



Ordinary Meeting Minutes

29 October 2021

10.00 am

Council Chambers, Bundaberg

Present:

Cr JM Dempsey (Mayor - Chairman), Cr WR Trevor OAM (Deputy Mayor), Cr JP Bartels, Cr WA Honor, Cr TM McPhee, Cr TM McLoughlin, Cr VJ Habermann OAM, Cr SA Cooper, Cr MBE Mitchell and Cr JD Learmonth

Leave of Absence: Cr Barnes

Officers:

Mr SD Johnston, Chief Executive Officer
Mr SJ Randle, General Manager Infrastructure
Mr GJ Steele, General Manager Community & Environment
Mr B Artup, Executive Director Strategic Projects and Economic Development
Mrs C Large, Acting General Manager Organisational Services
Mrs WE Saunders, Executive Services Co-ordinator
Ms B Kao, Executive Assistant/Researcher

Cr JM Dempsey acknowledged the traditional custodian owners of the land and their Elders past, present and emerging.

The Mayor also acknowledged those Australians who have given the ultimate sacrifice in service to our country.

Invocation:

At the invitation of the Mayor, Pastor Errol Buckle (Honorary Chaplain) gave a short address and led this Ordinary meeting of Council in prayer.



Minutes

29 October 2021

Item Number: B1	File Number:	Part: Minutes
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Subject:

Confirmation of Minutes

Resolution

Cr JM Dempsey moved:-

That the minutes of the Ordinary meeting of Council held on 28 September 2021 be taken as read and confirmed.

Seconded by Cr WR Trevor - and carried unanimously.



Minutes

29 October 2021

Item Number:

File Number:

Part:

C1

COUNCILLORS

Subject:

Declaration of Conflict of Interest - Nil



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29 October 2021

Item Number:	File Number:	Part:
D1		EXECUTIVE SERVICES

Portfolio:

Executive Services

Subject:

Public Notice of Meetings 2022

2819

Resolution

Cr JM Dempsey presented the report; and moved:-

That

- the first Ordinary meeting of Council for 2022 be held on 25 January 2022, commencing at 10.00 am, and thereafter generally on the last Tuesday of each calendar month;
- Council Briefing meetings be held generally on the Wednesday preceding the Ordinary meeting of Council, commencing at 9.00 am; and
- the above meetings be held in Council Chambers, Bundaberg.

Seconded by Cr TM McPhee.

The motion was put - and carried unanimously.



Minutes

29 October 2021

Item Number:	File Number:	Part:
E1		STRATEGIC PROJECTS & ECONOMIC DEVELOPMENT

Portfolio:

Executive Services

Subject:

Procurement Methodology for the Engagement of a Construction Contractor for the Bundaberg Regional Aquatic Centre

2820

Resolution

Cr JM Dempsey presented the report; and moved:-

Pursuant to Section 228(3)(a) of the *Local Government Regulation 2012*, Council invites open public expressions of interest before inviting written tenders for the construction of the Bundaberg Regional Aquatic Centre.

The construction of the Bundaberg Regional Aquatic Centre will be one of the largest single contracts Council has ever awarded. The construction of large pools, including the associated plant and filtration equipment, is very technical in nature and should only be undertaken by specialist sub-contractors. Any issues during construction or any settlement post construction can be extremely expensive to rectify. The proposed two stage procurement process will assist in reducing Council's risk by ensuring it is undertaken by a contractor experienced in delivering these works. The assessment criteria for the initial EOI will focus on contractors demonstrating they have sufficient experience and meet requirements around insurances, and Corporate Social Responsibilities.

Seconded by Cr SA Cooper.

The motion was put - and carried unanimously.



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29 October 2021

Item Number: F1	File Number:	Part: FINANCE
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Portfolio:

Organisational Services

Subject:

Final Management Report for 2021 Financial Audit

2821

Resolution

Cr SA Cooper presented the report; and moved:-

That the Final Management Report for the 2021 Financial Audit, be noted by Council.

Seconded by Cr VJ Habermann.

The motion was put - and carried unanimously.



Minutes

29 October 2021

Item Number: F2	File Number:	Part: FINANCE
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Portfolio:

Organisational Services

Subject:

Financial Summary as at 1 October 2021

2822

Resolution

Cr SA Cooper presented the report; and moved:-

That the Financial Summary as at 1 October 2021 be noted by Council.

Seconded by Cr TM McPhee.

The motion was put - and carried unanimously.



Minutes

29 October 2021

Item Number:

G1

File Number:

Part:

GOVERNANCE

Portfolio:

Organisational Services

Subject:

2020/2021 Annual Report

2823

Resolution

Cr SA Cooper presented the report; and moved:-

That the 2020/2021 Annual Report be adopted.

Seconded by Cr WA Honor.

The motion was put - and carried unanimously.



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29 October 2021

Item Number:

G2

File Number:

Part:

GOVERNANCE

Portfolio:

Organisational Services

Subject:

2021/2022 Operational Plan - Quarter 1

2824

Resolution

Cr SA Cooper presented the report; and moved:-

That the 2021/2022 Operational Plan Quarter 1 review be received and noted.

Seconded by Cr TM McPhee.

The motion was put - and carried unanimously.



Minutes

29 October 2021

Item Number: G3	File Number: .	Part: GOVERNANCE
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Portfolio:

Organisational Services

Subject:

Audit and Risk Management Committee Minutes

2825

Resolution

Cr SA Cooper presented the report; and moved:-

That the minutes of the Audit and Risk Committee meeting held on 2 September 2021 be received and noted.

Seconded by Cr MBE Mitchell.

The motion was put - and carried unanimously.



Minutes

29 October 2021

Item Number: G4	File Number:	Part: GOVERNANCE
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Portfolio:

Organisational Services

Subject:

Specialised Supplier Arrangement - Monday.com Subscription

2826

Resolution

Cr SA Cooper presented the report; and moved:-

That:

- a) Council extends the existing arrangement with Jack Taylor Group Pty Ltd ABN 39 159 555 889 t/as upstream tech for the provision of Monday.com subscriptions without first inviting written quotes pursuant to Section 235(b) of the *Local Government Regulation 2012*; and
- b) this arrangement be made for a period until 10 July 2022.

Seconded by Cr TM McPhee.

The motion was put - and carried unanimously.



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29 October 2021

Item Number:	File Number:	Part:
J1		WATER & WASTEWATER

Portfolio:

Infrastructure Services

Subject:

Specialised Supplier Arrangement - Handback of Rubyanna WWTP & RPS from Downer Group to Council

2827

Resolution

Cr JP Bartels presented the report; and moved:-

That:

- 1. the contractor's offer for a Further Services Delivery Period as per Clause 32 of Contract SD/0180 Rubyanna Wastewater Treatment Plant – Stage 1 be rejected, resulting in the final handback of the plant to Bundaberg Regional Council on 7 May 2022.**
- 2. Council enters into a contractual arrangement with Downer Utilities for the supply of services for process and optimisation of treatment processes and assets without first inviting written quotes pursuant to Section 235(b) of the *Local Government Regulation 2012*.**

Seconded by Cr VJ Habermann.

The motion was put - and carried unanimously.



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29 October 2021

Item Number:	File Number:	Part:
O1		COMMUNITY & CULTURAL SERVICES

Portfolio:

Community & Environment

Subject:

Library Services Tender Consideration Plan

2828

Resolution

Cr JD Learmonth presented the report; and moved:-

That Council decides and adopts the prepared tender consideration plan for Library Services, for a period of 3 years, pursuant to Section 230 of the *Local Government Regulation 2012*.

Seconded by Cr JP Bartels.

The motion was put - and carried unanimously.



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29 October 2021

Item Number:	File Number:	Part:
O2		COMMUNITY & CULTURAL SERVICES

Portfolio:

Community & Environment

Subject:

Sole Supplier Arrangement - HTS Australia Pty Ltd T/A Australasia Sports Timing - Backstroke Ledges for Norville Swimming Pool

2829

Resolution

Cr VJ Habermann presented the report; and moved:-

That:

- a) Council enters into an arrangement with HTS Australia Pty Ltd Trading as Australasia Sports Timing (ABN 52 094 419 717) for the supply of Omega Pro Backstroke Ledges to be utilised at Norville Swimming Pool without first inviting written quotes pursuant to Section 235(a) of the *Local Government Regulation 2012*; and
- b) this arrangement be made for an initial period of 3 years.

Seconded by Cr WA Honor.

The motion was put - and carried unanimously.



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29 October 2021

Item Number:	File Number:	Part:
R1	.	SPORT, RECREATION, VENUES & DISASTER MANAGEMENT

Portfolio:

Community & Environment

Subject:

Queensland Touch Football - Bundaberg Cup Sponsorship

2830

Resolution

Cr VJ Habermann presented the report; and moved:-

That Council enter into a 3-year Sponsorship Agreement with Queensland Touch Football for the Bundaberg Cup. The financial sponsorship will be allocated as follows:

Year 1 (2022) - \$20,000 cash plus in-kind (waste services, 4 megalitres of water)

Year 2 (2023) - \$20,000 cash plus in-kind (waste services, 4 megalitres of water)

Year 3 (2024) - \$20,000 cash plus in-kind (waste services, 4 megalitres of water)

Seconded by Cr WR Trevor.

The motion was put - and carried unanimously.

For

Cr JP Bartels
 Cr WR Trevor
 Cr WA Honor
 Cr TM McPhee
 Cr TM McLoughlin
 Cr VJ Habermann
 Cr SA Cooper
 Cr MBE Mitchell
 Cr JM Dempsey

Against

Cr JD Learmonth

The Mayor advised at this stage that the meeting would be closed to the public to discuss the following 2 items which are considered confidential in accordance with Section 254J(3) of the Local Government Regulation 2012.

Resolution

Cr JM Dempsey moved:-

That the meeting be closed to the public – and discussion on the following 2 items be held in Committee:

- T1 Write-off historical electricity charges - Debtor No 11521.07**
- T2 Canterbury Bankstown Bulldogs Rugby League - NRL Game Sponsorship**

Seconded by Cr TM McLoughlin - and carried unanimously.

Meeting closed to the public and the livestream suspended at 10.22 am.

Resolution

Cr JM Dempsey moved:-

That the meeting now be reopened to the public.

Seconded by Cr TM McLoughlin - and carried unanimously.

Meeting reopened to the public at 10.59 am.



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29 October 2021

Item Number: T1	File Number:	Part: CONFIDENTIAL
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Portfolio:

Organisational Services

Subject:

Write-off historical electricity charges - Debtor No 11521.07

Confidential Reason:

Local Government Regulation 2012 Section 254J(3)(c) the Local Government's budget.

2831

Resolution

Cr JM Dempsey moved:-

That due to the historic nature of these charges, lack of supporting documentation and legislative constraints it is recommended the outstanding balance of \$15,771.45 be written off for Debtor No 11521.07.

Seconded by Cr SA Cooper.

The motion was put - and carried unanimously.



Minutes

29 October 2021

Item Number:	File Number:	Part:
T2		CONFIDENTIAL

Portfolio:

Community & Environment

Subject:

Canterbury Bankstown Bulldogs Rugby League - NRL Game Sponsorship

Confidential Reason:

Local Government Regulation 2012 Section 254J(3)(i) a matter the Local Government is required to keep confidential under a law of, or formal arrangement with, the commonwealth or a state.

2832

Resolution

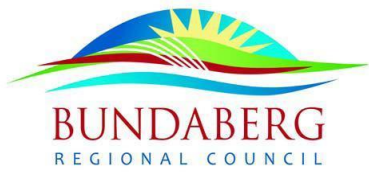
Cr JM Dempsey moved:-

That subject to 50% financial contribution from the Queensland Government, Council enters into a 3-year Sponsorship Agreement with the Canterbury Bankstown Bulldogs Rugby League Club to host a NRL Season Game in Bundaberg. The financial sponsorship will be allocated as follows:

- **Year 1 (2022) - \$150,000 which includes cash and in-kind**
- **Year 2 (2023) - \$150,000 which includes cash and in-kind**
- **Year 3 (2024) - \$150,000 which includes cash and in-kind**

Seconded by Cr VJ Habermann.

The motion was put - and carried unanimously.



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29 October 2021

Item Number: V1	File Number:	Part: Meeting Close
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Subject:

Meeting Close

There being no further business – the Mayor declared this Ordinary meeting closed at 11.04 am.

Confirmed on 30 November 2021.

Mayor