable for the repair, maintenance, upkeep or preservation of any plaque or item placed on a memorial wall.

3. Conservation and Heritage

Council recognises that burial grounds and cemeteries are places of significance to the community by virtue of their architectural, botanical, social or genealogical significant and will provide reasonable assistance to community groups and interested parties who seek to promote or research cemetery issues.

4. Closed Cemeteries

No further burials will be allowed in cemeteries within the Bundaberg Regional Council area which have been closed, except in accordance with the guidelines.

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Cemetery Management Policy

5. Inconsistencies

Where there is an inconsistency between this policy an Act or a Local Law, that Act or Local Law is to apply to the extent of the inconsistency.

ASSOCIATED DOCUMENTS

- AS 4204-1994: Headstones and cemetery monuments
- Cemetery – Manual and Technical Specifications
- Fees and Charges Register
- *Land Act 1994*, division 10 and 11

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager Parks, Sports and Natural Areas.

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Commemorative Plaques and Memorials Policy

HEAD OF POWER

- *Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2011, Schedule 1, section 5(1)(c) and 6(3)(c).*
- *Subordinate Local Law 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011, Schedule 1, section 6(5).*

INTENT

The purpose of this policy to provide guidelines for the approval, construction, placement and maintenance of commemorative plaques and memorials.

SCOPE

This policy applies to all plaques and memorials proposed for any public space within the Bundaberg Regional Council area.

POLICY STATEMENT

1. Commemorative plaques are to recognise a contribution or donation by a community group. Any other plaque or memorial requires Council approval.
2. Memorial seating or table settings can be utilised to recognise individuals, subject to application to Council and approval.
3. Council will supply plaques/plinths to an applicant to ensure the correct dimensions of the design construction standard and materials are met. This cost is to be borne by the applicant.
 - 3.1 For plinths, the minimum plaque size of 100mm x 100mm and maximum plaque size of 300mm x 300mm.
 - 3.2 Plaques on bench seats or table settings with bench seats are to be attached to the back of the bench seat. The plaque size cannot exceed 180mm x 180mm in size.
4. The plaque shall be kept in good condition to the satisfaction of Council. Responsibility for maintenance of plaque shall remain with the applicant for a period of 10 years, after which time repairs are at the expense of the applicant and the memorial may be moved or removed should it not be kept in good condition.
5. The application must nominate the desired site for the plaque or memorial however, the location of the approved site will be at Council's discretion.
6. Plaques and memorials may be relocated to another site at a later date if necessary due to redevelopment or other unforeseen circumstances. The applicant will be notified of Council's intention to relocate the plaque/memorial and be given the opportunity to nominate a secondary site, however the location of the new site will be at Council's discretion.

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Commemorative Plaques and Memorials Policy

7. Plaques and memorials are not in perpetuity.
8. Only one plaque shall be awarded per organisation or individual per location with new commemorative plaques for recurring events to replace old or existing plaques.
9. For memorials to deceased individuals, a Deceased Information Form must be submitted with the Application for Commemorative Plaque or Memorial.
10. Council does not accept responsibility for allowing the installation of a plaque or memorial that, at a later date, incurs a dispute between relatives or the community.
11. Where there is an inconsistency between this policy and a Local Law or Subordinate Local Law, the Local Law or Subordinate Local Law applies to the extent of the inconsistency.

ASSOCIATED DOCUMENTS

- Application for Commemorative Plaque or Memorial
- Cemetery Deceased Information - Burial Contract Provision
- Deceased Information Form
- *Local Law No. 1 (Administration) 2011*

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager, Parks, Sport and Natural Areas.

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Community Engagement Policy

HEAD OF POWER

Local Government Act 2009,

INTENT

Local Government Act 2009

SCOPE

DEFINITIONS

Employee

Local Government Act 2009

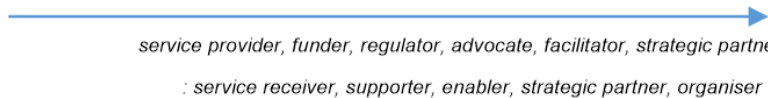
POLICY STATEMENT

1.

INFORMATION

CONSULTATION

ACTIVE PARTICIPATION



2.

3.

4.

5.

6.

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Community Engagement Policy

7.

ASSOCIATED DOCUMENTS

-
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DOCUMENTS CONTROLS

POLICY OWNER

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Community Grants Policy

HEAD OF POWER

- *Local Government Regulation 2012*, section 194 and 195

INTENT

The purpose of this policy is to provide guidelines and criteria for grants to eligible individuals and community organisations.

SCOPE

This policy applies to all employees and Councillors responsible for the programs associated with community grants.

DEFINITIONS

Community grant means a grant approved in accordance with this policy and provided to an eligible individual or community organisation.

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. Council may approve a community grant if Council is satisfied the grant will be used for a purpose that is in the public interest and the individual/community organisation meets the criteria of this policy.
2. Community grants contains six programs:
 - Young People in Sport
 - Micro Grants
 - Special Events Grant
 - Community Services
 - Community Development
 - Community Events
 - Sport and Recreation
 - Sport Championships
 - International and National sporting events
 - State sporting events
 - Regional significant sporting events
 - Partnerships and Sponsorships
3. Information about community grants:
 - The decision of Council on grant applications is final.
 - Community grants may require compliance with specific conditions before payment. Should these conditions not be met by the specific date, Council reserves the right to revoke the offer of support.

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Community Grants Policy

- Any approved community grant which is not spent in the current financial year will not be carried over to the next year unless requested by the applicant (in writing) and approved by Council in writing.
- Successful applicants who have received funding under this policy (except for Young People in Sport and Special Events) are ineligible to receive additional funding in the same financial year.
- Council requires relevant acknowledgement of financial support (refer to Acknowledging Funding Support).

Allocation of funds from the Council's operational budget shall be made annually for the Community Grants Programs.

4. Community Grant Programs

4.1 Young People in Sport (YPIS)

The YPIS program aims to assist young athletes living in the Bundaberg Region by providing a grant to assist with the cost of representing Queensland at National sporting competitions or representing Australia at International sporting competitions.

Grants are based on the location of the competition, and are allocated as follows:

- Representing Queensland (under the age of 18 at the date competition commences) – \$200 per athlete.
- Representing Australia (under the age of 18 at the date competition commences) – \$500 per athlete.

A maximum of \$500 per athlete, per every second financial year is available. YPIS is open all year on a financial year basis until budgeted funds are expended. Budgeted funds will be allocated on a quarterly basis to provide assistance across the financial year. Applicants must provide supporting documentation as specified in the guidelines. Applications must be submitted on the Young People in Sport Guidelines and Application Form.

4.1.1 Eligible applicants

- Under the age of 18 at the date competition commences; and
- Representing Queensland at a National competition or representing Australia at an International competition; and
- Residing within the Bundaberg Regional Council area; and
- Is a member of a local sporting club; and
- Applications must be received prior to commencement of the nominated sporting competition.

4.1.2 Ineligible applicants

- School based competitions.
- Applicants who have previously not satisfactorily acquitted a Council grant.
- Applicants that have received a YPIS grant in the previous financial year.

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Community Grants Policy

4.1.3 Assessment and approval

Council employees assess applications against the guidelines and obtain approval from the appropriate Council Manager.

4.1.4 Grant acquittal

Successful applicants will be required to acquit the grant received by providing evidence of attendance at the nominated competition within two months after the completion of the competition.

4.2 Micro Grants

The Micro Grants Program aims to provide a grant to community groups and associations that meet recognised community needs as identified in the Council's Community Development Strategy 2020-2023 or Sport and Recreation Strategy 2018-2028. All successful applicants must acknowledge Council's contribution as outlined in the Acknowledging Funding Support Guide.

The available funding per application is up to \$1,000 every second financial year.

The Micro Grants program opens on the first day of the month and closes 5.00pm on the last Friday of the month.

Applicants must provide supporting documentation as specified in the Micro Grants program guidelines.

Applications are to be lodged online through SmartyGrants.

4.2.1 Eligible applicants

- Bundaberg Regional Council based legal not-for-profit group/organisations; and
- Have majority of members of the group/organisation reside in the Bundaberg Regional Council area; and
- Have acquitted any previous Council grant satisfactorily.

4.2.2 Ineligible applicants

- Groups/organisations who have not satisfactorily acquitted a previous Council grant.
- Groups/organisations who have received a Micro Grant in the previous financial year.
- Political and for-profit groups.
- Schools and Universities.

4.2.3 Ineligible funding and projects

- Retrospective funding.
- Item based recurrent funding.
- Support for an individual pursuit.
- Commercial activities.
- Projects that do not involve the Bundaberg Regional Council community.
- Activities that are considered the core responsibility of the applicant.

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Community Grants Policy

- Projects that duplicate existing services, programs and events for the same communities.

4.2.4 Assessment and approval

Applications are received and processed through the Community Services Unit and assigned to the relevant assessing employee. The applications are assessed and weighted on applicants' meeting criteria outlined in the Micro Grants Program Guidelines.

The assessing employee then provides a recommendation with rationale to approve or decline the requested amount. Final approval is provided by the delegated Council Manager and the applicant is then notified of the result.

4.2.5 Grant Acquittal

Successful applicants will be required to acquit the grant received. Successful applicants must notify Council of any significant change to the approved project. The delegated Council Manager will review and if satisfactory, approve these changes.

4.3 Special Events Grant

As part of Council's commitment to provide an active, vibrant and inclusive community, Council's Special Events Grant can provide funding for events such as namely Australia Day, ANZAC Day Commemorations and Community Christmas Celebrations.

All successful applicants must acknowledge Council's contribution as outlined in the Acknowledging Funding Support Guidelines.

Council allows organisations to make application for additional activities via other funding programs where applicable. Multiple applications for the same activity are not allowed (excluding Regional Arts Development Fund).

The funding amount available is up to \$1,000 per event, per location.

Applicants must provide supporting documentation as specified in the guidelines.

There are three funding rounds per financial year. Applications must be received by 5.00pm on the last day of each round.

- Round 1 – Opening 1 September – closing 31 October
- Round 2 – Opening 1 November – closing 31 December
- Round 3 – Opening 1 January – closing 28/29 February

4.3.1 Eligible applicants

- Bundaberg Regional Council based not-for-profit groups/organisations; and
- The majority of the members reside in the Bundaberg Regional Council area.

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Community Grants Policy

4.3.2 Ineligible applicants

- Groups/organisations who have not satisfactorily acquitted a previous Council grant.
- Political and for-profit groups
- Schools and Universities.

4.3.3 Ineligible funding and projects

- Retrospective funding.
- Commercial activities.
- Projects that do not involve the Bundaberg Regional Council community.
- Projects that duplicate existing programs and events for the same communities.

4.3.4 Assessment and approval

Applications are received and processed through the Events Unit and assigned to Council employees. Applications are assessed and weighted on the applicants meeting the criteria outlined in the Special Events Grants Program Funding Guidelines.

4.3.5 Grant Acquittal

Successful applicants will be required to acquit the grant received.

Successful applicants must notify Council of any significant change to the approved project. The delegated Council Manager will review and if satisfactory, approve these changes.

4.4 Community Services Program

There are three funding rounds per financial year. Applications must be received by 5.00pm on the last Friday of each round.

- Round 1 – Opening 1 March – closing last Friday in June (for events/projects held after 1st of October)
- Round 2 – Opening 1 July – closing last Friday in October (for events/projects held after 1st of February)
- Round 3 – Opening 1 November – closing last Friday in February (for events/projects held after 1st of June)

The available funding per application is up to \$5,000.

Organisations can submit one application per funding round in either the Sport and Recreation, Community Development or Community Events stream. Successful applicants will only receive funding once in the financial year from the Community Grants Program. All successful applicants must acknowledge Council's contribution as outlined in the Acknowledging Funding Support Guide.

The three streams of Community Services Grants include:

1. **Sport and Recreation** – a grant for sport and active recreation organisations towards opportunities to increase participation, sustainability through capacity to raise funds and towards new or upgraded sport and recreational facilities.

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Community Grants Policy

2. **Community Development** – a grant for community groups and organisations that meet community needs as identified in the Bundaberg Regional Council Community Development Strategy.
3. **Community Events** – a grant to the community to support community events.

Applications must be lodged online through SmartyGrants.

4.4.1 Eligible applicants

- Bundaberg Regional Council based legal not-for-profit organisation, or charitable organisation.
- Groups or organisations who have a current Public Liability Certificate.
- Groups or organisations who have the majority of the group/organisation residing in the Bundaberg Regional Council area.
- Groups who have acquitted any previous Council grant satisfactorily.
- Auspice organisations who meet criteria and accept legal and financial responsibility for your project.

4.4.2 Ineligible applicants

- Applicants that have not satisfactorily acquitted previous Council grants.
- Political, or discriminatory and for-profit groups.
- School and Universities.

4.4.3 Ineligible funding and projects

- General operating costs (electricity, rates, phone, rent, meals, accommodation, maintenance, insurances etc).
- Council fees and charges (facilities/assets/licences etc).
- Individual, private or commercial ventures.
- Cash, and/or prize money.
- Insurance (public or general liability etc).
- Projects to repair design faults.
- Drawings and schematic designs that do not have committed capital funding.
- Projects under litigation.
Relocation costs.
- Retrospective funding.
- Purchase of land/buildings/facilities.
- Item based recurrent funding.
- Clothing/uniforms (e.g. sports shirts).
- Ongoing salaries/wages for staff (a position created for the length of a project is considered eligible).
- Projects that do not involve the Bundaberg Regional Council community.
- Activities that are considered the core responsibility of the applicant.
- Projects that duplicate existing services, programs and events for the same communities.
- Other items as noted in the Community Grants Program Guideline.

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Community Grants Policy

4.4.4 Assessment and approval

Applications are assessed and weighted on applicants meeting criteria outlined in guidelines and application forms and providing effective supporting documentation.

Applications are received and processed through the Community Services Unit and assigned to relevant assessing employees. Assessing employees then complete the assessment form, inclusive of recommendation and rationale that is then provided to the Community Grants Assessment Panel.

Based on the assessing employee recommendations and available budget, the Community Grants Assessment Panel will make final recommendations to be approved by the delegated General Manager.

4.4.5 Grant Acquittal

Successful applicants will be required to acquit the grant received.

Successful applicants must notify Council of any significant change to the approved project. The delegated Council Manager will review and if satisfactory, approve these changes.

4.5 Sport Championship Funding Program

The program will provide funding for sporting championships that are international, national, state or regional significant in focus, are recognised by the relevant sporting authority and provide an opportunity for talented athletes, officials and coaches to develop their skills through exposure to and participation in these events.

- There are three funding rounds per financial year. Applications must be received by 5.00pm on the last day of each round. Round 1 – Opening 1 March – closing last Friday in June (for events/projects held after October)
- Round 2 – Opening 1 November – closing last Friday in February (for events/projects held after June)
- Round 3 – Opening 1 July – closing last Friday in October (for events/projects held after February)

There are three distinct event categories within the Sport Championship Funding Program:

- International/national sporting events;
- State sporting events; and
- Regional significant sporting events.

Organisations may apply for funding for multiple events however, the maximum funding available to any one organisation through the program is \$5,000 per financial year.

Applications are to be completed on the Sport Championship Funding Program Application Form.

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Community Grants Policy

4.5.1 Eligible applicants

- Bundaberg Regional Council based legal not-for-profit incorporated sport organisations.

4.5.2 Ineligible applicants

- Organisations who have not satisfactorily acquitted a previous Council grant.
- Individuals, groups of individuals, unincorporated groups/organisation, political and for-profit groups.
- Schools and Universities.

4.5.3 Ineligible funding and projects

- Retrospective costs associated with events that have already commenced or been completed.
- Costs associated with the event bid.
- Insurance (public liability, general liability).
- Costs associated with appearance fees, presentation functions, trophies, prize money.
- Office equipment such as computers, printers, photocopiers etc.
- Council fees and charges (facilities/assets/licenses/waste etc.).
- Private/commercial ventures.
- Rental of office premises.

Note: Although Council will not fund the above items, they may be included in the budget as part of the contribution by the event organiser.

4.5.4 Assessment and approval

Applications are assessed and weighted on applicants meeting criteria outlined in the guidelines and providing appropriate supporting documentation.

An assessment panel consisting of the portfolio Councillor, Branch Manager, Parks, Sport and Natural Areas and the Coordinator of Sport and Recreation will assess the eligible applications against the objectives and criteria and provide a recommendation to the General Manager Community and Environment for approval.

Note: Where the applications are to support a bid for an event and are successful, funds will not be released until official notification of the bid is awarded. Council will provide a letter to support the bid outlining the financial contribution awarded if the funding application is successful.

4.5.5 Grant Acquittal

- Successful applicants will be required to acquit the grant received.
- Successful applicants must notify Council of any significant change to the approved project. The delegated Council Manager will review and if satisfactory, approve these changes.

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Community Grants Policy

4.6 Partnerships and Sponsorships Program

Approved partnerships and sponsorships arrangements will reflect the philanthropy of Council and the commitment to improve the wellbeing of the community of the Bundaberg Region. All successful applicants must acknowledge Council contribution as outlined in the Acknowledging Funding Support Guideline.

Over \$5,000 in financial assistance is available per application.

Applicants must provide supporting documentation as specified in the Application Form.

There are three funding rounds per financial year. Applications must be received by 5.00pm on the last Friday of each round.

- Round 1 – Opening 1 March – closing last Friday in June (for events/projects held after October)
- Round 2 – Opening 1 July – closing last Friday in October (for events/projects held after February)
- Round 3 – Opening 1 November – closing last Friday in February (for events/projects held after June)

4.6.1 Eligible applicants

- Applications that demonstrate strong Bundaberg Region Community benefit, need and support for a project, event or activity; and
- The majority of members reside in the Bundaberg Regional Council area.

4.6.2 Ineligible applicants

- Groups/organisations who have not satisfactorily acquitted a previous Council grant.
- Political, discriminatory groups.
- Schools and Universities.

4.6.3 Ineligible funding and projects

- Applications that have not satisfactorily acquitted previous Council grants.
- Retrospective funding.

4.6.4 Assessment and approval

Applications are assessed and weighted on applicants meeting criteria outlined in the guidelines and providing appropriate supporting documentation.

Applications are received and processed through the Events Unit and assigned to the relevant assessing employee. A report is then presented to Council for their consideration at an Ordinary Meeting.

4.6.5 Grant acquittal

Successful applicants will be required to acquit the grant received.

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Community Grants Policy

Successful applicants must notify Council of any minor or significant change to the approved project. The delegated Council Manager will review and if satisfactory approve minor changes. Significant changes will be tabled at an Ordinary Council Meeting for approval.

ASSOCIATED DOCUMENTS

- Bundaberg Regional Council Community Development Strategy 2020-2023
- Bundaberg Regional Sport and Recreational Strategy
- *Collections Act 1966*
- Community Grants Program – Application Form
- Community Grants Program – Application Guidelines
- Community Grants Program – Acknowledging Funding Support
- Community Grants Program – Acquittal Form
- Corporate Plan 2021-2026
- Community Grants Program Funding Agreement

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager, Community Services.

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Community Housing Rent Policy

HEAD OF POWER

- *Housing Regulation 2015*, section 17

INTENT

The purpose of this policy is to comply with requirements of the *Housing Regulation 2015* to maintain a rent policy for community housing.

SCOPE

This policy applies to all tenants who reside in any property at Margaret Olsen Place or Kolan Centenary Seniors Village and Community Services employees.

DEFINITIONS

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. This policy will set the principles which Council will use for setting and recovery of rent and also concession for rent increases.
2. Council will ensure tenants of Council community housing units are charged an affordable rent with the maximum rent charged being the market rent for the dwelling in line with Department of Housing Guidelines.
3. **Setting the rent**

A tenant in a property managed by Council as the registered provider will have their rent assessed at 25% of the household's assessable income, plus the Commonwealth Rent Assistance to which all eligible household members are entitled. The rent is assessed using the Department of Housing and Public Works Community Housing Rent Calculator. Should the market rent of the property be less than the tenant's calculated rent, market rent will be charged.

3.1 Rent assistance

Commonwealth rent assistance is not considered income and therefore is not assessed at 25%. Instead, Council, as the registered provider, will add the total Commonwealth Rent Assistance to which all household members are entitled, to the rent assessment.

If a household is deemed eligible for Commonwealth Rent Assistance, the total amount of Commonwealth Rent Assistance to which they are entitled is added to their rent, regardless of whether they receive the payment or not.

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Community Housing Rent Policy

4. Market rent

For community housing properties, the market rent is determined by the provider. In determining market rents, Council considers the private market rent for similar properties of the same standard in the area and any relevant data published on median rents.

Council will review market rents on an annual basis prior to undertaking rent reviews.

Council may seek independent valuations of properties but must have consideration for the private market rent for similar properties of the same standard in the area and any relevant data published on median rents, when setting market rent.

4.1 Right to Appeal

Tenants have the right to appeal market rent assessments. Council will keep a copy of the methods used to derive a market rent for one year after the tenancy agreement.

5. Rent Review

Council reviews rent for all households at least annually, or when they become aware of a change in household circumstances. Tenants are responsible for advising Council of a change in circumstances and should be advised of this responsibility at sign-up. Tenants may request a reassessment of rent at any time because of a decrease in income or a change in household circumstances.

6. Overcharging of Rent

If a tenant has been overcharged for rent due to having a low income or rent was miscalculated by the housing provider, a reimbursement will be required. This does not include where a tenant has failed to advise the housing provider of a reduction in income. Advice will be given as to how much of this reimbursement is estimated to be made up of rent assistance. It will be the responsibility of the tenant to advise Centrelink of the reimbursement.

7. Rent Recovery

Council will ensure transparency by making clear the obligation to the tenant and the processes used by Council in assisting them to meet their financial obligations, such as:

- Making the process used to pay rent simple to administer and cost effective.
- Providing tenants two options for the payment of rent as per the General Tenancy Agreement (RTA Form 18a) and *Residential Tenancies and Rooming Accommodation Act 2008*.

8. Rent Arrears

A tenant with a rent debt to Council will be requested to enter into a mutual agreement to repay the debt in affordable instalments so as not to cause hardship. The payments must be maintained until the debt is cleared.

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Community Housing Rent Policy

Council will pursue the recovery of a debt through the provisions of the *Residential Tenancies and Rooming Accommodation Act 2008* where the tenant does not repay the monies owing in accordance with the agreement.

ASSOCIATED DOCUMENTS

- Department of Housing and Public Works Community Housing Calculator
- *Department of Housing Guidelines*
- *Housing Act 2003*
- *Residential Tenancies and Rooming Accommodation Act 2008*

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager Community Services.

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Delegations Policy

HEAD OF POWER

- *Local Government Act 2009*, section 257 to 259

INTENT

The purpose of this policy is to establish the framework for reviewing, making, recording and exercising delegations made pursuant to the *Local Government Act 2009*.

SCOPE

This policy applies to all employees, Councillors and Councillor Advisor (Mayor's Chief of Staff).

DEFINITIONS

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. Council seeks to achieve the best possible results for the region ensuring effective, transparent, and efficient management of operational and administrative matters. To achieve this, Council regularly reviews and provides a delegation of certain legislative powers where it is practical, lawful, and administratively responsible to do so.
2. The *Local Government Act 2009* provides that Council may, by resolution, delegate a power under an Act to the Mayor and Chief Executive Officer.
3. Delegation by Council is not permitted:
 - If the relevant legislative provision provides that the power be exercised "by resolution" or that Council "adopt";
 - To an individual Councillor; and
 - To employees other than the Chief Executive Officer.
4. Council keeps three registers which contain particulars of delegations made by:
 - Council to the Mayor;
 - Council to the Chief Executive Officer; and
 - Chief Executive Officer to Employees and Contractors of Council.
5. Legislative provisions to be enacted by the Chief Executive Officer can be delegated to other employees, including powers delegated by Council to the Chief Executive Officer.
6. A delegation is revocable and does not prevent Council from acting in a matter, should it be necessary.
7. Where a matter is contentious, controversial, or otherwise warrants consideration by Council, the delegate should not act or exercise any delegated power or function in relation to that matter.

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Policy No. CP-3-055
 Adopted Date: 26/04/2022 Version: 2
 Responsible Department: Organisational Services

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Delegations Policy

8. Review of all registers will be managed in accordance with the Delegations Register Procedure.

ASSOCIATED DOCUMENTS

- Delegations Register Procedure
- Register of Delegations – Council to the Mayor
- Register of Delegations – Council to Chief Executive Officer
- Register of Delegations – Chief Executive Officer to Employee or Contractor of Council

DOCUMENT CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Chief Legal Officer, Governance and Legal Services.

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Policy No. CP-3-055
Adopted Date: 26/04/2022 Version: 2
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ECO Certification Incentive Scheme

HEAD OF POWER

- *Bundaberg Regional Council Advocacy Priority 2021*

INTENT

The purpose of this policy is to support businesses/operators to become ECO Certified and/or Climate Action Certified through Ecotourism Australia by offering a cash subsidy incentive.

SCOPE

This policy applies to entities conducting business within the Bundaberg Regional Council area that are deemed eligible to obtain ECO Certification and/or Climate Action Certification through Ecotourism Australia.

POLICY STATEMENT

1. Ecotourism is one of the fastest growing sectors of global tourism and the Bundaberg region has a range of nature based tourism opportunities that could be leveraged to grow local visitation.
2. Council's advocacy position is to grow the region's visitor economy through market development as an ECO Certified Destination. This would enable the Bundaberg region to become a high-quality and recognisable destination to visitors while further increasing the sustainability credentials of our businesses.
3. Ecotourism Australia offer an ECO Certification Program and a Climate Action Certification Program for eligible businesses within the Bundaberg region. They assure travellers that certified products are backed by a strong, well managed commitment to sustainable practices.

In order to grow the Bundaberg region visitor economy, Council offers a subsidy to local businesses who wish to become ECO Certified and/or Climate Action Certified through Ecotourism Australia by offering a 50% cash subsidy to eligible businesses/operators to offset the first annual certification fee payable to Ecotourism Australia.

4. Eligibility criteria

- 4.1 The business must be eligible to apply for the relevant certification program with Ecotourism Australia.
- 4.2 The business to be certified will help customers to directly experience the Bundaberg region in a sustainable manner.
- 4.3 All necessary licences, permits and approvals are obtained from relevant authorities and agencies.

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Policy No. CP-3-057

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Strategic Projects and Economic Development

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ECO Certification Incentive Scheme

- 4.4 The business consistently meets customer service expectations and has defined customer service procedures and is committed to delivery of a quality experience/product.
- 4.5 Economic, social and environmental sustainability principles are core to the operation of the business.

ASSOCIATED DOCUMENTS

- ECO Certification Expression of Interest

DOCUMENT CONTROLS

Council will review this policy annually or in response to changes in law or best practice.

POLICY OWNER

Executive Director, Strategic Projects and Economic Development.

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Policy No. CP-3-057

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Strategic Projects and Economic Development

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Employee Code of Conduct Policy

HEAD OF POWER

- *Local Government Act 2009*
- *Public Sector Ethics Act 1994*

INTENT

The purpose of this policy is to provide the basis on which Council's Employee Code of Conduct (the Code) is developed and maintained. This policy provides the Chief Executive Officer the authority to approve the Code as and when required.

SCOPE

This policy applies to all employees. The Code forms part of this policy.

DEFINITIONS

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. Council is committed to instilling an organisational culture which aligns with its values and embeds ethical behaviour by all employees at all times. Central to this approach are the local government principles, which are defined within the *Local Government Act 2009*, and the ethics principles contained within the *Public Sector Ethics Act 1994*.

Through Council operating in an open, accountable, ethical and transparent way, public confidence in Council and its employees is built and maintained.

2. **Employee Code of Conduct**

To ensure all employees are aware of their ethical conduct requirements and standards, and in accordance with Council legislative obligations, Council's Code provides guidance and direction. The Code is not intended to be an exhaustive list of conduct standards, however provides employees with clear expectation on how they should act, how they should resolve ethical dilemmas and provides an indication on what unethical behaviours may look like.

3. **Review of the Code**

Maintaining an up-to-date Code is essential to ensure ethical conduct expectations of Council employees remain current. Council will undertake regular reviews of the Code, with the Chief Executive Officer approving any updates, and will ensure all employees are made aware of the updated Code in accordance with this policy.

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Policy No. CP-3-021

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Organisational Services

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Employee Code of Conduct Policy

4. Awareness and training

Council will provide all employees with training in relation to the Code and how to apply ethical decision making. This training will occur when new employees start their employment with Council, then at regular intervals through an employee's time with Council and at any time where the Code is updated.

Along with the training, all employees have access to the Code through new employee induction packs and are provided with a hard copy of the Code when they undertake training. An electronic copy of the Code is maintained and is available for all employees to access via Council's intranet. Employees may also request a copy of the Code through either their direct supervisor/manager or through the Human Resources Operations team

ASSOCIATED DOCUMENTS

- Employee Code of Conduct

DOCUMENT CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Manager People, Safety and Culture.

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Policy No. CP-3-021
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Responsible Department: Organisational Services

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Environmental Policy

HEAD OF POWER

- *Local Government Act*, section 9(1)
- *Environmental Protection Act 1994*, Chapter 1, Part 2(3) and (5)

INTENT

The purpose of this policy is to set a target for the achievement of environmental excellence in the way we live and undertake work in the Bundaberg Region and that Council employees and contractors lead by example in matters of environmental excellence.

SCOPE

This policy applies to all employees, volunteers, contractors, and visitors to Council's workplaces. It also applies to all residents and visitors where their activities have environmental impacts.

DEFINITIONS

Employee means a local government employee as defined in the *Local Government Act 2009*.

POLICY STATEMENT

1. Council will ensure our strategic and operational activities are planned and conducted in such a manner as to minimise, and where possible avoid, adverse effects on the environment. This includes all air, water, waste and noise impacts that may adversely affect our employees, the public and or our natural environment.
2. Council aims to be proactive in the:
 - Reduction and/or elimination of environmental risks.
 - Promotion of the requirements of relevant legislation and association regulations, codes of practice and standards.
 - Development and promotion of strategies and practices in the areas of environmental hazard identification and risk management.
 - Elimination and prevention of the risk of environmental harm due to the workplace or workplace activities.
 - Provision of adequate regulatory resources and environmental management training.
 - Protection and enhancement of natural and cultural heritage.
3. Council will achieve its objectives through compliance with the Environmental Policy Statement and all the requirements of the *Environmental Protection Act 1994* and regulations.

ASSOCIATED DOCUMENTS

- Environmental Policy Statement
- *Environmental Protection Regulation 2019*
- *Environmental Protection (Air) Policy 2019*

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Policy No. CP-3-023

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Environmental Policy

- *Environmental Protection (Noise) Policy 2019*
- *Environmental Protection (Water and Wetland Biodiversity) Policy 2019*

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager Health and Regulatory Services.

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Equal Employment Opportunity Policy

HEAD OF POWER

- *Age Discrimination Act 2004 (Cth)*
- *Anti-Discrimination Act 1991*
- *Australian Human Rights Commission Act 1986 (Cth)*
- *Crime and Corruption Act 2001*
- *Disability Discrimination Act 1992 (Cth)*
- *Equal Employment Opportunity (Commonwealth Authorities) Act 1987 (Cth)*
- *Industrial Relations Act 2016*
- *Local Government Act 2009*
- *Public Interest Disclosure Act 2009*
- *Public Sector Ethics Act 1994*
- *Racial Discrimination Act 1975 (Cth)*
- *Sex Discrimination Act 1984 (Cth)*
- *Work Health and Safety Act 2011*

INTENT

The purpose of this policy is to ensure Council provides a workplace which is free from discrimination where all people are treated with courtesy and respect.

SCOPE

This policy applies to all employees and external candidates who apply for roles. All categories of work are covered including permanent, temporary, casual employees and volunteers.

It applies to employees:

- a) In all their workplace interactions, with each other, with customers, suppliers or members of the community
- b) While in the workplace or off-site at work related functions such as whilst on trips or visits to suppliers.

POLICY STATEMENT

Council is an equal employment opportunity (EEO) employer and takes its legislative obligations and responsibilities seriously. Council believes that by creating an environment where employees are treated with respect and where the talents and skills of others are valued, improved outcomes for the community are achieved.

1. EEO Principles

Council will uphold the following EEO Principles:

- a) Employees will not be unlawfully discriminated against at any time in their employment.
- b) Provision of equal opportunity in all aspects including conditions of employment, recruitment, remuneration, development, promotion and separation.
- c) All decisions are made based on an individual's merit with reference to the job requirements.

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Policy No. CP-3-024

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Organisational Services

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Equal Employment Opportunity Policy

- d) Promotion of a work environment that is socially inclusive, which values diversity and allows employees to realise their full potential without fear of discrimination or harassment.

2. Embedding the EEO Principles

Effectively embedding the EEO Principles provides an environment which facilitates the elimination of discrimination of others and supports the objectives of this policy.

To create this environment Council will:

- a) Ensure the development, implementation and on-going review of this policy;
- b) Embed the EEO Principles into all processes within Council;
- c) Ensure appropriate and effective procedures are implemented for handling complaints concerning discrimination within the workplace; and
- d) Provide on-going training regarding EEO and discrimination.

3. Breaches

Maintaining a discrimination free workplace is essential for Council's delivery of services to the community. Any concerns regarding potential breaches of this policy will be handled in accordance with Council's grievance procedures.

ASSOCIATED DOCUMENTS

- Employee Code of Conduct
- Workforce Diversity and Inclusion Strategy
- Workplace Harassment and Bullying Operational Policy

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Manager People, Safety and Culture.

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Policy No. CP-3-024
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Exhibitions Policy

HEAD OF POWER

- *Local Government Act 2009*, section 9 (1)

INTENT

The purpose of this policy is to ensure a varied and balanced program of exhibitions is scheduled for each year for Bundaberg Regional Galleries.

SCOPE

This policy applies to all artists and exhibitors applying to exhibit at the Galleries.

This policy also applies to the Galleries Exhibition Panel who review applications and make recommendations about the suitability of proposed work as part of the Galleries Exhibition programs.

DEFINITIONS

means Bundaberg Regional Art Gallery.

means Childers Arts Space.

means Bundaberg Regional Galleries.

means a local government employee as defined in the *Local Government Act 2009*.

means the Bundaberg Regional Galleries Exhibition Panel.

POLICY STATEMENT

The objectives of this policy are to:

- ensure exhibitions are of a quality that meets professional gallery standards and that they are presented in a professional manner in accordance with the selection criteria and exhibition agreement; and
- provide an engaging exhibition program which informs and/or educates visitors.

Exhibitions are determined either by application or by invitation. Galleries programming will be assessed and recommendations will be made by the Panel. The Panel is made up of the Branch Manager Arts, Culture, Tourism Facilities and Events and Galleries employees. The Panel Terms of Reference outlines the role the Panel plays in selecting exhibitions.

Exhibition applications will be assessed based on the selection criteria outlined in this Policy.

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Policy No. CP-3-121

Adopted Date: 26/04/2022 Version: 3

Responsible Department: Community & Environment

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Exhibitions Policy

Galleries will pay artwork loan fees based on the National Association for the Visual Art's (NAVA) Scale of Fees and Wages to artists who are invited to exhibit in Gallery One at BRAG. Where the fee proposals fall outside of standard NAVA rates, which will be the case for larger or higher value exhibitions/artists, the Panel will make an evaluation of the value for money to Council and the community on a case by case basis. Artists invited to exhibit at CHARTS or in Gallery Two and The Vault at BRAG, will negotiate their fees dependent upon the artist's qualifications and experience.

Community art groups, school groups, organisations and collectors who are invited to exhibit in these spaces will not be eligible for a payment however, they will not be charged a hire fee for the gallery space.

The Galleries Loan Agreement and artwork information template will be supplied to all exhibitors and must be used for all exhibitions, with the exception of those that provide their own agreements, such as travelling exhibitions. Should exhibitors be in breach of this agreement, the Branch Manager Arts, Culture, Tourism Facilities and Events will have the right to review the future involvement of the artist/organisation and/or cancel the exhibition.

The Gallery Director and Galleries employees will work with the exhibitor to select and finalise the content of the exhibition. The Gallery Director has final approval of all decisions relating to exhibition content, display and placement once the exhibition is approved through the Panel.

Any groups exhibiting at the Galleries must appoint an Exhibition Coordinator to ensure there is one point of contact for communication between the exhibiting artists and the gallery.

The Exhibition Coordinator will be responsible for:

- a) Filling out and submitting Exhibition Proposals and Agreements.
- b) Adhering to the Exhibition Program Handbook.
- c) Providing Exhibition Statements and Images for publicity purposes.
- d) Completing the Artwork Information Template by the due date and ensuring all work is delivered and removed according to the Agreement.

Galleries may enter arrangements to hold annual and biannual exhibitions where community demand and benefit can be demonstrated.

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Exhibitions Policy

Artists and Exhibitors must also comply with the following general exhibition rules:

- a) Artists are permitted a maximum of one solo exhibition every two years across both Galleries.
- b) All exhibitors must have the legal right to loan to the Galleries, the object for display.
- c) Artworks must not have been shown in the Galleries five years prior to this exhibition unless the exhibition is a retrospective.
- d) Exhibition length, dates and opening events are to be determined by the gallery employees.
- e) The final artwork and contents of the exhibition must be relevant to the exhibition concept submitted in the original exhibition application and agreed to by the Panel. Permission to make changes to the original proposal must be made in writing to the Gallery Director. Significant changes as assessed by the Exhibitions Officer will be submitted to the Panel for review. Any changes must have written approval.

All exhibitions must:

- Have a clear curatorial intent;
- Have artistic merit;
- Feature artists that have the relevant capacity to meet the curatorial objectives of the proposed exhibition;
- Not duplicate curatorial concepts exhibited recently at the Galleries;
- Not include artworks that have been shown in the Galleries five years prior to this exhibition (unless the exhibition is a retrospective); and
- Must comply with Work Health and Safety Policy Statement and requirements.

Exhibitions at CHARTS must be sensitive to (in subject matter and content) and appropriate for display alongside the Palace Backpackers Memorial.

Across all Galleries, preference will be given to:

- Exhibitions with community engagement and/or educational opportunities, outcomes or experiences.
- Exhibitions that contain themes that can be developed into relevant and engaging public programs.
- Exhibitions that contain themes relevant to local cultural identity and heritage.
- The Vault Contemporary Art Space exhibition proposals that are installation based, preferably site specific and display experimentation in the chosen media.

ASSOCIATED DOCUMENTS

- Arts and Culture Strategy 2019-2023
- Bundaberg Regional Galleries Exhibition Panel Terms of Reference
- Bundaberg Regional Galleries Loan Agreement
- Corporate Plan 2021-2026
- Exhibitions Handbook

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Responsible Department: Community & Environment

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Exhibitions Policy

- Work Health and Safety Policy Statement

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager Arts, Culture, Tourism Facilities and Events.

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Policy No. CP-3-121

Adopted Date: 26/04/2022 Version: 3

Responsible Department: Community & Environment

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Internal Audit Policy

HEAD OF POWER

- *Local Government Act 2009*, section 105
- *Local Government Regulation 2012*, section 207-211

INTENT

The purpose of this policy is to provide the scope of Council's internal audit function.

SCOPE

This policy applies to Council's internal audit function, contract auditors and members of the Audit and Risk Committee.

POLICY STATEMENT

1. Council will maintain an efficient and effective internal audit function as required by the *Local Government Act 2009* and the *Local Government Regulation 2012*.
2. The Internal Audit function provides an independent and objective risk based view of Council's internal control environment. It operates in accordance with the Internal Audit Charter with oversight provided by Council's Audit and Risk Committee.
3. Council is committed to the internal audit function, providing management and Council an independent advisory service, including but not limited to
 - Legislative compliance and accountability;
 - Performance improvement;
 - New programs, systems and processes;
 - Risk management; and
 - Fraud control.
4. Internal auditors, in the course of their duties, will have unrestricted access to all records, monies, assets and employees and are permitted to review all transactions, policies and functions of Council.

ASSOCIATED DOCUMENTS

- Bundaberg Regional Council Audit and Risk Committee Charter
- Internal Audit Charter

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

General Manager Organisational Services.

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Policy No. CP-3-029

Adopted Date: 26/04/2022 Version: 3

Responsible Department: Organisational Services

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Non-Current Asset Recognition Policy

HEAD OF POWER

- *Local Government Regulation 2012*, section 206(2)

INTENT

The purpose of this policy is to set an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense.

SCOPE

This policy applies to all employees and Councillors.

DEFINITIONS

Employee means a local government employee as defined in the *Local Government Act 2009*.

Non-current asset means as defined in section 224 of the *Local Government Regulation 2012*.

POLICY STATEMENT

1. This policy provides clarification on the types of expenditure that may be recognised and the timeframe and milestone points for recognition. All asset recognition thresholds in this policy are exclusive of GST, unless otherwise stated.
2. The following values of non-current assets have been determined to be treated as an expense:
 - The set amount for land is \$1.
 - The set amount for buildings and structures is \$10,000.
 - The set amount for plant and equipment is \$5,000.
 - There is no set amount for infrastructure assets, including roads, water, sewerage and stormwater drainage as these are networked assets and it depends on the nature of the expenditure.
 - The set amount for intangibles is \$10,000.

3. Application of thresholds

The original estimated value of the asset will be used to identify the nature of the expenditure as either operational or capital. If the actual expenditure varies from the threshold by more than 50%, the expenditure will be reclassified.

This application will be reviewed at the end of each financial year to ensure the effect is immaterial to the relevant class of asset.

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Policy No. CP-3-034

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Organisational Services

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Non-Current Asset Recognition Policy

4. Principles of capital expenditure recognition

- 4.1. Capital expenditure must result in an asset** – Capital expenditure is incurred from an approved capital project and must result in the acquisition, renewal, upgrade or replacement of, or addition to, an asset in the Non-Current Asset Register.

Assets will be physical in nature (except for intangible assets – software and systems) such as:

- buildings and other structures;
- water and wastewater assets;
- playground equipment;
- plant and equipment;
- pipes and road; and
- vehicles

and will satisfy the recognition criteria if it is over the asset capitalisation thresholds listed above.

- 4.2. Expenditure that does not result in a new asset or the renewal or enhancement of an existing asset is operational** – Expenditure incurred during normal operations that ensures an asset realises its normal operating capacity and reaches its full useful life will be regarded as repair or maintenance and recognised as an operating expense.

These expenses include:

- painting;
- sanding floors;
- street beautification;
- soft landscaping;
- tree planting;
- regular servicing;
- replacing minor parts; and
- administration and catering.

ASSOCIATED DOCUMENTS

- Asset Management Policy

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Chief Financial Officer, Financial Services.

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Policy No. CP-3-034

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Organisational Services

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Recordkeeping Policy

HEAD OF POWER

- *Public Records Act 2002*, section 7
- *Local Government Act 2009*, section 13(3)(e)

INTENT

The purpose of this policy is to comply with the *Public Records Act 2002* and the Queensland State Archives Records Governance Policy to ensure that public records are made, managed, kept and preserved in a usable form.

SCOPE

This policy applies to all employees, Councillors and Councillor Advisor (Mayor's Chief of Staff) including contractors and volunteers.

DEFINITIONS

Act means the *Public Records Act 2002*.

Employee means a local government employee as defined in the *Local Government Act 2009*.

Public record means as defined in section 6 of the Act.

Records Governance Policy means the policy issued on the authority of the State Archivist under section 25(1)(f) of the Act.

POLICY STATEMENT

1. Council must comply with its obligations under the Act and the Records Governance Policy. The Records Governance Policy contains six policy requirements that Council must comply with as an agency under the Act. The Queensland State Archives' Recordkeeping Maturity Assessment Tool will be used by Council to determine Council's current maturity and to guide improvements.
2. Council recognises that records management is an integral part of good management practice and is committed to meeting its recordkeeping obligations.
3. Council has established a framework of policy, procedures, guidelines and processes to ensure the creation, capture, preservation, discovery and retrieval of complete and accurate records.
4. Council will use and continually review existing governance practices and develop and implement new governance measures to embed records governance in their current functions, activities and processes and to foster a collaborative recordkeeping culture.
5. Council's records are its corporate memory and as such are a vital asset that supports business functions and activities for as long as they are required.

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Policy No. CP-3-037

Adopted Date: 26/04/2022 Version: 4

Responsible Department: Organisational Services

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Recordkeeping Policy

6. Council will ensure that disposal of records is undertaken in a planned and authorised way in conjunction with legislation, policy, procedure and business requirements.
7. Council must:
 - a. ensure records management is supported at all levels of the business;
 - b. systematically manage records using governance practices that are integrated and consistent with broader Council and agency frameworks;
 - c. create complete and reliable records; and
 - d. actively manage permanent, high-value and high-risk records and information as a priority.

ASSOCIATED DOCUMENTS

- Australian Standard ISO 15489.1:2017, Information and documentation – Records management – concepts and principles
- Queensland State Archives Records Governance Policy
- Queensland State Archives Maturity Assessment Tool
- Queensland Government Information Standard 34 – Metadata
- Queensland Government Information Standard 18 – Information Security

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Chief Legal Officer, Governance and Legal Services.

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Policy No. CP-3-037

Adopted Date: 26/04/2022 Version: 4

Responsible Department: Organisational Services

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Trade Waste Policy

HEAD OF POWER

- *Water Supply (Safety and Reliability) Act 2008, Part 6*

INTENT

The purpose of this policy is to ensure Council meets statutory obligations under the relevant Acts and to regulate, enforce and ensure compliance of activities generating trade waste.

SCOPE

This policy applies to all employees involved in the identification and management of trade waste generated on non-residential premises.

This policy covers non-residential premises connected to Council's sewerage system that may discharge trade waste for treatment within the system.

DEFINITIONS

Trade waste means waterborne waste from business, trade or manufacturing property, other than stormwater and a prohibited substance.

POLICY STATEMENT

1. To ensure continued protection of our environment and waterways, whilst providing a service to the commercial section, Council will ensure minimal entry to the sewerage system of all substances which cannot be effectively treated. Council will adequately protect employees, assets and receiving waters from harmful trade waste substances.
2. Council will employ a Source Control Officer to implement Council's Trade Waste Environmental Management Plan.
3. Trade waste from non-residential premises will only be accepted into Council's sewer under conditions set out in Council's Trade Waste Environmental Management Plan and in the form of an approval.
4. Council will take all reasonable steps to ensure that the waste generator complies with the conditions of their approval.
5. The cost of utility services, including the cost of conveyance, treatment, wear and damage to the sewerage system will equitably be recovered.

ASSOCIATED DOCUMENTS

- Application for Trade Waste Approval
- *Environmental Protection Act 1994*
- *Local Government Act 2009*

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Policy No. CP-3-041

Adopted Date: 26/04/2022 Version: 2

Responsible Department: Infrastructure Services

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Trade Waste Policy

- *Standard Plumbing and Drainage Regulation 2003*
- Trade Waste Environmental Management Plan
- *Water Act 2000*
- *Work Health and Safety Act 2011*
- Work Health and Safety Management Plan

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Branch Manager, Water Services.

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Policy No. CP-3-041
Adopted Date: 26/04/2022 Version: 2
Responsible Department: Infrastructure Services

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Water Leak Relief Policy

HEAD OF POWER

- *Local Government Regulation 2012*, part 10

INTENT

The purpose of this policy is to facilitate a means for Council to provide relief to ratepayers by partially remitting water consumption charges in cases of financial hardship resulting from a concealed water leak which has occurred on a ratepayer's property.

SCOPE

This policy applies to properties connected to the Council's water supply scheme and have a Council approved water meter.

DEFINITIONS

Compelling reasons means:

- Medical reasons where medical evidence is produced to substantiate illness of the ratepayer, either housebound or hospitalised, supported by a statutory declaration declaring the ratepayer had no one to act for them or conduct their business affairs during incapacity.
- Infirmary of the ratepayer preventing them from discovering a leak or making an application within the specified timeframe.
- Natural disaster, such as extensive flooding, which disrupted normal business and prevented normal action from being taken.
- Temporary absence from their principal place of residence for reasons such as an absence overseas or elsewhere in Australia, where ratepayers were not aware of a leak and were therefore not capable of submitting an application within the specified timeframes. This should be proven by submitting airline tickets or similar documentation to substantiate travel.

First and second step water tariff means the two-tiered charging system as outlined in Council's Revenue Statement.

Dedicated fire service means the connection for fire emergencies and testing purposes.

Regulation means the *Local Government Regulation 2012*.

POLICY STATEMENT

Ratepayers must take all reasonable steps to ensure all plumbing on their property is kept in good condition and operates properly. Accordingly, responsibility for all plumbing on the property side of the meter resides with the property owner. This includes repairing leaks in a timely manner to conserve water and reduce partial costs.

Tenants have an obligation to report a suspected leak to the owner/managing agent of the property.

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Policy No. CP-3-042

Adopted Date: 26/04/2022, Effective Date: 01/07/2022 Version: 3

Responsible Department: Organisational Services

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Water Leak Relief Policy

Council has no obligation to provide financial assistance to ratepayers affected by leaks on their property, however, Council recognises that at times water leaks can go undetected for relatively long periods and may cause financial difficulties for ratepayers. Ratepayers that have experienced a sudden and large increase in water use due to concealed leaks on their property may apply for financial assistance subject to conditions outlined in this policy.

1. Council may provide relief to ratepayers in accordance with part 10 – Concessions, of the *Local Government Regulation 2012*.
2. Concessions for water leak relief is calculated by applying the average daily water consumption rate of the same billing period in the previous corresponding period or 150 kilolitres, whichever is the greater, which is indicative of the normal usage for the property, multiplied by the current water tariff. This methodology will apply whether the applicant was the ratepayer or not in the prior period.
3. Concessions for water leak relief from a dedicated fire service is calculated by applying average daily water consumption rate of the same billing period in the previous corresponding period or 150 kilolitres, whichever is the greater, which is indicative of the normal usage for the property, multiplied by the second step water tariff. This methodology will apply whether the applicant was the ratepayer or not in the prior period.
4. The eligibility of a ratepayer to receive water leak relief from Council will be determined by the following criteria.
 - 4.1 The ratepayer applying for relief must be responsible for the payment of the water consumption charges.
 - 4.2 The water leak that was repaired must have resulted from a break or other fault in a fixture, fitting, pipe or other plumbing within a property that was not reasonably foreseeable or detectable, resulting in unintentional loss of water within the property.
 - 4.3 As water leak relief is permitted in terms of the hardship provision of the Regulation, relief may only be provided if water consumption exceeds the first step in Council's water tariff. For the case of ratepayers who receive the State Government Pensioner Concession, application can be made for water leak relief where the consumption is less than the first step in Council's water tariff. Relief of 50% may be applied to the difference between the water consumption of the applicable billing period and the water consumed during the same billing period in the immediately preceding financial year, which is indicative of the ratepayer's normal consumption, multiplied by the current water tariff.
 - 4.4 Relief excludes water leaks in occupied buildings as these are more likely to be detectable by the ratepayer e.g. running toilet.
 - 4.5 Ratepayers are limited to one water leak relief per property every three years from the date of the repair. Where an application is not approved, the three-year restriction does not apply.

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Policy No. CP-3-042
Adopted Date: 26/04/2022, Effective Date: 01/07/2022 Version: 3
Responsible Department: Organisational Services

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Water Leak Relief Policy

The three-year restriction encourages ratepayers who have experienced a water leak to take responsibility to monitor their future water use.

Where Council has read a water meter and advised a ratepayer of a possible leak, the ratepayer cannot claim the further loss of water during the days between the date on which the meter was read and the date on which it was repaired, which falls into the next water meter reading period.

4.5.1 A ratepayer must have a water leak repaired by a current Queensland registered plumber or a service supplier related to the type of water leak (e.g. landscaping company, swimming pool), or must have the repair sighted and confirmed by a current Queensland registered plumber, within 15 working days of the ratepayer becoming aware of the leak, or within 15 working days from the date of a letter from Council advising of a potential water leak, whichever is sooner, unless there are compelling reasons why these timeframes cannot be achieved. These timeframes serve to limit the loss of water which is a precious community resource.

4.5.2 Ratepayers/body corporate/agents must apply to Council for water leak relief by submitting the application form within 60 days.

Where a ratepayer/body corporate/agent:

- has a water leak repaired without being advised by Council of the possibility that the leak exists, and the ratepayer is aware of this policy, the ratepayer must submit a water leak relief application within 60 days from the date on which the leak is repaired.
- experiences a water leak and has it repaired but is not aware of Council's water leak relief policy until they receive notification from Council advising them that they may be eligible for relief, the ratepayer must submit a water leak relief application within 60 days from the date of Council's notification, as the leak has already been repaired.
- receives notification from Council and has a water leak repaired within 15 working days of the date of that notification, in terms of this policy, the ratepayer must submit a water leak relief application within 60 days from the date on which the leak is repaired.

These timeframes apply unless there is a compelling reason why these timeframes cannot be achieved.

4.5.3 The application for water leak relief must be submitted on Council's prescribed Water Leak Relief Application Form and must be accompanied by either:

- an account from a current Queensland registered plumber, providing details of the water leak that was repaired; or
- a letter from a current Queensland registered plumber providing details of the water leak that was repaired and confirming that the leak was repaired correctly; or
- an account from a suitably qualified service supplier, such as a landscaping company or swimming pool company, providing details of a water leak that was repaired.

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Policy No. CP-3-042

Adopted Date: 26/04/2022, Effective Date: 01/07/2022 Version: 3

Responsible Department: Organisational Services

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Water Leak Relief Policy

- 4.5.4** An exceptional water loss due to the unauthorised use or activity (e.g. break and enter, vandalism, water theft) during a period where the property is unattended for a period greater than two weeks may be considered for a rebate subject to the provision of satisfactory evidence and demonstrated financial hardship.

Evidence must include a Queensland Police Service report, demonstrated absence from the property, the inability to claim insurance cover, and genuine circumstances of financial hardship. The application must be submitted within 60 days as per clause 4.5.2. The three-year restriction on successful applications does not apply to an application under this sub-clause.

- 4.5.5** Compelling reasons exclude circumstances where ratepayers:
- are unable to contact a current Queensland plumber;
 - experience a delay in receiving the plumbers account;
 - have failed to advise Council of a change of address thus delaying the receipt of a high consumption letter; or
 - were not advised by their property agent or tenant about a potential water leak.
 - Agent/property manager/third party submit a late application on behalf of the ratepayer.

ASSOCIATED DOCUMENTS

- Hardship Policy
- *Local Government Act 2009*
- Revenue Policy
- Revenue Statement
- Water Leak Relief Application Form

DOCUMENTS CONTROLS

Council will review this policy biennially or in response to changes in law or best practice.

POLICY OWNER

Chief Financial Officer, Financial Services.

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Policy No. CP-3-042
Adopted Date: 26/04/2022, Effective Date: 01/07/2022 Version: 3
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Item

26 April 2022

Item Number:

G5

File Number:

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Part:

GOVERNANCE

Portfolio:

Organisational Services

Subject:

2021/2022 Operational Plan - Quarter 3

Report Author:

Amy Crouch, Senior Governance Officer

Authorised by:

Anthony Keleher, Acting General Manager Organisational Services

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.5 Provide and review systems, programs and processes to ensure effective, innovative and efficient service delivery to meet community expectations.

Background:

Council adopted its 2021/2022 Operational Plan at the Special Budget Meeting in June 2021. In accordance with section 174 of *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of Council's progress towards implementing the annual operational plan at meetings held at regular intervals of not more than 3 months.

Quarterly reports provide a process for monitoring and assessing Council's progress in meeting the goals of the Corporate Plan. The attached report highlights the achievements of Council over the past 3 months with most areas achieving the targets set. Each manager has provided a comment in the report on their department or section's progress.

Associated Person/Organization:

Not applicable

Consultation:

Executive Leadership Team, Managers and Supervisors

Chief Legal Officer's Comments:Complies with section 174 of the *Local Government Regulation 2012*.**Policy Implications:**

There appears to be no policy implications.

Financial and Resource Implications:

All financial implications and resource utilisations have been identified in the report.

Risk Management Implications:

Results, comments and status symbols provide up-to-date information that informs ongoing risk management and mitigation.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

[↓](#)1 2021/2022 Operational Plan - Quarter 3






Recommendation:

That the 2021/2022 Operational Plan Quarter 3 review be received and noted.



Quarterly Operational Report

Quarter 3, 2021/2022

Indicator	Status	Indicator Meaning
	On Track	Initiative is proceeding to plan with no indication of future impediments.
	Action Required	Progress is significantly behind schedule or is rated 'closely monitor'. Decisive action is required to get back on track.
	Monitor	Progress is not as expected but action is being/ has been taken and is expected to be on track within the next quarter or financial year.
	Trend	This data is being collected for observation and analysis.
	Completed	Initiative or project has been completed.

1: Our community and environment

1.1: Economic growth and prosperity

1.1.1: Promote and support use of new technology across the organisation and region's economy as part of the Intelligent Community Strategy.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of community members participating in our Digital Literacy programs at libraries.	Organisation - Community & Environment - Library Services - Library Services	≥ 80	114	—	Digital literacy sessions have included sessions on Smartphones, Coding, Introduction to MyGov, and Awareness of Security and Scams.

1.1.3: Promote our region as a preferred investment destination nationally and internationally.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Percentage of Holiday Park accommodation occupied.	Organisation - Community & Environment - Community Services	Trend	57.9%	—	Miara 49.54%, Moore Park Beach 55.94%, Burnett Heads 61.62% and Elliott Heads 64.51%.

1.2: Safe, active, vibrant and inclusive community

1.2.1: Provide facilities, parks, open spaces, services, and programs that promote and support our community's safety and physical wellbeing.




Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of school students engaged in gallery programs.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Galleries - BRAG & ChArts	≥ 120	257	—	No school visits to Gallery were recorded this due to COVID-19 impacts and shortened Term 1. Engagement Figures represent school student engagement through online Gallery resources and 'take home' gallery art packs for school aged children.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Percentage of agreed service levels have been met.	Organisation - Community & Environment - Parks, Sport & Natural Environment - Parks Operations & Maintenance	≥ 85%	99%	✓	The agreed service levels were met or exceeded in all parks.

1.2.2: Support and facilitate community programs, networks, projects and events that promote social connectedness; and active and healthy community life.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Access to Services - Commonwealth Home Support Programme & Queensland Community Care (State and Federal funded): Number of service users with improved ability to access appropriate services.	Organisation - Community & Environment - Community Services	≥ 50	555	✓	Client numbers reflect an improved ability to access appropriate services. Group transport is offered from Gin Gin and Childers to Bundaberg to assist with the access to services not available in the regional areas. Clients receive information through newsletters, flyers and face to face.
Community Support Services Commonwealth Home Support Programme & Queensland Community Care (State & Federal Funded): Number of service users who received a service.	Organisation - Community & Environment - Community Services	Trend	621	✓	Receive referrals through My Aged Care (MAC) on a regular basis.
Funded Programs (State & Federal): Percentage of programs and services demonstrating compliance with standards and meeting funding targets.	Organisation - Community & Environment - Community Services	≥ 98%	98%	✓	On track - compliant across programs.
Number of community development partnerships, projects and initiatives promoted and supported by Council.	Organisation - Community & Environment - Community Services	Trend	27	✓	This total includes all activities facilitated by Community Development Officers.
Number of community members participating in community development projects and initiatives.	Organisation - Community & Environment - Community Services	Trend	638	✓	Council is on track for the number of community members involved with community development

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of community members participating in our free community programs and events hosted and facilitated by the Library Service.	Organisation - Community & Environment - Library Services - Library Services	≥ 750	886	—	Regular programs have resumed with a pleasing attendance. School holiday sessions included Escape Rooms which proved very popular. The lower numbers in comparison to previous quarters are reflective of the temporary suspension of programming due to COVID-19 impacts, and the temporary closure of Bundaberg Library for air conditioning replacement.
Number of community members who have improved wellbeing through social connectedness.	Organisation - Community & Environment - Community Services	Trend	170	✓	A range of activities such as Neighbour Day and the BBQ Cookout have provided opportunity for interaction of participants.
Number of Community Services grants provided.	Organisation - Community & Environment - Community Services	Trend	9	✓	7 Community Services grants for the month of February, 2 Micro for February and 2 for March.
Number of financial assistance requests/applications supported (individuals/sporting organisations/events).	Organisation - Community & Environment - Parks, Sport & Natural Environment - Sport & Recreation	Trend	4	✓	This included Queensland Bowls - Junior State Championship, Queensland Rowing - School Regatta, Bundaberg Bowls Club - Regional Event and Canterbury Bankstown Bulldogs - NRL Game.
Number of occasions that information, advice and referral services were provided.	Organisation - Community & Environment - Community Services	Trend	3,416	—	Consistent numbers and high utilisation.
Number of service users who received a service.	Organisation - Community & Environment - Community Services	Trend	2,799	—	Engagement remains high
Number of service users with improved quality of life.	Organisation - Community & Environment - Community Services	Trend	3,387	—	High utilisation and engagement.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of services users with improved ability to access appropriate services.	Organisation - Community & Environment - Community Services	Trend	3,997		Consistent with previous quarters - large engagement.
Quality of Life - Commonwealth Home Support Programme & Queensland Community Care (State and Federal funded): Number of service users with improved quality of life.	Organisation - Community & Environment - Community Services	≥ 300	621		Clients under the Commonwealth Home Support Program are supported to remain in their own home and within their community to maintain their independence and increase their quality of life.
Social Connectedness - Commonwealth Home Support Programme & Queensland Community Care (State and Federal funded): Number of service users with improved social connectedness.	Organisation - Community & Environment - Community Services	≥ 150	533		Clients interact with staff throughout all services. Clients are offered and supported to access a variety of social activities to increase and maintain their social contentedness.

1.3: A creative and environmentally friendly place

1.3.1: Provide facilities, spaces, services and activities that promote and support lifelong learning and community engagement within the arts and culture sector.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of community engagement activities at libraries.	Organisation - Community & Environment - Library Services - Library Services	≥ 10	5		Inhouse and Outreach sessions are held to engage with and inform our communities. The Introduction to Beekeeping was on-trend, well-attended, and extremely popular. COVID-19 impacted upon the number of activities offered as libraries instituted a temporary suspension of activities.
Number of community groups using the Moncrieff Entertainment Centre.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Moncrieff Entertainment Centre	Trend	6		This figure includes the formation of the Bundaberg Rainbow Choir and their weekly Monday evening rehearsals.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of patrons visiting our library branches.	Organisation - Community & Environment - Library Services - Library Services	≥ 40,000	37,415		The number of visitors to Libraries remains steady, with a slight decrease due to the closure of the Bundaberg branch for air-conditioning refurbishment and the COVID-19 impacts.
Number of patrons visiting the Moncrieff Entertainment Centre.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Moncrieff Entertainment Centre	≥ 8,000	3,637		Target hasn't been met due to several cancellations of live shows due to COVID-19 impacts; and audiences not re-booking once the shows have re-booked into the venue.
Number of people visiting the Galleries.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Galleries - BRAG & ChArts	≥ 6,000	5,601		Gallery visitation was impacted by COVID-19 and entry requirements to exhibitions and events.
Number of visitors to iconic facilities Hinkler Hall of Aviation and Fairymead House.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Tourism Facilities & Events	> 4,000	4,385		Hinkler Hall of Aviation had 3076 visitors and Fairymead House had 1309 visitors.
Percentage of total days booked at Moncrieff Entertainment Centre.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Moncrieff Entertainment Centre	Trend	35%		There has been a reduction in external hirers booking the venue and it was closed for maintenance for 4 weeks during the month of January 2022.
Percentage of total seats booked at Moncrieff Entertainment Centre.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Moncrieff Entertainment Centre	Trend	15%		The venue was closed for maintenance during the month of January 2022 and COVID-19 impacts.

1.3.2: Provide leadership in creative innovation and opportunities for learning and community social and cultural development.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of attendees to Galleries organised Programs and Events.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Galleries - BRAG & ChArts	≥ 300	458	—	Attendance at Gallery Programs and Events was affected by COVID-19 impacts and a reduction in programs and events.
Number of performing arts initiatives designed to engage with our community.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Moncrieff Entertainment Centre	≥ 3	3	✓	The number of initiatives engaging the community included rehearsals for the Bundaberg Rainbow Choir during February; rehearsals with members of the Bundaberg Municipal Brass Band for the buy-in production Stardust + The Mission; and rehearsals with local singers and musicians for My Life is Love - A Tribute to Gladys Moncrieff.

1.3.4: Manage environmental health services and rehabilitate our natural resources and regional ecosystems whilst educating and engaging with the community.





Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of community environmental protection and management activities participated in.	Organisation - Community & Environment - Parks, Sport & Natural Environment - Natural Resource Management	≥ 6	6	✓	Highlights included formation of a new Regional Invasive Species Management Group; undertaking a coordinated wild dog baiting program; presenting at the Local Government Association of Queensland National Resources Management Forum and running another Community Dune Care Activity at Elliott Heads.
Number of public awareness, education programs and activities delivered.	Organisation - Community & Environment	≥ 6	5	✓	Natural Areas School Holiday program activities for January

Performance Measure	Organisation Link	Target	Actual	Status	Comments
	- Parks, Sport & Natural Environment - Natural Resource Management				were cancelled due to COVID-19 restrictions. Highlights were awareness videos on Bundaberg Now for Sharon Gorge Nature Park for Parks Week 2022 and Parthenium Weed to inform landholders on risk and management options.

2: Our infrastructure and development


2.1: Infrastructure that meets our current and future needs

2.1.3: Manage and maintain Council owned buildings, facilities and assets that support and facilitate social connectedness and community life.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of passengers processed through Bundaberg Regional Airport terminal.	Organisation - Community & Environment - Bundaberg Airport	≥ 30,000	20,110		Passenger numbers have continued to recover and in March were the highest since December 2019.
Number of visitors attending events at the Bundaberg Multiplex Sport and Convention Centre.	Organisation - Community & Environment - Arts, Culture, Tourism Facilities and Events - Multiplex	Trend	3,240		There were approximately 4,240 visitors to the Bundaberg Multiplex Sport & Convention Centre. COVID-19 impacts resulted in the cancellation of 21 events which would have seen an additional 3008 visitors.
Percentage usage of halls and community facilities including Coronation Hall, School of Arts and Gin Gin RSL.	Organisation - Community & Environment - Community Services	Trend	34.23%		Coronation Hall 20.66%, School of Arts 40.12% and Gin Gin RSL Hall 41.91%.
Percentage usage of the Recreational Precinct.	Organisation - Community & Environment - Community Services	Trend	59.03%		Usage has increased in comparison with the same period in previous years.

2.2: Sustainable essential services

2.2.2: Supply potable water and wastewater services that ensure the health of our community in accordance with Council's service standards.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of reportable wastewater incidents.	Organisation - Infrastructure Services - Water Services - Water Services	≤ 5	17		2 exceedances in the hinterland catchments (Gin Gin, Childers & Woodgate). 17 In the Bundaberg and Coastal Catchments. Majority of the exceedances were due to

Performance Measure	Organisation Link	Target	Actual	Status	Comments
					the wet weather events that led to stormwater inundation of our wastewater catchment.
Percentage of customers who do not experience a planned water supply interruption.	Organisation - Infrastructure Services - Water Services - Water Services	≥ 95%	96%	✓	1,328 water connections experienced a planned service interruption during the quarter 3 reporting period from a total of 33,140 water connections.
Percentage of customers who do not experience wastewater interruption.	Organisation - Infrastructure Services - Water Services - Water Services	≥ 95%	100%	✓	35 sewerage connections experienced a service interruption from a total of 26,774 sewerage connections during the quarter 3 reporting period.
Percentage of raw water usage versus allocation.	Organisation - Infrastructure Services - Water Services - Water Services	≤ 80%	45%	✓	The Raw Water usage during the quarter 3 reporting period was 2,485 ML. The year to date total raw water consumption is 7,765 ML from a total combined yearly allocation of 17,429 ML surface and ground water.
Percentage of water supply quality incidents per 1,000 connections.	Organisation - Infrastructure Services - Water Services - Water Services	≤ 5	0	✓	A total of 3 water quality incidents were reported this reporting period.
Sewer main breaks and chokes per 100km of mains.	Organisation - Infrastructure Services - Water Services - Water Services	≤ 40	6	✓	43 sewer main breaks and chokes occurred across the region during the quarter 3 reporting period. The total length of sewer main is 716.64 km.

2.2.3: Provide safe and efficient waste services to protect our community and environment.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of people utilising Councils Waste Facilities.	Organisation - Community & Environment - Waste Services	Trend	125,822 Waste Facility customers projected for	—	This is a 14% decrease on the 146,911 customers in 2020/2021. This significant

Performance Measure	Organisation Link	Target	Actual	Status	Comments
			2021/2022 based on year to date figures.		decrease is due to competition from private sector recyclers of concrete and green waste who offer a free or cheaper disposal option.

2.2.4: Provide effective and efficient fleet and trade services for operations and projects across Council.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Percentage of asset maintenance work tickets completed when scheduled.	Organisation - Infrastructure Services - Fleet & Trade Services	≥ 95%	95%	✓	On track.
Percentage of internal client survey results satisfactory or above.	Organisation - Infrastructure Services - Fleet & Trade Services	> 75%	100%	✓	Target exceeded.
Percentage of overall plant, vehicle and equipment availability.	Organisation - Infrastructure Services - Fleet & Trade Services	≥ 95%	96%	✓	Target met.

2.3: Sustainable development

2.3.2: Provide an efficient, effective and transparent development assessment service consistent with community and statutory expectations.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of development approvals audited for compliance.	Organisation - Development	= 6	6	✓	The required number of approvals were audited for compliance during the quarter.
Percentage of applications to endorse subdivision plans decided within 15 days or less.	Organisation - Development	≥ 95%	95%	✓	21 plans of subdivision were approved within 15 days or less out of a total of 22 processed for the quarter.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Percentage of low complexity development applications decided within 10 days or less.	Organisation - Development	≥ 90%	100%	✓	7 low complexity applications were decided in 10 days or less for the quarter.
Percentage of pre-lodgement meeting outcomes issued within 5 days or less.	Organisation - Development	≥ 80%	53%	●	Increased demand for this service along with higher levels of development activity are impacting on timeframes for this service.
Percentage of total code assessable development applications decided within 25 days or less.	Organisation - Development	≥ 80%	70%	●	29 code assessable applications were decided within 25 days or less out of a total of 42 decided for the quarter.
Percentage of total impact assessable development applications decided within 35 days or less.	Organisation - Development	≥ 60%	66%	✓	4 impact assessable applications were decided within 35 days or less out of a total of 6 decided for the quarter.
Percentage of total referral agency assessments decided within 10 days or less.	Organisation - Development	≥ 95%	95%	✓	84 referrals were issued within target timeframes out of a total of 88 for the quarter.




2.3.3: Review and consistently enforce the planning scheme to ensure sustainable environmental practices.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Number of development and building related complaints investigated.	Organisation - Development	Trend	101	—	101 compliance registers were opened for the quarter.

3: Our organisational services

3.1: A sustainable financial position

3.1.1: Develop and maintain a Long-term Financial Plan and fiscal principles for sustainable financial management.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Business Unit Recurrent expenditure is within the budget parameters.	Organisation - Organisational Services - Financial Services - Financial Services	< 2.5%	Overall operating expenditure is 3.1% less than budget. Water fund is at 5.1% below budget and General fund at 3.6% below budget, whilst Waste and Wastewater are within 2.5% target.		Traditionally Quarter 4 shows higher expenditure comparative to other quarters.
Investment returns compared to bank bill swap rate (BBSW).	Organisation - Organisational Services - Financial Services - Financial Services	≥ 1.3	5		Although interest rates are historically low, the BBSW is still significantly lower, which is reflected in the investment return of 5 times BBSW. Council is holding the majority of funds "at call", which, at present, offers lower risk without compromising on return. When calculating the overall return, the three month BBSW rate has been used for amounts "at call" to better reflect the current investment strategy and market conditions.
Percentage of creditors paid within agreed terms.	Organisation - Organisational Services - Financial Services - Financial Services	≥ 95%	96%		January was challenging due to leave and COVID-19, with 8.89% of invoices paid outside terms however were kept on track for February (3.03%) and March (2.23%).
Sufficient working capital is available to meet forecast operational needs and maintained over the long-term financial forecast. Level of funds available greater than Council's minimum cash requirement.	Organisation - Organisational Services - Financial Services - Financial Services	> 3 months	Yes.		Council holds sufficient cash to fund major projects scheduled for the 2021/2022 financial year, with no liquidity issues foreseeable in the short term.

3.1.3: Develop strong networks with local, state and national stakeholders.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Percentage of Accounts Payable supplier spend (excluding Corporate Purchase Cards) with local business category A, B and C, as defined in the Procurement and Contract Manual.	Organisation - Organisational Services - Strategic Procurement & Supply - Procurement Stores	= 50%	51%	✓	Our average financial year to date (to 30 March 2022) achievement is 50.86%.







3.2: Responsible governance with a customer-driven focus

3.2.1: Ensure our workforce is suitable, trained and supported to competently manage themselves and their work.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Average number of business days to complete recruitment process (approval to offer of employment).	Organisation - Organisational Services - People, Safety & Culture	= 30	41	●	180 roles filled year to date, with time to fill increasing from Quarter 2. Time to fill was affected by the Christmas / New Year break with both hiring managers and candidates on leave and group trainee recruitment process taking longer than expected.
Percentage of staff who successfully completed mandatory training requirements, including leadership development training.	Organisation - Organisational Services - People, Safety & Culture	≥ 90%	90%	✓	Completion of mandatory training continues to be high across all streams of training.


3.2.2: Provide friendly and responsive customer service, in keeping with Council values and community expectations.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Customer call-backs completed within 24 hours.	Organisation - Organisational Services - Financial Services - Financial Services	= 100%	100%	✓	This quarter has seen an increase in call backs being processed by the group with a total of 4,193. 46% of calls were processed in less than 10 minutes.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Percentage of call centre enquiries answered in accordance with Customer Service Charter.	Organisation - Organisational Services - Financial Services - Financial Services	> 90%	89%		25,395 calls received within the period of Property Rates & unplanned Rainfall events, increasing customer demand. COVID-19 impacted resources within this quarter. Investigating strategies for re-deployment of resources for additional support.
Percentage of customer requests processed/investigated within timeframes.	Organisation - Development	≥ 90%	86%		993 CRMS were actioned within required timeframes out of a total of 1152 CRMS actioned for the quarter.
Percentage of new water and wastewater connections installed within 25 days.	Organisation - Infrastructure Services - Water Services - Water Services	≥ 95%	81%		Fees for some applicants were not received on time. Scheduling of works couldn't proceed without receiving fees on time.
Percentage of planning and building searches issued within statutory and corporate timelines.	Organisation - Development	≥ 95%	100%		312 Building Compliance searches and 6 planning certificates were completed for the quarter.
Percentage of plumbing approvals decided within 10 days.	Organisation - Infrastructure Services - Water Services - Water Services	≥ 95%	99%		202 applications from a total of 204 applications were processed for the quarter within the 10 day period. The outstanding applications required additional information from the applicants for the application to be assessed correctly.
Percentage of Road, Drainage and Footpath Customer Requests determined and responded to within allocated time periods.	Organisation - Infrastructure Services - Engineering Services	≥ 80%	53%		There were 1597 CRMS received and 1019 were closed. The average completion days increased from 8.2 to 8.6 from last quarter. There were more significant rain events including new record rainfall


Performance Measure	Organisation Link	Target	Actual	Status	Comments
					during January, February and March that generated a significant number of drainage requests.
3.2.3: Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.					
Corporate and Operational risks are reported to Audit and Risk Committee.	Organisation - Organisational Services - Governance & Legal Services - Governance & Legal Services	Yes	Yes	✓	An update report was provided to the Audit and Risk Committee on 20 January 2022.
Number of Administrative Action Complaints processed within applicable timeframes.	Organisation - Organisational Services - Governance & Legal Services - Governance & Legal Services	Trend	82	—	82 administrative action complaints (AACs) were received this quarter, with 12 matters ongoing. 92 AACs were finalised including matters received in previous quarters.
Operational risks are reviewed quarterly by risk owners.	Organisation - Organisational Services - Governance & Legal Services - Governance & Legal Services	= 100%	90%	✓	Operational Risk Reviews were undertaken and finalised with most branches during this quarter. 2 risk reviews continue to be finalised outside of the quarter.
Percentage of compliant Right to Information and Information Privacy applications processed within legislative timeframes.	Organisation - Organisational Services - Governance & Legal Services - Governance & Legal Services	= 100%	100%	✓	4 compliant Right to Information applications were received and processed this quarter. 1 Information Privacy application was received but it was subsequently withdrawn.
Percentage of insurance claims that are processed within timeframes.	Organisation - Organisational Services - Governance & Legal Services - Governance & Legal Services	≥ 95%	97%	✓	28 out of 29 Insurance claims were processed within time frames (general insurance, motor vehicle and public liability claims).

3.2.4: Exercise whole-of- Council adherence to, and compliance with, Council's policies and procedures, in keeping with our corporate values and community's expectations.


Performance Measure	Organisation Link	Target	Actual	Status	Comments
Internal Audits are progressing for completion in line with the Internal Audit Plan.	Organisation - Organisational Services - Audit Services Branch	Trend	1		KPMG has completed 1 audit within this quarter.
Number of Internal Quality, Safety and Environmental Audits completed.	Organisation - Organisational Services - Audit Services Branch	≥ 2	0		The scheduled quality audits for this quarter are still in progress and will be reported at the next review.

3.3: Open communication

3.3.1: Keep our community and workforce informed and up-to-date in matters of agency and community interest.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Council stories published on Bundaberg Now and across digital platforms.	Organisation - Communications & Marketing - Communications - Communications	≥ 85	150		There were 150 Council stories and videos published between January and March.

3.3.3: Develop consistent messaging and professional communications that establish a positive profile and identity for Council and our region.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Council e-newsletter open rate, measured against industry standard.	Organisation - Communications & Marketing - Communications - Communications	≥ 22%	33%		The Bundaberg Now Daily Digest e-newsletter average open rate has seen positive improvement this quarter at 32.7%.

Performance Measure	Organisation Link	Target	Actual	Status	Comments
Percentage of Bundaberg Now website traffic above or below the industry benchmark.	Organisation - Communications & Marketing - Communications - Communications	Trend	+97.84%	✓	Bundaberg Now sessions are sitting above the industry benchmark set by Google Analytics for news websites in Australia.



Item

26 April 2022

Item Number:

K1

File Number:

Nil

Part:

PLANNING

Portfolio:

Planning & Development Services

Subject:

Amendment to the Bundaberg Regional Council Planning Scheme

Report Author:

Evan Fritz, Manager Strategic Planning

Authorised by:

Stephen Johnston, Chief Executive Officer

Link to Corporate Plan:

Our infrastructure and development - 2.3 Sustainable development - 2.3.1 Develop, implement and administer strategies and plans underpinned by the principles of sustainable development.

Background:

Council at its meeting held 24 November 2020 resolved to make an amendment to the Bundaberg Regional Council Planning Scheme to address the Minister's Temporary Local Planning Instrument (TLPI) 01/2019 and subsequent *TLPI 1/2021: Protection of Sea Turtles – Bargara Building Heights*.

The proposed amendment responds to concerns raised by the State Government regarding building height in the High-density Residential Zone at Bargara. While these concerns largely relate to impacts from artificial lighting on sea turtles, it is understood that other concerns include impacts on character and amenity, and community expectations (including the ability for the community to have a say on any development application where building height exceeds the nominated 'maximum' height).

The proposed amendment seeks to deal with the issue more comprehensively than the TLPI. This includes changes to how building height is assessed in other zones and localities – not just the High-density Residential Zone at Bargara.

The amendment proposes changes to various parts of the Planning Scheme as outlined below.

Part 5 – Tables of assessment

- Include a new trigger for Impact Assessment for development within the Sea Turtle sensitive area – where development exceeds the prescribed building height (storeys/metres) nominated in the applicable zone code.

- Include a new trigger for building work to require Code Assessment where development exceeds the prescribed building height (storeys/metres) nominated in the applicable zone code. This covers the unlikely scenario where works are not considered to represent a Material Change of Use.

The new triggers are proposed to apply to any Material Change of Use (in the Sea Turtle sensitive area and exceeding the maximum building height) – except for dwelling house and rural activities (eg, cropping, rural industry).

Further, these triggers will apply across all zones, except for those zones where a building height in storeys/metres is not nominated, ie, Sport and Recreation Zone, Open Space Zone, Environmental Management and Conservation Zone, Community Facilities Zone and Special Purpose Zone.

Part 6 – Zone Codes

- Make building height a Performance Outcome, rather than an Acceptable Outcome – across all Zone Codes.
- Consequential minor changes to higher order Overall Outcomes.

These changes are generally consistent with the approach taken by the State in TLPI 1/2021 but will be made across all zones, not just the High-density Residential Zone.

This elevates the importance of height as an outcome but does not preclude Council from approving a development/building that exceeds the nominated height in metres/storeys. The building heights currently nominated in the Planning Scheme will remain unchanged except for the High-density Residential Zone where building height will be as per the TLPI (will only refer to height in storeys, not metres).

Part 8 – Sea Turtle Sensitive Area Overlay

- Include new assessment criteria (benchmarks) for building height and scale (new Performance Outcome and Overall Outcome).

This seeks to ensure that building height is considered when assessing potential impacts of development on sea turtles.

The impacts of building height on the character and amenity of an area will continue to be assessed under the zone code, whereas impacts from increased building height on sea turtles will be assessed under the Sea Turtle Sensitive Area Overlay Code.

Process for Making a Planning Scheme Amendment

The *Planning Act 2016* (the Act) and the Minister's Guidelines and Rules (MGR) prescribe the process and requirements for making and amending local planning instruments. While Council may propose a tailored process (pursuant to s 18 of the Act), it is considered preferable in this instance to follow the process prescribed in the MGR (pursuant to s 20 of the Act).

It is considered that the proposed amendment satisfies the scope and limitations of a 'qualified state interest amendment'. Amongst other requirements, the proposed amendment must not affect more than three state interests and must not involve the state interest of natural hazards, risk, and resilience.

Subject to Council endorsement, it is proposed to write to the Planning Minister requesting review of the amendment (as a qualified state interest amendment) and

approval to commence through to public consultation. This notice is to be accompanied by required material as stipulated in Schedule 3 of the MGR.

Consultation with relevant state agencies in preparation of the proposed amendment primarily comprised discussions with the local planning office of the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP). The proposed changes to the High-density Residential Zone Code to include building height as a Performance Outcome is generally consistent with the approach taken by the State in the adoption of TLPI 1/2021. Further, the previous qualified state interest amendment (Mon Repos Sea Turtle Amendment) adopted 21 January 2020 involved various input and feedback from relevant State agencies including the Department of Environment and Science (DES) through the Mon Repos Technical Working Group.

Planning Scheme Policy for Development Works

To support the current amendments, and previous amendments to the Planning Scheme to avoid or reduce impacts from development on sea turtles, it is noted that Council officers are currently investigating possible changes to Council's standards for public lighting (including street lights).

This work is not sufficiently progressed to propose an amendment to the Planning Scheme Policy for Development Works at this time.

These changes would seek to expand on current provisions in the Planning Scheme Policy, to ensure new public lighting provided as part of development considers and balances the need for lighting (and the applicable Australian Standards) with the need to reduce or avoid impacts from artificial lighting on sea turtles.

While the findings from Council's Reducing Urban Glow project have not helped in addressing concerns re building height, the project findings are expected to help inform changes to Council's standards for public lighting in sea turtle sensitive areas.

Other Minor/ Administrative Changes

Separate to the proposed qualified state interest amendment, it is proposed that Council make a minor amendment to the Planning Scheme to address minor or administrative matters as summarised below. Minor and administrative amendments do not require State interest review or public notification under the MGR.

- (a) Delete PO5 and AO5 from the Extractive Resources Overlay Code and make consequential numbering and administrative changes to recognise that the southern section of Gooburrum Road is no longer mapped as a transport route and transport route separation area for the Tantitha KRA (KRA 97) in the State Planning Policy (SPP) interactive mapping.
- (b) Remove the former Avoca wastewater treatment plant site and buffer from Council's Infrastructure overlay mapping. This corrects a factual matter incorrectly stated in the Planning Scheme, given that this infrastructure was decommissioned, and the land was disposed of in 2010/2011.

Associated Person/Organization:

Department of State Development, Infrastructure, Local Government and Planning (DSDILGP)

Consultation:

Public consultation of the proposed planning scheme amendment will be undertaken in accordance with requirements of the *Planning Act 2016* and the Minister's Guidelines and Rules (MGR). Public consultation will be supported by a communications strategy.

Chief Legal Officer's Comments:

There appears to be no legal implications.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

The current recommendation does not in itself present any legal implications. However, the *Planning Act 2016* identifies circumstances where a landowner may be entitled to compensation for reduced value of interest in land (arising from a change to the Council's planning scheme). It is unlikely that the proposed planning scheme changes would give rise to any such compensation.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

↓1 Proposed Amendment

Recommendation:

That pursuant to the *Planning Act 2016* and the Minister's Guidelines and Rules – Council: -

- (a) decide to make a qualified state interest amendment, and minor/administrative amendments to the Bundaberg Regional Council Planning Scheme, to incorporate changes as detailed in the attachments provided;**
- (b) give the Planning Minister written notice of Council's decision to make a qualified state interest amendment to the planning scheme and requesting approval to commence public consultation of the proposed amendment; and**
- (c) subject to approval from the Planning Minister, publicly consult on the proposed amendments to the Planning Scheme.**

5.9 Categories of development and assessment – Overlays

(b) an extension to an existing building or structure that is landward of the seaward alignment of the existing building or structure.		
Coastal protection overlay – if within a Sea Turtle Sensitive Area¹⁷		
Material change of use if within the Sea turtle sensitive area on a Coastal protection overlay map other than for the following:- (a) a dwelling house; (b) a use in the rural activities activity group.	Impact assessment if:- (a) there is a maximum building height (in storeys/metres) nominated in the applicable zone code ¹⁸ ; and (b) the development exceeds the maximum building height nominated for the development.	The planning scheme
	No change if not otherwise specified.	Sea turtle sensitive area overlay code The zone code applicable to the premises the building work is to be undertaken Note—for development that is accepted subject to requirements, no acceptable outcomes are identified in the Sea turtle sensitive area overlay code
Reconfiguring a lot if within the Sea turtle sensitive area on a Coastal protection overlay map.	No change	Sea turtle sensitive area overlay code
Operational work if within the Sea turtle sensitive area on a Coastal protection overlay map.	No change¹⁹	Sea turtle sensitive area overlay code Note—for development that is accepted subject to requirements, no acceptable outcomes are identified in the Sea turtle sensitive area overlay code
Building work if within the Sea turtle sensitive area on a Coastal protection overlay map other than for the following:- (a) a dwelling house; (b) a use in the rural activities activity group.	Code assessment if:- (a) there is a maximum building height (in storeys/metres) nominated in the applicable zone code; and (b) the development exceeds the maximum building height nominated for the development.	Sea turtle sensitive area overlay code The zone code applicable to the premises Note—for development that is accepted subject to requirements, no acceptable outcomes are identified in the Sea turtle sensitive area overlay code
	No change if not otherwise specified.	
Extractive resources overlay – if within a resource/processing area		
Material change of use if within a resource/processing area as identified in the SPP interactive mapping system, other than for the following:- (a) animal husbandry; (b) cropping; (c) home based business (excluding where for a bed and breakfast, farm stay or similar visitor accommodation).	Code assessment if the change of use is provisionally made accepted or accepted subject to requirements by a table of assessment in Section 5.4 (Categories of development and assessment – Material change of use).	Extractive resources overlay code
	No change if not otherwise specified.	
Reconfiguring a lot if within a resource/processing area as identified in the SPP interactive mapping system.	No change	Extractive resources overlay code

¹⁷ Editor's note—Sea turtle sensitive areas are identified on the Coastal Protection Overlay Maps in **Schedule 2 (Mapping)**.

¹⁸ Editor's note—the Sport and recreation zone code, Open space zone code, Environmental management and conservation zone code, Community facilities zone code and Special purpose zone code do not nominate a maximum building height for development in storeys/metres.

¹⁹ Editor's note—operational work that is identified as accepted development in the planning scheme may be prescribed as assessable development in Schedule 10 of the Regulation.

Part 6 Zones

6.1 Preliminary

- (1) Zones organise the planning scheme area in a way that facilitates the location of preferred or acceptable land uses.
- (2) Zones are mapped and included in **Schedule 2 (Mapping)**.
- (3) The categories of development and assessment for development in a zone are in **Part 5 (Tables of assessment)**.
- (4) Assessment benchmarks for zones are contained in a zone code.
- (5) A precinct may be identified for part of a zone.
- (6) Precinct provisions are contained in the zone code.
- (7) Each zone code identifies the following:-
 - (a) the purpose of the code;
 - (b) the overall outcomes that achieve the purpose of the code;
 - (c) the performance outcomes that achieve the overall outcomes and the purpose of the code;
 - (d) the acceptable outcomes that achieve the performance and overall outcomes and the purpose of the code; and
 - (e) the performance and acceptable outcomes for the precinct.
- (8) The following are the zone codes for the planning scheme:-

Residential zones category

- (a) Low density residential zone code;
- (b) Medium density residential zone code;
- (c) High density residential zone code;

Centre zones category

- (d) Principal centre zone code;
- (e) Major centre zone code;
- (f) District centre zone code;
- (g) Local centre zone code;
- (h) Neighbourhood centre zone code;

Industry zones category

- (i) Industry zone code;
- (j) High impact industry zone code;

Recreation zones category

- (k) Sport and recreation zone code;
- (l) Open space zone code;

Environmental zones category

- (m) Environmental management and conservation zone code;

Other zones category

- (n) Community facilities zone code;
- (o) Emerging community zone code;
- (p) Limited development zone code;
- (q) Rural zone code;
- (r) Rural residential zone code;
- (s) Special purpose zone code; and
- (t) Specialised centre zone code.

6.2 Zone codes
6.2.1 Low density residential zone code

6.2 Zone codes

6.2.1 Low density residential zone code

6.2.1.1 Application

This code applies to development:-

- (a) within the Low density residential zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Low density residential zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.1.2 Purpose and overall outcomes

- (1) The purpose of the Low density residential zone is to provide for:-
 - (a) a variety of dwelling types, including dwelling houses; and
 - (b) community uses, and small-scale services, facilities and infrastructure, to support local residents.
- (2) The purpose of the Low density residential zone code will be achieved through the following overall outcomes:-
 - (a) development provides for low density residential activities that promote variety in housing size and choice;
 - (b) development is predominantly for dwelling houses and dual occupancies, with limited other residential activities established in the zone, such as retirement and residential care facilities and relocatable home parks, where such activities are of a scale and intensity that is compatible with the scale and intensity of the prevailing residential housing forms and are located with good access to community facilities, employment, public open space and public and active transport facilities;
 - (c) limited non-residential activities may also be established in the zone, where such activities provide for the day to day needs of the immediate residential community and do not detract from the residential amenity and character of the area, having regard to such matters as the location, nature, scale and intensity of the development;
 - (d) the scale, density and layout of development provides for an attractive, open and low density form or urban residential settlement;
 - (e) [development has a low-rise built form that maintains, and is compatible with, the existing low density residential character and amenity of the area;](#)
 - (e)(f) development is designed and located in a manner which makes a positive contribution to the streetscape, is sympathetic to its local setting, maintains the low intensity character of the zone and maintains a high level of residential amenity; **and**
 - (f)(g) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure; **and**
 - (g)(h) within newly developing, greenfield areas:
 - (i) interim land uses and development in the zone does not compromise the future potential of for urban purposes, as a result of the fragmentation of land parcels, the encroachment or establishment of inappropriate land use activities or other cause;
 - (ii) development and infrastructure provision occurs in a logical, orderly and efficient manner and is appropriately integrated with, and connected to, the surrounding urban fabric;
 - (iii) development sensitively responds to inherent physical constraints, environmental constraints, natural hazards, scenic amenity values and landscape character elements; **and**
 - (iv) development provides for efficient and effective transport networks that maximise accessibility within and to newly developing areas; **and**

6.2 Zone codes
6.2.1 Low density residential zone code

- (v) development for sensitive purposes incorporates appropriate buffers to potentially conflicting land uses, including industry and enterprise areas, rural activities, and infrastructure.

6.2.1.3 Specific benchmarks for assessment

Table 6.2.1.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Residential uses	
<p>PO1 Development provides for a compatible mix of low density residential activities.</p>	<p>AO1 Development is for:- (a) Caretaker's accommodation; (b) Dual occupancy; or (c) Dwelling house.</p>
<p>PO2 Development for residential purposes other than a dwelling house or a dual occupancy occur in the Low density residential zone only where they are of a nature, scale and intensity that is consistent with the low density character of the locality, and have good access to public and active transport, employment, community facilities and public open space.</p>	<p>AO2 No acceptable outcome provided.</p>
Non-residential uses	
<p>PO3 A limited range of non-residential activities may be established in the Low density residential zone, provided that these uses:- (a) directly support the day to day needs of the immediate residential community; (b) are of a small-scale and low intensity; (c) are compatible with the prevailing residential character and amenity of the local area; (d) wherever possible, are co-located with other non-residential uses; and (e) are accessible to the population they serve and are located on the major road network rather than local residential streets.</p> <p>Note—such non-residential activities include community uses, parks, sales offices, shops (limited to corner stores) and utility installations (limited to local utilities).</p>	<p>AO3 No acceptable outcome provided.</p>
Building height and built form	
<p>PO4 Development has a low-rise built form to maintain the low-density-residential character and amenity of the zone. Development has a maximum building height of 2 storeys and 8.5m.</p>	<p>AO4 Development has a maximum building height of 2 storeys and 8.5m. No acceptable outcome provided.</p>
<p>PO5 Development has a built form and scale that is sympathetic to the low density residential character of the zone, positively contributes to the streetscape and maintains or provides a high level of residential amenity.</p> <p>Note—in assessing whether development maintains or provides a high level of residential amenity, the assessment manager will consider both the potential impacts on the amenity of nearby residents and premises, and the residential amenity for future residents of the proposed development, having regard to (amongst other things):- (a) adequate day light and ventilation to habitable rooms, the extent and duration of any overshadowing and other microclimatic impacts; (b) privacy and overlooking impacts; and</p>	<p>AO5 No acceptable outcome provided.</p>

Part 6 – Zones

6.2 Zone codes
6.2.1 Low density residential zone code

Performance outcomes	Acceptable outcomes
(c) building mass and scale as seen from neighbouring premises, and from the street.	
<p>PO6 Development is sited and designed in a manner which is responsive to the sub-tropical climate and is sympathetic to its local setting by complementing:-</p> <p>(a) the traditional Queensland 'timber and tin' architectural vernacular where located in a rural town or village; or</p> <p>(b) the Queensland 'coastal beach' vernacular where located in a coastal town or village.</p> <p>Editor's note – the publication <i>Subtropical Design in South East Queensland – A Handbook for Planners, Developers and Decision Makers</i>, prepared by the Centre for Subtropical Design, provides guidance about the application of sub-tropical design principles. These principles are considered to have relevance and applicability to development in the Bundaberg region.</p>	<p>AO6 No acceptable outcome provided.</p>
Residential density	
<p>PO7 Development provides for an attractive, open and relatively low density form of urban residential settlement that maintains a high level of residential amenity.</p>	<p>AO7 In sewerer areas, development provides for a net residential density of:-</p> <p>(a) 7 to 15 dwellings per hectare for dwelling houses; and</p> <p>(b) 15 to 25 equivalent dwellings per hectare for other residential activities.</p> <p>Editor's note—lower net residential densities are likely to be achieved in unsewered areas, with the primary consideration being the need to treat and dispose of effluent on-site.</p>
Amenity	
<p>PO8 Development maintains a high level of residential amenity and avoids or mitigates potential adverse impacts having regard to such matters as hours of operation, generation of odours, noise, waste products, dust, traffic, electrical interference, lighting, visual and privacy impacts.</p>	<p>AO8 No acceptable outcome provided.</p>
Infrastructure and services	
<p>PO9 Development is provided with urban services to support the needs of the community, including parks, reticulated water (where available), sewerage (where available), stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.</p>	<p>AO9 No acceptable outcome provided</p>
<p>PO10 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.</p>	<p>AO10 No acceptable outcome provided</p>

Part 6 – Zones

6.2 Zone codes
6.2.1 Low density residential zone code

Performance outcomes	Acceptable outcomes
<i>In newly developing, greenfield areas</i>	
PO11 Prior to the granting of a development approval for urban purposes:- (a) interim land uses and other development in the zone is predominantly limited to existing uses and low-impact rural and domestic uses, to ensure that the future potential of land to be used for urban purposes is not compromised; and (b) development avoids the sporadic or premature creation of additional lots.	AO11 No acceptable outcome provided.
PO12 The layout and design of development ensures that:- (a) a sense of character and community inclusion is promoted; (b) a high level of residential amenity, personal health and safety and protection for property is provided; and (c) sensitive land uses are buffered from potentially conflicting land uses, including industry and enterprise areas, rural activities, and infrastructure	AO12 No acceptable outcome provided.
PO13 Development sensitively responds to scenic values and landscape character elements, particularly prominent ridgelines, significant landmarks, and rural and coastal views and vistas.	AO13 No acceptable outcome provided.
PO14 Development sensitively responds to the physical constraints of the land and mitigates any adverse impacts on areas of environmental significance, including creeks, gullies, watercourses, wetlands, coastal areas, habitats and vegetation through location, design, operation and management.	AO14 No acceptable outcome provided.
PO15 The scale, density and layout of development facilitates an orderly and efficient land use pattern that:- (a) is well connected to other parts of the urban fabric and planned future development; (b) supports walkable neighbourhoods that are well connected to employment nodes, centres, open space and recreation areas, community services and educational opportunities; (c) encourages public transport accessibility and use; and (d) maximises the efficient extension and safe operation of infrastructure.	AO15 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
6.2.2 Medium density residential zone code

6.2.2 Medium density residential zone code

6.2.2.1 Application

This code applies to development:-

- (a) within the Medium density residential zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Medium density residential zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.2.2 Purpose and overall outcomes

(1) The purpose of the Medium density residential zone is to provide for:-

- (a) medium density multiple dwellings; and
- (b) community uses, and small-scale services, facilities and infrastructure, to support local residents.

Editor's note—the zone includes two precincts, being Precinct MDRZ1 (Bundaberg West medical/health hub) and Precinct MDRZ2 (Barolin Street office precinct), that also provide for particular business and community activities.

(1) The purpose of the Medium density residential zone code will be achieved through the following overall outcomes:-

- (a) development provides for a range and mix of low and medium density residential dwelling choices and forms, predominantly for permanent living, with a low-rise (up to three storeys) built form;
- (b) other medium density residential uses such as hostels, relocatable home parks, residential care facilities, retirement facilities, short-term accommodation and tourist parks may also be established in the zone;
- (c) residential activities that provide short-term accommodation are located in areas that are highly accessible to tourists and travellers, whilst avoiding areas that are predominantly used for permanent living;
- (d) limited non-residential activities may also be established in the zone, where such activities provide for the day to day needs of the immediate residential community and do not detract from the residential amenity and character of the area, having regard to such matters as the location, nature, scale and intensity of the development;
- (e) the scale, density and layout of development facilitates an efficient land use pattern that supports compact, safe and walkable neighbourhoods that are connected to employment nodes, activity centres, open space and recreational areas, community services and facilities, educational opportunities and transport options;
- (f) development encourages and facilitates the efficient provision and use of physical and social infrastructure;
- (g) development has a low-rise (up to three storeys) built form that is compatible with, and is sympathetic to, the existing and intended scale and character of the surrounding area, with non-residential built forms subservient to residential built forms in the locality;
- (g)(h) development is designed and located in a manner which makes a positive contribution to the streetscape, is sympathetic to the existing and intended scale and character of the surrounding area and maintains a high level of residential amenity; and
- (h)(i) in addition to the overall outcomes for the zone generally-
 - (i) development in **Precinct MDRZ1 (Bundaberg West medical/health hub)** provides for a cluster of medical, health care and allied services and facilities (including short-term accommodation) that complement and support the hospitals located in Bundaberg West; and

6.2 Zone codes
6.2.2 Medium density residential zone code

- (ii) development in Precinct MDRZ2 (Barolin Street office precinct) provides for small-scale business and community activities, predominantly in the form of offices and health care services, that take advantage of the precinct's prominent location along a major entry road into the Bundaberg CBD.

6.2.2.3 Specific benchmarks for assessment

Table 6.2.2.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Residential uses	
<p>PO1 Development provides for a compatible mix of predominantly low and medium density residential activities.</p>	<p>AO1 Development provides for the following residential activities to occur in the Medium density residential zone:- (a) Caretaker's accommodation; (b) Dual occupancy; (c) Dwelling house; (d) Multiple dwelling; (e) Relocatable home park; (f) Residential care facility; (g) Retirement facility; (h) Rooming accommodation; (i) Short-term accommodation; or (j) Tourist park.</p>
<p>PO2 Short-term accommodation and tourist parks are located in tourism focus areas, within or adjacent to activity centres, or in other locations that are highly accessible and desirable to tourists or travellers, whilst avoiding locations that are predominantly used for permanent living.</p>	<p>AO2 No acceptable outcome provided.</p>
Non-residential uses	
<p>PO3 Except where otherwise provided for in a zone precinct, a limited range of non-residential activities may be established in the Medium density residential zone, provided that these activities:- (a) directly support the day to day needs of the immediate residential community; (b) are of a small-scale and low intensity; (c) are compatible with the prevailing residential character and amenity of the local area; (d) wherever possible, are co-located with other non-residential uses; and (e) are accessible to the population they serve and are located on the major road network rather than local residential streets.</p> <p>Note—such non-residential activities include community uses, emergency services, sales offices, shops (limited to corner stores) and utility installations (limited to local utilities).</p> <p>Editor's note—as provided for elsewhere in this code, a wider range of non-residential activities may be established in the identified zone precincts.</p>	<p>AO3 No acceptable outcome provided.</p>
Building height and built form	
<p>PO4 (a) Development has a low-rise built form that is compatible with the existing and intended</p>	<p>AO4.1</p>

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6.2.2 Medium density residential zone code

Performance outcomes	Acceptable outcomes
<p>scale and character of the surrounding area. Non-residential built forms are subservient to residential built forms in the locality. Residential development has a maximum building height of 3 storeys and 11m.</p> <p>(b) Non-residential development has a maximum building height of:-</p> <ul style="list-style-type: none"> (i) 2 storeys and 8.5m; or (ii) 3 storeys and 11m if located in Precinct MDRZ1 (Bundaberg West medical/health hub). 	<p>Residential development has a maximum building height of 3 storeys and 11m. No acceptable outcome provided.</p> <p>AO4.2 Non-residential development has a maximum building height of:- 2 storeys and 8.5m; or 3 storeys and 11m if located in Precinct MDRZ1 (Bundaberg West medical/health hub).</p>
<p>PO5 Development has a built form and scale that is compatible with the existing and intended residential character of the zone, positively contributes to the streetscape and maintains or provides a high level of residential amenity.</p> <p>Note—in assessing whether development maintains or provides a high level of residential amenity, the assessment manager will consider both the potential impacts on the amenity of nearby residents and premises, and the residential amenity for future residents of the proposed development, having regard to (amongst other things):</p> <ul style="list-style-type: none"> (a) adequate day light and ventilation to habitable rooms, the extent and duration of any overshadowing and other microclimatic impacts; (b) privacy and overlooking impacts; and (c) building mass and scale as seen from neighbouring premises, and from the street. 	<p>AO5 No acceptable outcome provided.</p>
<p>PO6 Development is sited and designed in a manner which is responsive to the sub-tropical climate and is sympathetic to its local setting by complementing:-</p> <ul style="list-style-type: none"> (a) the traditional Queensland 'timber and tin' architectural vernacular where located in a rural town or village; or (b) the Queensland 'coastal beach' vernacular where located in a coastal town or village. <p>Editor's note—the publication <i>Subtropical Design in South East Queensland – A Handbook for Planners, Developers and Decision Makers</i>, prepared by the Centre for Subtropical Design, provides guidance about the application of sub-tropical design principles. These principles are considered to have relevance and applicability to development in the Bundaberg region.</p>	<p>AO6 No acceptable outcome provided.</p>
<p>Residential density</p> <p>PO7 Development encourages urban consolidation and facilitates a compact land use pattern that increases the number of people living close to services and facilities, maximises the efficient use of infrastructure and maintains a high level of residential amenity, within a low rise environment and consistent with available or planned infrastructure capacity.</p>	<p>AO7 In sewered areas, development provides for a net residential density of 30 to 50 equivalent dwellings per hectare.</p> <p>Editor's note—lower net residential densities are likely to be achieved in unsewered areas, with the primary consideration being the need to treat and dispose of effluent on-site.</p>
<p>Amenity</p> <p>PO8 Development maintains a high level of residential amenity and avoids or mitigates potential adverse impacts having regard to such matters as hours of operation, generation of odours, noise, waste products, dust, traffic, electrical interference, lighting, visual and privacy impacts.</p>	<p>AO8 No acceptable outcome provided.</p>

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6.2.2 Medium density residential zone code

Performance outcomes	Acceptable outcomes
Infrastructure and services	
PO9 Development is provided with urban services to support the needs of the community, including parks, reticulated water (where available), sewerage (where available), stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.	AO9 No acceptable outcome provided
PO10 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.	AO10 No acceptable outcome provided
Additional requirements for Precinct MDRZ1 (Bundaberg West medical/health hub)	
PO11 In addition to providing for low and medium density residential accommodation, development in Precinct MDRZ1 (Bundaberg West medical/health hub):- <ul style="list-style-type: none"> (a) facilitates hospital expansion; (b) provides for a wide range of medical and health-related business and community activities that complement and support the nearby hospitals; (c) provides for a limited range of other business and community activities which provide a service to the health-related uses and residential uses in the immediate area; (d) is of a scale and intensity that minimises impacts on surrounding land uses and does not detract from the role and function of higher order activity centres; and (e) provides a high level of accessibility, safety and permeability for pedestrians. 	AO11 No acceptable outcome provided.
Additional requirements for Precinct MDRZ2 (Barolin Street office precinct)	
PO12 In addition to providing for low and medium density residential accommodation, development in Precinct MDRZ2 (Barolin Street office precinct):- <ul style="list-style-type: none"> (a) provides for small-scale business and community activities predominantly in the form of offices and health care services; (b) provides for a limited range of ancillary business activities (e.g. small scale food and drink outlets such as take-away stores and coffee shops) which provide supporting services to the predominant uses in the precinct; (c) is accommodated in modern, well-designed buildings that contribute to an attractive and coherent streetscape and appropriately respond to the broader residential context and setting; (d) is of a scale and intensity that minimises impacts on surrounding land uses and does not detract from the role and function of higher order activity centres; and (e) does not impact on the role and function of Barolin Street as a major entry road into the Bundaberg CBD. 	AO12 No acceptable outcome provided.

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6.2 Zone codes
6.2.3 High density residential zone code

6.2.3 High density residential zone code

6.2.3.1 Application

This code applies to development:-

- (a) within the High density residential zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the High density residential zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.3.2 Purpose and overall outcomes

- (1) The purpose of the High density residential zone code is to provide for high density residential uses for permanent residents and visitors in close proximity to the activity centres of Bundaberg and Barga, supported by community uses, facilities, infrastructure and a range of retail, commercial and entertainment activities to service the needs of both visitors and surrounding residents.
- (2) The purpose of the High density residential zone code will be achieved through the following overall outcomes:-
 - (a) development provides a range of higher density residential dwelling choices in multi-storey, generally medium rise, formats;
 - (b) mixed use development is facilitated in the zone to help create vibrant and active streets and public spaces;
 - (c) non-residential uses that occur as part of a mixed use development may provide for a range of activities that:-
 - (i) complement tourist accommodation and enhance the attractiveness and function of the area as a visitor destination, and
 - (ii) offer food, shopping, entertainment and personal services to residents and visitors;
 - (d) other non-residential activities may also be established in the zone, where such activities provide for the day to day needs of the immediate residential community and do not detract from the residential amenity and character of the area, having regard to such matters as the location, nature, scale and intensity of the development;
 - (e) development encourages and facilitates urban consolidation and the efficient provision and use of physical and social infrastructure;
 - (f) the scale, density and layout of development facilitates an efficient land use pattern that supports compact, safe and walkable neighbourhoods that are connected to employment nodes, activity centres, open space and recreational areas, community services and facilities, educational opportunities and transport options;

development is designed and located in a manner which makes a positive contribution to the streetscape and is sympathetic to the existing and intended scale and character of the surrounding area;

 - (g) residential and mixed use development has a medium-rise built form that is compatible with and is sympathetic to, the existing and intended scale and character of the surrounding area, with non-residential built forms subservient to residential built forms in the locality;
 - (h) development is designed and located in a manner which makes a positive contribution to the streetscape and maintains a high level of residential amenity; and
 - (g)(i) development provides and maintains a high level of residential amenity, safety and design quality and is set amongst attractive landscaped grounds.

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6.2.3 High density residential zone code

6.2.3.3 Specific benchmarks for assessment

Table 6.2.3.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Residential uses	
<p>PO1 Development provides for a compatible mix of higher density residential activities catering for both permanent residents and tourists and visitors.</p>	<p>AO1 Development provides for the following residential activities to occur in the High density residential zone:- (a) Caretaker's accommodation; (b) Dual occupancy (where forming part of a mixed use building); (c) Dwelling house; (d) Dwelling unit; (e) Multiple dwelling; (f) Residential care facility; (g) Resort complex; (h) Retirement facility; (i) Rooming accommodation; or (j) Short-term accommodation.</p>
Mixed use development and non-residential uses	
<p>PO2 Where mixed use development is proposed, active, non-residential uses are provided at street level such as small-scale shops and food and drink outlets (e.g. cafes and restaurants) and residential uses are located above or behind street level active, non-residential uses.</p>	<p>AO2 No acceptable outcome provided.</p>
<p>PO3 The type, scale and intensity of business activities in mixed use development does not undermine the Bundaberg Region activity centre network, and primarily service the needs of residents and visitors in the immediate neighbourhood</p>	<p>AO3 Development ensures: (a) shops or offices, have a gross leasable floor area not exceeding 400m²; and (b) in the case of a shopping centre, gross leasable floor area does not exceed 1,200m² for all tenancies and 400m² for any single tenancy.</p>
<p>PO4 Non-residential activities not forming part of a mixed use development may also be established in the High density residential zone, provided that these activities:- (a) directly support the day to day needs of the immediate residential community; (b) are of a small-scale and low intensity; (c) are compatible with the prevailing residential character and amenity of the local area; (d) wherever possible, are co-located with other non-residential uses; and (e) are accessible to the population they serve and are located on the major road network rather than local residential streets.</p>	<p>AO4 No acceptable outcome provided.</p>
Building height and built form	
<p>PO5 (a) Development has a medium-rise built form that is compatible with the existing and intended scale and character of the surrounding area. Residential development and mixed use buildings have a maximum building height:- (i) up to 6 storeys and 20m in Bundaberg; and (ii) in accordance with the building height limits for Bargara identified in Figure 6.2.3 (Bargara Building Heights). (a)(b) <u>Non-residential development has a maximum building height of 2 storeys and 8.5m.</u></p>	<p>AO5.4 No acceptable outcome provided. Residential development and mixed use buildings have a maximum building height of:- 3 storeys and 11m in Bargara; and 5 storeys and 20m in Bundaberg. Note—in Bargara, the assessment manager may favourably consider residential development and mixed use buildings to have a maximum building height of up to 5 storeys and 20m, for exemplary development that displays architectural design excellence in terms of sustainable, sub-tropical and coastal design elements; and has demonstrable community benefit.</p>

Part – Zones

Commented [A1]: Note so we remember to insert figure.

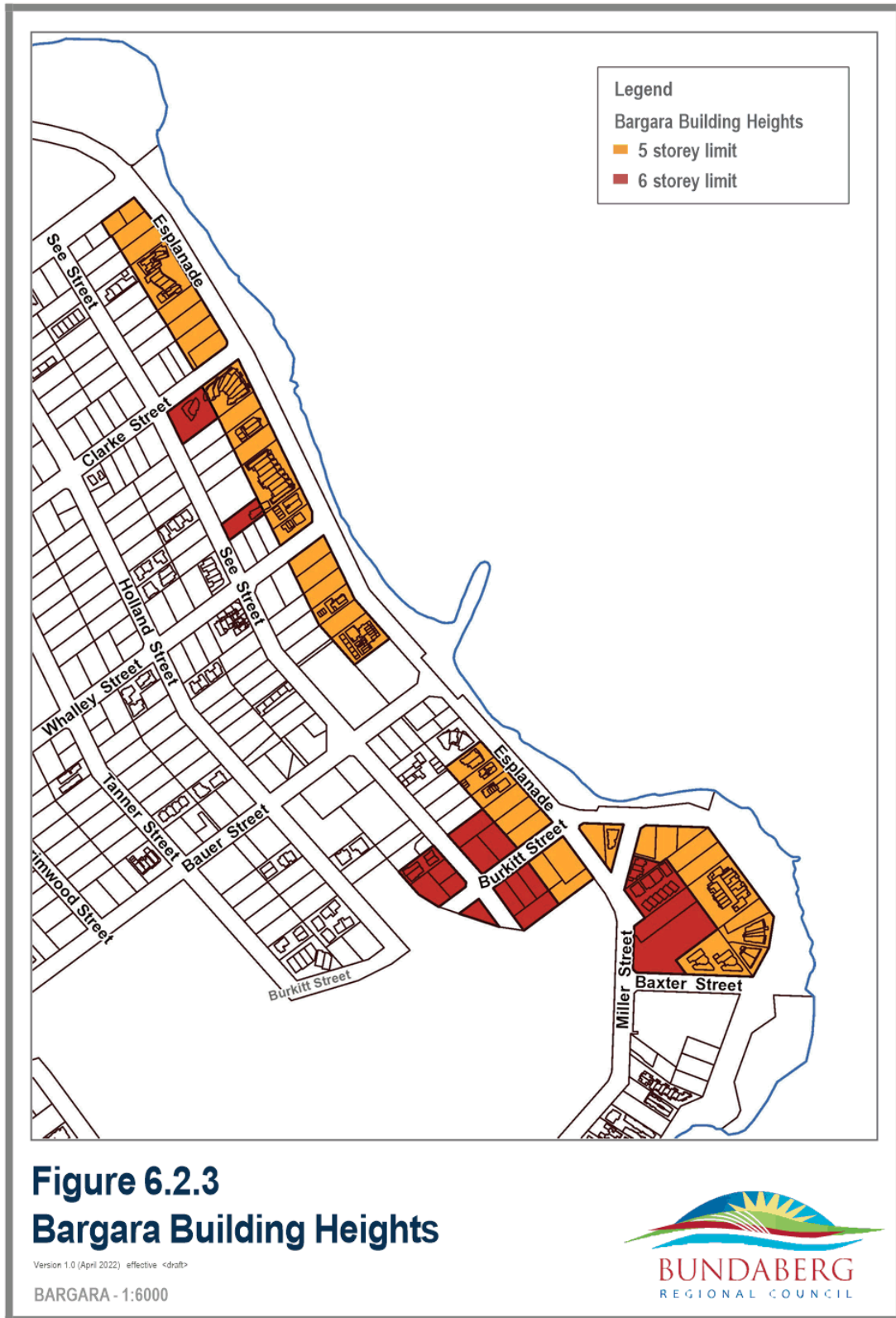
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Performance outcomes	Acceptable outcomes
	<p>AO5.2 Non-residential development has a maximum building height of 2 storeys and 8.5m.</p>
<p>PO6 Development has a built form and scale that is compatible with the existing and intended residential character of the area, positively contributes to the streetscape and maintains or provides a high level of residential amenity.</p> <p>Note—in assessing whether development maintains or provides a high level of residential amenity, the assessment manager will consider both the potential impacts on the amenity of nearby residents and premises, and the residential amenity for future residents of the proposed development, having regard to (amongst other things)-</p> <p>(a) adequate day light and ventilation to habitable rooms, the extent and duration of any overshadowing and other microclimatic impacts;</p> <p>(b) privacy and overlooking impacts; and</p> <p>(c) building mass and scale as seen from neighbouring premises, and from the street.</p>	<p>AO6 No acceptable outcome provided.</p>
<p>PO7 Development is sited and designed in a manner which is responsive to the sub-tropical climate and is sympathetic to the scale and character of surrounding development, including the Queensland 'coastal beach' vernacular where located in Bargara.</p> <p>Editor's note – the publication <i>Subtropical Design in South East Queensland – A Handbook for Planners, Developers and Decision Makers</i>, prepared by the Centre for Subtropical Design, provides guidance about the application of sub-tropical design principles. These principles are considered to have relevance and applicability to development in the Bundaberg region.</p>	<p>AO7 No acceptable outcome provided.</p>
<p>Residential density</p>	
<p>PO8 Development encourages urban consolidation and facilitates a compact land use pattern that increases the number of people living close to services and facilities, maximises the efficient use of infrastructure and maintains a high level of residential amenity, within a medium rise environment and consistent with available or planned infrastructure capacity.</p>	<p>AO8 Development provides for a maximum net residential density of – 60 equivalent dwellings per hectare in Bargara; and 110 equivalent dwellings per hectare in Bundaberg.</p> <p>Note—for exemplary development in Bargara, as referred to in acceptable outcome AO5.1 above, a maximum net residential density of 110 equivalent dwellings per hectare may apply.</p>
<p>Amenity</p>	
<p>PO9 Development maintains a high level of residential amenity and avoids or mitigates potential adverse impacts having regard to such matters as hours of operation, generation of odours, noise, waste products, dust, traffic, electrical interference, lighting, visual and privacy impacts.</p>	<p>AO9 No acceptable outcome provided.</p>
<p>Infrastructure and services</p>	
<p>PO10 Development is provided with urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.</p>	<p>AO10 No acceptable outcome provided.</p>
<p>PO11 Development does not adversely impact on the continued operation, viability and maintenance of</p>	<p>AO11 No acceptable outcome provided.</p>

6.2 Zone codes
6.2.3 High density residential zone code

Performance outcomes	Acceptable outcomes
existing infrastructure or compromise the future provision of planned infrastructure.	

Part 6 – Zones



6.2 Zone codes
6.2.4 Principal centre zone code

6.2.4 Principal centre zone code

6.2.4.1 Application

This code applies to development:-

- (a) within the Principal centre zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Principal centre zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.4.2 Purpose and overall outcomes

- (1) The purpose of the Principal centre zone code is to accommodate a wide range of business uses, entertainment uses, multi-unit residential uses and community uses within an active and vibrant mixed use environment.

The scale and level of intensity of such development should reinforce the intended role and function of Bundaberg CBD as the principal activity centre for the planning scheme area servicing the whole of the regional council area as well as areas outside of the regional council area.

- (2) The purpose of the Principal centre zone code will be achieved through the following overall outcomes:-
 - (a) development supports the role of the zone as the regional focus and location of the highest order retailing, entertainment, commercial, administrative and government services, and community and cultural facilities;
 - (b) any future full-line department store will be located in the principal activity centre, within Precinct PCZ1 (City Centre Core);
 - (c) higher density residential activities may be established where these activities complement the other functions of the zone;
 - (d) development provides for an efficient pattern of land use with high levels of accessibility and connectivity to transport networks;
 - (e) development has a built form, height and scale that is compatible with the prevailing character of the principal activity centre, incorporating high quality design elements that protect and respond to important heritage features, and contribute to a cohesive but visually interesting streetscape and skyline;
 - (f) development facilitates the creation of a vibrant and safe activity centre, with attractive and functional buildings that address the street, open space and other public places at a human scale, and provide active pedestrian friendly frontages, befitting of the zone's focus as a regional hub;
 - (g) development provides for efficient and effective transport networks that maximise accessibility within and to the centre;
 - (h) development encourages and facilitates the efficient provision and use of physical and social infrastructure; and
 - (i) in addition to the overall outcomes for the zone generally:-
 - (i) development in **Precinct PCZ1 (City centre core)** provides for and has a building height and form that supports the highest intensity and diversity of business activities and other uses to be accommodated in the precinct in a configuration that reinforces the role and function of the city centre core and is sympathetic to the character and scale of surrounding development and the existing streetscape;
 - (ii) development in **Precinct PCZ2 (City centre riverfront)** provides for has a building height and form that is compatible with the character of the area and positively contributes to the streetscape, provides for a range of uses that take advantage of the riverfront setting, and is configured in a manner that increases activity levels in

6.2 Zone codes
6.2.4 Principal centre zone code

- the area and enhances public accessibility to, and appreciation of, the Burnett River; and
- (iii) development in Precinct PCZ3 (City centre frame) [has a building height and form that positively contributes to the streetscape amenity, character and function](#) and provides for a range of lower intensity activities that complement and support the higher order activities provided in the city centre core.

6.2.4.3 Specific benchmarks for assessment

Table 6.2.4.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition and activity centre network	
PO1 Development in the Principal centre zone provides for the highest order of business activities (particularly retailing and offices), entertainment activities and community activities within the Bundaberg region.	AO1 No acceptable outcome provided.
PO2 Development provides a mix of medium and high density residential activities and short-term accommodation uses that are complementary to the predominant non-residential uses and business functions of the zone.	AO2 No acceptable outcome provided.
PO3 Development provides for an efficient pattern of land use where:- (a) the greatest mix of uses and highest intensity of development is located in areas with relatively high levels of access to public transport facilities; and (b) all development has a clear connection to the pedestrian, bicycle, public transport and road transport networks.	AO3 No acceptable outcome provided.
Built form and urban design	
PO4 The built form and urban design of development incorporates a high standard of architecture, urban design and landscaping that creates attractive and functional buildings, streets and places in keeping with the primary role and focus of the zone as a regional hub.	AO4 No acceptable outcome provided.
PO5 Development contributes to the creation of an active, safe and legible public realm, incorporating significant public open spaces including plazas, parks and gardens.	AO5 No acceptable outcome provided.
PO6 Building height and design contributes to a coherent, functional and visually interesting streetscape by:- (a) maintaining a low-rise built form along the street frontage; (b) ensuring that new development does not dominate the streetscape, but instead protects and respects existing heritage features and character values; and (c) enhancing the walkability of the centre, and the enjoyment of streets and public spaces.	AO6.1 Development integrates with adjoining and nearby development within the centre and:- (a) is built to the front boundary for any building (or part) up to 2 storeys in height; (b) for any part of a building exceeding 2 storeys in height, is set back from the front boundary to ensure the existing streetscape character and heritage facades are not impacted or dominated; and (c) maintains pedestrian comfort through the continuation of awnings or other footpath coverings that:- (i) extend for the full length of all street frontages to provide all-weather protection, (ii) cover the full width of the footpath; and (iii) are contiguous with adjoining buildings and awnings.

6.2 Zone codes
6.2.4 Principal centre zone code

Performance outcomes	Acceptable outcomes
	AO6.2 Where adjoining a national, Queensland or local heritage place, development incorporates a podium height that complements the adjoining heritage building facade.
Transport networks	
PO7 Development encourages public transport accessibility and use and also provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within and to the centre.	AO7 No acceptable outcome provided.
Infrastructure and services	
PO8 Development is provided with urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.	AO8 No acceptable outcome provided.
PO9 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure or compromise the future provision of planned infrastructure.	AO9 No acceptable outcome provided.
Additional requirements for Precinct PCZ1 (City centre core)	
PO10 Development in Precinct PCZ1 (City centre core) provides for:- (a) significant high order shopping facilities, including a full line department store and discount department stores, to be accommodated in the precinct; (b) residential uses to be located at the upper levels of mixed-use buildings, with complementary non-residential uses and activities at street level offering food, shopping, entertainment and personal services to residents, visitors, and workers; and (c) uses and activities at street level that contribute to an active frontage and maintain pedestrian comfort through continuation of awnings or other footpath coverings.	AO10 No acceptable outcome provided.
PO11 Development in Precinct PCZ1 (City centre core) has a maximum building height of 9 storeys and 30m. has a height and built form that supports the intended role of this precinct to accommodate the highest intensity of development; and is sympathetic to the character and scale of surrounding development and the existing streetscape.	AO11 Development has a maximum building height of 9 storeys and 30m. No acceptable outcome provided.
Additional requirements for Precinct PCZ2 (City centre riverfront)	
PO12 Development in Precinct PCZ2 (City centre riverfront) provides for:- (a) a range of recreation, tourism, open space and other uses that take advantage of the riverfront setting to be accommodated in the precinct; (b) a mix of non-residential uses at street level to establish a vibrant interface between the city centre core and the Burnett River; (c) an attractive and useable public interface between the city centre core and the Burnett River;	AO12 No acceptable outcome provided.

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6.2 Zone codes
6.2.4 Principal centre zone code

Performance outcomes	Acceptable outcomes
<p>(d) enhanced public access to the Burnett River, and</p> <p>(e) the establishment of a movement corridor along the waterfront that links to the broader pedestrian movement network.</p>	
<p>PO13 Development in Precinct PCZ2 (City centre riverfront) -</p> <p>(a) has a maximum building height of 9 storeys and 30m; and</p> <p>(b) is sited and designed to maintain and frame views and sightlines to the Burnett River from public areas.</p> <p>has a height and built form that is compatible with the character of the area, positively contributes to the streetscape and facilitates views to the Burnett River.</p>	<p>AO13.1 Development has a maximum building height of 9 storeys and 30m.</p> <p>AO13.2 Buildings and structures are sited and designed to maintain and frame views and sightlines to the Burnett River from public areas. No acceptable outcome provided.</p>
<p>Additional requirements for Precinct PCZ3 (City centre frame)</p>	
<p>PO14 Development in Precinct PCZ3 (City centre frame) provides for:-</p> <p>(a) a wide range of predominantly land consumptive business, community and other uses that complement and support the higher order retail, commercial and other facilities provided in the city centre core and contribute to the depth and breadth of activities offered by the principal activity centre; and</p> <p>(b) low impact industry and service industry uses that complement the range of activities contained in the principal activity centre and do not unreasonably impact on the amenity of any residential activities in the zone.</p>	<p>AO14 No acceptable outcome provided.</p>
<p>PO15 Development in Precinct PCZ3 (City centre frame) -</p> <p>(a) has a maximum building height of 4 storeys and 15m; and</p> <p>(b) is of a lower intensity and scale relative to the city centre core precinct and city centre riverfront precinct.</p> <p>has a height and built form that - is of a lower intensity and scale relative to the city centre core precinct and city centre riverfront precinct, and positively contributes to streetscape amenity, character and function.</p>	<p>AO15 Development has a maximum building height of 4 storeys and 15m. No acceptable outcome provided.</p>

Part 6 – Zones

6.2 Zone codes
6.2.5 Major centre zone code

6.2.5 Major centre zone code

6.2.5.1 Application

This code applies to development:-

- (a) within the Major centre zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Major centre zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.5.2 Purpose and overall outcomes

- (1) The purpose of the Major centre zone code is to accommodate a wide mix of uses including higher order retail, entertainment and commercial facilities in the major retail centre that services a sub-regional catchment population.

The zone may accommodate concentrations of higher order retail, professional offices, residential, administrative and health services, community and other uses capable of servicing a significant part of the planning scheme area, provided that these facilities and uses should not more appropriately be accommodated in the Bundaberg CBD.

The major centre is developed as a well-designed, safe and visually attractive business, community and employment centre.

The major centre complements and does not undermine the role and function of Bundaberg CBD as the principal activity centre for the region.

- (2) The purpose of the Major centre zone code will be achieved through the following overall outcomes:-

- (a) development supports the role of the zone as a sub-regional focus and location of a wide mix of higher order retailing, entertainment and commercial activities that service a sub-regional population, and supports and strengthens linkages with nearby specialised activity centres, community facilities and industry areas, including the Bundaberg Airport, Bundaberg Recreational Precinct and CQUniversity;
- (b) a department store may be established within the major activity centre only once such a store is established in the principal activity centre;
- (c) higher density residential activities may be established where these activities complement the other functions of the zone;
- (d) major land uses contributing to employment, education and services in the Bundaberg Region are located in the centre commensurate with its subregional role and function. Development does not undermine or compromise the activity centre network by proposing a higher order or larger scale of uses than intended for the centre;
- (e) new regional level State government facilities for justice, education, health, community, administration and employment activities serving the Bundaberg Region are located in the Bundaberg CBD as the principal activity centre rather than in this centre;
- (f) development facilitates the creation of a vibrant and safe activity centre, with attractive and functional buildings, streets, open space and other public places provided, befitting of the zone's focus as a sub-regional hub;
- (g) development creates a cohesive and walkable centre that reduces and mitigates barriers to pedestrian movement, including roads, vehicle movement and car parking, and reduces the need for additional vehicle trips within the centre;
- (h) development ensures that the relationship between uses and the public realm is enhanced and that the centre is more outwardly focused over time;
- (i) buildings and structures in the Major centre zone have a medium rise built form and do not unduly dominate their setting;

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6.2.5 Major centre zone code

- (j) development encourages and facilitates urban consolidation;
- (k) development provides for efficient and effective transport networks that maximise accessibility within and to the centre; and
- (l) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.5.3 Specific benchmarks for assessment

Table 6.2.5.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition and activity centre network	
PO1 Development in the Major centre zone provides for higher order business activities (particularly retailing uses) and entertainment activities.	AO1 No acceptable outcome provided.
PO2 Development for business activities is of a scale and intensity that is consistent with the intended role and function of the major activity centre as a sub-regional centre which is subordinate to, and does not undermine the intended role and function of the principal activity centre.	AO2 No acceptable outcome provided.
PO3 Development ensures that a department store is not established in the Major centre zone unless such a use has already been established in the Bundaberg CBD.	AO3 No acceptable outcome provided.
PO4 As part of mixed use premises, development may provide for a mix of medium and high density residential activities and short-term accommodation uses that are complementary to the predominant non-residential uses and business functions of the zone.	AO4 No acceptable outcome provided.
Building height, built form and urban design	
PO5 Development has a maximum building height of 3 storeys and 12m. Development in the Major centre zone has a medium-rise built form and does not unduly dominate its setting.	AO5 Development has a maximum building height of 3 storeys and 12m. No acceptable outcome provided.
PO6 The structure and form of development within the zone is progressively improved to provide better connectivity between uses and the public realm and enhance the centre so that it does not function only as a conventional enclosed shopping centre with internalised malls and inward facing retail uses.	AO6 No acceptable outcome provided.
PO7 The built form and urban design of development incorporates a high standard of architecture, urban design and landscaping that creates attractive and functional buildings, streets and places in keeping with the role and function of the zone as a sub-regional hub.	AO7 No acceptable outcome provided.
PO8 Development contributes to the creation of an active, safe and legible public realm, incorporating public open spaces including outdoor plazas or other breakout areas, where appropriate and practicable.	AO8 No acceptable outcome provided.
PO9 Where located in the zone, residential buildings incorporate non-residential uses at street level to activate the public realm.	AO9 No acceptable outcome provided.

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6.2 Zone codes
6.2.5 Major centre zone code

Performance outcomes	Acceptable outcomes
Transport networks	
PO10 Development encourages public transport accessibility and use and also provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within and to the centre.	AO10 No acceptable outcome provided.
Infrastructure and services	
PO11 Development is provided with urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.	AO11 No acceptable outcome provided.
PO12 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure or compromise the future provision of planned infrastructure.	AO12 No acceptable outcome provided.

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6.2 Zone codes
6.2.6 District centre zone code

6.2.6 District centre zone code

6.2.6.1 Application

This code applies to development:-

- (a) within the District centre zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the District centre zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.6.2 Purpose and overall outcomes

- (1) The purpose of the District centre zone code is to provide for a range of uses and activities that service the needs of district catchments in centres that are highly accessible and well connected to the catchment areas that they serve.

The zone may accommodate a concentration of land uses including retail, commercial, residential, offices, administrative and health services, community, small-scale entertainment and recreational facilities capable of servicing the day-to-day and weekly shopping and service needs of a district or subregion, provided that those facilities and uses should not more appropriately be accommodated in the Bundaberg CBD or the major activity centre.

District centres are developed as well-designed, safe and visually attractive business, community and employment centres, predominantly in a low rise building format, where significant off-site impacts are avoided.

District centres complement and do not undermine the role and function of Bundaberg CBD as the principal activity centre for the region and the major activity centre focussed on the Sugarland Shopping Centre and environs.

Note—the District centre zone comprises both district activity centres (rural) and district activity centres (urban).

- (2) The purpose of the District centre zone code will be achieved through the following overall outcomes:-
 - (a) development provides for a range of retail uses that does not include a department store, and discount department stores are only established in the zone where there is demonstrated need;
 - (b) land use composition in the zone promotes an active, mixed use environment;
 - (c) development provides for a range of residential activities that are ancillary to and support the predominant business functions of the zone;
 - (d) land uses contributing to employment, education and services in the Bundaberg Region are located in the centre. However, development does not undermine or compromise the activity centre network by proposing higher order or larger scale of uses that are more appropriately located in the principal activity centre or major activity centre;
 - (e) new regional level State government facilities for justice, education, health, community, administration and employment activities serving the Bundaberg Region are located in the Bundaberg CBD as the principal activity centre rather than in district centres;
 - (f) district activity centres at Childers and Gin Gin contain a concentration of shopping, business, community, entertainment and government uses that serve residents, tourists and primary industries in the town and its rural hinterland;
 - (g) the Kepnock district activity centre services the existing eastern suburbs of Bundaberg City, the growth corridor of Kalkie Ashfield, and the central coastal area towns with shopping facilities and other complimentary uses. Development of the centre is to ensure that
 - (i) it is well connected to surrounding residential areas through a walkable and cycle friendly pathway network;

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- (ii) multi-unit and other residential uses (such as shop top living and mixed use residential activities) contribute to the creation of an active main street / town centre; and
- (iii) activities such as cafés and smaller retail shops encourage the use of the main street and community space areas outside normal business hours.
- (h) development encourages and facilitates urban consolidation;
- (i) development facilitates the creation of vibrant and safe activity centres, with attractive and functional buildings, streets, open space and other public places provided;
- (j) development ensures that the relationship between uses and the public realm is enhanced and that each activity centre is outwardly focused;
- (k) where the zone includes a traditional "main street" character, development maintains and reinforces this established character;
- (l) development has a predominantly low-rise built form that is compatible with the existing and intended scale and character of the streetscape and surrounding area;
- (l)(m) development provides for efficient and effective transport networks that maximise accessibility within and to the centre; and
- (m)(n) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.6.3 Specific benchmarks for assessment

Table 6.2.6.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition and activity centre network	
PO1 Development in the District centre zone provides for a range of retail business activities, including shops and shopping centres, which service the day to day and weekly shopping needs of coastal and rural towns and villages or groups of residential neighbourhoods in Bundaberg.	AO1 No acceptable outcome provided.
PO2 Development for business activities is of a scale and intensity that is consistent with the intended role and function of a district activity centre.	AO2 No acceptable outcome provided.
PO3 Development ensures that higher order shopping facilities, including department stores, are not established in the District centre zone and discount department stores are only established in the zone where there is demonstrated need.	AO3 No acceptable outcome provided.
PO4 In addition to retail uses, development provides for a mix of other business activities and community activities to promote an active, mixed use environment.	AO4 Development provides for the following activities:- (a) food and drink outlets (e.g. local restaurant and dining facilities); (b) local health care services; (c) offices (e.g. banks and real estate agencies); (d) entertainment uses (e.g. a club, function facility or theatre); and (e) an appropriate range of community activities and support services.
PO5 Development for offices in urban district activity centres is of a scale and intensity that does not adversely impact on the Bundaberg principal activity centre's ability to attract, support and maintain the highest order and intensity of	AO5 No acceptable outcome provided.

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Performance outcomes	Acceptable outcomes
commercial and government office space in the region.	
PO6 Development provides for a range of residential activities, primarily accommodated in mixed use buildings, where such activities are ancillary to and support the predominant business functions of the zone.	AO6 Development provides for one or more of the following residential activities, accommodated in a mixed use building format- (a) caretaker's accommodation; (b) dual occupancies; (c) dwelling units (e.g. shop top housing); (d) multiple dwellings; (e) rooming accommodation; and (f) short-term accommodation.
Building height, built form and urban design	
PO7 Development has a maximum building height of 3 storeys and 12m. Development has a predominantly low-rise built form that is compatible with the existing and intended scale and character of the streetscape and surrounding area.	AO7 Development has a maximum building height of 3 storeys and 12m. No acceptable outcome provided.
PO8 The structure and form of development within the zone provides high levels of connectivity between uses and the public realm so that each district activity centre does not function as a conventional enclosed shopping centre with internalised malls and inward facing retail uses.	AO8 No acceptable outcome provided.
PO9 The built form and urban design of development incorporates a high standard of architecture, urban design and landscaping that creates attractive and functional buildings, streets and places.	AO9 No acceptable outcome provided.
PO10 Development contributes to the creation of an active, safe and legible public realm, incorporating public open spaces including outdoor plazas or other breakout areas, where appropriate and practicable.	AO10 No acceptable outcome provided.
PO11 Development in the rural district activity centres of Childers and Gin Gin maintains and reinforces the traditional "main street" character of these towns and is sensitive to their rural setting and historical context.	AO11 No acceptable outcome provided.
PO12 District centre may include permanent and short-term residential activities provided that buildings incorporate non-residential uses at street level to activate the public realm.	AO12 No acceptable outcome provided.
Transport networks	
PO13 Development encourages public transport accessibility and use and also provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within and to the centre.	AO13 No acceptable outcome provided.
Infrastructure and services	
PO14 Development is provided with urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.	AO14 No acceptable outcome provided.
PO15 Development does not adversely impact on the continued operation, viability and maintenance of	AO15 No acceptable outcome provided.

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Performance outcomes	Acceptable outcomes
existing infrastructure or compromise the future provision of planned infrastructure.	
Additional requirements for the Kepnock district activity centre	
<p>PO16 Development in the Kepnock district activity centre:-</p> <ul style="list-style-type: none"> (a) services residents of the Kalkie-Ashfield local development area and the eastern suburbs of the Bundaberg urban area; (b) includes one full line supermarket and other retail uses servicing weekly shopping needs; (c) includes a mix of commercial and community services meeting a range of convenience needs, in addition to entertainment and recreational facilities; and (d) in the longer term, may also include a discount department store, subject to demonstrated need and avoidance of undue adverse impacts on the Bundaberg CBD principal activity centre and the Sugarland shopping centre and environs major activity centre. 	<p>AO16 No acceptable outcome provided.</p>
<p>PO17 Development within the Kepnock district activity centre has a physical form generally in accordance with Figure 6.2.6 (Kepnock district activity centre concept plan), including:</p> <ul style="list-style-type: none"> (a) bulky goods retailing (showrooms and bulky goods outlets and other large format retail and business activities such as garden centres, hardware and trade supplies) and a service station in the eastern part of the site; (b) community activities, such as a child care centre or educational facilities in the south eastern corner of the site on the corner of Kepnock and Greathead Roads; and (c) residential development to provide a buffer between the commercial land uses and the existing low density residential area of Liddell Court and Scherer Boulevard. <p>Note—the land use areas and infrastructure elements shown on this figure are indicative only and represent a conceptual response to the overall outcomes and assessment benchmarks of the District centre zone code. The exact location and spatial extent of the various land use areas and infrastructure elements within the Kepnock district activity centre will be subject to more detailed ground truthing and site-specific assessments undertaken as part of future development application processes.</p>	<p>AO17 No acceptable outcome provided.</p>
<p>PO18 Residential development within the Kepnock district activity centre:-</p> <ul style="list-style-type: none"> (a) provides sufficient local residential population to support the primary commercial function of the centre; (b) provides medium density housing options within close proximity of retail and other shopping and community facilities; (c) provides landscape buffering to Scherer Boulevard and existing residences on Liddell Street; (d) when located within the retail/mixed use area, is integrated with commercial uses, to contribute to a dynamic main street and provide affordable housing options; 	<p>AO18 No acceptable outcome provided.</p>

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Performance outcomes	Acceptable outcomes
<p>(e) in the medium density residential area, includes non-residential activities, provided they are of a small scale and low intensity, are compatible with the prevailing residential character and amenity, and are located to front the major internal roads; and</p> <p>(f) is well connected via pedestrian and cycle paths to the adjoining commercial uses.</p>	
<p>PO19 Buildings in the medium density residential area consist of single and two storey housing with 3 storey (maximum of 11m) where setback a minimum of 20m from Scherer Boulevard and land within the Low density residential zone so as to provide Built form in the medium density residential area provides a transition between the commercial uses of the District centre and the existing adjoining low density residential areas.</p>	<p>AO19 Buildings consist of single and two storey housing with 3 storey (maximum of 11m) where setback a minimum of 20m from Scherer Boulevard and land within the Low density residential zone. No acceptable outcome is provided.</p>
<p>PO20 Development contributes to a traditional, fined grained, pedestrian orientated 'main street' character, established through design elements including:</p> <ul style="list-style-type: none"> (a) built form directly adjoining the site frontage at street level on an internal road or with limited setbacks at street level to accommodate pedestrian movement and shelter or outdoor business activities; (b) regular street and footpath grid layout to promote permeability and legibility (c) vehicle parking on the street, at the rear of buildings or underground; (d) narrow frontages to the street and footpath for individual business premises; (e) larger format business uses and less intensive functions such as storage, administration and building services sleeved behind finer grain development along street frontages; (f) continuous awnings or other all-weather protection over footpaths; (g) limited vehicle crossing of footpaths to minimise interruption of pedestrian movement; (h) building openings and display windows that engage pedestrians and allow views to and from businesses and the street. 	<p>AO20 No acceptable outcome provided.</p>
<p>PO21 Development includes a public square or plaza to act as an informal meeting place and a gathering place for community events, adjoined by active retail and commercial uses.</p>	<p>AO21 No acceptable outcome provided.</p>
<p>PO22 The shopping centre integrates with the active retail/mixed uses in the main street town centre through a high quality pathway network.</p>	<p>AO22 No acceptable outcome provided.</p>
<p>PO23 Development is to be accessed via internal roads with restricted access to Greathead Road, FE Walker Street or Kepnock Road.</p>	<p>AO23 No acceptable outcome provided.</p>
<p>PO24 Building setbacks and landscaping facilitate:</p> <ul style="list-style-type: none"> (a) buffering to the major external roads (b) complement the setbacks of nearby residential development on Scherer Boulevard, and 	<p>AO24 Building setbacks are:-</p> <ul style="list-style-type: none"> (a) 4m vegetated buffer where fronting Greathead Road and Bundaberg Ring Road, (b) 20m vegetated buffer where fronting FE Walker Street,

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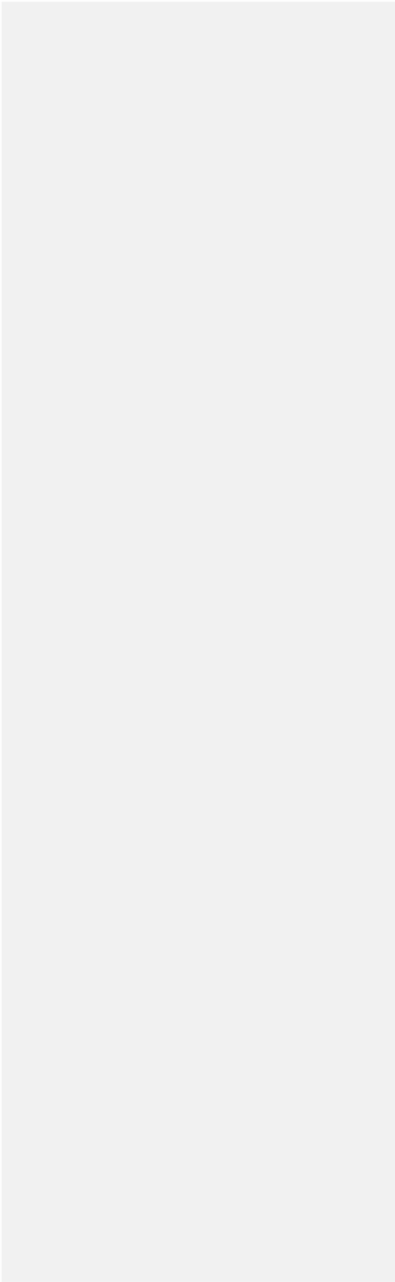
Performance outcomes	Acceptable outcomes
(c) an attractive pedestrian friendly interface with internal open space	(c) 2.5m when within the Retail / Mixed Use areas and fronting open space. If a commercial use has direct access to the open space an awning built to the boundary is to be provided for the full width of the building; (d) in accordance with the setbacks prescribed within the Medium density residential zone code when within the Medium Density Residential area; and (e) 6m from any road frontage, and 2m from any side or rear boundary where not specified above.
PO25 Drainage areas provide opportunity to integrate water sensitive urban design infrastructure, and open space associated with commercial uses into attractive green spaces in and around the district centre. The primary functions of the drainage and detention areas are not to be undermined by commercial development encroachment.	AO25 No acceptable outcome provided.
AO26 Any activity accessing and/or fronting Kepnock Road is designed to ensure impacts on the Residents located opposite on the southern side of Kepnock Road are minimised through built form design, landscaping and appropriately located access points.	AO26 No acceptable outcome provided.

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6.2 Zone codes
6.2.6 District centre zone code

Figure 6.2.6 Kepnock district activity centre concept plan

<Figure to be inserted>



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6.2.7 Local centre zone code**6.2.7.1 Application**

This code applies to development:-

- (a) within the Local centre zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Local centre zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.7.2 Purpose and overall outcomes

- (1) The purpose of the Local centre zone code is to provide for a limited range of land uses and activities to meet the local level retail, business and community needs of coastal towns and their surrounding rural catchments and residential neighbourhoods within Bundaberg.

The zone accommodates local shopping and commercial activities, cafes and dining, community services and residential development where it can integrate and enhance the fabric of the activity centre, but is not the predominant use.

Local centres are developed as well-designed, safe and visually attractive centres, predominantly in a low rise building format, where significant off-site impacts are avoided.

Local centres complement and do not undermine the role and function of higher order activity centres.

- (2) The purpose of the Local centre zone code will be achieved through the following overall outcomes:-

- (a) development provides for a range of business activities that are compatible with the intended role and function of the Local centre zone, but does not include a department store or discount department store, and full-line supermarkets are only established in the zone where there is demonstrated need;
- (b) development provides for a range of complementary uses in appropriate locations to support community wellbeing and local employment opportunities;
- (c) development provides for a limited range of residential activities that are ancillary to and support the predominant business functions of the zone, with short-term accommodation provided in appropriate locations to meet the needs of tourists and travellers;
- (d) development within the Bargara and Burnett Heads town centres:-
 - (i) provides for an active and vibrant public realm accommodating a variety of shopping, dining and entertainment activities;
 - (ii) contributes to an attractive and functional streetscape incorporating high quality urban design and landscaping to retain and build upon the character of these coastal towns; and
 - (iii) provides an appropriate density of residential development to accommodate an immediate resident population to support these local centres;
- (e) land uses contributing to employment, education and services in the Bundaberg Region are located in the centre commensurate with its local role and function. However, development does not undermine or compromise the activity centre network by proposing higher order or larger scale of uses that are more appropriately located in the principal activity centre, major activity centre or district centres;
- (f) new regional level State government facilities for justice, education, health, community, administration and employment activities serving the Bundaberg Region are located in the Bundaberg CBD as the principal activity centre rather than in local centres;
- (g) development has a **built form that -**
 - (i) is predominantly low-rise built form, with a low to medium rise built form in the Bargara and Burnett Heads town centres; and

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- (i) [is compatible with the existing and intended scale and character of the streetscape and surrounding area.](#)
- (h) development incorporates a high standard of architecture, urban design and landscaping that creates an attractive and functional "main street" setting or otherwise provides an attractive streetfront address;
- (i) development provides for efficient and effective transport networks that maximise accessibility within and to the centre; and
- (j) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.7.3 Specific benchmarks for assessment

Table 6.2.7.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition and activity centre network	
PO1 Development provides for a range of business activities that service the local level convenience needs of residents and surrounding tourism or primary production industries, and offers locally-based employment opportunities. <small>Note—such business activities include, but are not limited to, food and drink outlets, small-scale offices, shops, small shopping centres and veterinary services.</small>	AO1 No acceptable outcome provided.
PO2 Development for business activities is of a scale and intensity that is consistent with the intended role and function of the local activity centre.	AO2 No acceptable outcome provided.
PO3 Development ensures that- (a) higher order shopping facilities, including department stores and discount department stores, are not established in the zone; and (b) major full-line supermarkets are only established in the zone where there is demonstrated need.	AO3 No acceptable outcome provided.
PO4 Development provides for a range of complementary community activities in appropriate locations to encourage community interaction and support the health, safety and wellbeing of local residents. <small>Note—such community activities include community uses, emergency services and health care services.</small>	AO4 No acceptable outcome provided.
PO5 Service industry and utility uses may also be established in the zone where such uses are compatible with the character and amenity of surrounding development.	AO5 No acceptable outcome provided.
PO6 Development provides for a limited range of residential activities, primarily accommodated in mixed use buildings, where such activities are ancillary to and support the predominant business functions of the zone.	AO6 Development provides for one or more of the following residential activities, accommodated in a mixed use building format- (a) caretaker's accommodation; (b) dual occupancies; (c) dwelling units (e.g. shop top housing); (d) multiple dwellings; and (e) short-term accommodation.
PO7 Short-term accommodation is established in those parts of the zone located in tourism focus areas and in locations that are highly accessible to	AO7 No acceptable outcome provided.

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Performance outcomes	Acceptable outcomes
tourists or travellers (e.g. Moore Park Beach, Burnett Heads, Bargara and Elliott Heads).	
Building height, built form and urban design	
<p>PO8 Development, other than in the Burnett Heads and Bargara town centres, has a maximum building height of 2 storeys and 10m low-rise built form that is compatible with the existing and intended scale and character of the streetscape and surrounding area.</p>	<p>AO8 Development has a maximum building height of 2 storeys and 10m. No acceptable outcome provided.</p>
<p>PO9 Development in the Bargara town centre has a maximum building height of 5 storeys. Development in the Bargara town centre has a low to medium-rise built form that is compatible with the existing and intended scale and character of the streetscape and surrounding area.</p>	<p>AO9 No acceptable outcome provided. Development has a maximum building height of 3 storeys and 11m in the Bargara town centre. Note—for mixed use development in the Bargara town centre, the assessment manager may favourably consider buildings to have a maximum building height of up to 5 storeys and 20m for exemplary development that: - displays architectural design excellence in terms of sustainable, sub-tropical and coastal design elements; and - has demonstrable community benefit.</p>
<p>PO10 Development in the Burnett Heads town centre has a building height, awnings, and front setbacks in accordance with Figure 6.2.7A (Burnett Heads town centre alternative Building Heights and Setbacks).</p> <p>Figure 6.2.7A Burnett Heads town centre alternative Building Heights and Setbacks</p> 	<p>AO10 No acceptable outcome provided. Development in the Burnett Heads town centre has a building height, awnings, and front setbacks in accordance with Figure 6.2.7A. Burnett Heads town centre alternative Building Heights and Setbacks.</p> <p>Editor's note—Council may approve building heights greater than that nominated in this acceptable outcome where development demonstrates compliance with the performance outcome and other applicable assessment benchmarks.</p> <p>Figure 6.2.7A—Burnett Heads town centre alternative Building Heights and Setbacks</p> 

6.2 Zone codes
6.2.7 Local centre zone code

Performance outcomes	Acceptable outcomes
<p>PO11 Development located in the Burnett Heads and Bardara town centres has a low to medium-rise built form that is compatible with the existing and intended scale and character of the surrounding area;</p> <p>(a) positively contributes to the streetscape and maintains a high level of residential amenity; and</p> <p>(b) provides for buildings that are built to the street frontage and designed to promote activity, including wide awnings to provide for footpath dining and all-weather protection for pedestrians.</p> <p>Note—in assessing whether development maintains or provides a high level of residential amenity, the assessment manager will consider both the potential impacts on the amenity of nearby residents and premises, and the residential amenity for future residents of the proposed development, having regard to (amongst other things)-</p> <p>(a) adequate day light and ventilation to habitable rooms, the extent and duration of any overshadowing and other microclimatic impacts;</p> <p>(b) privacy and overlooking impacts; and</p> <p>(c) building mass and scale as seen from neighbouring premises, and from the street.</p>	<p>AO11 No acceptable outcome provided.</p>
<p>PO14PO12 The built form and urban design of development incorporates a high standard of architecture, urban design and landscaping that creates attractive and functional buildings, streets and places.</p>	<p>AO14AO12 No acceptable outcome provided.</p>
<p>PO12PO13 Where existing development in the zone exhibits a traditional "main street" character, new development maintains and reinforces this established character.</p>	<p>AO12AO13 No acceptable outcome provided.</p>
<p>Transport networks</p>	
<p>PO13PO14 Development encourages public transport accessibility and use and also provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within and to the centre.</p>	<p>AO13AO14 No acceptable outcome provided.</p>
<p>Infrastructure and services</p>	
<p>PO14PO15 Development is provided with urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.</p>	<p>AO14AO15 No acceptable outcome provided.</p>
<p>PO15PO16 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure or compromise the future provision of planned infrastructure.</p>	<p>AO15AO16 No acceptable outcome provided.</p>

6.2 Zone codes
6.2.8 Neighbourhood centre zone code

6.2.8 Neighbourhood centre zone code

6.2.8.1 Application

This code applies to development:-

- (a) within the Neighbourhood centre zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Neighbourhood centre zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.8.2 Purpose and overall outcomes

- (1) The purpose of the Neighbourhood centre zone code is to provide for a small range of land uses and activities to support the basic convenience needs of local neighbourhoods or parts of neighbourhoods.

The zone accommodates small-scale convenience shopping, offices, community activities and other uses which directly support the basic convenience needs of the immediate community.

The zone also accommodates existing standalone business or entertainment activities, such as general stores, service stations and hotels, which do not form part of a higher order activity centre.

Where located in a village setting, the zone may contain a larger range of uses and activities that cater to and support the basic convenience needs of both village residents and the immediately surrounding rural and rural residential areas as well as the needs of tourists, visitors and the travelling public.

Neighbourhood centres complement and do not undermine the role and function of higher order activity centres.

- (2) The purpose of the Neighbourhood centre zone code will be achieved through the following overall outcomes:-

- (a) development provides for a small range of business activities that service the day-to-day needs of localised catchments and are compatible with the intended role and function of the Neighbourhood centre zone;
- (b) land uses contributing to employment, education and services in the Bundaberg Region are located in the centre commensurate with its local role and function. However, development does not undermine or compromise the activity centre network by proposing higher order or larger scale of uses that are more appropriately located in the principal activity centre, major activity centre, district centres or local centres;
- (c) new regional level State government facilities for justice, education, health, community, administration and employment activities serving the Bundaberg Region are located in the Bundaberg CBD as the principal activity centre rather than in neighbourhood centres;
- (d) development provides for a limited range of complementary uses in appropriate locations to support community wellbeing and local employment opportunities;
- (e) development provides for a limited range of residential activities that are ancillary to and support the predominant business functions of the zone;
- (f) development has a low-rise built form that -
 - (i) is compatible with the existing and intended scale and character of the streetscape and surrounding area; and
 - (ii) incorporates a high standard of architecture, urban design and landscaping that is compatible with and sympathetic to its setting and context.
- (f)(g) development does not unreasonably impact on the amenity of surrounding premises; and
- (g)(h) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2 Zone codes
6.2.8 Neighbourhood centre zone code

6.2.8.3 Specific benchmarks for assessment

Table 6.2.8.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition and activity centre network	
PO1 Development provides for the day-to-day retail and commercial needs of localised residential catchments, with uses including shops, food and drink outlets, health care services and offices.	AO1 No acceptable outcome provided.
PO2 In a village setting, development in the zone also services:- (a) the day-to-day retail and commercial needs of residents in the immediately surrounding rural and rural residential areas; and (b) the needs of tourists, visitors and the travelling public.	AO2 No acceptable outcome provided.
PO3 Business activities are of a small-scale and do not compete with higher order activity centres as the preferred location for retail and business activities in the Bundaberg region.	AO3 No acceptable outcome provided.
PO4 Service industry, utility, and emergency services uses may also be established in the zone where they are compatible with the amenity of surrounding residential development.	AO4 No acceptable outcome provided.
PO5 Where possible, development provides for the clustering of business activities and community activities to create a vibrant neighbourhood hub to service the immediate needs of residents.	AO5 No acceptable outcome provided.
Building height, built form and urban design	
PO6 <u>Development has a maximum building height of 2 storeys and 8.5m. Development has a low-rise built form that is compatible with the existing and intended scale and character of the streetscape and surrounding area.</u>	AO6 <u>Development has a maximum building height of 2 storeys and 8.5m. No acceptable outcome provided.</u>
PO7 The built form and urban design of development incorporates a high standard of architecture, urban design and landscaping that creates attractive and functional buildings, streets and places.	AO7 No acceptable outcome provided.
PO8 Development in a village setting maintains and reinforces the traditional "main street" character of the village and is sensitive to its rural setting and context.	AO8 No acceptable outcome provided.
Amenity	
PO9 Development is located, designed and operated in a manner that does not unreasonably impact on the amenity of surrounding premises, having regard to matters such as traffic, noise, lighting, waste, fumes, odours, hours of operation, privacy, overlooking and public health and safety.	AO9 No acceptable outcome provided.
Infrastructure and services	
PO10 Development is provided with urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.	AO10 No acceptable outcome provided.
PO11 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure or compromise the future provision of planned infrastructure.	AO11 No acceptable outcome provided.

6.2 Zone codes
6.2.8 Neighbourhood centre zone code

Part 6 – Zones

6.2 Zone codes
6.2.9 Industry zone code

6.2.9 Industry zone code

6.2.9.1 Application

This code applies to development:-

- (a) within the Industry zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Industry zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.9.2 Purpose and overall outcomes

- (1) The purpose of the Industry zone is to provide for:-
 - (a) a variety of industry activities; and
 - (b) other uses and activities that-
 - (i) support industry activities; and
 - (ii) do not compromise the future use of premises for industry activities.
- (2) The purpose of the Industry zone code will be achieved through the following overall outcomes:-
 - (a) uses in the zone are predominantly for low to medium intensity industrial activities;
 - (b) high impact industry uses are only established in the zone where adverse impacts can be avoided or mitigated;
 - (c) special industry and those industrial uses with the potential to generate significant off-site impacts are not established in the zone;
 - (d) a limited range of non-industrial uses may be established in zone where:-
 - (i) ancillary to and directly supporting the ongoing industrial use of the zone; and/or
 - (ii) allied and compatible with industrial uses;
 - (e) development in the zone is protected from intrusion by incompatible land uses and land fragmentation;
 - (f) industry areas are well designed, make efficient use of available industrial land and provide a range of lot sizes and adaptable building configurations that cater for a variety of industry needs;
 - (g) development has a predominantly low-rise built form that is sympathetic to the existing and intended scale and character of the streetscape and surrounding area and provides for a modern, safe and functional industrial environment;
 - (a) development maintains public health and safety and avoids or mitigates significant adverse environmental or amenity impacts;
 - (b) development provides for efficient and effective transport networks that maximise accessibility within and to the zone; and
 - (c) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.9.3 Specific benchmarks for assessment

Table 6.2.9.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
<i>Land use composition</i>	
PO1 Uses in the zone are predominantly for low to medium intensity industrial activities.	AO1 No acceptable outcome provided.

6.2 Zone codes
6.2.9 Industry zone code

Performance outcomes	Acceptable outcomes
Note—such activities include low impact industry, marine industry, medium impact industry, research and technology industry, service industry, transport depot and warehouse.	
PO2 High impact industry uses are only established in the zone where such uses:- (a) are appropriately separated from adjoining or nearby sensitive land uses; and (b) can operate without impacting on other industry or non-industry uses within the zone.	AO2 No acceptable outcome provided.
PO3 Non-industrial uses may be established where ancillary to and directly supporting the ongoing industrial use of the zone. Note—such non-industrial uses include caretaker’s accommodation and food and drink outlets (e.g. take-away stores and snack bars).	AO3 No acceptable outcome provided.
PO4 Other non-industrial uses which are allied or compatible with industry activities may also be established in the zone, provided that such uses are appropriately located and designed to ensure that they do not compromise the ongoing operation and viability of industry activities. Note—such non-industrial uses include agricultural supplies stores, car wash, hardware and trade supplies, indoor sport and recreation, service stations and veterinary services.	AO4 No acceptable outcome provided.
PO5 Existing and planned industrial uses in the zone are protected from the intrusion of incompatible uses that may compromise or conflict with the primary use of premises for industry purposes.	AO5 No acceptable outcome provided.
Building height, built form and urban design	
PO6 Development has a maximum building height of 12m. Development has a predominantly low-rise built form that is sympathetic to the existing and intended scale and character of the streetscape and surrounding area.	AO6 Development has a maximum building height of 12m. No acceptable outcome provided.
PO7 Industrial activities contribute positively to the image of the Bundaberg Region through a high quality of built form and landscaping, particularly where visible from the street or other public places, in keeping with the expectations of a modern, safe, and functional industrial environment.	AO7 No acceptable outcome provided.
Effects of development	
PO8 Development ensures that uses and works for industrial purposes are located, designed and managed to maintain public health and safety, avoid significant adverse effects on the natural environment, and minimise impacts on non-industrial land and sensitive land uses.	AO8 No acceptable outcome provided.
Transport networks	
PO9 Industrial activities have access to the appropriate level of transport infrastructure, including encouragement of public and active transport accessibility and use, and do not interfere with the safe and efficient operation of the surrounding road network.	AO9 No acceptable outcome provided.
Infrastructure and services	
PO10 Development is provided with urban services to support industry and employment activities, including parks, reticulated water, sewerage (where available).	AO10 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
 6.2.9 Industry zone code

Performance outcomes	Acceptable outcomes
stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.	
PO11 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.	AO11 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
6.2.10 High impact industry zone code

6.2.10 High impact industry zone code

6.2.10.1 Application

This code applies to development:-

- (a) within the High impact industry zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the High impact industry zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.10.2 Purpose and overall outcomes

- (1) The purpose of the High impact industry zone is to provide for:-
 - (a) high impact industry; and
 - (b) other uses and activities that-
 - (i) support industry activities; and
 - (ii) do not compromise the future use of premises for industry activities.
- (2) The purpose of the High impact industry zone code will be achieved through the following overall outcomes:-
 - (a) uses in the zone are predominantly for higher intensity industry activities;
 - (b) other industry activities, compatible with higher intensity industry activities, may also be established in the zone;
 - (c) a limited range of non-industrial uses may be established in zone where:-
 - (i) ancillary to and directly supporting the ongoing industrial use of the zone; and/or
 - (ii) allied and compatible with industry activities;
 - (d) development in the zone is protected from intrusion by incompatible land uses and land fragmentation;
 - (e) development maintains public health and safety and avoids or mitigates significant adverse environmental or amenity impacts;
 - (f) development has a predominantly medium-rise built form [that is sympathetic to the existing and intended scale and character of the streetscape and surrounding area](#) and provides for a modern, safe and functional industrial environment;
 - (g) industry areas are well designed, and make efficient use of available industrial land;
 - (h) development provides for efficient and effective transport networks that maximise accessibility within and to the zone; and
 - (i) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.10.3 Specific benchmarks for assessment

Table 6.2.10.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition	
PO1 Uses in the zone are predominantly for higher intensity industry activities, recognising that some of these activities may have the potential to generate significant off-site impacts.	AO1 No acceptable outcome provided.

6.2 Zone codes
6.2.10 High impact industry zone code

Performance outcomes	Acceptable outcomes
<i>Note—such activities include marine industry, medium impact industry and high impact industry.</i>	
PO2 Other industry activities may also be established in the zone where compatible with higher intensity industry activities. <i>Note—such activities include low impact industry, research and technology industry, transport depot and warehouse.</i>	AO2 No acceptable outcome provided.
PO3 Non-industrial uses may be established where ancillary to and directly supporting the ongoing industrial use of the zone. <i>Note—such non-industrial uses include caretaker's accommodation and food and drink outlets (e.g. take-away stores and snack bars).</i>	AO3 No acceptable outcome provided.
PO4 Other non-industrial uses which are allied or compatible with industry activities may also be established in the zone, provided that such uses are appropriately located and designed to ensure that they do not compromise the ongoing operation and viability of industry activities. <i>Note—such non-industrial uses include a service station.</i>	AO4 No acceptable outcome provided.
PO5 Existing and planned industrial uses in the zone are protected from the intrusion of incompatible uses that may compromise or conflict with the primary use of premises for industry purposes.	AO5 No acceptable outcome provided.
Building height, built form and urban design	
PO6 Development has a maximum building height of 20m. Development has a medium-rise built form that is sympathetic to the existing and intended scale and character of the streetscape and surrounding area.	AO6 Development has a maximum building height of 20m. No acceptable outcome provided.
PO7 Industrial activities contribute positively to the image of the Bundaberg Region through a high quality of built form and landscaping, particularly where visible from the street or other public places, in keeping with the expectations of a modern, safe, and functional industrial environment.	AO7 No acceptable outcome provided.
Effects of development	
PO8 Development ensures that uses and works for industrial purposes are located, designed and managed to maintain public health and safety, avoid significant adverse effects on the natural environment, and minimise impacts on non-industrial land and sensitive land uses.	AO8 No acceptable outcome provided.
Transport networks	
PO9 Industrial activities have access to the appropriate level of transport infrastructure, including encouragement of public and active transport accessibility and use, and do not interfere with the safe and efficient operation of the surrounding road network.	AO9 No acceptable outcome provided.
Infrastructure and services	
PO10 Development is provided with urban services to support industry and employment activities, including parks, reticulated water, sewerage (where available), stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.	AO10 No acceptable outcome provided.
PO11 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or	AO11 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
6.2.10 High impact industry zone code

Performance outcomes	Acceptable outcomes
compromise the future provision of planned infrastructure.	

Part 6 – Zones

6.2 Zone codes
6.2.11 Sport and recreation zone code

6.2.11 Sport and recreation zone code

6.2.11.1 Application

This code applies to development:-

- (a) within the Sport and recreation zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Sport and recreation zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.11.2 Purpose and overall outcomes

- (1) The purpose of the Sport and recreation zone is to provide for:-
 - (a) a variety of cultural, educational, recreation and sporting uses and activities that require built infrastructure, including, for example, clubhouses, gymnasiums, swimming pools or tennis courts; and
 - (b) facilities and infrastructure to support the uses and activities stated in paragraph (a).
- (2) The purpose of the Sport and recreation zone code will be achieved through the following overall outcomes:-
 - (a) development in the zone provides for a range of recreation activities that meet the active sport and recreational needs of residents and visitors;
 - (b) ancillary uses and facilities that support the predominant recreation activities may also be established in the zone;
 - (c) sport and recreation open space may be used for temporary or periodical uses, where compatible with the role and function of the zone;
 - (d) development facilitates and encourages the efficient and effective provision and use of indoor and outdoor sport and recreation facilities and their integration with the broader regional open space network;
 - (e) development in the zone is protected from intrusion by incompatible land uses;
 - (f) development maintains public health and safety and avoids or mitigates significant adverse environmental or amenity impacts;
 - (g) development provides for efficient and effective transport networks that maximise accessibility within and to sport and recreation areas; and
 - (h) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.11.3 Specific benchmarks for assessment

Table 6.2.11.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
<i>Land use composition</i>	
PO1 Development in the Sport and recreation zone predominantly accommodates formalised recreation facilities that support organised team and individual sports and recreational pursuits including sporting fields, golf courses, outdoor courts, indoor sport centres, public swimming pools, equestrian facilities, and active leisure facilities such as water parks.	AO1 No acceptable outcome provided.

6.2 Zone codes
6.2.11 Sport and recreation zone code

Performance outcomes	Acceptable outcomes
<p>PO2 Ancillary uses and facilities that support the predominant recreation activities may be established in the zone where they contribute to the ongoing safe, comfortable and efficient operation of recreation activities.</p> <p>Note—such ancillary uses and facilities includes caretaker's accommodation, clubs, community uses, function facilities, amenities blocks, kiosks, shelters, spectator stands, picnic tables and lighting infrastructure.</p>	<p>AO2 No acceptable outcome provided.</p>
<p>PO3 Sport and recreation open space may be used for temporary or periodical uses, such as markets or outdoor entertainment events, where these uses:- (a) are of a scale that can be reasonably accommodated by the existing facilities; and (b) do not unduly impact on the amenity and character of the surrounding area.</p>	<p>AO3 No acceptable outcome provided.</p>
<p>PO4 Existing and planned recreation activities are protected from the intrusion of incompatible land uses that may compromise or conflict with the primary use of premises for sport and recreation purposes.</p>	<p>AO4 No acceptable outcome provided.</p>
<p>PO5 Where possible, development encourages and facilitates the co-location and multiple use of sport and recreation fields and facilities by complementary recreation activities.</p>	<p>AO5 No acceptable outcome provided.</p>
Regional open space network	
<p>PO6 Areas used for recreation activities complement and, where possible, are connected to other parts of the broader regional open space network, including land in the Open space zone and the Environmental management and conservation zone.</p>	<p>AO6 No acceptable outcome provided.</p>
Built form and urban design	
<p>PO7 The scale, intensity and built form of development is compatible with the existing and intended scale and character of the streetscape and surrounding area.</p>	<p>AO7 No acceptable outcome provided.</p>
Effects of development	
<p>PO8 Development in the zone provides a high level of amenity and avoids or mitigates the potential for land use conflicts with existing and planned development in the locality.</p>	<p>AO8 No acceptable outcome provided.</p>
Transport networks	
<p>PO9 Development encourages public transport accessibility and use and provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within and to sport and recreation open space areas.</p>	<p>AO9 No acceptable outcome provided.</p>
Infrastructure and services	
<p>PO10 Development provides for infrastructure and services that are commensurate with the location and setting of the sport and recreation open space and the nature and scale of development that is intended to occur in the zone.</p>	<p>AO10 No acceptable outcome provided.</p>
<p>PO11 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.</p>	<p>AO11 No acceptable outcome provided.</p>

Part 6 – Zones

6.2 Zone codes
6.2.12 Open space zone code

6.2.12 Open space zone code

6.2.12.1 Application

This code applies to development:-

- (a) within the Open space zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Open space zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.12.2 Purpose and overall outcomes

(1) The purpose of the Open space zone is to provide for:-

- (a) local, district and regional parks for the use of residents and visitors; and
- (b) facilities and infrastructure that support, and are required by, users of the parks.

Editor's note—facilities and infrastructure that support, and are required by, users of the parks include shelters, amenity facilities, picnic tables, playgrounds and infrastructure to provide safe access and essential management of parks.

(2) The purpose of the Open space zone code will be achieved through the following overall outcomes:-

- (a) development in the zone predominantly provides for the informal active recreational needs of residents and visitors;
- (b) limited other uses and facilities that support the use and enjoyment of open space may also be established in the zone;
- (c) open space may be used for temporary or periodical uses, where compatible with the role and function of the zone;
- (d) open space is protected from the intrusion of incompatible uses and land use conflicts are avoided;
- (e) development facilitates and encourages the efficient and effective provision and use of open space and its integration with the broader regional open space network;
- (f) development provides a high level of amenity and is compatible with the existing and intended scale and character of the streetscape and surrounding area;
- (g) development provides for efficient and effective transport networks that maximise accessibility within and to sport and recreation areas; and
- (h) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.12.3 Specific benchmarks for assessment

Table 6.2.12.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
<i>Land use composition</i>	
PO1 Development in the Open space zone predominantly provides for parks and other small-scale and low intensity recreation activities that primarily cater for the informal active recreational needs of residents and visitors.	AO1 No acceptable outcome provided.

6.2 Zone codes
6.2.12 Open space zone code

Performance outcomes	Acceptable outcomes
<p>PO2 Limited other uses which are ancillary to and support the use and enjoyment of open space may also be established in the zone.</p> <p>Note—such ancillary uses include small scale food and drink outlets (such as kiosks) and community uses.</p>	<p>AO2 No acceptable outcome provided.</p>
<p>PO3 Open space may be used for temporary or periodical uses, such as markets or outdoor entertainment events, where these uses:- (a) are of a scale that can be reasonably accommodated by the existing open space facilities; and (b) do not unduly impact on the amenity and character of the surrounding area.</p>	<p>AO3 No acceptable outcome provided.</p>
<p>PO4 Open space is protected from the intrusion of incompatible uses that may compromise or conflict with the primary use of premises for open space purposes.</p>	<p>AO4 No acceptable outcome provided.</p>
Regional open space network	
<p>PO5 Open space areas, where possible, are connected to other parts of the broader regional open space network including land in the Sport and recreation zone and the Environmental management and conservation zone.</p>	<p>AO5 No acceptable outcome provided.</p>
Built form and urban design	
<p>PO6 The scale, intensity and built form of development are compatible with the existing and intended scale and character of the streetscape and surrounding area.</p>	<p>AO6 No acceptable outcome provided.</p>
Effects of development	
<p>PO7 Development in the zone provides a high level of amenity and avoids or mitigates the potential for land use conflicts with existing and planned development in the locality.</p>	<p>AO7 No acceptable outcome provided.</p>
Transport networks	
<p>PO8 Development encourages public transport accessibility and use and provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within and to sport and recreation open space areas.</p>	<p>AO8 No acceptable outcome provided.</p>
Infrastructure and services	
<p>PO9 Development provides for infrastructure and services that are commensurate with the location and setting of the open space and the nature and scale of development that is intended to occur in the zone.</p>	<p>AO9 No acceptable outcome provided.</p>
<p>PO10 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.</p>	<p>AO10 No acceptable outcome provided.</p>

6.2 Zone codes
6.2.13 Environmental management and conservation zone code

6.2.13 Environmental management and conservation zone code

6.2.13.1 Application

This code applies to development:-

- (a) within the Environmental management and conservation zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Environmental management and conservation zone code by the tables of assessment in Part 5 (Tables of assessment).

6.2.13.2 Purpose and overall outcomes

- (1) The purpose of the Environmental management and conservation zone is to provide for the protection and maintenance of areas that support one or more of the following:-
 - (a) biological diversity;
 - (b) ecological integrity;
 - (c) naturally occurring land forms;
 - (d) coastal processes.
- (2) The purpose of the Environmental management and conservation zone code will be achieved through the following overall outcomes:-
 - (a) significant natural environmental values in the zone are protected for their importance in contributing to ecological sustainability;
 - (b) development provides for the preservation, protection and rehabilitation of land to maintain biodiversity, ecological processes, wildlife movement corridors, coastal processes, water quality, scenic amenity, cultural heritage significance and community wellbeing;
 - (c) small scale and low key activities that support the community's appreciation and enjoyment of environmental values are facilitated;
 - (d) low impact utility installations may be provided where significant adverse impacts are avoided or mitigated;
 - (e) development maintains scenic values and landscape character; and
 - (f) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure and ensures that public safety and environmental health is maintained.

6.2.13.3 Specific benchmarks for assessment

Table 6.2.13.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition	
PO1 Most forms of development do not occur in the Environmental management and conservation zone to ensure that significant natural environmental values for biological diversity, water catchment, ecological functioning, beach protection or coastal management, and historical or cultural significance are protected and appropriately managed.	AO1 No acceptable outcome provided.
PO2 Parks and associated recreation activities and facilities may be established in the zone, where such development:- <ul style="list-style-type: none"> (a) supports environmental values and provides opportunities for appreciation or study of those values; 	AO2 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
6.2.13 Environmental management and conservation zone code

Performance outcomes	Acceptable outcomes
(b) promotes nature-based tourism activities and other low intensity, low key activities that are compatible with and have a direct connection with the environmental values; and (c) provides opportunities for recreational pursuits that have a direct connection with the environmental values of the land.	
PO3 Low impact utility installations may be provided where such activities are located, designed and operated to avoid or mitigate significant adverse impacts on ecological systems and processes.	AO3 No acceptable outcome provided.
Scenic values and landscape character	
PO4 Development maintains the scenic values and landscape character of the zone, particularly prominent ridgelines, escarpments, significant landmarks, and important views and vistas.	AO4 No acceptable outcome provided.
Protection and buffering of natural features	
PO5 Natural features such as creeks, gullies, watercourses, wetlands, flora and fauna communities, habitats, vegetation and bushland are protected and buffered from activities in the zone and adjoining land uses.	AO5 No acceptable outcome provided.
Infrastructure and services	
PO6 Where infrastructure and services are to be provided to service development in the zone, they are:- (a) commensurate with the very limited range of small scale and low-key activities that are intended to occur in the zone; and (b) designed, installed and operated to maintain public safety and environmental health.	AO6 No acceptable outcome provided.
PO7 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure or compromise the future provision of planned infrastructure.	AO7 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
6.2.14 Community facilities zone code

6.2.14 Community facilities zone code

6.2.14.1 Application

This code applies to development:-

- (a) within the Community facilities zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Community facilities zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.14.2 Purpose and overall outcomes

- (1) The purpose of the Community facilities zone is to provide for community-related uses, activities and facilities, whether publicly or privately owned, including, for example:-
 - (a) educational establishments;
 - (b) hospitals;
 - (c) transport and telecommunication networks;
 - (d) utility installations.
- (2) The purpose of the Community facilities zone code will be achieved through the following overall outcomes:-
 - (a) development in the zone caters primarily for specified uses, facilities and works which provide a service or function to the social, educational, health, and cultural needs of the community, in addition to a limited range of allied and compatible uses;
 - (b) community facilities and associated uses are appropriately located, provide a high level of amenity, are safe and are compatible with surrounding development;
 - (c) development contributes a built form design and building height that is of a character, intensity and scale consistent with existing and intended development in the surrounding area;
 - (d) community facilities are protected from the intrusion of incompatible uses and land use conflicts are avoided;
 - (e) development provides for efficient and effective transport networks that maximise accessibility within and to community facilities; and
 - (f) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.14.3 Specific benchmarks for assessment

Table 6.2.14.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition	
PO1 Development in the zone caters primarily for specified uses, facilities and works which include:- <ol style="list-style-type: none"> (a) land used, owned or operated by Federal, State or local government for purposes such as air services, cemeteries, community uses, educational establishments, emergency services, public hospitals, utility installations, electricity infrastructure, substation and transport networks; (b) uses, facilities and works which by virtue of their location, intensity, combination of uses, operations or site characteristics are best managed in a use-specific land use allocation; or 	AO1 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
6.2.14 Community facilities zone code

Performance outcomes	Acceptable outcomes
(c) private community services and facilities including educational establishments, places of worship, private hospitals and community uses.	
PO2 Development provides for a limited range of allied and compatible uses to fulfil ancillary functions required for community facilities land to function effectively.	AO2 No acceptable outcome provided.
PO3 Existing and planned community facilities and associated uses are protected from the intrusion of incompatible uses that could limit the ongoing operation of existing community facilities or prejudice appropriate new activities.	AO3 No acceptable outcome provided.
Location, operational needs and effects of development	
PO4 Community facilities and associated uses are located to optimise their accessibility, operational efficiency and benefit to the public.	AO4 No acceptable outcome provided.
PO5 Development accommodates the specific operational, functional and locational needs of the particular use, whilst being of a building height, scale, appearance and intensity that is compatible with existing and intended development in the surrounding area and adjacent zones.	AO5 No acceptable outcome provided.
PO6 Development provides a high level of amenity, maintains the safety of people, buildings and works, and effectively manages the potential for land use conflict with existing and intended surrounding development.	AO6 No acceptable outcome provided.
Transport networks	
PO7 Development encourages public transport accessibility and use and provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within and to community facilities.	AO7 No acceptable outcome provided.
Infrastructure and services	
PO8 Where infrastructure and services are to be provided, they are:- (a) commensurate with location and setting of the community facility; and (b) the nature and scale of development that is intended to occur in the zone.	AO8 No acceptable outcome provided.
PO9 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.	AO9 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
6.2.15 Emerging community zone code

6.2.15 Emerging community zone code

6.2.15.1 Application

This code applies to development:-

- (a) within the Emerging community zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Emerging community zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.15.2 Purpose and overall outcomes

- (1) The purpose of the Emerging community zone is to:-
 - (a) identify land that is intended for an urban purpose in the future;
 - (b) protect land that is identified for an urban purpose in the future from incompatible uses; and
 - (c) provide for the timely conversion of non-urban land to land for urban purposes.
- (2) The purpose of the Emerging community zone code will be achieved through the following overall outcomes:-
 - (a) land converted to urban purposes is developed in an efficient, coordinated and sustainable manner to facilitate the creation of complete and vibrant communities that:-
 - (i) comprise interconnected residential neighbourhoods;
 - (ii) are effectively integrated with existing communities; and
 - (iii) are provided with necessary supporting services, facilities, infrastructure and open space;
 - (b) interim land uses and development in the zone do not compromise the future potential use of land for urban purposes, as a result of the fragmentation of land parcels, the encroachment or establishment of inappropriate land use activities or other cause;
 - (c) development is undertaken in accordance with a plan of development that appropriately addresses the matters identified in the performance outcomes of this code and any applicable local plan code at **Part 7 (Local plans)**, and which may be implemented via a preliminary approval pursuant to section 49 of the Act that includes a variation approval;
 - (d) the Branyan identified growth area is not developed for urban purposes until such time as further investigations into the suitability of the land for urban development, and local structure planning has been undertaken by the Council.

Editor's note—the Branyan identified growth area is described in the regional plan and is identified on Strategic Framework Map SFM-001 (Settlement pattern elements) as a Major urban expansion area.
 - (e) unless otherwise specified in a local plan code, development provides for a predominantly low rise building form that is compatible with the character of the surrounding area;
 - (e)(f) development and infrastructure provision in the zone occurs in a logical, orderly and efficient manner and is appropriately integrated with, and connected to, the surrounding urban fabric;
 - (f)(g) development in the zone sensitively responds to inherent physical constraints, environmental constraints, natural hazards, scenic amenity values and landscape character elements; and
 - (g)(h) development provides for efficient and effective transport networks that maximise accessibility within and to emerging community areas; and
 - (h)(i) development for residential or other sensitive purposes incorporates appropriate buffers to potentially conflicting land uses, including industry and enterprise areas, rural activities, and infrastructure.

6.2 Zone codes
6.2.15 Emerging community zone code

6.2.15.3 Specific benchmarks for assessment

Table 6.2.15.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Local area planning	
PO1 Where applicable, development occurs in accordance with any local area planning undertaken by the Council, as specified in a local plan code.	AO1 No acceptable outcome provided.
Interim land uses and development	
PO2 Prior to the granting of a development approval for urban purposes:- (a) interim land uses and other development in the zone are predominantly limited to existing uses and low-impact rural and domestic uses, to ensure that the future potential of land to be used for urban purposes is not compromised, and (b) development avoids the sporadic or premature creation of additional lots.	AO2 No acceptable outcome provided.
Land use mix	
PO3 A mix of land uses and housing types is provided to meet the needs of the community.	AO3 No acceptable outcome provided.
Layout and design of development	
PO4 The layout and design of development ensures that:- (a) a sense of character and community inclusion is promoted, and (b) a high level of residential amenity, personal health and safety and protection for property is provided.	AO4 No acceptable outcome provided.
Building height	
PO5 Unless otherwise specified in a local plan code, development has a maximum building height of 2 storeys and 8.5m. Unless otherwise specified in a local plan code, development provides for a predominantly low-rise building form that is compatible with the character of the surrounding area.	AO5 Unless otherwise specified in a local plan code, development has a maximum building height of 2 storeys and 8.5m. No acceptable outcome provided.
Density	
PO6 Development encourages urban consolidation and facilitates a compact land use pattern that increases the number of people living close to services and facilities, maximises the efficient use of infrastructure and maintains a high level of residential amenity.	AO6 Unless otherwise specified in a local plan code, residential development provides for a net residential density of between 12 and 15 equivalent dwellings per hectare.
Scenic amenity and landscape character	
PO7 Development sensitively responds to scenic values and landscape character elements, particularly prominent ridgelines, significant landmarks, and rural and coastal views and vistas.	AO7 No acceptable outcome provided.
Physical and environmental constraints	
PO8 Development sensitively responds to the physical constraints of the land and mitigates any adverse impacts on areas of environmental significance, including creeks, gullies, watercourses, wetlands, coastal areas, habitats and vegetation through location, design, operation and management.	AO8 No acceptable outcome provided.

6.2 Zone codes
6.2.15 Emerging community zone code

Performance outcomes	Acceptable outcomes
Land use pattern	
<p>PO9 The scale, density and layout of development facilitates an orderly and efficient land use pattern that:-</p> <p>(a) is well connected to other parts of the urban fabric and planned future development;</p> <p>(b) supports walkable neighbourhoods that are well connected to employment nodes, centres, open space and recreation areas, community services and educational opportunities;</p> <p>(c) encourages public transport accessibility and use; and</p> <p>(d) maximises the efficient extension and safe operation of infrastructure.</p>	<p>AO9 No acceptable outcome provided.</p>
Integration and connectivity of development	
<p>PO10 New development is effectively integrated with existing development by:-</p> <p>(a) connecting and extending movement and open space networks;</p> <p>(b) making provision for future linkages; and</p> <p>(c) enhancing linkages between disconnected areas.</p>	<p>AO10 No acceptable outcome provided.</p>
Land use conflicts	
<p>PO11 Development in the zone ensures that conflicts with the existing or potential productive use of adjoining or nearby rural lands and economic resource areas, or with other potentially conflicting land uses including industry and enterprise areas, rural activities, and infrastructure, are avoided or appropriately managed.</p>	<p>AO11 No acceptable outcome provided.</p>
Transport networks	
<p>PO12 Development provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within emerging community areas and to existing urban areas.</p>	<p>AO12 No acceptable outcome provided.</p>
Development sequencing	
<p>PO13 Development occurs in a logical sequence and facilitates the efficient and timely provision of infrastructure and services prior to, or in conjunction with, the initial stages of the development</p>	<p>AO13 No acceptable outcome provided.</p>
Infrastructure and services	
<p>PO14 Development is provided with urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.</p>	<p>AO14 No acceptable outcome provided.</p>
<p>PO15 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.</p>	<p>AO15 No acceptable outcome provided.</p>

Part 6 – Zones

6.2.16 Limited development zone code**6.2.16.1 Application**

This code applies to development:-

- (a) within the Limited development zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Limited development zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.16.2 Purpose and overall outcomes

- (1) The purpose of the Limited development zone code is to identify land that is significantly affected by one or more development constraints, including, for example, constraints relating to defence requirements, flooding, historical subdivisions, land contamination, past or future mining activities or topography.

Such constraints pose severe restrictions on the ability of the land to be developed for urban purposes.

More specifically, the purpose of the Limited development zone code is to limit development on land that is subject to the following circumstances:-

- (a) land located in an urban setting but is unsuitable for such purposes due to significant flooding constraints, access limitations or exposure to adverse amenity impacts; or
 - (b) land subject to a historical subdivision that is unsuitable for residential purposes in its current configuration due to servicing, physical, environmental or other development constraints.
- (2) The purpose of the Limited development zone code will be achieved through the following overall outcomes:-
 - (a) development is generally limited to pre-existing uses or new uses of a low-intensity, non-urban or rural nature;
 - (b) individual dwelling houses may only be established in the zone under limited circumstances;
 - (c) where development is proposed, it is of a low-intensity and scale and is compatible with the nature of the constraints present on the site;
 - (d) no additional lots are created in the zone, unless for accommodating essential infrastructure, services or facilities;
 - (e) historical subdivisions included in the zone may only be further developed for residential purposes subject to appropriate servicing arrangements and the provision of a more contemporary and responsive subdivision pattern and layout;
 - (f) development predominantly has a low-rise built form and maintains the low intensity character of the zone, incorporates a high level of residential amenity, and provides for the personal health of residents and safety and protection for property;
 - (g) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure; and
 - (h) in addition to the overall outcomes for the zone generally, development in **Precinct LDZ1 (Limited residential precinct)** does not materially intensify residential activities on premises located in high flood hazard areas.

6.2 Zone codes
6.2.16 Limited development zone code

6.2.16.3 Specific benchmarks for assessment

Table 6.2.16.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Land use composition	
<p>PO1 Development in the zone is generally limited to pre-existing uses or new uses of a low-intensity, non-urban or rural nature.</p> <p>Notes—such uses include animal husbandry, cropping, wholesale nursery, park, environment facility and utility installation.</p>	<p>AO1 No acceptable outcome provided.</p>
<p>PO2 Individual dwelling houses may only be established in the zone where they are located, sited and designed to mitigate the impact of the constraints on the safety and wellbeing of residents.</p>	<p>AO2 No acceptable outcome provided.</p>
Reconfiguring a lot	
<p>PO3 No additional lots are created in the zone, unless the subdivision is for the purposes of accommodating any of the following uses:- (a) emergency services; (b) water cycle management infrastructure; (c) a telecommunications facility; or (d) electricity infrastructure.</p>	<p>AO3 No acceptable outcome provided.</p>
Historical subdivisions	
<p>PO4 Historical subdivisions included in the zone may only be further developed for residential purposes subject to appropriate address of the following matters:- (a) the availability and provision of supporting infrastructure and services to adequately service the development; and (b) the need to potentially reconfigure the historical subdivision pattern and layout to provide a more contemporary response to:- (i) physical and environmental constraints; (ii) natural hazards; (iii) topography; (iv) on-site effluent treatment and disposal (where sewerage is not available); (v) accessibility; and (vi) management of potential land use conflicts.</p>	<p>AO4 No acceptable outcome provided.</p>
Building height	
<p>PO5 Development has a maximum building height of 2 storeys and 8.5m. Development predominantly has a low-rise built form to maintain the low intensity character and of the zone.</p>	<p>AO5 Development has a maximum building height of 2 storeys and 8.5m. No acceptable outcome provided.</p>
Amenity	
<p>PO6 Development maintains a high level of amenity and avoids or mitigates potential adverse impacts having regard to such matters as hours of operation, generation of odours, noise, waste products, dust, traffic, electrical interference, lighting, visual and privacy impacts.</p>	<p>AO6 No acceptable outcome provided.</p>
Infrastructure and services	
<p>PO7 Development provides for infrastructure and services that are commensurate with the very limited range of small scale and low-key activities that are expected to occur in the zone.</p>	<p>AO7 No acceptable outcome provided.</p>

6.2 Zone codes
6.2.16 Limited development zone code

Performance outcomes	Acceptable outcomes
PO8 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.	AO8 No acceptable outcome provided.
Additional requirements for Precinct LDZ1 (Limited residential precinct)	
PO9 Development in Precinct LDZ1 (Limited residential precinct)- (a) provides for the re-establishment of dwelling houses and refurbishment of existing dwelling houses on premises located in high flood hazard areas; and (b) avoids intensification of other residential activities.	AO9 No acceptable outcome provided.

Part 6 – Zones

6.2 Zone codes
6.2.17 Rural zone code

6.2.17 Rural zone code

6.2.17.1 Application

This code applies to development:-

- (a) within the Rural zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Rural zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.17.2 Purpose and overall outcomes

- (1) The purpose of the Rural zone is to:-
 - (a) provide for rural uses and activities; and
 - (b) provide for other uses and activities that are compatible with:-
 - (i) existing and future rural uses and activities; and
 - (ii) the character and environmental features of the zone; and
 - (c) maintain the capacity of land for rural uses and activities by protecting and managing significant natural resources and processes.
- (2) The purpose of the Rural zone code will be achieved through the following overall outcomes:-
 - (a) development provides for a broad range of rural activities as well as more intensive rural activities, provided that adverse environmental and amenity impacts are avoided or appropriately managed;
 - (b) permanent residential accommodation in the zone is generally limited in scale and intensity;
 - (c) complementary uses such as on-farm rural workers' accommodation, visitor accommodation and non-rural uses that support rural enterprise or rural tourism activities may be established in the zone;
 - (d) development minimises conflicts with existing and future rural uses and activities on the surrounding rural lands and ensures that the productive capacity of rural land is protected for rural uses and associated value adding industries;
 - (e) development provides for the protection of agricultural land classification (ALC) Class A and Class B land for sustainable agricultural use;
 - (f) further subdivision of rural lands is minimised and fragmentation is prevented, to maintain viable farm sizes and to support the ability of landowners to continue rural pursuits;
 - (g) development maintains the rural and landscape character, scale and amenity of the zone;
 - (g)(h) development has a predominantly low rise built form to maintain the rural character and amenity of the zone; and
 - (h)(i) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.17.3 Specific benchmarks for assessment

Table 6.2.17.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
<i>Land use composition</i>	
PO1 Development in the Rural zone provides for a broad range of rural activities to support the ongoing productive use of rural lands.	AO1 No acceptable outcome provided.

6.2 Zone codes
6.2.17 Rural zone code

Performance outcomes	Acceptable outcomes
<p>Note—such rural activities include animal husbandry, aquaculture, cropping, permanent plantations, intensive horticulture, roadside stalls, wholesale nurseries and wineries.</p> <p>PO2 More intensive rural activities are supported in the zone, provided that adverse environmental and amenity impacts are avoided or appropriately managed.</p> <p>Note—such activities include animal keeping, intensive animal industry and rural industry.</p> <p>PO3 Permanent forms of residential accommodation in the zone are generally limited to dwelling houses and caretaker's accommodation on existing lots.</p> <p>PO4 Visitor accommodation and other non-rural uses that support rural enterprise or rural based tourism activities may be established in the zone where such uses:- (a) complement rural uses; (b) promote the sustainable use of rural land; (c) do not compromise the use of the land for rural activities; and (d) would not be more appropriately located in, and do not undermine the role of, a nearby rural town or village.</p>	<p>AO2 No acceptable outcome provided.</p> <p>AO3 No acceptable outcome provided.</p> <p>AO4 No acceptable outcome provided.</p>
Effects of development	
<p>PO5 Non-rural uses are located, designed and operated to minimise conflicts with existing and future rural uses and activities on the surrounding rural lands.</p> <p>PO6 Intensive rural activities are not located adjacent to sensitive land uses, and are designed and operated to maintain the rural character and amenity of the zone.</p> <p>PO7 Development for extractive industry uses is appropriately designed, operated and managed to minimise significant nuisance and environmental impacts on surrounding premises.</p>	<p>AO5 No acceptable outcome provided.</p> <p>AO6 No acceptable outcome provided.</p> <p>AO7 No acceptable outcome provided.</p>
Protection of agricultural land	
<p>PO8 Development does not alienate, fragment or diminish productivity of agricultural land classification (ALC) Class A and Class B land, unless:- (a) there is an overriding need for the development in terms of public benefit, and (b) no other site is suitable for the particular purpose.</p>	<p>AO8 No acceptable outcome provided.</p>
Building height and built form	
<p>PO9 Development has a maximum building height of - (a) 2 storeys and 8.5m for residential and other non-rural activities; and (b) 10m for rural activities. Development has a predominantly low-rise built form to maintain the rural character and amenity of the zone.</p> <p>PO10 The built form of development - (a) integrates with and complements the predominant rural character and scale of the zone; and</p>	<p>AO9 No acceptable outcome provided Development has a maximum building height of - (a) 2 storeys and 8.5m for residential and other non-rural activities; and (b) 10m for rural activities.</p> <p>AO10 No acceptable outcome provided.</p>

Part 6 – Zones

6.2 Zone codes
6.2.17 Rural zone code

Performance outcomes	Acceptable outcomes
(b) sensitively responds to the environmental and topographical features of the landscape.	
Infrastructure and services	
PO11 Development provides for infrastructure and services that are commensurate with the very limited range of small scale and low-key activities that are expected to occur in the zone.	AO11 No acceptable outcome provided.
PO12 Irrigation areas and associated infrastructure are protected from potential damage or encroachment by incompatible rural and non-rural uses.	AO12 No acceptable outcome provided.
PO13 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.	AO13 No acceptable outcome provided.

6.2.18 Rural residential zone code

6.2.18.1 Application

This code applies to development:-

- (a) within the Rural residential zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Rural residential zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.18.2 Purpose and overall outcomes

- (1) The purpose of the Rural residential zone is to provide for residential uses and activities on large lots, including lots for which the local government has not provided infrastructure and services.
- (2) The purpose of the Rural residential zone code will be achieved through the following overall outcomes:-
 - (a) development provides for low density residential activities and a range of relatively large residential lot sizes;
 - (b) limited other residential activities and non-residential uses may be established in the zone where they are small in scale, and the intensity and nature of the activity does not disturb the rural residential character and amenity of the surrounding locality, and if for a shop, services the daily needs of residents;
 - (c) development has a low-rise built form that maintains the low intensity character and rural residential amenity of the zone;
 - (c)(d) development for residential uses adjacent to rural land does not interfere with the existing or ongoing use of the rural land for rural purposes;
 - (d)(e) development ensures each identified rural residential precinct maintains the particular lifestyle option, local character, topography and constraints of the precinct, and generally maintain the following lot sizes:-
 - (i) precinct RRZ1 – 2,000m² lot size;
 - (ii) precinct RRZ2 – 4,000m² lot size; and
 - (iii) precinct RRZ3 – 4ha lot size;
 - (e)(f) where not in a precinct, development maintains the existing residential density of the rural residential neighbourhood; and
 - (f)(g) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.18.3 Specific benchmarks for assessment

Table 6.2.18.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
<i>Land use composition</i>	
PO1 Development provides for low density residential activities, primarily in the form of dwelling houses within a semi-rural setting.	AO1 No acceptable outcome provided.
PO2 Home based businesses and nature-based tourism may be established in the zone where the scale, intensity and nature of the activity do not disturb the rural residential character and amenity of the surrounding locality.	AO2 No acceptable outcome provided.
PO3	AO3 No acceptable outcome provided.

6.2 Zone codes
6.2.18 Rural residential zone code

Performance outcomes	Acceptable outcomes
<p>Non-residential uses are limited to small-scale and low intensity rural activities and other uses that are compatible with the prevailing rural residential character and amenity of the zone. Shops are limited to those that service the daily needs of residents.</p> <p>Note—such uses include sales office, community uses, emergency services and utility installation.</p>	
Reconfiguring a lot	
<p>PO4 Development provides for large residential lot sizes to maintain the lower residential density of the zone, cater for the different lifestyle options and localised character, topography and other site constraints. Lot size is generally in accordance with:</p> <p>(a) Precinct RRZ1 – 2,000m² minimum lot size area; (b) Precinct RRZ2 – 4,000m² minimum lot size area; (c) Precinct RRZ3 – 4ha minimum lot size area; and (d) where not in a precinct – 2ha minimum lot size.</p>	<p>AO4 No acceptable outcome provided.</p>
Effects of development	
<p>PO5 Development for residential uses adjacent to rural land does not interfere with the existing or ongoing use of the rural land for productive agricultural purposes.</p>	<p>AO5 No acceptable outcome provided.</p>
<p>PO6 Development incorporates a high level of rural residential amenity, personal health and safety and protection for property.</p>	<p>AO6 No acceptable outcome provided.</p>
Building height and built form	
<p>PO7 <u>Development has a maximum building height of 2 storeys and 8.5m. Development predominantly has a low-rise built form to maintain the low intensity character and rural residential amenity of the zone.</u></p>	<p>AO7 <u>No acceptable outcome provided. Development has a maximum building height of 2 storeys and 8.5m.</u></p>
<p>PO8 The built form of development - (a) integrates with and complements the predominant rural residential character and scale of the zone; and (b) is sympathetic to the environmental and topographical features of the landscape.</p>	<p>AO8 No acceptable outcome provided.</p>
Amenity	
<p>PO9 Development maintains a high level of residential amenity and avoids or mitigates potential adverse impacts having regard to such matters as hours of operation, generation of odours, noise, waste products, dust, traffic, electrical interference, lighting, visual and privacy impacts.</p>	<p>AO9 No acceptable outcome provided.</p>
Infrastructure and services	
<p>PO10 Development provides for infrastructure and services that are commensurate with a rural residential location and the nature and scale of development that is intended to occur in the zone.</p>	<p>AO10 No acceptable outcome provided.</p>
<p>PO11 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure (including rural infrastructure) or compromise the future provision of planned infrastructure.</p>	<p>AO11 No acceptable outcome provided.</p>

Part 6 – Zones

6.2 Zone codes
6.2.18 Rural residential zone code

Part 6 – Zones

6.2 Zone codes
6.2.19 Special purpose zone code

6.2.19 Special purpose zone code

6.2.19.1 Application

This code applies to development:-

- (a) within the Special purpose zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Special purpose zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.19.2 Purpose and overall outcomes

- (1) The purpose of the Special purpose zone code is to:-
- (a) recognise and facilitate industrial development of a regional, state and national significance within the Port of Bundaberg and Bundaberg State Development Area;
 - (b) facilitate and maintain linkages to the Port of Bundaberg and major freight routes;
 - (c) ensure that incompatible development does not encroach on or prejudice development within the Port of Bundaberg and the State Development Area; and
 - (d) ensure that development complements the role of the Port of Bundaberg as an economic, freight and logistics hub, and is consistent with the preferred development intent of the precincts within the Port of Bundaberg Land Use Plan and the State Development Area Development Scheme.

Editor's note—the Material change of use of premises regulated by the Bundaberg State Development Area Development Scheme is administered by the Coordinator-General. In this area, the planning scheme only regulates development for reconfiguring a lot, building work and operational work, and then, only if the area is not Strategic Port Land.

Editor's note—development on Strategic Port Land not regulated by the Bundaberg State Development Area Development Scheme is regulated by the Port of Bundaberg Land Use Plan and is administered by the Port Authority.

- (2) The purpose of the code will be achieved through the following overall outcomes:
- (a) the Port of Bundaberg and Bundaberg State Development Area accommodate a wide range of large-scale industry uses, particularly those which support or have a nexus with the Port;
 - (b) development associated with other non-industrial uses is consistent with the preferred development intent of the precincts within the State Development Area or the Port of Bundaberg Land Use Plan, and is limited in extent;
 - (c) development maintains public health and safety and avoids or mitigates significant adverse environmental or amenity impacts;
 - (d) development provides for the efficient use of land, with lot sizes that cater for a range of large format industrial uses and discourage take up of land for smaller scale activities better suited to other zones;
 - (e) development provides for efficient and effective transport networks that maximise accessibility within and to the Port of Bundaberg and the Bundaberg State Development Area;
 - (f) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure; and
 - (g) areas within the Bundaberg State Development Area that are intended for an urban purpose are limited to the urban areas identified in the Development Scheme for the Bundaberg State Development Area.

6.2 Zone codes
6.2.19 Special purpose zone code

6.2.19.3 Specific benchmarks for assessment

- (1) No performance outcomes or acceptable outcomes are provided. Development is required to demonstrate compliance with the purpose and overall outcomes of this code.

Part 6 – Zones

6.2 Zone codes
6.2.20 Specialised centre zone code

6.2.20 Specialised centre zone code

6.2.20.1 Application

This code applies to development:-

- (a) within the Specialised centre zone as identified on the zone maps contained in **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Specialised centre zone code by the tables of assessment in **Part 5 (Tables of assessment)**.

6.2.20.2 Purpose and overall outcomes

- (1) The purpose of the Specialised centre zone code is to provide for large floor plate retail business activities and other activities which because of their size, requirement for high levels of accessibility to private motor vehicle traffic, or other characteristics, are best located outside of identified activity centres and adjacent to major road transport corridors.
- (2) The purpose of the Specialised centre zone code will be achieved through the following overall outcomes:-
 - (a) development provides for a range of retail business uses that have large floor plates and require high levels of visibility and accessibility to major roads;
 - (b) development also provides for other business uses, some residential uses and some industrial uses which are well suited to establish in the zone;
 - (c) development in the zone does not provide for higher order and other retail facilities better suited to establishing within an activity centre;
 - (d) land uses contributing to employment, education and services in the Bundaberg Region are located in the centre commensurate with its local role and function. However, development does not undermine or compromise the activity centre network by proposing a higher order, larger scale or different types of uses than intended for the centre;
 - (e) new regional level State government facilities for justice, education, health, community, administration and employment activities serving the Bundaberg Region are located in the Bundaberg CBD as the principal activity centre rather than in a specialised centre;
 - (f) development incorporates a high standard of [built form](#), urban design and landscaping which makes a positive contribution to the streetscape and is sympathetic to the existing and intended scale and character of the surrounding area; and
 - (g) development encourages and facilitates the efficient provision and safe operation of physical and social infrastructure.

6.2.20.3 Specific benchmarks for assessment

Table 6.2.20.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
<i>Land use composition and activity centre network</i>	
PO1 Development provides for a range of retail business uses predominantly in the form of showrooms, garden centres, hardware and trade supplies and outdoor sales that have large floor plates and require high levels of visibility and accessibility to major roads.	AO1 No acceptable outcome provided.
PO2 Development also provides for other business uses (including food and drink outlets), some residential uses (particularly short-term accommodation) and some industrial uses which, because of their scale or	AO2 No acceptable outcome provided.

6.2 Zone codes
6.2.20 Specialised centre zone code

Performance outcomes	Acceptable outcomes
characteristics, are well suited to establish in the zone.	
PO3 Development does not provide for higher order and other retail facilities better suited to establishing within an activity centre, including supermarkets, department stores and discount department stores, to be established in the Specialised centre zone.	AO3 No acceptable outcome provided.
Building height, built form and urban design	
PO4 Development has a maximum building height of 2 storeys and 11m. Development has a built form that is sympathetic to the existing and intended scale and character of the streetscape and surrounding area.	AO4 No acceptable outcome provided. Development has a maximum building height of 2 storeys and 11m.
PO5 The built form and urban design of development incorporates a high standard of architecture, urban design and landscaping that creates attractive and functional buildings, streets and places.	AO5 No acceptable outcome provided.
Effects of development	
PO6 Development is located, designed and operated in a manner that does not adversely impact on the amenity of surrounding premises, having regard to matters such as noise, lighting, waste, fumes, odours, overlooking and public health and safety.	AO6 No acceptable outcome provided.
Transport networks	
PO7 Development encourages public transport accessibility and use and also provides for pedestrian, bicycle and vehicular movement networks that maximise connectivity, permeability and ease of movement within and to a specialised centre.	AO7 No acceptable outcome provided.
Infrastructure and services	
PO8 Development is provided with urban services to support the needs of the community, including parks, reticulated water, sewerage, stormwater drainage, sealed roads, pathways, electricity and telecommunication infrastructure.	AO8 No acceptable outcome provided.
PO9 Development does not adversely impact on the continued operation, viability and maintenance of existing infrastructure or compromise the future provision of planned infrastructure.	AO9 No acceptable outcome provided.

Part 6 – Zones

8.2 Overlay codes
8.2.7 Extractive resources overlay code

8.2.7 Extractive resources overlay code¹²

8.2.7.1 Application

This code applies to development:-

- (a) subject to extractive resources identified in the SPP interactive mapping system; and
- (b) identified as requiring assessment against the Extractive resources overlay code by the tables of assessment in Part 5 (Tables of assessment).

8.2.7.2 Purpose and overall outcomes

- (1) The purpose of the Extractive resources overlay code is to protect and maintain the sustainable and viable use of extractive resources by preventing incompatible development and land uses from encroaching on extractive resource/processing areas and associated separation areas and transport routes.
- (2) The purpose of the code will be achieved through the following overall outcomes:-
 - (a) development occurring within or adjacent to extractive resource areas does not adversely affect or impair the ability of existing or future extractive industries to viably win the resource;
 - (b) development occurring within or adjacent to transport routes for extractive resources does not constrain or otherwise conflict with the ongoing safe and efficient transportation of the extractive resource;
 - (c) the potential negative impacts of extractive industries on sensitive land uses within or adjacent to extractive resource areas and associated transport routes is mitigated to maintain high levels of safety and amenity.


8.2.7.3 Specific benchmarks for assessment

Table 8.2.7.3.1 Benchmarks for assessable development

Performance outcomes	Acceptable outcomes
Development within resource/processing area	
PO1 Development within a resource processing area does not constrain, prevent or otherwise interfere with the current or future viability of the winning or processing of extractive resources.	AO1 Development within the resource/processing area is limited to:- (a) extractive industry uses; (b) uses that are directly associated with an extractive industry; or (c) temporary or non-intensive uses that are compatible with future extractive industry operations.
Development within extractive resource separation area	
PO2 Development does not materially increase the number of people living within an extractive resource separation area.	AO2.1 Development does not result in an increase in the scale or density of residential uses within an extractive resource separation area. AO2.2 Reconfiguring a lot within an extractive resource separation area:- (a) does not result in the creation of additional lots used or capable of being used for residential purposes; and (b) where rearranging boundaries, does not worsen the existing situation with respect to the distance between available house sites and the resource or processing area.

¹² Editor's note— the following elements referred to in this code are identified in the SPP interactive mapping system under the "Economic growth" theme, subsection "Mining and extractive resources":
(a) resource/ processing areas;
(b) resource separation areas; and
(c) transport route separation areas.

8.2 Overlay codes
8.2.7 Extractive resources overlay code

Performance outcomes	Acceptable outcomes
<p>PO3 Development minimises the potential adverse impacts (e.g. noise, dust, vibration and blasting) arising from existing or future extractive industry operations upon people working or congregating within the extractive resource separation area.</p>	<p>AO3 The number of people working or congregating in the extractive resource separation area is not increased. OR Development within the extractive resource separation area is compatible with the potential adverse impacts arising from existing or future extractive industry operations. OR Development within the extractive resource separation area incorporates design, orientation and construction measures that mitigate the potential adverse effects from existing or future extractive industry operations to acceptable levels. OR Development within the extractive resource separation area operates outside the normal hours of operation for existing or future extractive industry activities.</p>
<p>PO4 Extractive industry development maintains the function and integrity of the extractive resource separation area as an efficient and effective buffer between extractive/processing operations and incompatible uses beyond the separation area.</p>	<p>AO4 Development for an extractive industry use is not located within the extractive resource separation area, unless it is demonstrated that extractive industry within the separation area will not impact on people or on the use of land outside the separation area.</p>
<p><i>Development within the transport route separation area for the southern section of Gooburrum Road¹³</i></p>	
<p>PO5 Development within the transport route separation area maintains an acceptable level of amenity and provides for the safe and efficient functioning of the transport network.</p>	<p>AO5 Reconfiguring a lot within the transport route separation area for the southern section of Gooburrum Road ensures that: (a) any new lot in the Rural Residential zone provides a building envelope for the siting of a dwelling house to be set back a minimum of 20 metres from the Gooburrum Road frontage; and (b) access points to Gooburrum Road are avoided or minimised, and are designed to avoid adverse impacts on the safe and efficient operation of the road network.</p> <p>Figure 8.2.7A Transport Route Separation Area – southern section of Gooburrum Road</p> 

¹³ Note—the southern section of Gooburrum Road is that section between the cane rail corridor incorporating Lot 2 on RP22197 and Lot 2 on RP22212, and Moore Park Road as shown in Figure 8.2.7A Transport Route Separation Area – southern section of Gooburrum Road.

Commented [A1]: minor amendment – this section of Gooburrum Road is no longer a transport route – change to SPP mapping 8/09/2021

Part 8 – Overlays

8.2 Overlay codes
8.2.7 Extractive resources overlay code

Performance outcomes	Acceptable outcomes
Development within all other transport route separation areas	
<p>PO6 Development does not materially increase the number of people living within the transport route separation area, and does not materially increase the number or intensity of sensitive and other incompatible land uses within the transport route separation area, unless it can be demonstrated that the impacts can be adequately mitigated.</p>	<p>AO6.1 Development does not result in an increase in the scale or density of sensitive land uses (including residential uses), and other incompatible land uses, within the transport route separation area.</p> <p>AO6.2 Reconfiguring a lot within a transport route separation area:- (a) does not result in the creation of additional lots used or capable of being used for residential purposes; (b) where rearranging boundaries, does not worsen the existing situation with respect to the distance between available house sites and the transport route.</p>
<p>PO7 Development involving a sensitive land use within a transport route separation area maintains an acceptable level of amenity.</p>	<p>AO7 Development involving a sensitive land use within a transport route separation area ensures an acceptable level of amenity by:- (a) maintaining adequate separation distances; and (b) incorporating mitigation measures such as landscape buffer strips, mounding and screening.</p>
<p>PO8 Development does not adversely affect the safe and efficient movement and operation of vehicles transporting extractive materials along a transport route.</p>	<p>AO8 The number of premises with access points to an identified transport route is not increased.</p> <p>OR Access points are designed to avoid adversely affecting the safe and efficient operation of vehicles transporting extractive materials along a transport route.</p>

Commented [A2]: minor/administrative amendment only

Part 8 – Overlays

8.2.11 Sea turtle sensitive area overlay code

8.2.11.1 Application

This code applies to development:-

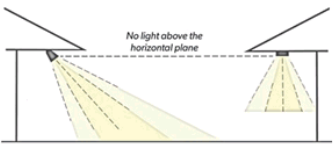
- (a) subject to the Sea turtle sensitive area in the Coastal protection overlay shown on the overlay maps contained within **Schedule 2 (Mapping)**; and
- (b) identified as requiring assessment against the Sea turtle sensitive area overlay code by the tables of assessment in **Part 5 (Tables of assessment)**.

8.2.11.2 Purpose and overall outcomes

- (1) The purpose of the Sea turtle sensitive area overlay code is to ensure that development does not create harm to sea turtle nesting and sea turtle activity by avoiding adverse impacts generated from development, including from artificial lighting.
- (2) The purpose of the code will be achieved through the following overall outcomes:-
 - (a) development avoids artificial lighting that is directly visible from the beach or the ocean;
 - (b) development avoids ambient artificial lighting that contributes to sky glow within the Sea turtle sensitive area, and
 - (b)(c) development is compatible with the existing and intended scale, density and character of the zone and immediate surrounds, to ensure the impacts of artificial lighting from development in the Sea turtle sensitive area avoids adverse impacts on sea turtle nesting and sea turtle activity.

8.2.11.3 Specific benchmarks for assessment

Table 8.2.11.3.1 Requirements for assessable development

Performance outcomes	Acceptable outcomes
Management of impacts of development in a Sea turtle sensitive area²⁵	
<p>PO1 All outside lighting provided as part of the development avoids direct illumination of the beach, ocean, and sky at night.</p>	<p>AO1.1 Use outside lighting (inclusive of public and private) that is:- (a) shielded by 25cm shields; (b) mounted down low to avoid direct horizontal light or downwards glare onto the beach or ocean; and (c) directed downwards and away from the coast.</p> <p>Note—Figure 8.2.11A (Shielded outside light fittings) demonstrates how outside lighting associated with a building is to be shielded and directed to avoid light spill.</p> <p>Figure 8.2.11A Shielded outside light fittings</p>  <p>AO1.2 All outside lights are fitted with light motion detection sensors and/or timers to ensure lighting is turned off when not required.</p>

²⁵ Editor's note—Sea turtle sensitive areas are identified on the Coastal Protection Overlay Maps in **Schedule 2 (Mapping)**.

8.2 Overlay codes
8.2.11 Sea turtle sensitive area overlay code

Performance outcomes	Acceptable outcomes
<p>PO2 Development minimises the use and intensity (brightness/luminance) of outside lighting required to achieve the light's purpose to avoid reflection from the ground, buildings, and other surfaces.</p>	<p>AO2 No acceptable outcome provided</p>
<p>PO3 Development minimises reflective glare that contributes to sky glow.</p>	<p>AO3.1 External building materials, colours, and finishes have low reflectivity.</p> <p>AO3.2 Impervious areas use coloured (non-reflective) concrete or other pavement materials.</p> <p>AO3.3 Building design, architectural elements or landscaping treatments block or reduce excessive reflective glare.</p>
<p>PO4 All interior lighting provided as part of the development avoids direct illumination of the beach, ocean and sky at night.</p>	<p>AO4.1 All windows and glass doors visible from the coast are:- (a) tinted with non-reflective tinting, or utilise smart glass technology, to block a minimum of 50% of light to reduce light transmission or spill from indoor lighting (i.e. allows a maximum of 50% of light to pass through); or (b) shielded by external screens to reduce light spill from indoor lighting.</p> <p>AO4.2 All windows are shielded with external fixed louvres, and are to be:- (a) solid (i.e. no holes); (b) directed downward from the window at a minimum angle of 30°; (c) in accordance with the dimensions identified within Figure 8.2.11B (Fixed louvres detail).</p> <p>Figure 8.2.11B Fixed louvres detail</p> <p>x = 1300mm @ 30° 950mm @ 45° or greater</p>

8.2 Overlay codes
8.2.11 Sea turtle sensitive area overlay code

Performance outcomes	Acceptable outcomes
Building height and built form	
<p>PO5 Development has a building height, built form and density that:- (a) is consistent with the maximum building height for the development nominated in the applicable zone code; and (b) avoids adverse impacts on sea turtle nesting and sea turtle activity.</p> <p><small>Editor's Note—the Council may require submission of a visual impact assessment and/or artificial light impact assessment and management plan, prepared by a suitably qualified consultant (e.g. landscape architect or environmental scientist) to demonstrate compliance with this performance outcome.</small></p>	<p>AO5 No acceptable outcome provided.</p>
Where development is located on land visible to the beach or ocean	
<p>PO5PO6 Development provides for landscape buffers that:- (a) protect the edges of existing native vegetation or any other areas of environmental significance; and (b) screen the development (including associated artificial light) to a level where it is not visible from the beach or ocean.</p>	<p>AO5AO6 Landscape buffers are required to be designed, constructed, and maintained in accordance with the following:- (a) plant species selected are appropriate for the location, drainage and soil type, and require minimal ongoing maintenance; (b) plant selection includes a range of species to provide variation in form, colour and texture to contribute to the natural appearance of the buffer; (c) planting density results in the creation of upper, mid and understorey strata with:- (i) large trees planted at 6m centres; (ii) small trees planted at 2m centres; (iii) shrubs planted at 1m centres; (d) tufting plants, vines and groundcovers are planted at 0.5m to 1m centres; and (e) where adjoining the edge of native vegetation or watercourse understorey, shrubs and vines are used to bind the buffer edges against degradation and weed infestation.</p> <p><small>Note—planting density is such that it maximises the blocking of light spillage between development and the beach or ocean.</small></p> <p><small>Note—Figure 8.2.11C (Design of landscape buffers) demonstrates the preferred form and structure of landscape buffers.</small></p> <p>Figure 8.2.11C Design of landscape buffers</p>

8.2 Overlay codes
8.2.11 Sea turtle sensitive area overlay code

Performance outcomes	Acceptable outcomes
<p>PO8PO7 Development involving sport and recreation activities avoids floodlighting.</p>	<p>AO8AO7 No acceptable outcome provided</p>
<p>PO8PO8 No new beach access points are established unless the beach access is designed to reduce interference on turtle nesting areas, and:- (a) is required to enhance public access to the beach, or (b) there is no increase in the number of beach access points, with any replaced beach accesses fenced off and revegetated.</p>	<p>AO8AO8 No acceptable outcome provided</p>
Additional criteria for building and operational work	
<p>PO8PO9 Effective measures are implemented during the construction and operation of development to avoid impacts from lighting, noise and vibration on sea turtle activity and sea turtle nesting beaches.</p>	<p>AO8AO9 No acceptable outcome provided</p>



Item

26 April 2022

Item Number:	File Number:	Part:
L1		DEVELOPMENT ASSESSMENT

Portfolio:

Planning & Development Services

Subject:

23 Greenview Drive, Bargara - Reconfiguring a Lot for Community Title Subdivision (1 Lot into 2 Lots)

Report Author:

Renee Dewhurst, Para Planner

Authorised by:

Evan Fritz, Manager Strategic Planning

Link to Corporate Plan:

Our infrastructure and development - 2.3 Sustainable development - 2.3.3 Review and consistently enforce the planning scheme to ensure sustainable environmental practices.

Summary:

APPLICATION NO	522.2022.268.1
PROPOSAL	Reconfiguring a Lot for Subdivision (1 Lot into 2 Lots)
APPLICANT	Bauer Building Services Pty Ltd
OWNER	Bauer Building Services Pty Ltd
PROPERTY DESCRIPTION	Lot 1 on SP320226
ADDRESS	23 Greenview Drive, Bargara
PLANNING SCHEME	Bundaberg Regional Council Planning Scheme 2015
ZONING	Medium Density Residential Zone
OVERLAYS	Acid Sulphate Soils - Within Area 2 (5 - 20 m) Coastal Management - Within Sea Turtle Sanative Area Infrastructure - Within 25 metres of a State Controlled Road
LEVEL OF ASSESSMENT	Code
SITE AREA	869 m ²
CURRENT USE	Vacant Land
PROPERLY MADE DATE	2 March 2022
STATUS	The 35 business day decision period ends on 29 April 2022
REFERRAL AGENCIES	Department of State Development, Infrastructure, Local Government & Planning

NO OF SUBMITTERS	Not applicable
PREVIOUS APPROVALS	Not applicable
SITE INSPECTION CONDUCTED	Sufficient information obtained through GIS records and application documentation
LEVEL OF DELEGATION	Moderate

1. INTRODUCTION

1.1 Proposal

The applicant seeks approval to reconfigure the existing lot by creating two (2) standard formal community lots and common property for the dual occupancy development (2 dwelling units) located on the site.

The dual occupancy is currently under construction pursuant to the issuance of a Building Approval (Reference Number: 301.2022.87129.1). A review of the building approval against the requirements of the Dual Occupancy code reveals compliance with the applicable Acceptable Outcomes.

Each standard format lot fully contains a dwelling unit along with the associated private open space, landscaping, bin storage and hardstand areas (being the driveway) for each unit. The common property will include 2 x 1 m² almost rectangular sections of land at the Greenview Drive frontage of the site with one containing a meter box and property pole while the other contains the mailboxes and hardstand areas associated with those.

Proposed Lot 1 contains an area of 361 m² and proposed Lot 2 has an area of 506 m².

The proposed subdivision requires Code Assessment against the relevant parts of the Bundaberg Regional Council Planning Scheme 2015.

1.2 Site Description

The subject site is identified as Lot 1 on SP320226, with a site area of 869 m². The site is located within the Bargara locality and is currently an unimproved parcel of land. The site has a 20 metre frontage to Howard Street and a 19 metre frontage to Greenview Drive; which the existing development gains access from. The site benefits from telecommunications, water and sewer infrastructure, with a building approval on the site for a Dual Occupancy (301.2022.87129.1).

Topographically the site is consistently 5 m AHD.

The site is burdened by Easement A on RP224846 for the purpose of conveying stormwater infrastructure along the full length of the western side property boundary for a width of 3.5 metres.

Contextually, the site directly adjoins detached dwelling houses located within the Medium Density Residential Zone. The general locality is located within proximity to the Bargara foreshore which caters for a mix of zonings from low to high density residential uses, sport and recreation, in addition to local centre and district centre zoning promoting commercial activities.

2. ASSESSMENT PROVISIONS

2.1. Assessment Benchmarks

The following are the benchmarks applying for this development:

Benchmarks applying for the development	Benchmark reference
Zone Code: Medium Density Residential Zone	Bundaberg Regional Council Planning Scheme 2015
Overlay Code <ul style="list-style-type: none"> • Acid Sulfate Soils Overlay Code • Infrastructure Overlay Code • Sea Turtle Sensitive Area Code 	Bundaberg Regional Council Planning Scheme 2015
Other Development Code <ul style="list-style-type: none"> • Landscaping Code • Nuisance Code • Reconfiguring a Lot Code • Transport and Parking Code • Works, Services and Infrastructure Code 	Bundaberg Regional Council Planning Scheme 2015
Planning Scheme Policies <ul style="list-style-type: none"> • Planning scheme policy for development works 	Bundaberg Regional Council Planning Scheme 2015

3. ISSUES RELEVANT TO THE APPLICATION

The following significant issues have been identified in the assessment of the application:

Reconfiguring a Lot Code

The proposed development creates lots less than the prescribed minimum lot size of 800 m² pursuant to Table 9.3.4.3.2 of the Reconfiguring a Lot Code. Generally, the Reconfiguring a Lot Code makes reference to the subdivision of lots, not directly to community titling by way of standard format plans. The planning scheme only makes reference to the community titling aspects of a development within the levels of assessment and this circumstance despite the proposal resulting in a lot below the prescribed minimum lot size, the proposal will only trigger code assessment.

This is particularly the case as the proposal relates to an approved dual occupancy development. The proposal is for a standard community title subdivision that seeks to formalise the existing dual occupancy established on the site. The proposed boundaries result in a responsive layout consistent with the existing use on the site and it is considered that the proposed lot areas are acceptable in this circumstance. Furthermore, the proposal is considered to be consistent with the overall purpose and outcomes of the code and is formalising an existing arrangement on the site from a titling perspective.

Works, Services and Infrastructure Code

The purpose of the Works, Services and Infrastructure Code is to ensure that development works, and the provision of infrastructure and services meets the needs of the development. The approval will be conditioned to be connected to Council's sewer and reticulated water infrastructure, in addition to electricity and telecommunications.

The common property proposed for the site is located in two separate 1 m² portions along the Greenview Drive frontage. One will incorporate the mailboxes, while the other incorporates the power and meter box.

The engineering aspects of this proposal are generally considered to remain within the context and scope specified for "accepted subject to requirements" benchmarks under relevant codes, or otherwise meet the definition of minor works categorised by Table 5.7.1 as accepted development. Thus, Operational Works assessment is not considered necessary.

Water & Sewer

Internal water connection and layout provisions for individual dwellings will be governed by statutory easement provisions under the Community Management Scheme in accordance with water supply legislation. These aspects are controlled by Water Services as the service provider.

The existing single point of connection provided to the site will fully satisfy the relevant code benchmarks specified in Table 9.3.7.3.1 in relation to water provisions for the proposal.

Standard conditions and/or advices re water connection are recommended as guidance only.

Stormwater

A pre-existing 3 metre wide stormwater easement traverses the full length of the parent lot abutting the western boundary. This easement protects buried stormwater pipe infrastructure directing flows from Howard Street, Bargara Road, and the shopping centre. These flows discharge to the open channel drain in the golf course.

It is anticipated and has been discussed with the developer that a satisfactory site stormwater solution would direct all stormwater runoff to Greenview Drive. Use of the driveway areas to accommodate stormwater provisions is generally considered an acceptable stormwater strategy. The proposed solution will satisfy all relevant code benchmarks specified in Table 9.3.7.3.1 for development accepted subject to requirements. Standard conditions and/or advices have been included.

Access

The proposed driveway of the development is wider than what is regularly anticipated by the Planning Scheme Policy for Development Works. However, noting the configuration of the development, and the driveway ultimately serving both units, that this dual access is not a major concern. The proposal meets the relevant acceptable outcomes for on-site parking and access provisions specified in Table 9.3.5.3.1. Standard conditions have been included.

Overall, the proposal can be conditioned to comply with the assessment benchmarks of the Works, Services and Infrastructure Code.

Infrastructure Charges:

Infrastructure charges have been levied for the Dual Occupancy use which is accepted development (charge register 331.2022.1380.1). Given there is no increased usage on Council's infrastructure network as a result of the proposed reconfiguration of a lot on that charged for the under the accepted dual occupancy use, no further infrastructure charges are applicable for the development, but the levied charges for the Dual Occupancy will be required to be paid to Council prior to the endorsement of the plan of survey.

Draft Conditions

Discussion with Council's Chief Legal Officer regarding the easement document has revealed that any obstructions over the stormwater easement would be contravening the easement document. The extent of the easement should remain grassed with no 'obstructions'.

It is noted within the easement document, page 8 "*...immediately adjacent to the servient tenement whereby the rights of the Grantee set out herein are unreasonably restricted or diminished unless and to the extent only that any such obstructions or vegetation are permitted in writing by the Grantee and only on such terms and conditions as the Grantee may impose or require in the event of such permission being granted...*"

Further discussions with Council's Senior Engineer Program Manager (Infrastructure Services) revealed that the stormwater easement does not convey significant amounts of overland flow. Noting the historic nature of the easement (largely preserving the underground infrastructure) and no longer serving as a dominant stormwater path for overland flow, due to recent operational works associated with the developing estate, the installation of driveway could be acceptable. Considerations include a Class D Trafficable Lid, and the driveway would be required to be constructed at or below the existing levels within the easement corridor. After discussions with Council's Manager Development Assessment, it was determined that a 'Building Over Council Infrastructure' request would be a mechanism to consider the introduction of a driveway within the easement and have since been reflected in an amended condition and an advice note.

4. REFERRALS**4.1 Internal Referrals**

Advice was received from the following internal departments:

Internal department	Referral Comments Received
Water and Wastewater	11 March 2022
Infrastructure	11 April 2022
Governance and Legal Services – Verbal	7 April 2022

Any significant issues raised in the referrals have been included in section 3 of this report.

4.2 Referral Agency

Referral Agency responses were received from the following State agencies:

Agency	Concurrence/ Advice	Date Received	Conditions Yes/No
Department of State Development, Infrastructure, Local Government & Planning	Concurrence	8 March 2022	Yes

Any significant issues raised have been included in section 3 of this report.

5. PUBLIC NOTIFICATION

Not Applicable.

6. DRAFT CONDITIONS

Draft conditions were issued to the Applicant on 4 April 2022.

The Applicant submitted representations to Council on 7 April 2022 relating to the following draft conditions:

- Condition 13 (Easement)

After a review of the submitted representations, the following conditions have been amended:

- Condition 13 (Easement) – Amended

7. REASONS FOR DECISION

The reasons for this decision are:

- The development is for a Reconfiguring a Lot for Subdivision for a Standard Community Title to provide the existing Dual Occupancy development with separate titles.
- The development is located in the Medium Density Residential Zone and is code assessable.
- The development creates two lots which reflect the existing approved Dual Occupancy use, the development being provided with all relevant services.
- The development complies with or can be conditioned to comply with the assessment benchmarks.

Attachments:

- ↓1 Approved Plan (A6580058)
- ↓2 Locality Plan (A6580045)
- ↓3 Referral Response (A6580073)
- ↓4 Site Plan (A6580046)

Recommendation:

That the Development Application 521.2022.268.1 detailed below be decided as follows:

1. Location details

Street address: 23 Greenview Drive, Bargara

Real property description: Lot 1 on SP320226

Local government area: Bundaberg Regional Council

2. Details of the proposed development

Development Permit for Reconfiguring a Lot for Subdivision (1 Lot into 2 Lots)

3. Decision

Decision details: Approved in full with conditions. These conditions are set out in Schedule 1 and are clearly identified to indicate whether the assessment manager or a concurrence agency imposed them.

The following approvals are given:

	Planning Regulation 2017 reference	Development Permit	Preliminary Approval
Development assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval which includes a variation approval		<input checked="" type="checkbox"/>	<input type="checkbox"/>

4. Approved plans and specifications

Copies of the following plans, specifications and/or drawings are enclosed.

Drawing/report title	Prepared by	Date	Reference no.	Version /issue
Aspect of development: Reconfiguring a Lot				
Plan of Proposed ROL – STD Format CTS Proposed Lots 1, 2 & Common Property, Cancelling Lot 1 on SP320226 23 Greenview Drive, Bargara	Insite SJC	28/03/2022	GC22-051-P2 Sheet 1 of 1	-

5. Conditions

This approval is subject to the conditions in Schedule 1. These conditions are clearly identified to indicate whether the assessment manager or concurrence agency imposed them.

6. Further development permits

Not applicable

7. Properly made submissions

Not applicable — No part of the application required public notification.

8. Referral agencies for the application

The referral agencies for this application are:

For an application involving	Name of referral agency	Advice agency or concurrence agency	Address
<p>State-controlled road</p> <p>Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1</p> <p><i>Development application for a material change of use, other than an excluded material change of use, that is assessable development under a local categorising instrument, if all or part of the premises—</i></p> <p>(a) are within 25m of a State transport corridor; or</p> <p>(b) are a future State transport corridor; or</p> <p>(c) are—</p> <p>(i) adjacent to a road that intersects with a State-controlled road; and</p> <p>(ii) within 100m of the intersection</p>	<p>Department of State Development, Infrastructure, Local Government & Planning</p>	<p>Concurrence Agency</p>	<p>State Assessment and Referral Agency (SARA)</p> <p>E: wbbregionalservices@csdmip.qld.gov.au</p> <p>P: PO Box 979 Bundaberg Qld 4670</p>

9. Currency period for the approval

This development approval will lapse at the end of the period set out in section 85 of *Planning Act 2016*.

10. Agreements under Section 49(4)(b) or 66(2)(b) or (c) of the *Planning Act 2016*

There are no agreements about these matters.

11. Conditions about infrastructure

No conditions about infrastructure have been imposed under Chapter 4 of the *Planning Act 2016*.

12. Rights of appeal

The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in Chapter 6, Part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see Chapter 6, Part 2 of the *Planning Act 2016*).

Appeal by an applicant

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or part of the development application
- a provision of the development approval
- the decision to give a preliminary approval when a development permit was applied for
- a deemed refusal of the development application.

An applicant may also have a right to appeal to the Development tribunal. For more information, see Schedule 1 of the *Planning Act 2016*.

Appeal by a submitter

A submitter for a development application may appeal to the Planning and Environment Court against:

- any part of the development application for the development approval that required impact assessment
- a variation request.

The timeframes for starting an appeal in the Planning and Environment Court are set out in Section 229 of the *Planning Act 2016*.

Schedule 2 is an extract from the *Planning Act 2016* that sets down the applicant's appeal rights and the appeal rights of a submitter.

SCHEDULE 1 CONDITIONS AND ADVICES IMPOSED BY THE ASSESSMENT MANAGER

PART 1A – CONDITIONS IMPOSED BY THE ASSESSMENT MANAGER

NO	CONDITION	TIMING
GENERAL		
1.	Comply with all conditions of this development approval and maintain compliance whilst the use continues.	As indicated
2.	Where there is any conflict between the conditions of this Development approval and details shown on the Approved plans, the conditions prevail.	At all times
3.	The full cost of all work and any other requirements associated with this development must be met by the developer, unless specified in a particular condition or Infrastructure agreement.	At all times
4.	Prior to Council endorsing the Community Titles Scheme Standard Format Plan, a Community Management Statement must be lodged for Council's notation.	Prior to the endorsement of the survey plan
5.	The requirements of the associated Building Approval for Dual Occupancy (Council Reference: 301.2022.87129.1) on the land must be complied with prior to Council Endorsing the Community Title.	Prior to the endorsement of the survey plan
OPERATIONAL WORK ASSOCIATED WITH THE ROL		
6.	<p>Ensure all Operational work that is Accepted development complies with the nominated assessment benchmarks or a Development application for Operational work is submitted to and approved by Council.</p> <p>Note: <i>Where Accepted Development does not comply with a nominated requirement for Accepted Development, a Development Application for Operational Work must be submitted to Council.</i></p>	Prior to the commencement of work
7.	Provide certification from a Registered Professional Engineer of Queensland (RPEQ) that any operational work that is Accepted Development has been designed and constructed in accordance with the conditions of this Development Approval and any other relevant approval issued by Council.	Prior to the endorsement of the survey plan

	<p>Note: <i>Council does not require the submission of an Operational Works development application for work that is nominated as Accepted Development where the works comply with the nominated requirements for Accepted Development and are certified by a RPEQ.</i></p>	
CONSTRUCTION MANAGEMENT		
8.	<p>Unless otherwise approved in writing by the Assessment Manager, ensure no audible noise from work is made:</p> <ul style="list-style-type: none"> a. on a business day or Saturday, before 6.30 am or after 6.30 pm b. on any other day, at any time. 	At all times during construction
9.	<p>Provide to the Assessment Manager certification from a Registered Professional Engineer of Queensland (RPEQ) that the Earthworks have been designed and constructed in accordance with the conditions of this Development approval and any other relevant approval issued by the Assessment Manager.</p>	Prior to the endorsement of the survey plan
STORMWATER		
10.	<p>Design and implement a stormwater drainage system connecting to the lawful point of discharge at Greenview Drive in accordance with the applicable Planning Scheme codes and the Planning scheme policy for development works.</p>	Prior to the endorsement of the survey plan
ROADWORKS		
11.	<p>Repair any damaged kerb and channel, footpath, or road (including removal of concrete slurry from footpath, roads, kerb and channel, and stormwater gullies and drainlines) and reinstate existing traffic signs and pavement markings that have been removed or damaged during any works carried out in association with the approved development.</p>	Prior to the endorsement of the survey plan
12.	<p>Submit a completed copy of Council's 'Application to carry out works in, on, over or under Council owned and maintained property' form for approval prior to work within the road reserve being undertaken.</p>	Prior to the endorsement of the survey plan

EASEMENT		
13.	Obtain specific approval from the Grantee of Easement A on RP224846 prior to construction of any proposed driveway within the easement to ensure that any rights pertaining to the land associated with the easement are maintained.	At all times

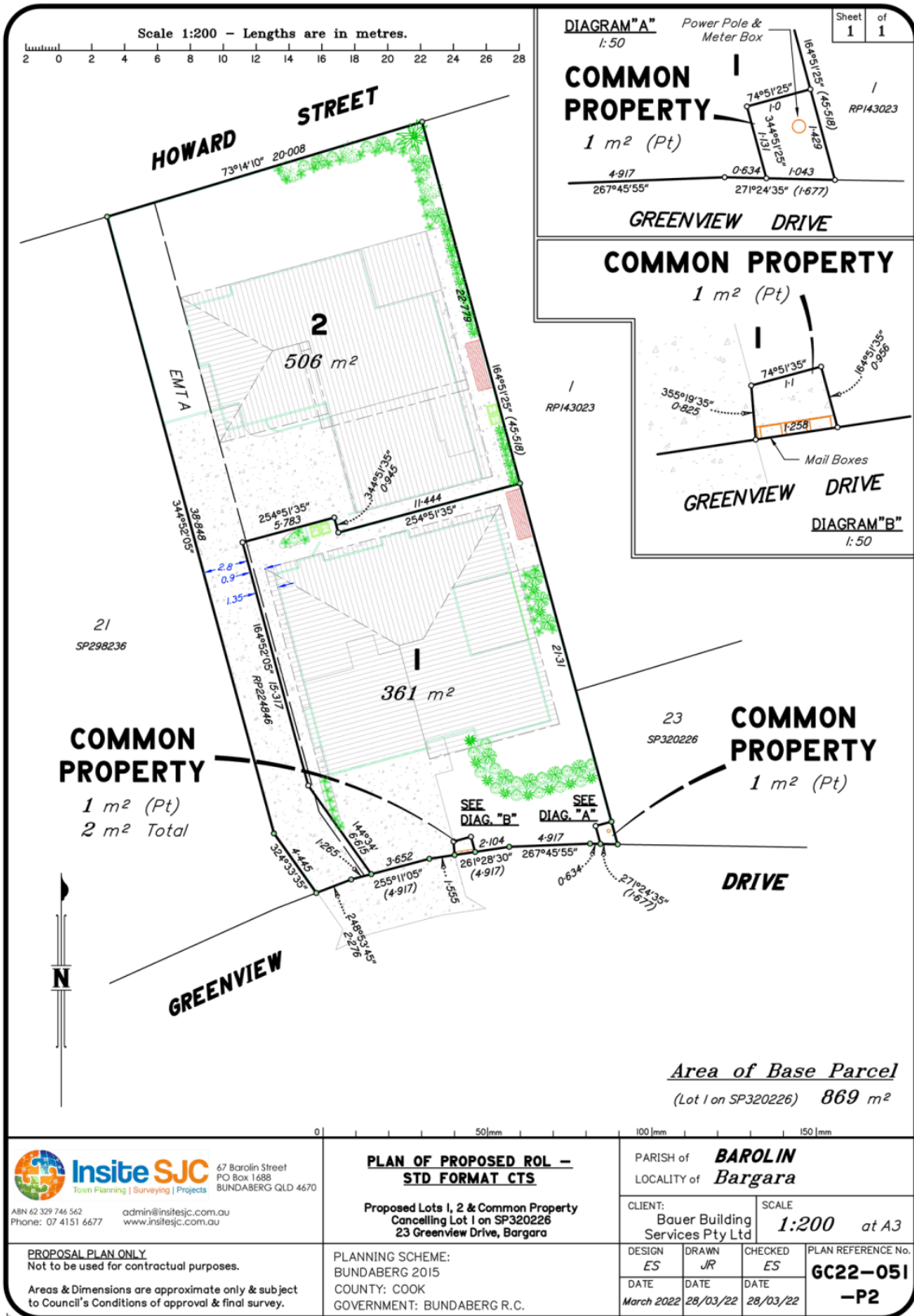
PART 1B – ADVICE NOTES

NO	ADVICE	TIMING
WATER AND WASTEWATER		
1.	<p>Water and sewer connections to Council infrastructure will not be granted until approval is issued from Service Provider.</p> <p>An application for water and sewer connections for proposed development is to be made to the Service Provider through any one of Council Service Centre's. Water Services - Planning & Delivery Team requests the following requirements to be lodged with application:</p> <ul style="list-style-type: none"> • Site plan • Floor plan • Hydraulic plans showing proposed meter locations and sizes • All plans are to be scaled and at minimum size of A3 	Prior to the endorsement of the survey plan
RATES AND CHARGES		
2.	In accordance with the <i>Planning Act 2016</i> , all rates, charges, or any expenses being a charge over the subject land under any Act must be paid prior to the Plan of Subdivision being endorsed by the Assessment Manager.	Prior to the endorsement of the survey plan
ENVIRONMENTAL HARM		
3.	The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks,	At all times

	<p>construction, and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, waste products, grit, sediment, oil, or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or annoyance to persons or affect property no connected with the use.</p>	
<p>WATER AND SEWERAGE</p>		
4.	<p>Connection to water or sewer infrastructure is subject to further approvals. For further information about these requirements, please contact Council's Water Services section on 1300 883 699.</p> <p>No plumbing and drainage works are to commence prior to the issuing of the Plumbing and Drainage Approval by the Council.</p>	<p>Prior to commencement of the use</p>
<p>AMENITY</p>		
5.	<p>Ensure the development does not cause environmental nuisance or environmental harm as per the <i>Environmental Protection Act 1994</i>.</p>	<p>At all times</p>
<p>BUILDING OVER DRAINAGE INFRASTRUCTURE</p>		
6.	<p>Compliance with Council's building over infrastructure policy is required. An application to build over or near council's drainage infrastructure must be submitted and approved prior to any construction commencing within the easement.</p>	<p>Prior to the commencement of construction</p>

PART 2—CONCURRENCE AGENCY CONDITIONS

Department of State Development, Infrastructure, Local Government & Planning, by letter dated 8 March 2022 (copy letter attached for information).



Insite SJC
Town Planning | Surveying | Projects
67 Barolin Street
PO Box 1688
BUNDABERG QLD 4670
ABN 62 329 746 562
Phone: 07 4151 6677
admin@insitesjc.com.au
www.insitesjc.com.au

PLAN OF PROPOSED ROL - STD FORMAT CTS

Proposed Lots 1, 2 & Common Property
Cancelling Lot 1 on SP320226
23 Greenview Drive, Bargara

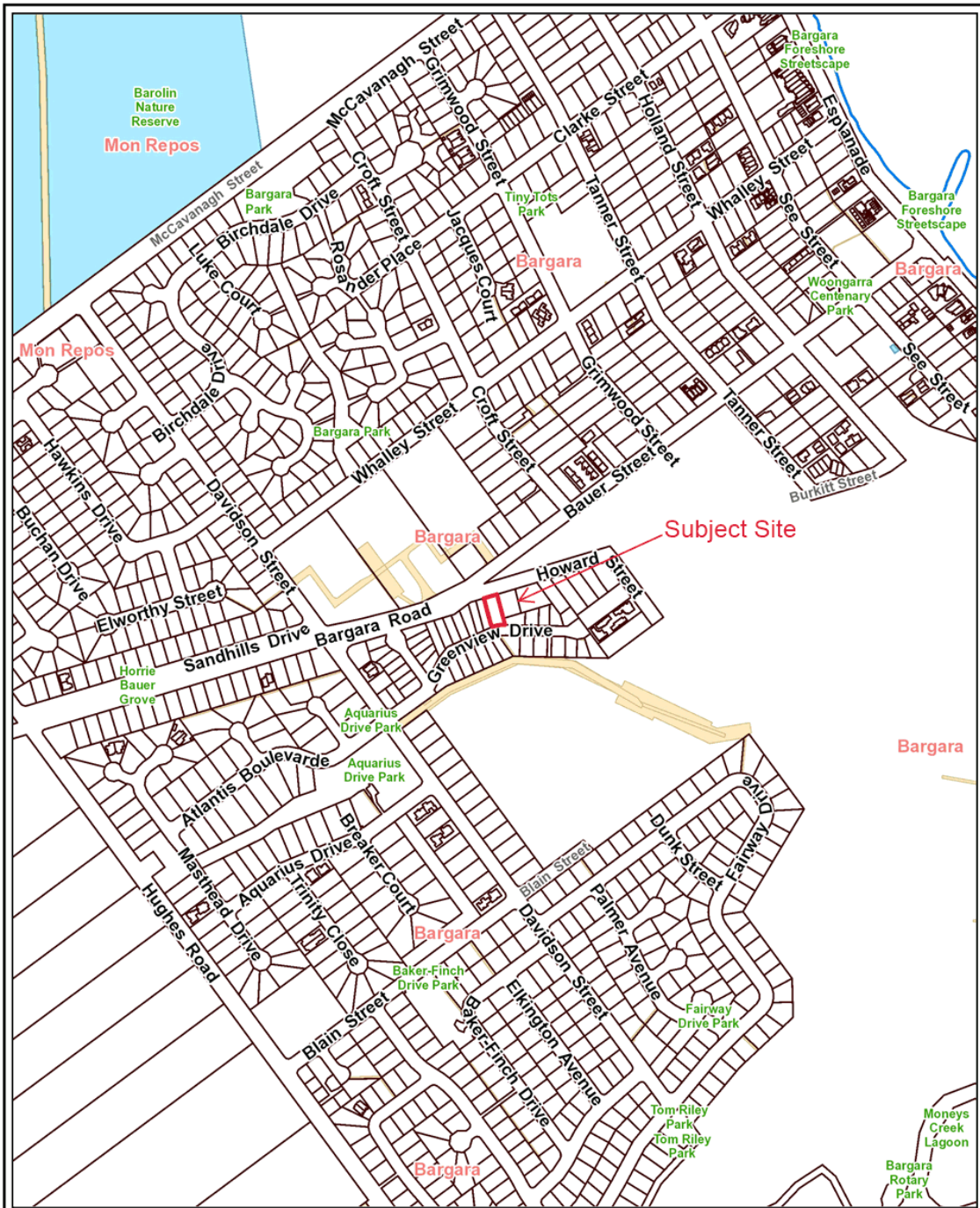
PARISH of **BAROLIN**
LOCALITY of **Bargara**

CLIENT: Bauer Building Services Pty Ltd
SCALE: 1:200 at A3

PROPOSAL PLAN ONLY
Not to be used for contractual purposes.
Areas & Dimensions are approximate only & subject to Council's Conditions of approval & final survey.

PLANNING SCHEME: BUNDABERG 2015
COUNTY: COOK
GOVERNMENT: BUNDABERG R.C.

DESIGN ES	DRAWN JR	CHECKED ES	PLAN REFERENCE No. GC22-051 -P2
DATE March 2022	DATE 28/03/22	DATE 28/03/22	



LOCALITY PLAN
521.2022.268.1
23 Greenview Drive, Bargarra

Projection: WGS_1984_Web_Mercator_Auxiliary_Spheroid Date: 19/4/2022 9:21 AM

Scale 1 : 8,000.00 on A4 Sheet

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Author: Alyssa Melrose

RA6-N



SARA reference: 2203-27686 SRA
 Council reference: 522.2022.268.1
 Applicant reference: GC22-051-T01

8 March 2022

Chief Executive Officer
 Bundaberg Regional Council
 PO Box 3130
 BUNDABERG QLD 4670
development@bundaberg.qld.gov.au

Attention: Ms Renee Dewhurst

Dear Ms Dewhurst

SARA response—23 Greenview Drive, BARGARA (Lot 1 on SP320226)

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 7 March 2022.

Response

Outcome:	Referral agency response – with conditions
Date of response:	8 March 2022
Conditions:	The conditions in Attachment 1 must be attached to any development approval
Advice:	Advice to the applicant is in Attachment 2
Reasons:	The reasons for the referral agency response are in Attachment 3

Development details

Description:	Development Permit	Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots)
SARA role:	Referral Agency	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1 (Planning Regulation 2017)	
SARA reference:	2203-27686 SRA	

Page 1 of 7

Wide Bay Burnett regional office
 Level 1, 7 Takalvan Street, Bundaberg
 PO Box 979, Bundaberg QLD 4670

2203-27686 SRA

Assessment Manager: Bundaberg Regional Council
Street address: 23 Greenview Drive, BARGARA
Real property description: Lot 1 on SP320226
Applicant name: Bauer Building Services Pty Ltd
Applicant contact details: C/- Insite SJC
PO Box 1688
Bundaberg QLD 4670
evonne@insitesjc.com.au

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules) Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Peter Mulcahy, Principal Planning Officer, on (07) 3307 6152 or via email WBBSARA@dcdilqp.qld.gov.au who will be pleased to assist.

Yours sincerely



Luke Lankowski
Manager, Planning – Wide Bay Burnett

cc Bauer Building Services Pty Ltd
C/- Insite SJC
evonne@insitesjc.com.au

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations provisions
Attachment 5 - Approved plans and specifications

2203-27686 SRA

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the plans and specifications referenced below are found at Attachment 5)

No.	Conditions	Condition timing
Development Permit for Reconfiguring a Lot - Subdivision (1 Lot into 2 Lots)		
Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1— The Chief Executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	The development must be carried out generally in accordance with the following plan: - <i>Plan of proposed RAL – Std format CTS</i> , Plan Reference No. GC22-051-P1, Sheet 1 of 1 dated 25 February 2022	At all times
2.	Any works on the land must not: (a) create any new discharge points for stormwater runoff onto the state-controlled road (b) interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road (c) cause surcharge of any existing culvert or drainage on a state-controlled road (d) reduce the quality of stormwater drainage onto the state-controlled road	At all times
3.	Direct access is not permitted between the state-controlled road and the subject site (Lot 1 on SP320226).	At all times

2203-27686 SRA

Attachment 2—Advice to the applicant

General advice

- | | |
|----|--|
| 1. | Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> its regulation or the State Development Assessment Provisions (SDAP) Version 3.0. If a word remains undefined it has its ordinary meaning. |
|----|--|

2203-27686 SRA

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the SARA decision are:

The development complies with *FastTrack5 qualifying criteria checklist 2 – State transport corridor (reconfiguring a lot)*. Specifically, the development:

- does not adversely impact the function and efficiency of the state-controlled road
- does not increase the likelihood or frequency of accidents, fatalities or serious injury for users of a state-controlled road
- does not result in stormwater runoff or overland flow materially worsening the operating performance of the state-controlled road

Material used in the assessment of the application:

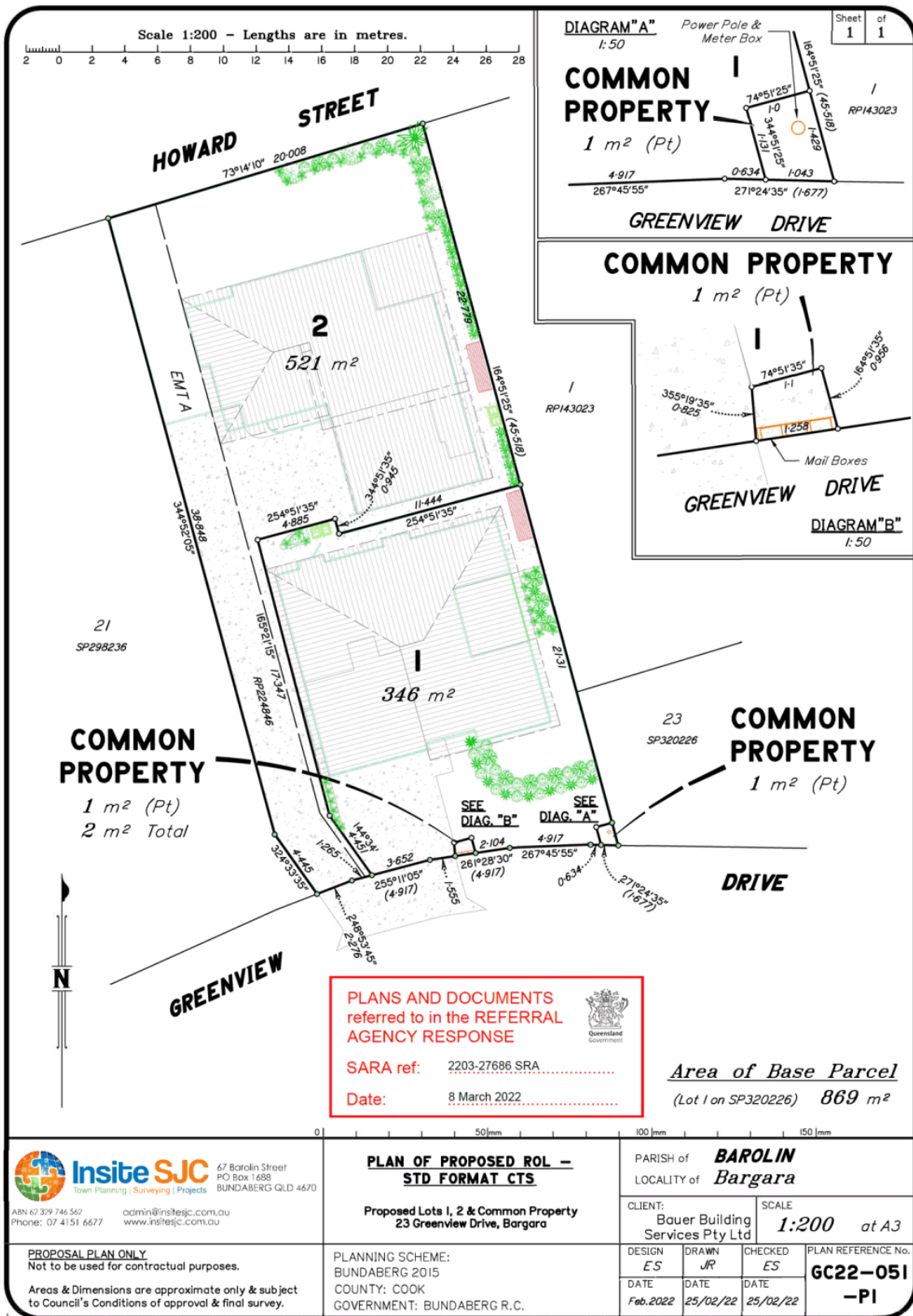
- The development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- The *State Development Assessment Provisions* (version 3.0), as published by the SARA
- The Development Assessment Rules
- SARA DA Mapping system
- State Planning Policy mapping system

2203-27686 SRA

Attachment 4—Change representation provisions

2203-27686 SRA

Attachment 5—Approved plans and specifications



Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

¹ Pursuant to Section 68 of the *Planning Act 2016*

² In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.



Part 7: Miscellaneous

30 Representations about a referral agency response

30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

³ An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.



		<p>SITE PLAN 521.2022.268.1 23 Greenview Drive, Bargarra</p>
<p>Projection: WGS_1984_Web_Mercator_Auxiliary_Spheroid Date: 19/4/2022 10:01 AM Scale 1 : 500.00 on A4 Sheet</p>		
<p>© The State of Queensland (Department of Natural Resources and Mines) 2020. Based on Cadastral Data provided with the permission of the Department of Natural Resources and Mines 2020. The information contained within this document is given without acceptance of responsibility for its accuracy. The Bundaberg Regional Council (and its officers, servants and agents), contract and agree to supply information only on that basis.</p>		<p>While every care is taken to ensure the accuracy of this data, the Department of Natural Resources and Mines and the Bundaberg Regional Council makes no representation or warranties about its accuracy, reliability, completeness or stability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.</p>
<p>10.00 0 5.00 10.00 METERS</p>		<p>Author: Alyssa Melrose</p>

**Item****26 April 2022****Item Number:**

O1

File Number:

.

Part:COMMUNITY & CULTURAL
SERVICES**Portfolio:**

Community & Environment

Subject:

Specialised Supplier Arrangement for Freegal (emusic) Subscription Renewal

Report Author:

Peta Browne, Manager Library Services

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our community and environment - 1.3 A creative and environmentally friendly place -
1.3.1 Provide facilities, spaces, services and activities that promote and support
lifelong learning and community engagement within the arts and culture sector.

Background:

Bundaberg Regional Libraries has subscribed to the Freegal eMusic service since 2013. Freegal enables library members to download and keep up to 5 songs per week from their extensive database, which includes exclusive access to the Sony Music catalogue. Freegal also allows library members to stream up to 3 hours of music per day. Since 2013 the number of songs downloaded by library patrons has averaged 8,234 per year, making Freegal a well-used and valued service by the community.

Associated Person/Organization:

Library Ideas LLC trading as Freegal Music

Consultation:

Bundaberg Regional Council Procurement Board

Chief Legal Officer's Comments:

Section 235(b) of the *Local Government Regulation 2012* allows the local government to resolve that it is satisfied that it would be impractical or disadvantageous for Council to invite quotes or tenders as this is a specialised supplier.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:

- a) **Council enter into an arrangement with Library Ideas LLC for the supply of Freegal eMusic Service without first inviting written quotes pursuant to Section 235(b) of the *Local Government Regulation 2012*; and**
- b) **this arrangement be in place until 28 October 2024 when the current Tender Consideration Plan for the library expires, unless a true competitor enters the market and offers an authorised alternative available within Queensland.**

**Item****26 April 2022****Item Number:**

O2

File Number:

.

Part:COMMUNITY & CULTURAL
SERVICES**Portfolio:**

Community & Environment

Subject:

Specialised Supplier Arrangements for Celebrity Chefs - 2022 Taste Festival

Report Author:

Justyne Wilson, Branch Manager Arts, Culture, Tourism Facilities and Events

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our community and environment - 1.3 A creative and environmentally friendly place - 1.3.1 Provide facilities, spaces, services and activities that promote and support lifelong learning and community engagement within the arts and culture sector.

Background:

The food bowl of Queensland comes alive for 10 tantalizing days at the 2022 Taste Bundaberg Festival ('Festival'). An overarching theme of the Festival is to highlight and appreciate the hard work of the farmer, distiller, brewer, fisherman and grazier who provide fresh local flavours to a passionate culinary community.

Proposed Celebrity Chefs in 2022 are Colin Fassnidge and Kirsten Tibballs. Born in Dublin and trained by the legendary Raymond Blanc, Colin Fassnidge was the executive chef at the Four in Hand in Paddington for over 10 years. Apart from being an award-winning chef and a TV host, he's also written his own cookbook, Four Kitchens. Renowned chef, Kirsten Tibballs is often referred to as the 'Queen of Chocolate' for her contribution to the chocolate industry. Kirsten is the author of 2 cookbooks, Chocolate to Savour and Chocolate. She appears regularly on MasterChef Australia and contributes recipes and articles to the world's leading pastry publications including So Good, Pastry and Baking North America, Pastry and Baking Asia Pacific, Baking Business and Australasian Baker who provide fresh local flavours to a passionate culinary community.

Events seek a decision by Council to enter into arrangements with specialist Celebrity Chefs, Colin Fassnidge who is solely represented by Willow & Jo Consulting Pty Ltd and Kirsten Tibballs who is solely represented by Jones Louros & Associates Pty Ltd, to feature for the duration of the Festival. The nature of their specialised services and representation makes it unreasonable to seek competitive quotations.

Associated Person/Organization:

Jones Louros & Associates ABN 68 161 020 586
Willow & Jo Consulting ABN 47 108 944 172

Consultation:

Nil

Chief Legal Officer's Comments:

Section 235(b) of the *Local Government Regulation 2012* allows the local government to resolve that it is satisfied that it would be impractical or disadvantageous for Council to invite quotes or tenders as this is a specialised supplier.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

Costs for these engagements are in accordance with Council's budget.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That Council engage the following companies for the provision of celebrity chefs for the 2022 Taste Festival without first seeking written quotations, pursuant to Section 235(b) of the *Local Government Regulation 2012*:

- (a) Willow and Jo Pty Ltd for Colin Fassnidge**
- (b) Jones Louros & Associates Pty Ltd for Kirstin Tibballs**

**Item****26 April 2022****Item Number:**

O3

File Number:

.

Part:COMMUNITY & CULTURAL
SERVICES**Portfolio:**

Community & Environment

Subject:

RADF Funding Recommendations Round 1

Report Author:

Justyne Wilson, Branch Manager Arts, Culture, Tourism Facilities and Events

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our community and environment - 1.2 Safe, active, vibrant and inclusive community - 1.2.2 Support and facilitate community programs, networks, projects, networks, projects and events that promote social connectedness; and active and healthy community life.

Background:

The Regional Arts Development Fund (RADF) is a partnership between the State Government and Bundaberg Regional Council to deliver arts project funding to the region. The intent is to support professional artists in building the community and responding to Council's *Arts+Culture Strategy 2019-23*.

This report provides funding recommendations from the Assessment Committee to Council for Round 1, 2021-22 funding as per BRC's funding agreement with Arts Queensland.

Associated Person/Organization:

Jolene Watson, Community Arts Development Officer and RADF Liaison

Consultation:

One-on-one advice was provided to potential applicants as they requested it either in person or by phone. All applicants submitted online through Smarty Grants funding system. The round was promoted through a media release, online and social media. Grants are made by application only.

Chief Legal Officer's Comments:

There appears to be no legal implications.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

The funding is budgeted for in 2021-22 Financial Year based on the funding agreement with Arts Queensland.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

[↓1](#) RADF Applicant Detail

Recommendation:

That Council approve the release of \$27,150 Regional Arts Development Funding for Round 1 of the 2021-22 program in accordance with the recommendations of the RADF Advisory Committee as follows:

- 1. Bridges Health & Community Care Ltd – Stories of the Old Fire Station (\$7,350)**
- 2. Makers' Shopfront – Design CQ (\$10,000)**
- 3. Hinkler House Memorial Museum & Research Association Inc – The Hinkler Story (\$3,000)**
- 4. Mrs Cilla Pershouse – Theatre Mentoring and Showcase Program for Children in the Bundaberg Region (\$6,800)**

Round 1 2021-22 Funding Recommendations:

The six assessed grant applications which were submitted by the due date of 25 February 2022. These are for projects beginning after 25 April 2022. The total request across all applications was \$54,009 which is 79% of the available funds of \$67,625. Four applications are recommended for funding, one being offered partial funding for their project.

Grant assessments were made on criteria relating to RADF Guidelines, State Government objectives and the aims of BRC's *Arts+Culture Strategy 2019-23*. Projects were weighted by the criteria and funding is offered to those applications that were most competitive in the round against those selection criteria. Funding recommendations are presented here in no specific order based on the assessment process.

Conflicts of interest were declared by the assessment committee and noted in the meeting minutes.

Only successful applications are listed below for recommendation to Council.

Applicant	Bridges Health & Community Care Ltd
Project	Stories of the Old Fire Station
Full Cost of Project	\$14,750.00
Amount Requested	\$7,350.00
Recommendation	Recommended full funding of \$7,350
Notes	Bridges Health & Community Care have purchased the Old Fire Station and plan to capture stories of the station through employment of a local historian. This project would capture and showcase the heritage of the building as it is redeveloped into a wellbeing, culture, and arts hub. This funding will also support to scope a range of other stories that can be interpreted on the site through other future projects including public art and exhibitions.

Applicant	Makers' Shopfront
Project	Design CQ
Full Cost of Project	\$144,392.00
Amount Requested	\$13,435.00
Recommendation	Recommended partial funding of \$10,000
Notes	The CQ Shopfront Project, ran successfully through 2019 to 2021 by Makers' Shopfront. This project would be a culmination of the of the creative products developed by artists and makers from across Central Queensland that participated in this project, curated into an exhibition. This project would support the 37 participants in building a brand story and product range, establishing a business from a visual arts practice.

Applicant	Hinkler House Memorial Museum & Research Association Inc.
Project	The Hinkler Story
Full Cost of Project	\$6,380.00
Amount Requested	\$3,000.00
Recommendation	Recommended full funding of \$3,000
Notes	This funding would support oral history to be captured through local historians and filmmakers, with local Lex Rowland about his life and what led him and other influential members to form the Hinkler House Memorial Museum and Research Association, the relocation of the Hinkler House and the

	development of the Hinkler Hall of Aviation. Due to the aging of the Association members, there is an urgency to capture this significant community story.
--	--

Applicant	Mrs Cilla Pershouse
Project	Theatre Mentoring and Showcase Program for Children in the Bundaberg Region
Full Cost of Project	\$23,428.00
Amount Requested	\$6,800.00
Recommendation	Recommended full funding of \$6,800
Notes	This project will deliver a high-quality theatre mentoring program and performance showcase for children in Bundaberg and Gin Gin communities, aiming to engage a broad cross section of audience and participants with the mentorship programs open to locally based children, aged 5 to 12 years and the subsequent showcase performances, open to children aged 0-12 years and their families. The mentorship program will be offered both during school term and weekend/school holidays to ensure the greatest reach and access to the intended audience and participants.

Amount Allocated in this Round	\$67,625.00
Total To Be Carried Over to Round 2 2022-23	\$40,475.00
Total Funding Recommended – Round 1 2021-22	\$27,150.00

**Item****26 April 2022****Item Number:**

P1

File Number:

.

Part:

WASTE & RECYCLING

Portfolio:

Community & Environment

Subject:

Wide Bay Burnett Regional Waste & Recycling Services

Report Author:

Gavin Crawford, Branch Manager Waste & Recycling Services

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our infrastructure and development - 2.3 Sustainable development - 2.3.3 Review and consistently enforce the planning scheme to ensure sustainable environmental practices.

Background:

The recent review of the waste levy framework by the Department of Environment and Science (DES) has led to several changes to funding for waste management infrastructure. DES have advised Council by letter that funding for a Regional Waste Management Plan (RWMP) is available, with no costs other than in-kind officer time etc. The letter received on 10 March 2022 (copy attached) also encouraged Council to partner with neighbouring local governments to benefit from efficiencies that regional solutions may provide with an expectation that the RWMP should also provide priorities for investment. DES have indicated they would need RWMP's to be completed in 2022 including the adoption by participating councils.

An RWMP in the Wide Bay Burnett region should align the data assessment and treatment across the state to a similar standard as the Council of Mayors South-East Queensland (COMSEQ) plan (copy attached), while seeking suitable solutions for each region. A shared procurement approach for a consultant to develop such plans, facilitated by LGAQ has been discussed. The Wide Bay Burnett Councils have differing waste levy requirements with Bundaberg and Fraser Coast seeing their advance payment tapering out over the next 10 years, while Gympie, Cherbourg, North Burnett and South Burnett will retain their advance payment.

As a consequence, the landfill diversion improvement drivers may differ within the region as well as the appetite for higher cost of higher order waste management solutions. Bundaberg Regional Councils' Waste and Recycling Services have shared this information with the Wide Bay Burnett waste managers group to seek willingness to participate.

The next phase is to gain delegates from each Council and to develop an agreed framework on the Regional Waste Management Plan. Updates on the progress of the plans will be brought to Council and a final report for adoption by Council will be provided.

Associated Person/Organization:

Consultation has been occurring with Fraser Coast Regional Council, Gympie Regional Council, Cherbourg Aboriginal Shire Council, North Burnett Regional Council and South Burnett Regional Council.

Consultation:

Portfolio Councillor - Tanya McLoughlin
Gavin Crawford – Branch Manager Waste and Recycling Services
Gavin Steele – General Manager Community and Environment
Fraser Coast Regional Council
Gympie Regional Council
Cherbourg Aboriginal Shire Council
North Burnett Regional Council
South Burnett Regional Council

Chief Legal Officer's Comments:

There appears to be no legal implications.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

[1](#) Letter - Available Funding

Recommendation:

That the Branch Manager of Waste and Recycling and the Portfolio Councillor for Waste and Recycling be delegates for Bundaberg Regional Council on the Wide Bay Burnett Regional Waste Management Plan Working Group (RWMP).



Department of
Environment and Science

Our Ref: CTS 01693/22

10 March 2022

Mr Steve Johnston
Chief Executive Officer
Bundaberg Regional Council
PO BOX 3130
BUNDABERG QLD 4670

Dear Mr Johnston

I am writing to you regarding a commitment by the Queensland Government to support regional waste management plans (plans) across Queensland. The purpose of these plans is to assist in providing improved options for waste management and enhanced outcomes for recycling. These outcomes will assist in achieving the targets established by the Waste Management and Resource Recovery Strategy and will maximise the environmental, social and economic benefits derived from improved resource recovery.

I note the challenges facing many local governments in the regions, particularly with the distance to markets and the low volumes of recovered resources. I understand many local governments and regions generate wastes like tyres, e-waste, organics and plastics which are difficult to manage and typically become problems wastes in the areas they are generated.

The plans will be fit-for-purpose and provide regional solutions as well as priorities for investment. The experience with similar plans shows that collaborative development and implementation at both a local and regional scale will achieve the best outcomes. For this reason, you are encouraged to partner with neighbouring local governments to benefit from the efficiencies that this will provide.

To ensure that a plan for your region can be delivered in a timely manner I have requested that an officer from the Department of Environment and Science (the department) contact you to provide the necessary support to develop the plan. This support also includes full funding for the development of the plan. The department also intends to partner with the Local Government Association of Queensland Ltd to ensure coordination, synergies and cross-learnings across all the regional plans can be achieved.

I look forward to working with you to develop your plans. Should you require any further information, please contact Dr Karen Hussey, Deputy Director-General, Environmental Policy and Programs of the department by email at karen.hussey@des.qld.gov.au or on telephone 0420 537 169.

Yours sincerely

A handwritten signature in black ink, appearing to read "Jamie Merrick".

Jamie Merrick
Director-General

1 William Street Brisbane
GPO Box 2454 Brisbane
Queensland 4001 Australia
Telephone + 61 7 3338 9304
Website www.des.qld.gov.au
ABN 46 640 294 485

**Item****26 April 2022****Item Number:**

P2

File Number:

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Part:

WASTE & RECYCLING

Portfolio:

Community & Environment

Subject:

Amendment to Waste Collections Days

Report Author:

Gavin Crawford, Branch Manager Waste & Recycling Services

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our infrastructure and development - 2.3 Sustainable development - 2.3.3 Review and consistently enforce the planning scheme to ensure sustainable environmental practices.

Background:

In 2016 Council undertook its first significant change to its waste collection days within the Declared Waste Collection Area since amalgamation. Efficiencies were gained by directing all garbage trucks to distinct areas of the region.

Since then, the Region has seen steady growth of an average 300 new services per year until 2021 when new services jumped to 650 with most continuing to concentrate within Wednesday's coastal areas.

The current spread of domestic waste services and garbage trucks utilised across the Region are shown below.

Collection Day	Monday	Tuesday	Wednesday	Thursday	Friday	Total
% of all Services	24%	17%	23%	22%	14%	100%
Min. Trucks Used	15	15	17	15	8	17

Since 2019 the number of truck loads emptying at the Qunaba Waste Facility in a temporary bund and hauling by the AZMEB Trailer to the Cedars Regional Landfill has reduced from as high as 12 to 2 weekly loads. The change has seen a marked increase in bulk handling costs and windblown litter around the facility, therefore by August all loads into the Facility will cease. This has placed added use of Collection resources on Wednesdays by requiring further travel to Cedars Landfill or University Drive. To perform all services during peak season two spare trucks are used to reduce workloads on the regular 15 permanent trucks.

The consolidation of trucks on Tuesday's northern part of the region has been less efficient than other collection days due to the longer distances travelled. More garbage trucks are often working in isolation and unable to assist other routes when breakdowns occur, or routes are not completed due to heavier loads.

The collection of only half the number of bins on Friday has allowed Fleet to schedule the servicing of garbage trucks and accommodate Impact's MRF employees and Council's Collection Drivers RDOs. However, there is current capacity to increase the number of services on a Friday from 14% to 17% without impacting either operation. Transferring part of Wednesday's services to Friday will improve the recovery of recyclables into the MRF as Impact's hand sorting relies heavily on a steady flow of material as well as ensuring Councils Collections and Waste Transportation Fleet are utilized to their full potential.

The uneven spread of services across Collection Days has also resulted in Council's Disposal Facilities and Plant not being used to full capacity. Currently only around 18,000 tonnes per annum of waste is being transferred via the Semi to Cedar's Landfill which could readily be increased to 28,000 tonnes per annum with the existing availability of staff and plant. Furthermore, regularly the Landfill Compactor does not have the time between incoming loads to maximise the compaction of kerbside waste, the amended days will assist with ensuring waste is delivered in manageable quantities to maximise compaction rates.

In recent years it has become apparent that to optimise further routing efficiencies and to factor in future growth, Council must even out the spread of domestic waste services to maximise use of assets, staff, resources and recycling recovery rates.

Last year 500 services (Riverview, Hummock) from Wednesday were amended to a Thursday.

From 1 August 2022, Waste Services proposes to continue these amendments by:

1. Amending approximately 700 services in the Kalkie area from a Wednesday (Recycle Week A) to a Friday (Recycle Week B)
2. Amending approximately 2800 services from a Tuesday (Recycle Week B) to a Monday (Recycle Week B)
3. Amending approximately 3400 services from a Monday (Recycle Week B) to a Tuesday (Recycle Week B)
4. Amending approximately 500 services in Thabeban and Avenell Heights from Thursday (Recycle Week A) to a Friday (Recycle Week A).
5. Amending approximately 700 services in Bargara on a Wednesday Recycle Week B to a Wednesday Recycle Week A.

These changes would alter the spread of Collection Days across the region to:

Collection Day	Monday	Tuesday	Wednesday	Thursday	Friday	Total
% of all Services	20%	20%	21%	21%	17%	100%
Min Trucks Used	15	15	16	15	9	16

Associated Person/Organization:

N/A

Consultation:

Portfolio Spokesperson: Cr TM McLoughlin
Gavin Crawford – Branch Manager Waste and Recycling Services
Gavin Steele – General Manager Community and Environment
David Zorzan – Coordinator Waste and Recycling Operations
Tony Noffke – Supervisor Collections Services

Chief Legal Officer's Comments:

There appears to be no legal implications.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

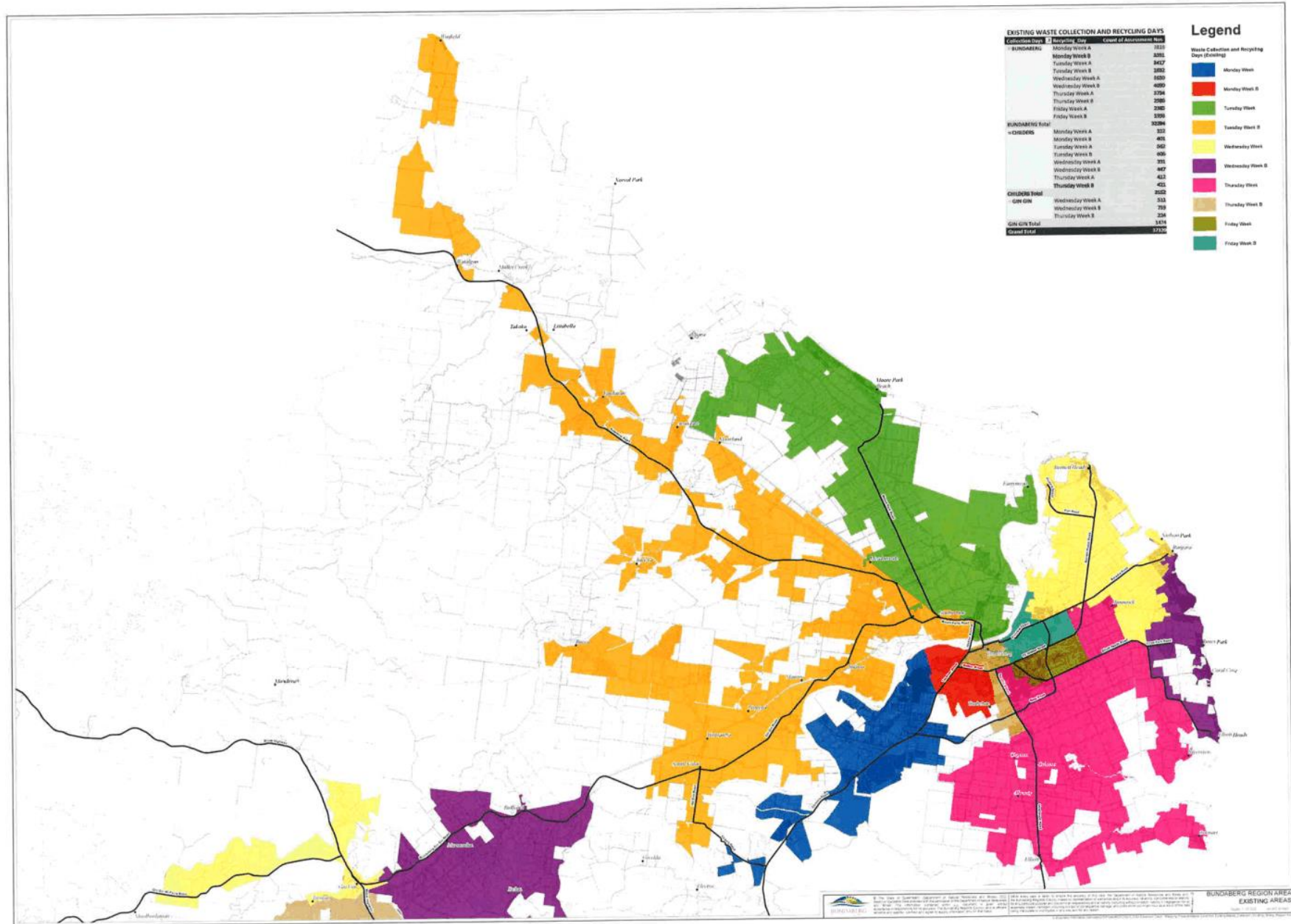
There appears to be no ILUA implications.

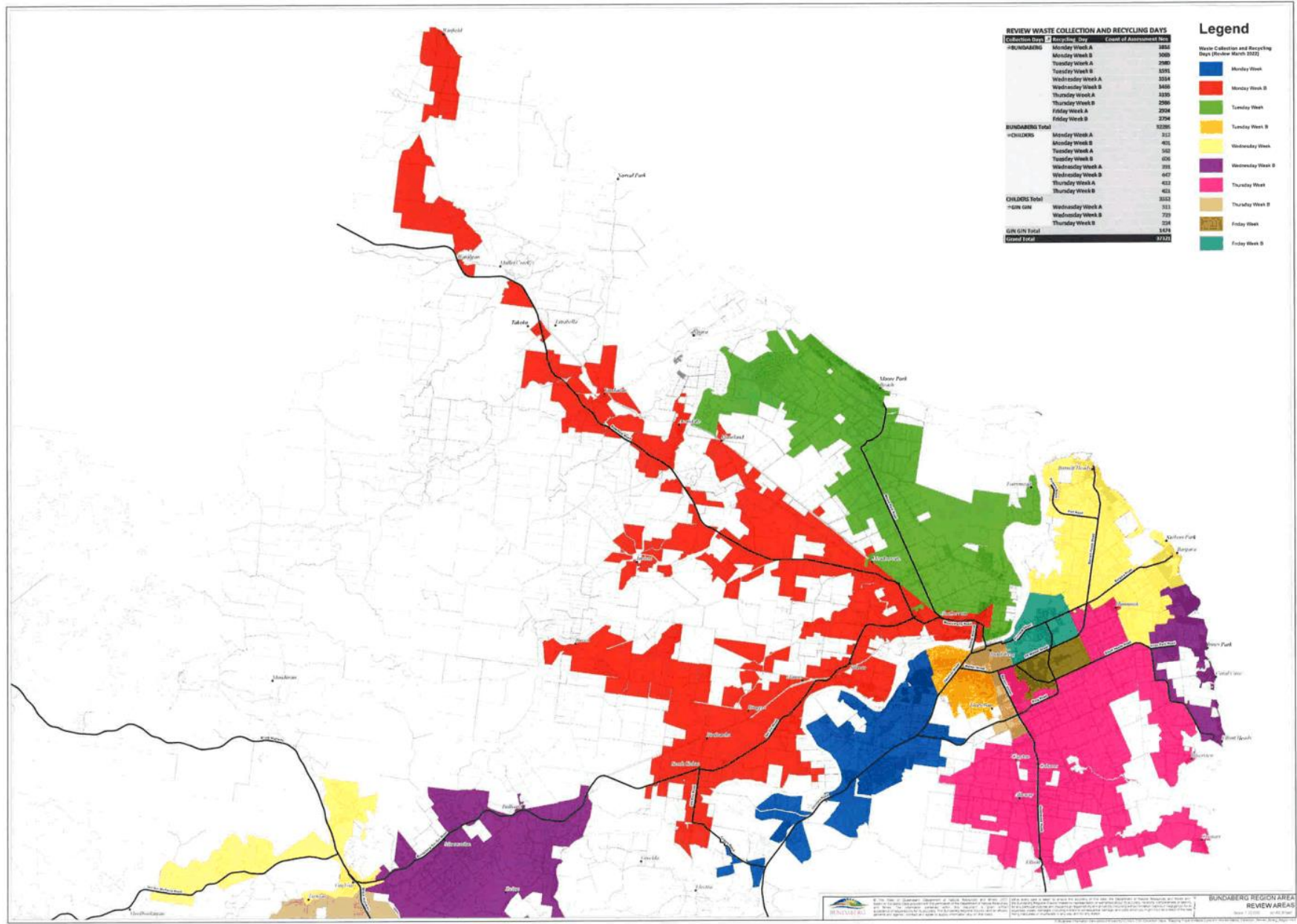
Attachments:

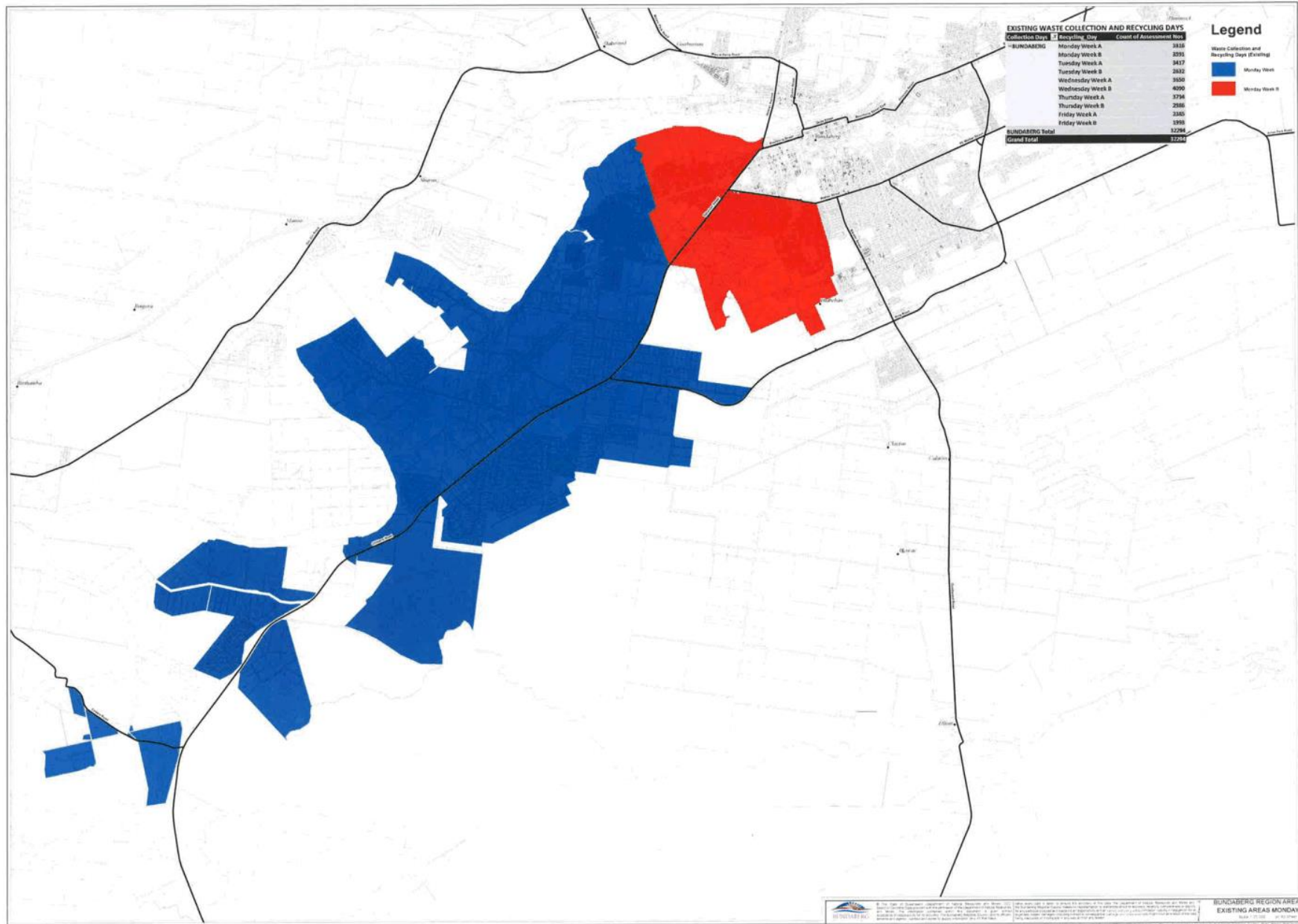
[↓1](#) Amended Collection Days 2022 Indicative Maps

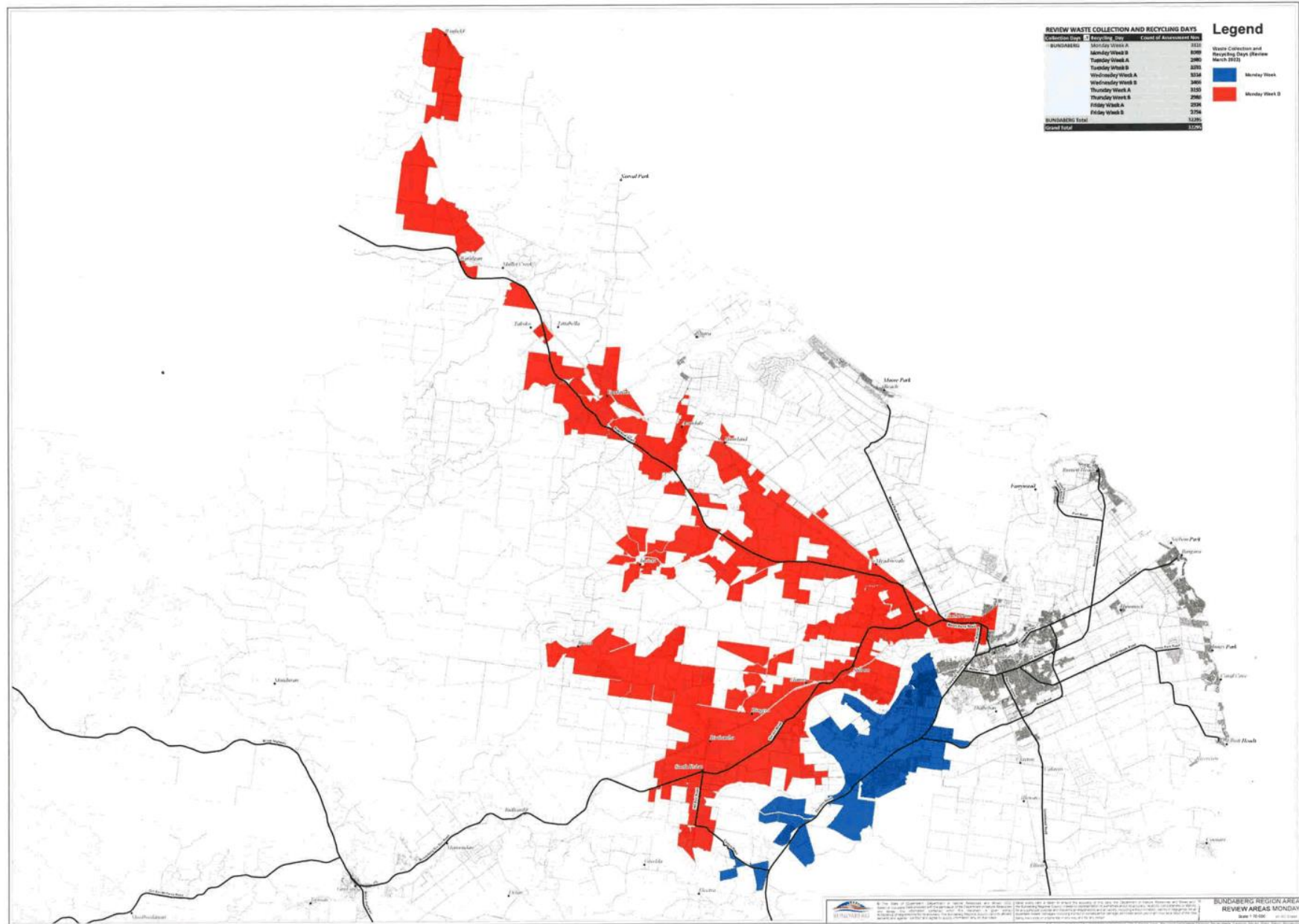
Recommendation:

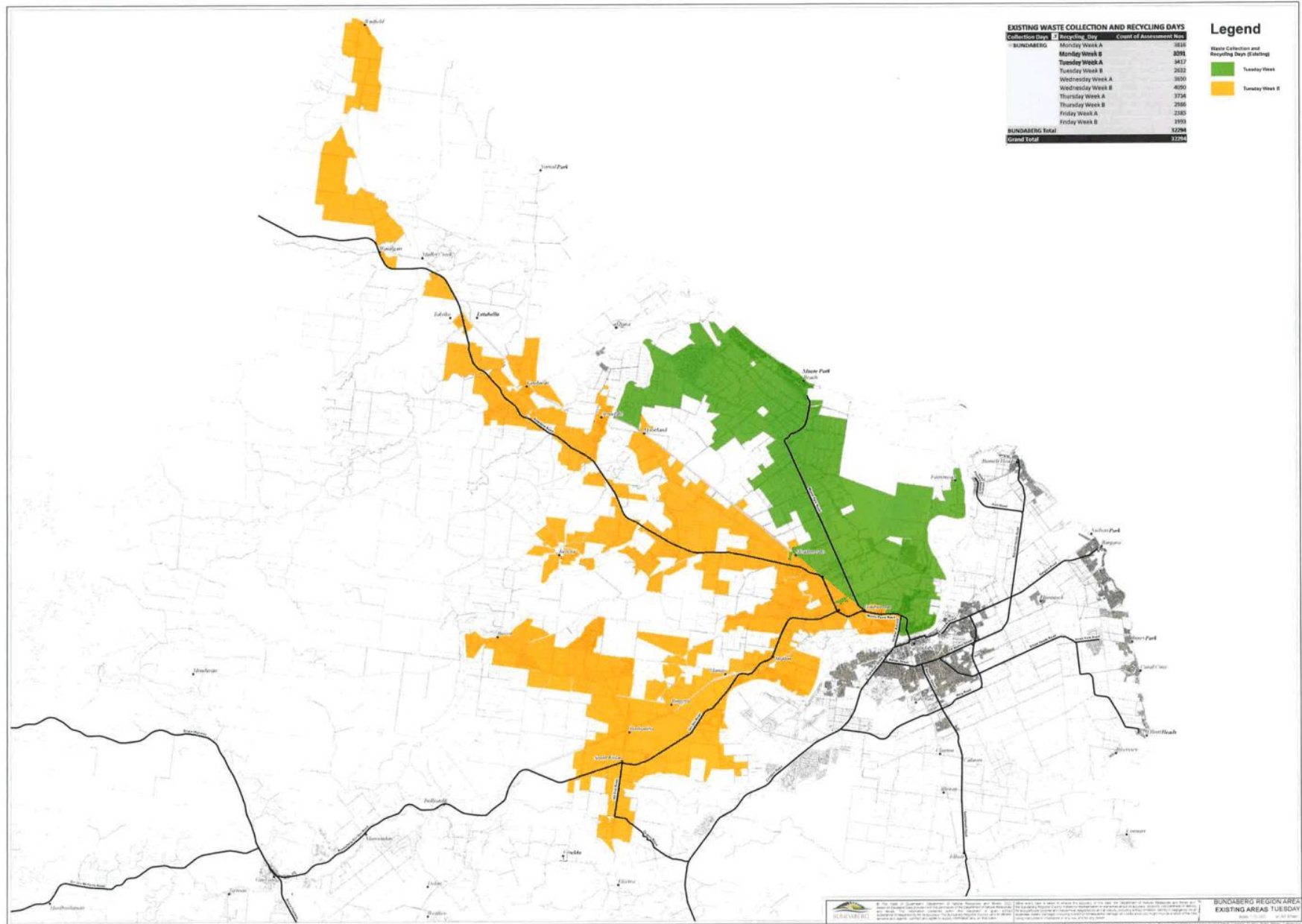
That Council proceed with the proposal for the amendment of the Region's Waste Collection days from 1 August 2022 as detailed in this report and shown in Attachment 1.

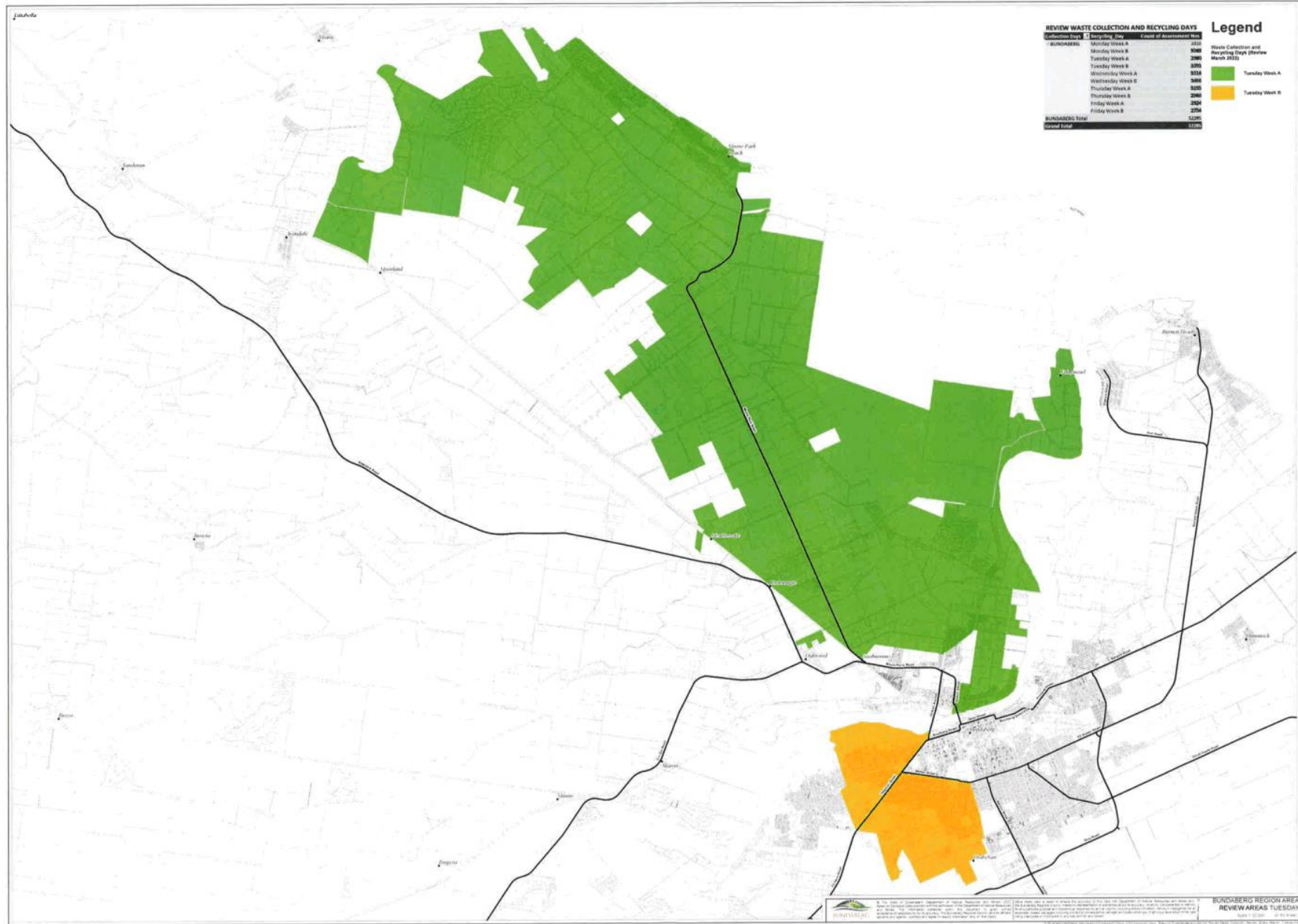


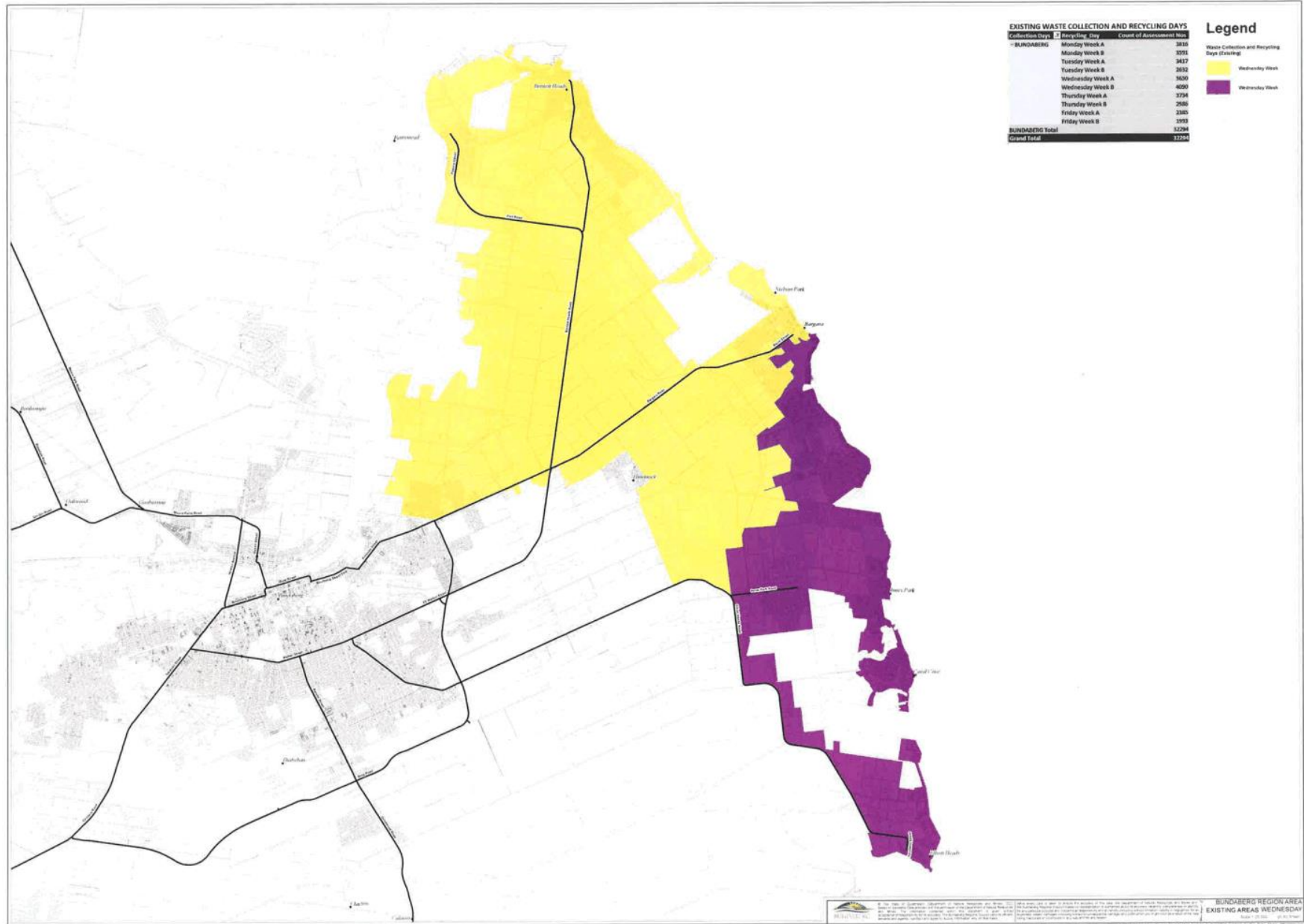


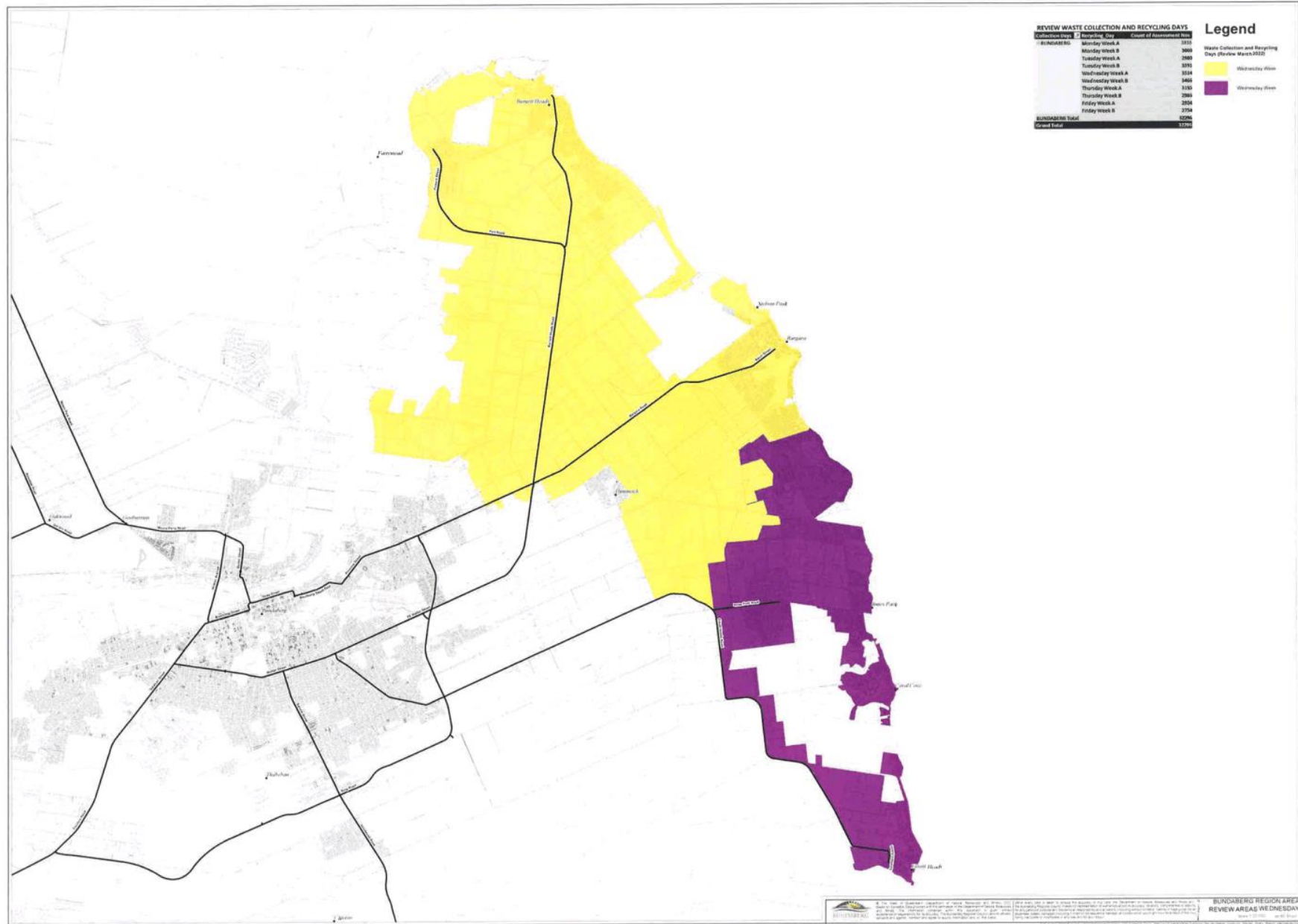


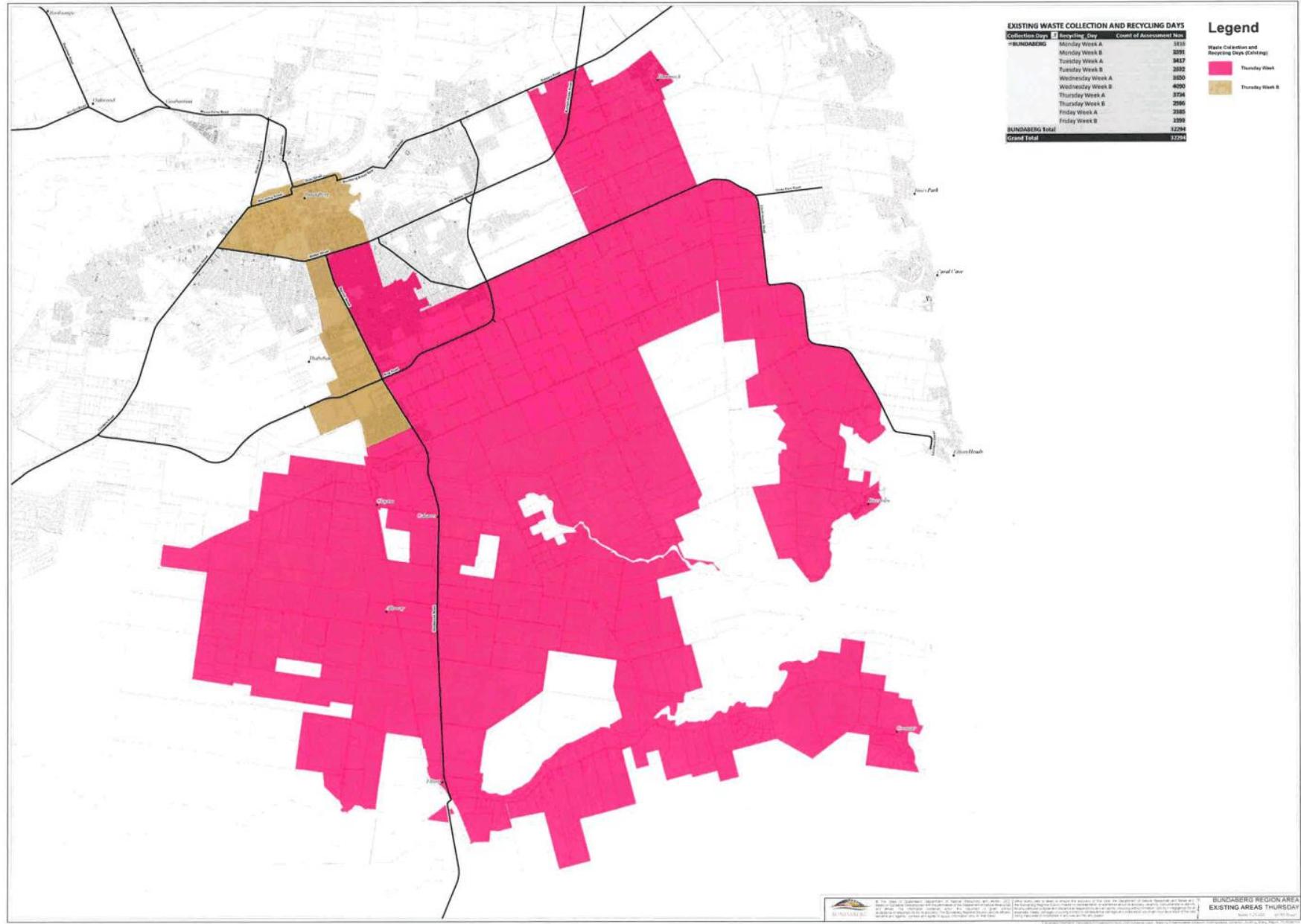


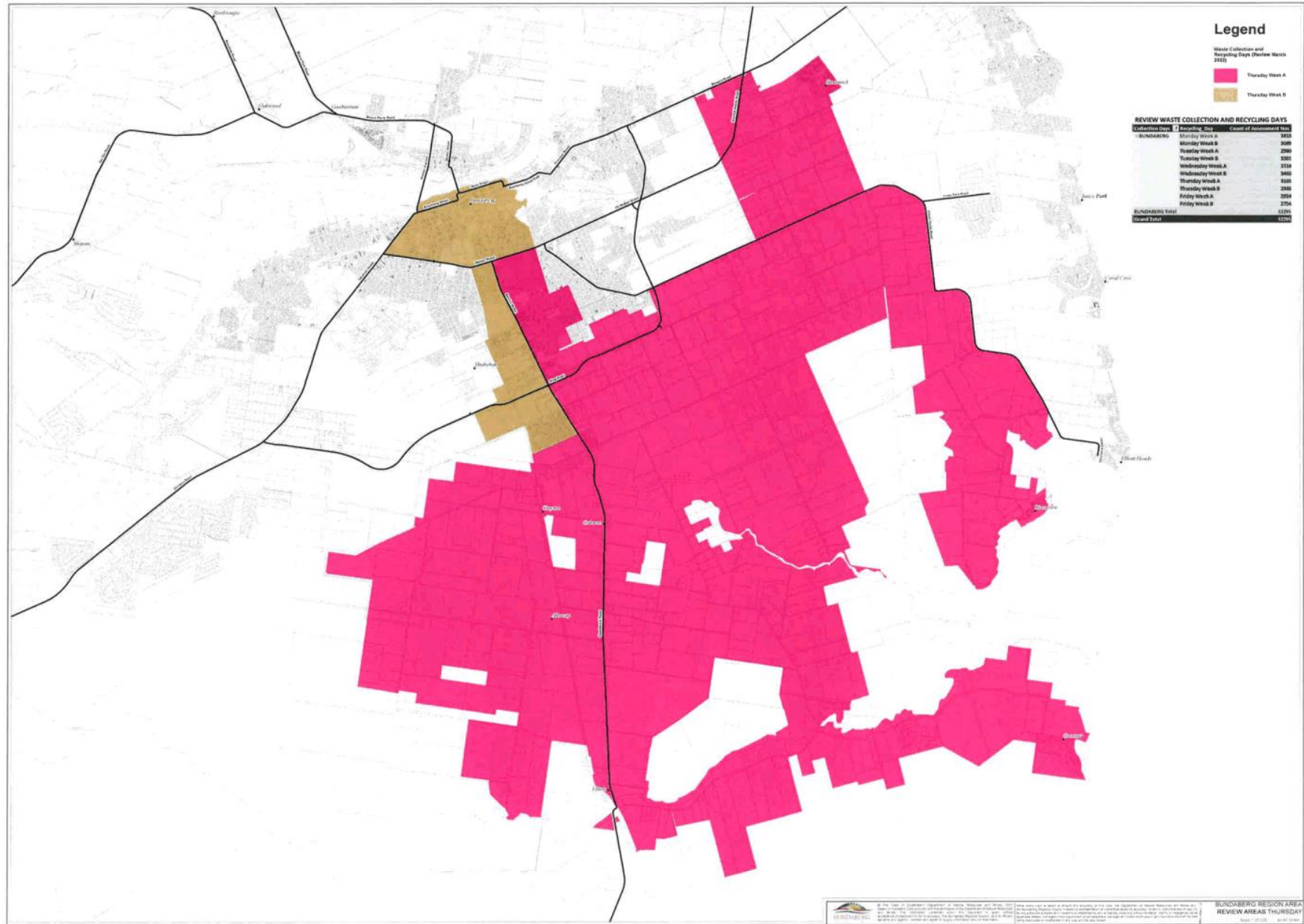


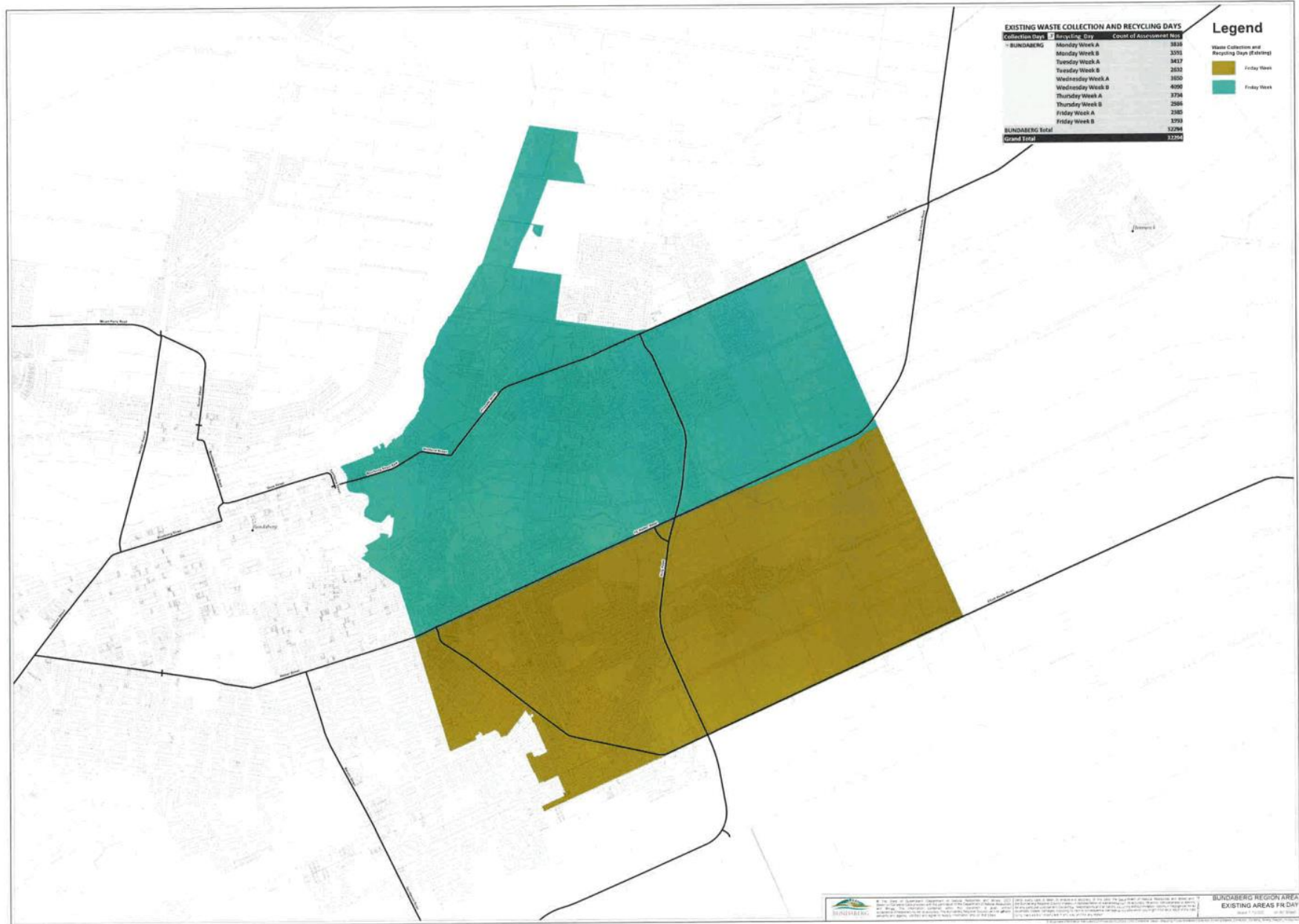


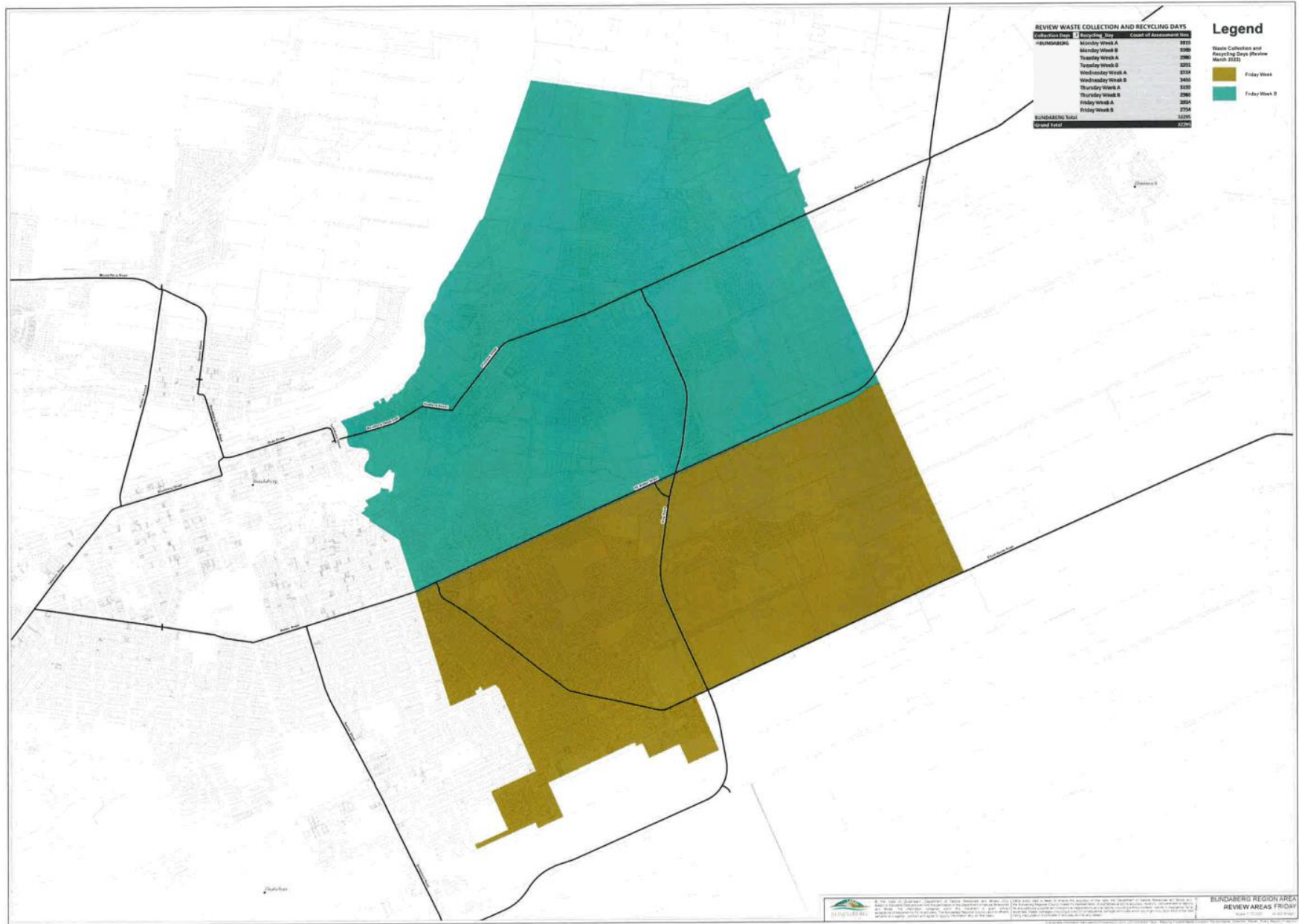












**Item****26 April 2022****Item Number:**

Q1

File Number:

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Part:ENVIRONMENT & NATURAL
RESOURCES**Portfolio:**

Community & Environment

Subject:

Specialised Supplier Arrangement for simPRO Job Management System

Report Author:

Geordie Lascelles, Branch Manager - Parks, Sport & Natural Areas

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.4 Exercise whole-of-Council adherence to, and compliance with, Council's policies and procedures, in keeping with our corporate values and community's expectations.

Background:

Council procured the services of simPRO after a trial to provide Council with a job management system in 2016. simPRO provides job assignment, workflow management and tracking to the Parks and Gardens and Natural Areas Department of Council to digitise and streamline customer requests and program, assign and track regular tasks pertaining to the maintenance activities of the staff. The supplier's arrangement has now expired.

A report was provided to the Procurement Board, and permission was granted to continue an arrangement with The simPRO Group Pty Ltd, 31 McKechnie Dr, Eight Mile Plains QLD 4113, for the supply of support, updates, licencing and service of Parks and Gardens' job management system without seeking competitive quotations or tenders in accordance with Council's Procurement & Contract Manual because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; of the Local Government Regulation 2012.

Whilst there are several providers of job/work management systems, the integrations developed to other core systems of Council see simPRO as critical to the operations of the staff in the abovementioned departments.

Given the challenges surrounding original implementation and the integrations implemented with Authority CRMs, to move away would require significant change management and consultation with the users and significant additional expense to Council. During original trialling and implementation, a great deal of investment was made in training and guidance for end user adoption to ensure the product had successful uptake. To go to market and potentially disrupt this successful implementation would impact department productivity and staff satisfaction.

As mentioned above, some customisation with other Council applications has been completed which would require another non-capital project for a new system to gain equal integrations. It is proposed that a specialised supplier arrangement is in place from April 2022 to April 2024. This 2 year period will enable a review to be undertaken to ascertain the suitability of simPRO for Parks & Gardens and whether a change is required.

Current cost to Council for the licence and support is approximately \$75,000 ex GST per annum (2022/23 Budget).

Associated Person/Organization:

Geordie Lascelles – Branch Manager Parks, Sport & Natural Areas

Consultation:

IT
Procurement Board
Parks, Sport & Natural Areas

Chief Legal Officer's Comments:

Section 235(b) of the *Local Government Regulation 2012* allows the local government to resolve that it is satisfied that it would be impractical or disadvantageous for Council to invite quotes or tenders as this is a specialised supplier.

Policy Implications:

There appear to be no policy implications. In accordance with the Procurement Manual, the procurement board have considered and approved the request to seek a Council resolution.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council continue the agreement with the simPRO Group Pty Ltd for the supply of support, updates, licencing and service of Parks and Gardens job management system without seeking competitive quotations or tenders pursuant to section 235(b) of the *Local Government Regulation 2012*; and**
- 2. this arrangement be in place until April 2024.**