



Ordinary Meeting Minutes

22 May 2018

Present:

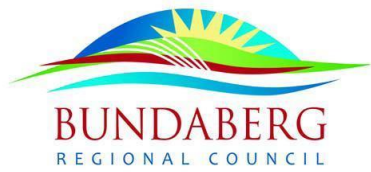
Cr JM Dempsey (Mayor - Chairman), Cr WR Trevor OAM (Deputy Mayor), Cr JP Bartels, Cr WA Honor, Cr HL Blackburn, Cr GR Barnes, Cr SA Rowleson, Cr CR Sommerfeld, Cr SA Cooper, Cr JA Peters and Cr JD Learmonth

Apologies:

Officers:

Mr SJ Randle, Acting Chief Executive Officer
Mr GJ Steele, General Manager Community & Environment
Mrs AK Pafumi General Manager Organisational Services
Mr B Artup, Executive Director Strategic Projects and Economic Development
Mrs A Sapolu, Chief Legal Officer
Mr M Ellery, Group Manager Development
Mr M Gorey, Executive Officer Communications
Mrs MT Jenner, Executive Assistant to Councillors
Miss EJ Crouch, Executive Services Administrative Officer

Cr JM Dempsey acknowledged the traditional custodian owners of the land and their Elders past, present and emerging.



Minutes

22 May 2018

Item Number:	File Number:	Part:
B1		Minutes

Subject:

Confirmation of Minutes

0083

Resolution

Cr HL Blackburn moved:-

That the Minutes of the Ordinary Meeting of Council held on 24 April 2018 be taken as read and confirmed.

Seconded by Cr SA Rowleson - and carried unanimously without debate.



Minutes

22 May 2018

Item Number: E1	File Number: A3613239	Part: FINANCE
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Portfolio:

Organisational Services

Subject:

Fees and Charges Register 2018/2019

0084

Resolution

Cr SR Cooper presented the Report; and moved:-

To adopt the Cost-recovery fees as detailed in the 2018/2019 Fees and Charges register, to take effect from 1 July 2018.

Seconded by Cr WA Honor.

The Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number: E2	File Number: .	Part: FINANCE
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Portfolio:

Organisational Services

Subject:

Financial Summary as at 1 May 2018

0085

Resolution

Cr SR Cooper presented the Report; and moved:-

That the Financial Summary as at 1 May 2018 be noted by Council.

Seconded by Cr JP Bartels.

The Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number:	File Number:	Part:
F1	.	GOVERNANCE & COMMUNICATIONS

Portfolio:

Organisational Services

Subject:

Audit and Risk Committee Minutes & Charter

0086

Resolution

Cr HL Blackburn presented the Report; and moved:-

That the:-

- a) Minutes of the Audit and Risk Committee meeting held on 13 February 2018 be received and noted.**
- b) Audit & Risk Committee Charter be adopted.**

Seconded by Cr WA Honor.

The Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number: F2	File Number: .	Part: GOVERNANCE & COMMUNICATIONS
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Portfolio:

Organisational Services

Subject:

Expressions of Interest for Video Management System Software

0087

Resolution

Cr HL Blackburn presented the Report; and moved:-

To apply section 228(3) of the *Local Government Regulation 2012* and that it is in the public interest to invite Expressions of Interests before inviting written tenders for the supply of Video Management System Software.

Seconded by Cr GR Barnes.

The Motion was put - and carried unanimously.

The Expression of Interest is in the public interest as it will be used as a short-listing process which will save Council and prospective tenderers from wasting time and resources in responding to a tender.



Minutes

22 May 2018

Item Number:	File Number:	Part:
J1	339.2017.16.1	PLANNING

Portfolio:

Planning & Development Services

Subject:

Walkers Point, Woodgate - Request for Street Name

0088

Resolution

Cr JM Dempsey moved a Procedural Motion to defer the matter for further consideration at a future Meeting of Council pending further consultation.

Seconded by Cr WR Trevor.

The Procedural Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number:	File Number:	Part:
K1	526.2018.42.1	DEVELOPMENT ASSESSMENT

Portfolio:

Planning & Development Services

Subject:

Tanner Street, 24 Whalley Street and Whalley Street and Grimwood Street, Bargara -
Change Application for Minor Change (MCU - Entertainment Activity - Club)

0089

Resolution

Cr JM Dempsey presented the Report; and moved:-

That this application be withdrawn as requested by the Applicant until further consultation.

Seconded by Cr HL Blackburn.

The Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number:	File Number:	Part:
K2	526.2018.16.1	DEVELOPMENT ASSESSMENT

Portfolio:

Planning & Development Services

Subject:

Tardas Road GREGORY RIVER, 19 Tardas Road GREGORY RIVER - Change Application (Other Change) for a Material Change of Use for Rural Industry (Soil Conditioning facility incorporating a Caretakers Residence)

Pursuant to Section 173 of the "Local Government Act 2009", Cr WR Trevor declared a Perceived Conflict of Interest in relation to this item – as Isis Sugar Central Mill were the previous owners of this land and as he is a Shareholder in Isis Sugar Central Mill.

Cr Bill Trevor left the meeting, the time being 10:25 AM

0090

Resolution

Cr CR Sommerfeld presented the Report; and moved:-

That Change Application 526.2017.16.1 detailed below be decided as follows:

1. Location details

Street address: Tardas Road GREGORY RIVER, 19 Tardas Road GREGORY RIVER

Real property description: Lot: 3 SP: 275605, Lot: 4 SP: 275605, Lot: 5 SP: 275605

Local government area: Bundaberg Regional Council

2. Details of Original Approval

Material Change of Use for Rural Industry (Soil Conditioning facility incorporating a Caretakers Residence)

Date of Approval: 10 September 2009

Application Number: 322.2008.22112.1 (and 322.2008.21122.2)

3. Details of the proposed development

Development Permit for

Material Change of Use for Rural Industry (Soil Conditioning facility incorporating a Caretakers Residence) (changed pursuant to section 82 of the *Planning Act 2016*)

4. Decision for change application

Decision details: The Bundaberg Regional Council has decided to:
Make the change and amend existing conditions. Please refer to Schedule 1.

The changes agreed to are:

1. Condition 1 (Approved Plans) – Amend to insert reference to new plans
2. Condition 15 – Amended
3. Condition 17 – Amended
4. Condition 18 – Amended
5. Condition 19 – Deleted
6. Condition 24 (Site based management plan) – New condition
7. Condition 25 (Access to Site) - New condition
8. Condition 26 (Deep water holding dam and retention basin) – New condition

5. Rights of appeal

The rights of applicants to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

A copy of the relevant appeal provisions are included in Schedule 2.

SCHEDULE 1 EXISTING APPROVAL INCORPORATING CHANGES

1 September 2009

Global Earth Solutions
C/- GHD
PO Box 712
BUNDABERG QLD 4670

Attn: Randall Barrington

Dear Randall,

Development Application Decision Notice Approval

Integrated Planning Act 1997 Section 3.5.15

- RE: – Development Application for Material Change of Use for Rural Industry (Soil Conditioning Facility incorporating a Caretakers Residence) and Material Change of Use for ERA53 - Soil Conditioner Manufacturing; at 19 Tardas Road CORDALBA; land described as Lot 105 on SP138638, County Cook, Parish Gregory;
- Planning Scheme for Isis Shire 2007.

I refer to the above-described development application, received by Council on 1 August 2008. This application has been assessed by the Planning and Development Committee and approved, with conditions on the 10 September 2009.

1. Details of Approval

Development Application for Material Change of Use for Rural Industry (Soil Conditioning Facility incorporating a Caretakers Residence) and Material Change of Use for ERA53 - Soil Conditioner Manufacturing;

2. Referral Agencies

Concurrence Agencies: **Heritage, Coastal and ERAs**
Ecoaccess Customer Service Unit
Environmental Protection Agency
PO Box 15155
CITY EAST Q. 4002
Tel: 1300 368 326
Fax: 07 3115 9600

Clearing of Native Vegetation

Department of Natural Resources and Water
PO Box 1167
BUNDABERG Q. 4670
Tel: 07 4131 5504
Fax: 07 4131 5896

State Controlled Road Matters

Queensland Department of Main Roads
PO Box 486
BUNDABERG Q. 4670
Tel: 07 4154 0200
Fax: 07 4152 3878

Advice Agencies:

Wetlands

Ecoaccess Customer Service Unit
 Environmental Protection Agency
 PO Box 15155
 CITY EAST Q. 4002
 Tel: 1300 368 326
 Fax: 07 3115 9600

3. Approved Plans

Plan/Document Number	Plan/Document Name	Prepared By	Date
41-20150-C003 – Rev A	Heavy Vehicle Swept Paths – Sheet 2 of 2	GHD	September 2009
41-20150 – Rev A	Post Devt Stormwater Catchment Plan	GHD	July 2008
41/31116 Rev 0	Site Based Stormwater Management Plan - Tardas Road Compost Facility, Gregory River	GHD	17 November 2017
41-20150 – Rev A	Haul Route Layout Plan	GHD	September 2009
41/31116 January 2018	Site Based Management Plan for NuGrow Tardas Road Compost Facility, Gregory River	GHD	January 2018
41-31116-G001 Rev A	Proposed site office and amenities	GHD	3 November 2017
41-31116-SK003 Rev B	Tardas Road Compost Facility Office, Workshop And Carpark Layout	GHD	28 March 2018
41-31116-SK002 Rev C	Tardas Road Compost Facility Site Layout Plan	GHD	28 March 2018
41-31116-G002 Rev A	Proposed Workshop Structure	GHD	19 January 2018

4. Assessment Manager's Conditions and Advices

Assessment Manager's Conditions: As per attached Schedule 1.

Assessment Manager's Advices: As per attached Schedule 2.

5. Referral Agency's Response

Concurrence Agencies: The Department of Main Roads, by letter dated 27 August 2009 (copy letter attached for information).
 The Department of Natural Resources and Water, by letter dated 15 October 2008 (copy letter attached for information).

The Department of Environment and Resource Management by letter dated 7 September 2009 (copy letter attached for information).

Advice Agencies: The Environmental Protection Agency, by letter dated 3 October 2008 (copy letter attached for information).

6. Further Development Permits Required

The following development permits are necessary to allow the development to be carried out:-

- Building Works – Assessable against the Building Act 1975 and the Building Regulations 2006;
- Operational Works.

7. Submissions

There was one (1) properly made submission about the application. In accordance with s 3.5.15(2)(j) of the IPA, the name and address of the principal submitter for each properly made submission are as follows:-

Name of Principal Submitter	Address
NR & GE Kingston	37 Claytons Road, M.S. 315, Childers QLD, 4660

8. Rights of Appeal

Attached is an extract from the *Integrated Planning Act 1997* which details your appeal rights regarding this decision.

9. When the Development Approval Takes Effect

This development approval takes effect as per set out by s 3.5.19 of the *Integrated Planning Act 1997*.

Yours faithfully

(Peter Byrne)
Chief Executive Officer

Enclosures: Schedule 1 – Assessment Manager's Conditions;
Schedule 2 – Assessment Manager's Advices;
Concurrence Agency's Conditions;
Approved Plans;
Extract from the *Integrated Planning Act 1997*.

cc. For Information Purposes

Concurrence Agencies: **Heritage, Coastal and ERAs**
Ecoaccess Customer Service Unit
Environmental Protection Agency
PO Box 15155
CITY EAST Q. 4002
Tel: 1300 368 326
Fax: 07 3115 9600

Clearing of Native Vegetation

Department of Natural Resources and Water
 PO Box 1167
 BUNDABERG Q. 4670
 Tel: 07 4131 5504
 Fax: 07 4131 5896

State Controlled Road Matters

Queensland Department of Main Roads
 PO Box 486
 BUNDABERG Q. 4670
 Tel: 07 4154 0200
 Fax: 07 4152 3878

Advice Agencies:

Wetlands

Ecoaccess Customer Service Unit
 Environmental Protection Agency
 PO Box 15155
 CITY EAST Q. 4002
 Tel: 1300 368 326
 Fax: 07 3115 9600

Submitter:

NR & GE Kingston
 37 Claytons Road, M.S. 315,
 Childers QLD, 4660

Schedule 1 Assessment Manager's Conditions

Development Application for Material Change of Use for Rural Industry (Soil Conditioning Facility incorporating a Caretakers Residence)

Council Reference:	322.2008.22112.1
Development Permit Date:	11 September 2009
Applicant:	Global Earth Solutions
Property Owner:	M R Gutzke
Real Property Description:	Lot 105 on SP 138638, County Cook, Parish Gregory
Location:	19 Tardas Road CORDALBA
Approved Use:	Development Application for Material Change of Use for Rural Industry (Soil Conditioning Facility incorporating a Caretakers Residence)
Planning Scheme:	For the Balance of the Isis Shire (Superseded Planning Scheme)
Land Designation:	Rural B zone and in the Rural Protected Arable land designation (superseded)

Development Conditions

Approved Plans

1. The development is to be generally in accordance with Conditions contained within this notice and the following Approved Plans;

Plan/Document Number	Plan/Document Name	Prepared By	Date
41-20150-C003 – Rev A	Heavy Vehicle Swept Paths – Sheet 2 of 2	GHD	September 2009
41-20150 – Rev A	Post Devt Stormwater Catchment Plan	GHD	July 2008
41/31116 Rev 0	<i>Site Based Stormwater Management Plan - Tardas Road Compost Facility, Gregory River</i>	GHD	17 November 2017
41-20150 – Rev A	Haul Route Layout Plan	GHD	September 2009
4131116 January 2018	<i>Site Based Management Plan for NuGrow Tardas Road Compost Facility, Gregory River</i>	GHD	January 2018
41-31116-G001 Rev A	<i>Proposed site office and amenities</i>	GHD	3 November 2017
41-31116-SK003 Rev B	<i>Tardas Road Compost Facility Office, Workshop And Carpark Layout</i>	GHD	28 March 2018
41-31116-SK002 Rev C	<i>Tardas Road Compost Facility Site Layout Plan</i>	GHD	28 March 2018
41-31116-G002 Rev A	<i>Proposed Workshop Structure</i>	GHD	19 January 2018

General

2. All works are to be undertaken at the Developer's expense;
3. All Conditions contained in this Decision Notice are to be completed/complied with before the use hereby approved commences, unless otherwise stated within this notice;

Water & Onsite Sewerage Facilities

4. The developer is responsible for ensuring the approved use is provided with a supply of water and water storage/s that are adequate to meet the needs of the use, including for fire fighting purposes;

5. A supply of potable water is to be made available to staff and visitors. The water shall satisfy the Australian Drinking Water Guidelines, or relevant standard applicable at the time. Council does not recommend that tank (rain) water be used for drinking purposes unless an approved filtration system and a disinfection/ ultra violet ray system is installed. The source of any potable water supply is to be approved by Council prior to the commencement of the use;
6. The development is to be provided with an approved On-site Sewerage Facility with sufficient capacity to service the land use. The On-site Sewerage Facility is to be designed, operated, constructed and maintained in accordance with the Department of Infrastructure and Planning - Queensland Plumbing and Wastewater Code (QPW code)- 1 January 2008 and Australian Standards, under the Plumbing and Drainage Act 2002;

Stormwater

7. Stormwater is to be managed in accordance with the approved Site Based Stormwater Management Plan;
8. The developer is to construct all stormwater management components including perimeter sediment drains, sediment control and retention basins prior to the commencement of the use;

Roadworks

9. ***The developer is to reconstruct Tardas Road, from the Childers Road / Tardas Road intersection to a length of 22.5 metres past the site entrance, plus 1 in 10 tapers to join the existing roadway, to a Rural Collector standard, in accordance with the Isis Shire Planning Scheme Policy 6/07 – Development Standards. Compliance with this Condition may be deferred for a maximum period of 12 months, from commencement of the use, where outputs do not exceed 15,000 tonne per annum;***
10. The developer is to erect permanent warning signs, on Tardas Road to alert drivers approaching the site access to movements of heavy vehicles. The location and design of warning signage is to be approved in conjunction with the operational works permit for the Tardas Road roadworks;
11. The developer is to construct a commercial / industrial access from the Tardas Road carriageway extending a minimum of ten (10) metres into the Lot. The access is to be designed and constructed generally in accordance with Council's standard drawing C043-08 (with the omission of concrete footpaths) and the Isis Shire Planning Scheme Policy 6/07 – Development Standards;
12. Internal vehicle movement and car parking areas must be constructed to a compacted gravel standard and an impervious sealed standard in accordance with the approved plans;

13. Vegetated Buffers

The developer is to construct / plant vegetated buffers to a minimum width of six (metres) along the site's Tardas Road (excluding the approved access point) and Kingston Drive frontages. The vegetated buffers are to:

- i. include species consistent with the Local Regional Ecosystem / native vegetation;
- ii. include a combination of trees, shrubs and ground covers with varying growth habits and mature heights; and,
- iii. retain existing mature native vegetation located within the buffer area.

The vegetated buffers must be constructed / planted prior to the commencement of the use and maintained thereafter to the requirements of the Council;

Operating Procedures

14. Bagging of the finished product (compost / soil conditioner) is not permitted on-site;
15. *Feedstocks that are proposed to be accepted at the approved facility must be in accordance with approved organic waste streams under the relevant Environmental Authority for the subject site (ERA 53 or subsequent version) at all times. The materials permitted to be used at the site for soil conditioner manufacturing are:*
 - i. *a substance used for manufacturing fertiliser for agricultural, horticultural or garden use*
 - ii. *animal manure*
 - iii. *biosolids*
 - iv. *cardboard and paper waste*
 - v. *fish processing waste*
 - vi. *food and food processing waste*
 - vii. *plant material*
 - viii. *poultry processing waste*
 - ix. *waste generated from an abattoir*
16. The maximum output (processed compost / soil conditioner) from the site must generally not exceed 30,000 tonnes per year;
17. *The wholesale of soil conditioner / compost products from the site is permitted. The direct sale to the public (in smaller quantities) is not permitted.*
18. Heavy vehicles associated with the land use must utilise the route defined by Approved Plan 41-20150 – Rev A, Haul Route Layout Map, prepared by GHD and dated September 2009 *amended as necessary to allow B-Double access to the site;*

19. All vehicles must enter and exit the site in a forward direction;
20. Vehicle parking associated with the land use is not permitted in the Tardas Road road reserve;

Declared Plants and Pests

21. The developer must remove / treat any declared plants or pests present on the site prior to the commencement of the use;

Damage or Alteration

22. Any damage to Council assets during construction or operational works must be rectified by and the cost borne by the developer, prior to the commencement of the use;

Site Based Management Plan

23. *All operations undertaken on site must be in accordance with the Site Based Management Plan for NuGrow Tardas Road Compost Facility, Gregory River, dated January 2018 (4131116) or any subsequent version to be submitted to the Assessment Manager for approval.*

Access to Site

24. *The sealed access to the site must be sufficiently wide in Tardas Road and within the site to allow a heavy rigid vehicles and B-Double to enter and leave the site at the same time with adequate clearance.*

Deep Water Holding Dam and Retention Basin

25. *The proposed Spillway to the Deep Water Holding Dam and Retention Basin is to be contained in the property with subcritical sheet flow established prior to the road reserve.*

Schedule 2 Assessment Manager's Advices

Development Application for Material Change of Use for Rural Industry (Soil Conditioning Facility incorporating a Caretakers Residence)

Council Reference:	322.2008.22112.1
Development Permit Date:	11 September 2009
Applicant:	Global Earth Solutions
Property Owner:	M R Gutzke
Real Property Description:	Lot 105 on SP 138638, County Cook, Parish Gregory
Location:	19 Tardas Road CORDALBA
Approved Use:	Development Application for Material Change of Use for Rural Industry (Soil Conditioning Facility incorporating a Caretakers Residence)
Planning Scheme:	For the Balance of the Isis Shire (Superseded Planning Scheme)
Land Designation:	Rural B zone and in the Rural Protected Arable land designation (superseded)

Development Advice

1. The applicant and submitter be advised they have twenty (20) business days after the day the decision notice is given to the applicant to appeal against the conditions of approval, in accordance with Section 4.1.27 and 4.1.28 of the Integrated Planning Act.
2. The applicant be supplied with a copy of Section 4.1.27 of the said Act.
3. The relevant period for this development is in accordance with section 3.5.21 and 3.5.21A of the Integrated Planning Act 1997.
4. An application for approval of Operational Works is to be submitted for the component of works included within the road reserve.
5. An application for plumbing and drainage works under the Plumbing and Drainage Act 2002 is to be submitted for all works included within private property.
6. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage." Council does not warrant that the approved development avoids affecting Aboriginal cultural heritage. It may therefore be prudent for you to carry out searches, consultation, or a cultural heritage assessment to ascertain the presence or otherwise of Aboriginal cultural heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

Seconded by Cr SR Cooper.

The Motion was put - and carried unanimously.

Cr Bill Trevor returned to the meeting, the time being 10:32 AM



Minutes

22 May 2018

Item Number:	File Number:	Part:
S1	.	STRATEGIC PROJECTS & ECONOMIC DEVELOPMENT

Portfolio:

Executive Services

Subject:

Christsen Park, Bargara

0091

Cr JM Dempsey presented the Report; and moved:-

That Council invite written tenders for a 2 year Trustee Permit To Occupy over part of Christsen Park, Bargara, described as Lot 27 on SP286384, for the purpose of mobile food vending, in accordance with Section 227 and 228 of the *Local Government Regulation 2012*.

Seconded by Cr JA Peters.

Cr CR Sommerfeld moved a motion to amend the motion as follows:-

That the Chief Executive Officer may invite written tenders for a 2 year Trustee Permit To Occupy over part of Christsen Park, Bargara, described as Lot 27 on SP286384, for the purpose of mobile food vending, in accordance with Section 227 and 228 of the *Local Government Regulation 2012*.

For

Cr WR Trevor
 Cr JP Bartels
 Cr WA Honor
 Cr HL Blackburn
 Cr GR Barnes
 Cr SA Rowleson
 Cr CR Sommerfeld
 Cr JM Dempsey
 Cr SR Cooper
 Cr JL Learmonth

Against

Cr JA Peters

Resolution

That the Chief Executive Officer may invite written tenders for a 2 year Trustee Permit To Occupy over part of Christsen Park, Bargara, described as Lot 27 on SP286384, for the purpose of mobile food vending, in accordance with Section 227 and 228 of the *Local Government Regulation 2012*.

Seconded by Cr JM Dempsey

The Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number:	File Number:	Part:
S2	.	STRATEGIC PROJECTS & ECONOMIC DEVELOPMENT

Portfolio:

Executive Services

Subject:

Lease of Council owned lands at Buxton and Isis River for a Solar Farm

0092

Resolution

Cr JM Dempsey presented the Report; and moved:-

That

- a) It is in the public interest to invite expressions of interest under Section 228 of the *Local Government Regulation 2012* for the lease of lands, or a selection of lands as identified in TEN02/99 – Sale of Council Land; and
- b) Council's Chief Executive Officer be authorized to undertake the process above, as and if required.

Seconded by Cr HL Blackburn.

The Motion was put - and carried unanimously.

The Expression of Interest is in the public interest as it will enable Council to explore innovative market based proposals.

The Mayor advised at this stage due to the confidential nature of the following Three item(s) – pursuant to Section 275(e) of the *Local Government Regulation 2012*, the meeting would now have to be closed to the public.

Procedural Motion

Cr JM Dempsey moved:-

That the meeting be closed to the public – and discussion on the following Three item(s) be held in Committee.

Seconded by Cr WA Honor - and carried unanimously without debate.

Meeting closed to the public at 10.37AM

Procedural Motion

Cr JA Peters moved:-

That the meeting now be reopened.

Seconded by Cr SA Rowleson - and carried unanimously without debate.

Meeting reopened to the public at 10.46 AM



Minutes

22 May 2018

Item Number:	File Number:	Part:
T1	.	CONFIDENTIAL

Portfolio:

Organisational Services

Subject:

Engagement of Pacesetter (Pacesetter Services Pty Ltd ATF Pacesetter Services Trust) exception under section 235(a)

0093

Resolution

Cr JM Dempsey presented the Report; and moved:-

To apply section 235(a) of the Local Government Regulation 2012 and enter into a contract with Pacesetter (Pacesetter Services Pty Ltd ATF Pacesetter Services Trust) to support the delivery of the Correspondence Project and the resolution of the Name and Address Register audit actions.

Seconded by Cr WR Trevor.

The Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number: T2	File Number: .	Part: CONFIDENTIAL
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Portfolio:

Organisational Services

Subject:

Website Consolidation & Redesign Project: s235(b) exception

0094

Resolution

Cr JM Dempsey presented the Report; and moved:-

To apply section 235(b) of the Local Government Regulation 2012 and enter into a contract with ExciteMedia to support the delivery of Phase Two of the Website Consolidation and Redesign Project.

Seconded by Cr HL Blackburn.

The Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number: T3	File Number: .	Part: GOVERNANCE & COMMUNICATIONS
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Portfolio:

Organisational Services

Subject:

Rate Notices Production Contract and Implementing eNotices

0095

Resolution

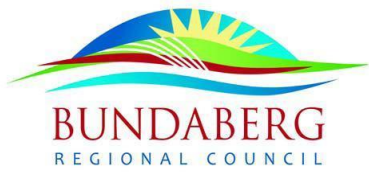
Cr JM Dempsey presented the Report; and moved:-

That:-

- 1. the Chief Executive Officer (or his delegate) may enter into a contract with IQ Mail Solutions to provide an eNotices Service; and**
- 2. in accordance with Section 235 (b) of the *Local Government Regulation 2012*, Council enter into a medium size contractual arrangement with IQ Mail Solutions, to produce, process and distribute the 2018-19 Council notices and information (including an option for eNotices) without inviting quotes; and**
- 3. Council discontinue the provision of Consolidated Rate Notices.**

Seconded by Cr SR Cooper.

The Motion was put - and carried unanimously.



Minutes

22 May 2018

Item Number: V1	File Number:	Part: Meeting Close
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Subject:

Meeting Close

There being no further business – the Mayor declared this Ordinary Meeting closed at 10.48 AM.

Confirmed on 26 June 2018.

Mayor/Chairman