



**AGENDA FOR ORDINARY MEETING
TO BE HELD IN COUNCIL CHAMBERS, BUNDABERG
ON TUESDAY 30 NOVEMBER 2021, COMMENCING AT 10.00 AM**

	Page
1 Apologies	
2 Confirmation of Minutes	
B1 Ordinary Meeting of Council - 29/10/2021	
3 Strategic Projects & Economic Development	
E1 Procurement Methodology for the Trial Supply of Hydrogen Powered Garbage Trucks and Fuel	3
4 Finance	
F1 Financial Summary as at 1 November 2021	6
5 Governance	
G1 Sale of Lot 8 on SP311608 - 17 Aviation Crescent, Kensington	12
G2 Sale of Lot 3 and Lot 4 on SP298190 - Buxton Road, Isis River	14
G3 Sale of Lot 196 on RP24483 - 15 Hull Street, Buxton	16
G4 Lease - Part of Lot 2 on SP314446 - 160 Hughes Road, Bargara	18
6 Infrastructure	
H1 Specialised Supplier Agreement with Bundy Star Truck and Machinery for Iveco and Dennis Eagle Parts, Service and Repairs	20
7 Water & Wastewater	
J1 Coastal Sewerage Strategy	22

8	Community & Cultural Services	
	O1 Lease - Hangar H2 - Skills Compliance Pty Ltd	26
	O2 Renewal of Lease - Woodgate Men's Shed	28
9	Waste & Recycling	
	P1 Changes to Bundaberg Regional Waste Facilities	30
10	Tourism & Regional Growth	
	S1 Sole Supplier Arrangement with Alliance Airways Ltd	44
11	Confidential	
	T1 Land Sale to Recover Rate Arrears	
12	Meeting Close	

**Item****30 November 2021****Item Number:**

E1

File Number:**Part:**STRATEGIC PROJECTS &
ECONOMIC DEVELOPMENT**Portfolio:**

Executive Services

Subject:

Procurement Methodology for the Trial Supply of Hydrogen Powered Garbage Trucks and Fuel

Report Author:

Ben Artup, Executive Director Strategic Projects & Economic Development Co-ordination

Authorised by:

Ben Artup, Executive Director Strategic Projects & Economic Development Co-ordination

Link to Corporate Plan:

Our community and environment - 1.1 Economic growth and prosperity - 1.1.3 Promote our region as a preferred investment destination nationally and internationally.

Background:

The rapidly emerging hydrogen industry represents one way for Council to support local economic diversification, and a way to further decarbonization Council operations. Supporting the growth of a local hydrogen industry is also a way for Council to provide leadership in moving towards a regional Net-Zero carbon emissions future.

To ensure Bundaberg positions itself as a player in the hydrogen economy, Council applied for a grant under the Queensland Hydrogen Industry Development Fund to trial the operation of 2 hydrogen powered garbage trucks within Council's fleet.

If grant funding is awarded to Council, the trial of two hydrogen powered garbage trucks will require resourcing by Council. The trial will also deliver significant local economic benefits by establishing an Australian first, end to end, hydrogen supply chain. Doing this will attract further investment and interest in the region's bioeconomy.

While Council is not yet committed to delivery of the trial, a procurement methodology for the supply of hydrogen powered garbage trucks and fuel has been designed to assist in the identification of the likely costs and risks of the trial.

The procurement methodology for the trial supply of hydrogen vehicles and fuel into Council's fleet includes an expression of interest (EOI) followed by a Request for Tender (RFT).

The initial EOI allows for market responses to initially be assessed broadly, with further specific details of how hydrogen vehicles and fuel will be supplied to be included in a subsequent RFT.

The assessment criteria for the initial EOI will focus on suppliers demonstrating they have the technology, equipment, and capability to deliver vehicles and fuel in a way that:

- Demonstrates value for money to Council
- Offer certainly around the timing of supply
- Ensures local production of fuel and vehicle assembly/ manufacturing
- Demonstrates safety and mitigates project risk effectively
- Best meets the operational requirements of Council

A two-stage procurement process also ensures that only experienced suppliers are invited to submit a detailed tender.

Councillors will be briefed on the outcomes of the EOI, before proceeding to the RFT.

Associated Person/Organization:

Craig Doyle, Manager Strategic Procurement & Supply

Christine Large, Chief Legal Officer

Simon Muggeridge, Chief Financial Officer

Consultation:

Councillors have been briefed on the proposal.

Chief Legal Officer's Comments:

In accordance with section 228(3) of the *Local Government Regulation 2012*, a local government may only invite expressions of interest if the local government decides, by resolution, that it would be in the public interest to invite expressions of interest before inviting written tenders. The local government needs to record its reasons for making the resolution in the minutes of the meeting at which the resolution was made.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

Financial and Resource implications are to be updated upon completion of the EOI and as part of budgeting for the 2022/23 financial year, if required.

Risk Management Implications:

There appear to be no risk management implications. Council will undertake an independent project risk assessment prior to the delivery of the trial.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That pursuant to section 228(3)(a) of the *Local Government Regulation 2012* Council invite open public expressions of interest before inviting written tenders for the trial supply of hydrogen powered garbage trucks and fuel.

The trial supply of hydrogen powered garbage trucks and fuel within Council's fleet will be a new and innovative venture by Council that will support the establishment of a local hydrogen supply chain. Integration of hydrogen into Council's fleet will rely upon new market technology and equipment that is relatively untested and proven in commercial application. The proposed two stage procurement process will assist in reducing Council's risk by ensuring any RFT is shaped by market input that best meets Council's operational requirements. The assessment criteria for the initial EOI will focus on suppliers who demonstrate technology and supply arrangements that meet requirements particularly around safety, value for money and environmental responsibilities.

**Item****30 November 2021****Item Number:**

F1

File Number:**Part:**

FINANCE

Portfolio:

Organisational Services

Subject:

Financial Summary as at 1 November 2021

Report Author:

Simon Muggeridge, Deputy Chief Financial Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our organisational services - 3.1 A sustainable financial position - 3.1.1 Develop and maintain a long-term financial plan and fiscal principles for sustainable financial management.

Background:

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report must be presented to Council on a monthly basis. The attached financial report contains the financial summary and associated commentary as at 1 November 2021.

Associated Person/Organization:

N/A

Consultation:

Financial Services Team

Chief Legal Officer's Comments:

Pursuant to section 204 of the *Local Government Regulation 2012*, the local government must prepare, and the Chief Executive Officer must present, the financial report. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

[↓](#)1 Financial Summary October 2021

Recommendation:

That the Financial Summary as at 1 November 2021 be noted by Council.

Financial Summary
as at 01 Nov 2021



	Council			General			Waste			Wastewater			Water		
	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud	Actual YTD	Adopted Budget	% Act/ Bud
<i>Progress check - 33%</i>															
Recurrent Activities															
<i>Revenue</i>															
Rates and Utility Charges	82,574,649	165,515,095	50%	42,311,918	85,050,095	50%	8,278,960	16,425,000	50%	16,184,448	32,215,000	50%	15,799,323	31,825,000	50%
Less: Pensioner Remissions	(849,501)	(1,719,000)	49%	(849,501)	(1,719,000)	49%	-	-	-	-	-	-	-	-	-
	81,725,148	163,796,095	50%	41,462,417	83,331,095	50%	8,278,960	16,425,000	50%	16,184,448	32,215,000	50%	15,799,323	31,825,000	50%
Fees and Charges	11,228,282	29,378,972	38%	7,227,362	19,320,269	37%	2,711,611	7,338,503	37%	398,958	1,007,000	40%	890,351	1,713,200	52%
Interest Revenue	440,285	1,285,800	34%	440,285	1,285,800	34%	-	-	-	-	-	-	-	-	-
Grants, Subsidies and Donations	3,366,377	12,690,949	27%	3,308,052	12,530,949	26%	58,325	160,000	36%	-	-	-	-	-	-
Sale of Developed Land Inventory	233,830	-	-	233,830	-	-	-	-	-	-	-	-	-	-	-
Total Recurrent Revenue	96,993,922	207,151,816	47%	52,671,946	116,468,113	45%	11,048,896	23,923,503	46%	16,583,406	33,222,000	50%	16,689,674	33,538,200	50%
<i>Expenses</i>															
Employee Costs	26,013,689	77,219,760	34%	20,240,233	59,913,940	34%	2,174,351	6,216,593	35%	1,803,938	5,439,956	33%	1,795,168	5,649,271	32%
Materials and Services	23,974,499	71,969,416	33%	14,189,356	41,365,490	34%	4,334,970	12,474,295	35%	2,506,555	8,041,750	31%	2,943,617	10,087,881	29%
Finance Costs	1,323,980	4,077,695	32%	522,098	1,471,695	35%	276,034	855,000	32%	452,380	1,520,000	30%	73,468	231,000	32%
Depreciation	17,899,851	53,699,553	33%	12,643,951	37,931,853	33%	522,267	1,566,800	33%	2,351,300	7,053,900	33%	2,382,333	7,147,000	33%
Total Recurrent Expenditure	69,212,019	206,966,424	33%	47,595,638	140,682,978	34%	7,307,622	21,112,688	35%	7,114,173	22,055,606	32%	7,194,586	23,115,152	31%
Operating Surplus	27,781,903	185,392		5,076,308	(24,214,865)		3,741,274	2,810,815		9,469,233	11,166,394		9,495,088	10,423,048	
<i>Transfers to</i>															
NCP Transfers	-	-		(5,805,268)	(17,415,802)		211,238	633,711		2,900,260	8,700,779		2,693,770	8,081,312	
Total Transfers	-	-		(5,805,268)	(17,415,802)		211,238	633,711		2,900,260	8,700,779		2,693,770	8,081,312	
Movement in Unallocated Surplus	27,781,903	185,392		10,881,576	(6,799,063)		3,530,036	2,177,104		6,568,973	2,465,615		6,801,318	2,341,736	
Unallocated Surplus/(Deficit) brought forward	43,646,171	43,815,822		(26,006,773)	(25,837,122)		13,086,220	13,086,220		17,240,638	17,240,638		39,326,085	39,326,085	
Unallocated Surplus/(Deficit)	71,428,074	44,001,214		(15,125,197)	(32,636,185)		16,616,256	15,263,324		23,809,611	19,706,253		46,127,403	41,667,821	
Capital Activities															
Council Expenditure on Non-Current Assets	21,954,224	115,353,211	19%	19,230,307	89,879,636	21%	271,319	3,689,168	7%	612,945	5,717,098	11%	1,839,653	16,067,309	11%
Loan Redemption	2,329,069	6,532,000	36%	1,248,952	3,243,000	39%	242,434	741,000	33%	721,382	2,193,000	33%	116,301	355,000	33%
Total Capital Expenditure	24,283,293	121,885,211	20%	20,479,259	93,122,636	22%	513,753	4,430,168	12%	1,334,327	7,910,098	17%	1,955,954	16,422,309	12%
Cash															
Opening balance	149,144,168	106,781,930													
Movement - increase/(decrease)	18,115,648	(2,442,993)													
Closing balance	167,259,816	104,338,937													

Further to the Financial Summary Report as of 1 November 2021, the following key features are highlighted.

Financial Overview				
	YTD Actual*	YTD Budget		Variance
Operating Income	69.8m	69.1m	✓	0.7m
Operating Expenditure	69.2m	69.0m	✗	0.2m
Operating Surplus/(Deficit)	0.6m	0.1m	✓	0.5m
Capital Expenditure	22.0m	29.2m	✗	-7.2m
Cash	167.3m	155.6m	✓	11.7m

Notes: * denotes - YTD Actual includes annualised rates income, for the purpose of YTD comparative, this has been adjusted comparatively to the reporting period.

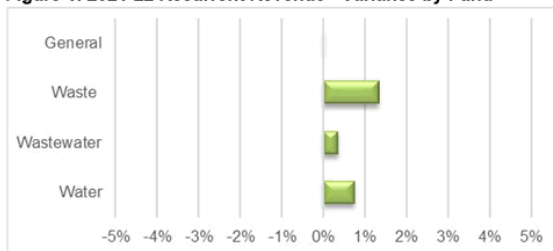
Overall

- Budget review is being undertaken during November with proposal being put to council in December 2021.

Recurrent Revenue

- Rates and utility charges were levied in July 2021 for the first half year period and pensioner remissions applied. The levied amounts are consistent with the budget.
- Fees and charges are more than the year-to-date (YTD) budget. There are a range of annual fees issued in the first quarter, specifically animal registrations are higher as a result of the inspection program. The development activity continues to positively influence results with YTD actuals being higher to comparative budget for e.g. Planning and Development; Water and Wastewater Plumbing Compliance, Waste, and Revenue Services. Holiday Parks continue its higher occupancy trend ahead of YTD estimate. Airport passenger revenue trend is lower than anticipated due to reduced flight frequency and passenger numbers following south-east Queensland restrictions and broader lockdowns across Australian states.
- Interest revenue is in line with the YTD budget. Interest on overdue rates is lower due to historically low levels of arrears, whilst Interest on Investments is trending ahead of budget although interest rates remain low.
- Grants, Subsidies and Donations are less than the YTD budget. This is expected and reflects the payment cycle of many grants being paid quarterly.
- Council has settled three parcels of Land Developed for Sale this financial year, with additional lots under conditional contracts. Any conditional contracts are not reflected in the financial summary. There was no annual budget allocated in the original budget for this item, with budget traditionally being provided once contracts have become unconditional at the time of formalising the budget.

Figure 1: 2021-22 Recurrent Revenue - Variance by Fund

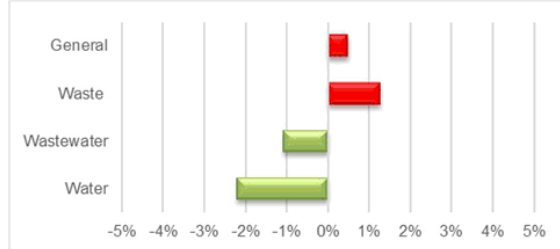


- Figure 1 presents the view across the funds being favourable or neutral, with comments outlined above.

Recurrent Expenditure

- Employee Costs are tracking close to budget, with budgets being monitored closely.
- Materials and Services are approximate to YTD budget. At a fund level, General actuals are showing marginally higher due to annual payments such as insurances, Waste is above budget with some variance related to higher Waste Levy charges (generated from higher waste volume), whilst Water actuals are under budget. Non-capital projects overall are comparatively underbudget (\$1.4 million spend against \$7.9 million budget, or 18%).
- Finance Costs and Depreciation are set to be in line with YTD budget.

Figure 2: 2021-22 Recurrent Expenditure - Variance by Fund



- Figure 2 shows General Fund is marginally unfavourable and Water Fund is trending favourable comparatively to appropriate budget, with comments outlined above under Materials and Services.

Capital Expenditure and Capital Grants

- Year-to-date capital expenditure is \$22.0 million (YTD budget \$29.2 million; total budget \$107.8 million (excluding loan redemption \$6.5 million and donated assets \$7.5 million)).
- Figure 3 (capital expenditure profile against expected cashflows), Figure 4 (percentage of capital expenditure) and Figure 5 (capital expenditure by asset class this financial year, with regional significant projects being separated from class analysis). Historically quarter 1 has lower expenditure. All 3 graphs exclude loan redemption and donated assets.
- Capital grants are predominately on track. During October 2021, the Anzac Pool redevelopment project was successful with its \$5 million grant application under Building Better Regions Fund.

Figure 3: 2021-22 Capital Expenditure

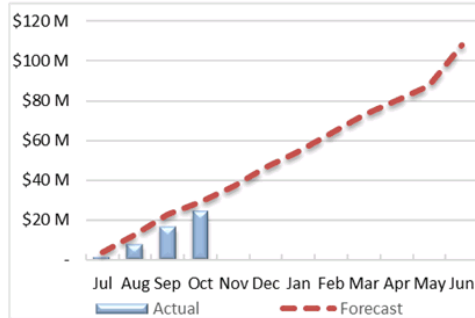


Figure 4: 2021-22 Capital Expenditure (financial delivery)

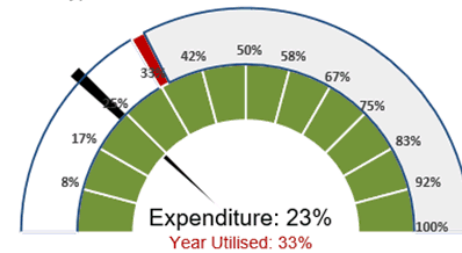
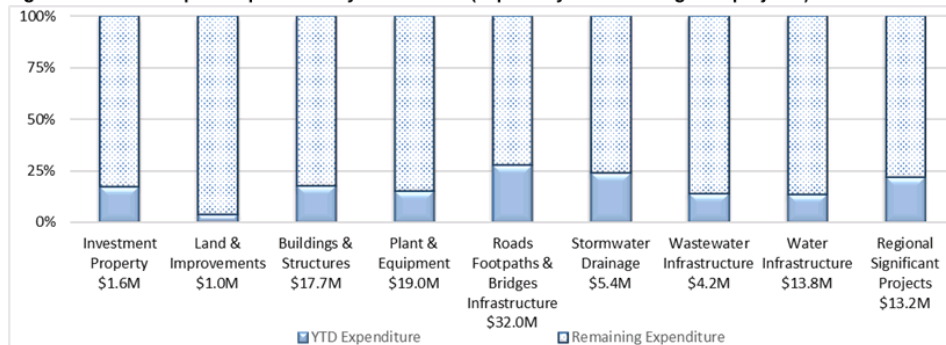


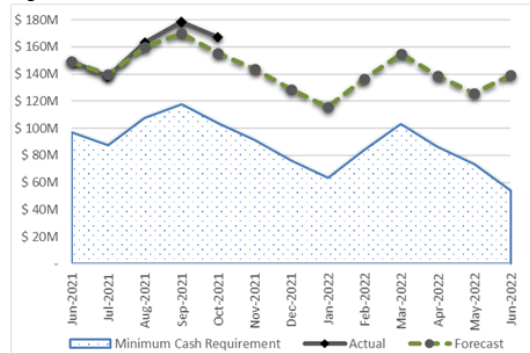
Figure 5: 2021-22 Capital Expenditure by Asset Class (separately identified regional projects)



Cash

- The cash balance at close of business on 1 November 2021 was \$167.3 million, being an decrease of \$10.8 million from 31 September 2021 (\$178.1 million).
- No short-term liquidity issues are foreseeable.
- The actual and forecast cash movement is illustrated in Figure 6.

Figure 6: 2021-22 Cash Profile



Rates Debtor

- Rates for the July-December 2021 half year were due in early September 2021. Rates outstanding at the end of October 2021 were \$5.2 million (5.8%). As at 30 September 2021, the rates outstanding were \$7.7 million (8.5%).

Other Debtors

- Infringements for 31 October 2021 total \$408,000 with 2,924 infringements (comparatively last month was \$402,000 with 2,901 infringements). Parking infringements represent the majority of the infringements outstanding at around 51%. The remaining relate to local laws, environmental health and development compliance.

**Item****30 November 2021****Item Number:**

G1

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Sale of Lot 8 on SP311608 - 17 Aviation Crescent, Kensington

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:

Council is the freehold owner of Lot 8 on SP311608 known as 17 Aviation Crescent, Kensington in the Bundaberg Regional Aviation and Aerospace Precinct (the 'Lot'). Council has previously resolved to sell the Lot as it is surplus to Council's needs.

The Lot was previously offered for sale by tender. The tender was not successful and the Lot was listed for sale. Council has received an offer to purchase the Lot. The offer to purchase the Lot presented to Council is for market value.

Associated Person/Organization:

N/A

Consultation:

N/A

Chief Legal Officer's Comments:

Pursuant to section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld), Council may apply an exception to the tender/auction requirement on the disposal of a non-current asset if the property has previously been offered by tender/auction.

The disposal must not be for less than market value.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(a)(i) of the *Local Government Regulation 2012 (Qld)* to the disposal of Lot 8 on SP311608; and**
- 2. the Chief Executive Officer be authorised to enter into a Contract of Sale with the Buyer and attend to all items required to finalise the sale of the Lot.**

**Item****30 November 2021****Item Number:**

G2

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Sale of Lot 3 and Lot 4 on SP298190 - Buxton Road, Isis River

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:

Council is the freehold owner of Lot 3 and Lot 4 on SP298190 on Buxton Road, Isis River ('Lots'). Council has previously resolved to sell the Lots as they are surplus to Council's needs.

The Lots were previously offered for sale by tender. The tender was not successful and the Lots were listed for sale. Council has received offers to purchase the Lots. The offers to purchase the Lots presented to Council are for market value.

Associated Person/Organization:

N/A

Consultation:

N/A

Chief Legal Officer's Comments:

Pursuant to section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld), Council may apply an exception to the tender/auction requirement on the disposal of a non-current asset if the property has previously been offered by tender/auction.

The disposal must not be for less than market value.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(a)(i) of the *Local Government Regulation 2012 (Qld)* to the disposal of Lot 3 and Lot 4 on SP298190; and**
- 2. the Chief Executive Officer be authorised to enter into a Contract of Sale with each Buyer and attend to all items required to finalise the sale of the Lots.**

**Item****30 November 2021****Item Number:**

G3

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Sale of Lot 196 on RP24483 - 15 Hull Street, Buxton

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Previous Items:

G1 - Sale of Lot 196 on RP24483 - 15 Hull Street, Buxton - Ordinary Meeting - 31 August 2021

Background:

Council is the freehold owner of Lot 196 on RP24483 at 15 Hull Street, Buxton ('Lot'). Council has previously resolved to sell the Lot as it is surplus to Council's needs.

The Lot was previously offered for sale by auction at which the auction was not successful and the Lot was passed in. Council has received an offer to purchase the Lot. The offer to purchase the Lot presented to Council is for market value.

Council has previously entered into a contract for the sale of the Lot however, the contract was terminated due to the Buyer not attending settlement and failing to provide their solicitor with instructions.

Associated Person/Organization:

Nil

Consultation:

Nil

Chief Legal Officer's Comments:

Pursuant to section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld), Council may apply an exception to the tender/auction requirement on the disposal of a non-current asset if the property has previously been offered by tender/auction.

The disposal must not be for less than market value.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council rescind the resolution made in relation to Item G1 "Sale of Lot 196 on RP24483 – 15 Hull Street, Buxton" on 31 August 2021 at its Ordinary Meeting;**
- 2. Council apply the exception contained in section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld) to the disposal of Lot 196 on RP24483; and**
- 3. the Chief Executive Officer be authorised to enter into a Contract of Sale with the Buyer and attend to all items required to finalise the sale of the Lot.**

**Item****30 November 2021****Item Number:**

G4

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Lease - Part of Lot 2 on SP314446 - 160 Hughes Road, Bargara

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:

Council is the owner of the freehold property at Lot 2 on SP314446, known as 160 Hughes Road, Bargara (the 'Property'). The Bargara Administration Centre is built on this land and is the home of the Agtech Precinct.

Hillwood Berries Pty Ltd ('Hillwood Berries'), a commercial strawberry farm based in Tasmania, has recently expanded with a farm in the Wide Bay region and is now looking for office space. Hillwood Berries wish to lease a portion of the Property.

Council is working towards a commencement date of no earlier than 1 December 2021. The initial term of the lease will be 5 years and have one option of 5 years. The rent will be for market value. The terms and conditions of the lease are to be as per Council's standard terms.

Council proposes to apply the exception to the tender/auction requirements contained in section 236(1)(e) of *Local Government Regulation 2012* given that the Property has previously been offered for lease by tender but was not successful.

Associated Person/Organization:

Hillwood Berries Pty Ltd

Consultation:

NIL

Chief Legal Officer's Comments:

Pursuant to section 236(1)(e) of the *Local Government Regulation 2012*, Council may dispose of the property by way of lease to Hillwood Berries Pty Ltd as the property as previously been offered for lease via tender.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:-

- 1. Council apply the exception contained in section 236(1)(e) of the *Local Government Regulation 2012*; and**
- 2. the Chief Executive Officer be authorised to enter into a Lease to Hillwood Berries Pty Ltd for part of the Bargara Administration Centre, known as Lot 2 on SP314446 for an initial term of 5 years with a further 5 year option.**

**Item****30 November 2021****Item Number:**

H1

File Number:**Part:**

INFRASTRUCTURE

Portfolio:

Infrastructure Services

Subject:

Specialised Supplier Agreement with Bundy Star Truck and Machinery for Iveco and Dennis Eagle Parts, Service and Repairs

Report Author:

Andrew Railz, Branch Manager Fleet & Trade Services

Authorised by:

Stuart Randle, General Manager Infrastructure Services

Link to Corporate Plan:

Our infrastructure and development - 2.2 Sustainable and affordable essential services - 2.2.4 Provide effective and efficient fleet and trade services for operations and projects across Council.

Background:

Council has within its fleet 5 plant items of Iveco brand and 3 plant items of Dennis Eagle brand. These items are serviced in-house by Council's Fleet Services section with specialised repairs being undertaken by manufacturer's authorised agent. It is the policy of Fleet Services to use genuine parts and factory authorised repairs to ensure quality and to maintain warranty integrity.

A Specialised Supplier was approved, and a contract entered with Bundy Star Truck & Machinery Centre under TEN/0460 in August 2020. This arrangement expired on 31 August 2021.

It is standard industry practice for truck manufacturers to only appoint one authorised agent per sales territory. The invitation of quotes would be impractical due to the costs that would be involved with transport, in addition to Council's buy local policy which favours local suppliers.

Associated Person/Organization:

Bundy Star Truck and Machinery

Consultation:

Portfolio Spokesperson: Cr Bill Trevor

Divisional Councillor: N/A

Chief Legal Officer's Comments:

Section 235(a) of the *Local Government Regulation 2012* allows the local government to resolve that it is satisfied that there is only one supplier that is reasonably available.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:

- a) **Council enters into an arrangement with Bundy Star Truck and Machinery for the supply of parts, servicing and repairs of Iveco and Dennis Eagle Trucks, without first inviting written quotations or tenders pursuant to section 235(b) of the *Local Government Regulation 2012*; and**
- b) **this arrangement be made for an initial period from 1 December 2021 – 31 October 2024.**

**Item****30 November 2021****Item Number:**

J1

File Number:**Part:**

WATER & WASTEWATER

Portfolio:

Infrastructure Services

Subject:

Coastal Sewerage Strategy

Report Author:

Sayed Khan, Planning & Delivery Manager - Water Services

Authorised by:

Stuart Randle, General Manager Infrastructure Services

Link to Corporate Plan:

Our infrastructure and development - 2.2 Sustainable and affordable essential services - 2.2.2 Supply potable water and wastewater services that ensure the health of our community in accordance with Council's service standards.

Background:

The coastal corridor between Bargara and Elliott Heads has been experiencing strong population growth. About 40% of the Bundaberg region's growth occurs in this corridor. There are approximately 2,861 existing properties between Burnett Heads to Elliott Heads that are currently serviced by on-site wastewater treatment systems. The coastal area is currently serviced by Bargara Wastewater Treatment Plant (WWTP) which has some capacity issues.

Key drivers behind the coastal sewerage strategy include:

- Servicing future growth
- Reducing future environmental impacts
- Utilising recycled water as a resource
- Transparent decision on servicing future growth and unsewered areas

To ensure continued servicing of the coastal growth corridor, flow from Bargara WWTP will need to be diverted to another treatment plant. Two options were considered; diversion to Thabeban or Rubyanna WWTP. Detailed cost and non-cost assessments of both options indicated that the Bargara to Rubyanna diversion offers the best value for money. This option also aligns with Council's Local Government Infrastructure Plan (LGIP).

Benefits of the Bargara to Rubyanna diversion scheme:

- Treatment at Rubyanna takes advantage of the economies of scale and avoids any short-term major treatment plant upgrades.

- The Rubyanna option provides a reduction in effluent discharge from Bargara WWTP to the coastal waters.
- This option provides the most flexibility in staged transfer of Bargara WWTP while allowing it to continue operating with minimal capital investment.
- By producing Class A recycled water, Rubyanna option has the best appeal to potential reuse customers in the region.

The cost of sewerage to a new development is normally borne by the developer. Retrofitting of sewerage to existing properties would require a contribution by the property owners to cover the cost of both sewer network and treatment plants. The overall cost of retrofitting the 2,861 existing properties with sewerage is estimated to \$73 million. It's considered that would be cost prohibitive for Council, particularly as there are currently no funding provisions from other levels of government for infrastructure of that type.

Associated Person/Organization:

Nil

Consultation:

Portfolio Spokesperson: Division 1 – Cr Jason Bartels

Divisional Councillor: Division 5 - Cr Greg Barnes

Divisional Councillor: Division 6 - Cr Tanya McLaughlin

Chief Legal Officer's Comments:

There appears to be no legal implications.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There are significant financial implications to both Council and property owners of unsewered properties.

Risk Management Implications:

There potentially could be risk management implications with conflicts to Council's corporate priorities and Water Services operational priorities.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

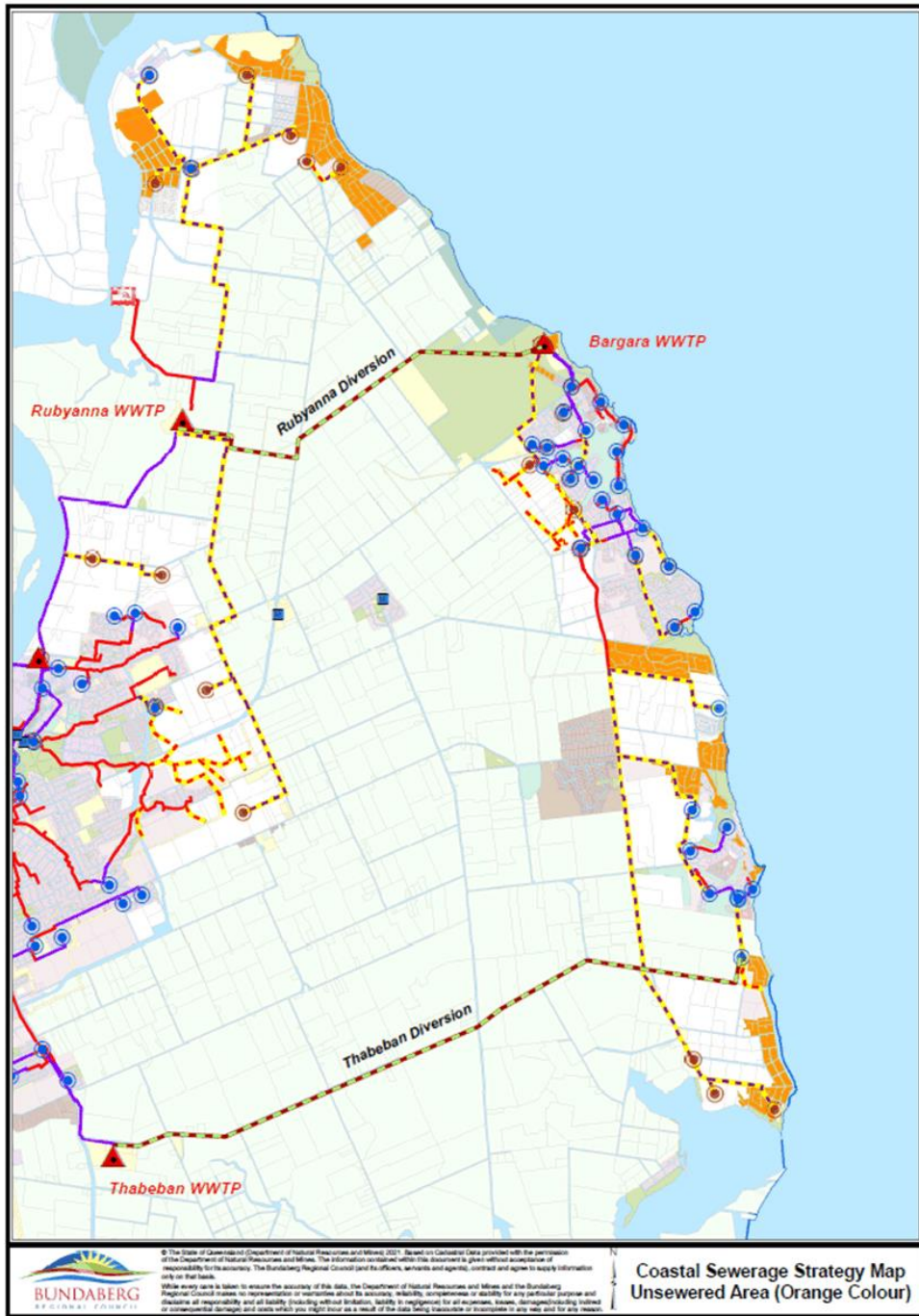
- [↓1](#) Coastal Sewerage Strategy Options Map

Recommendation:

That Council:

- 1. approves the Bargara to Rubyanna sewerage diversion scheme as the preferred option to ensure continued servicing of the coastal growth**
- 2. not commit to any retrofitting program for current coastal unsewered properties.**

Attachment 1 Coastal Sewerage Strategy Options Map





Item

30 November 2021

Item Number:

O1

File Number:**Part:**COMMUNITY & CULTURAL
SERVICES**Portfolio:**

Community & Environment

Subject:

Lease - Hangar H2 - Skills Compliance Pty Ltd

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus

Background:

Council as owner of Bundaberg Regional Airport located at Airport Drive, Kensington, leases general aviation hangars. The general aviation hangars are built and maintained by the lessee on Council land.

Skills Compliance Pty Ltd ('Tenant') is a registered not for profit organisation. The Tenant is a registered training organisation, that provides opportunities and pathways for Bundaberg high school students by offering Certificate II in Aircraft Line Maintenance and Certificate III in Aviation (Remote Pilot) Courses.

Council entered into a Licence Agreement with the Tenant on 1 September 2017 which is a periodical agreement for Hangar 2 within Hangar 161. The Licence Agreement is no longer sufficient to Council. The Tenant would like to enter into a lease for a term of 3 years with a future option of an additional 3 years.

Council is not required to complete the tender process prior to entering into a Lease with this Tenant as they are considered a community organisation under the *Local Government Regulation 2012*. The proposed rent is less than market value which is acceptable under the *Local Government Regulation 2012* given that the lease is to a community group. Rent will increase annually by CPI. The terms and conditions of the lease are to be as per Council's standard terms.

Council proposes to apply the exception to the tender/auction requirements contained in section 236(1)(b)(ii) of *Local Government Regulation 2012* given that the disposal is for the purposes of a lease to a community organisation.

Associated Person/Organization:

Skills Compliance Pty Ltd

Consultation:

Nil

Chief Legal Officer's Comments:

Pursuant to section 236(1)(b)(ii) of the *Local Government Regulation 2021*, Council may dispose of the property by way of lease to Skills Compliance Pty Ltd without first offering the lease by way of tender given that the proposed lessee is a community organisation.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:-

- 1. Council apply the exception contained in section 236(1)(b)(ii) of the *Local Government Regulation 2012*; and**
- 2. the Chief Executive Officer be authorised to enter into a Lease to Skills Compliance Pty Ltd for part of Lot 35 on SP254546 for an initial term of 3 years with a further 3 year option.**

**Item****30 November 2021****Item Number:**

O2

File Number:**Part:**COMMUNITY & CULTURAL
SERVICES**Portfolio:**

Community & Environment

Subject:

Renewal of Lease - Woodgate Men's Shed

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our organisational services - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:

1 Kangaroo Court, Woodgate at Lot 9 on SP260023 is a State-owned Reserve for Recreation and Public Hall for which Council is the Trustee ('Property').

Council entered into a Lease with the Woodgate Men's Shed Inc ('Tenant') for part of the Property on 31 January 2019 for a term of 3 years, expiring on 31 January 2022. The Tenant wishes to renew their lease for a further term of 10 years.

Rent will be at the community rate. The terms and conditions of the lease are to be as per Council's standard terms.

Council proposes to apply the exception to the tender/auction requirements contained in section 236(1)(b)(ii) of *Local Government Regulation 2012* given that the disposal is for the purposes of a lease to a community organisation.

Associated Person/Organization:

Woodgate Men's Shed Inc

Consultation:

Nil

Chief Legal Officer's Comments:

There appears to be no legal implications.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That:-

- 1. Council apply the exception contained in section 236(1)(b)(ii) of the *Local Government Regulation 2012*; and**
- 2. the Chief Executive Officer be authorised to enter into a Lease to Woodgate Men's Shed Inc for part of Lot 9 on SP260023 for a term of 10 years.**



Item

30 November 2021

Item Number:	File Number:	Part:
P1	.	WASTE & RECYCLING

Portfolio:

Community & Environment

Subject:

Changes to Bundaberg Regional Waste Facilities

Report Author:

Gavin Crawford, Branch Manager Waste & Recycling Services

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our infrastructure and development - 2.2 Sustainable and affordable essential services - 2.2.3 Provide safe and efficient waste services to protect our community and environment.

Background:

Council previously adopted its Waste Management and Resource Recovery Strategy 2017-2025 which had amongst its total 28 actions the following:

- Review the operation and continuation of low use waste facilities
- Review and assess the opening days and hours of all waste management facilities
- Review all waste types that will be accepted and processed at each waste facility

As part of Council’s Waste and Recycling Services continuous improvement processes, an opportunity has been identified to reduce the opening hours and days of some of Council’s waste facilities. This will bring them in line with similar local government areas to better reflect the peak usage hours of each facility.

The reduced hours will have a minimal effect on customers.

Council waste facilities have seen a decrease in customer numbers partly due to the establishment of local businesses focusing on the recycling of concrete, brick and asphalt.

The loss in revenue from fees and charges to Council compared with the 2017/2018 financial year is approximately \$646,000 per annum, with operational savings of approximately \$136,000 per annum resulting in a net decrease of revenue of approximately \$510,000 per annum. The beforementioned figures are based on approximately 3,800 tonnes of material being redirected to commercial recyclers annually. The table below shows the decrease in tonnes of concrete received at councils’ waste facilities.

Total Concrete Received at Council's Waste Facilities		
Year	Tonnes	% Change
2017/2018	4693	
2018/2019	2899	38%
2019/2020	1455	69%
2020/2021	903	81%

It should also be noted that with the opening of the Green Solutions Wide Bay facility at the Hummock in March 2021 the demand and customer usage of facilities located near Bundaberg is anticipated to fall significantly. The decrease in green waste customers is approximately 34,500 customers per annum and equates to approximately 7,000 tonnes less green waste being received at Council facilities annually. For the University Drive, Qunaba and Meadowvale waste facilities this decrease is approximately 4.1, 5.3 and 1.0 less customers per hour using Council's waste facilities for green waste disposal.

The decreases in revenue from fees and charges and sales of mulch based on 90% Commercial and 66% Domestic green waste customers utilizing Green Solutions Wide Bay is approximately \$390,000 per annum. Savings from operational costs such as mulching, lab testing, staff costs and loading of mulch are approximately \$170,000 per annum. There is a net loss of \$220,000 per annum for green waste as a result of this facility opening.

Oreco, an organics business near Childers, also accepts commercial green waste from selected commercial customers free of charge which further reduces the demand on Council waste facilities to manage green waste.

The two changes as detailed above will result in approximately \$1,036,000 less revenue to Council per annum whilst also reducing operational costs by approximately \$310,000 per annum. This results in a nett change of \$726,000 per annum in the Waste Operational Budget.

It should be noted that the creation of these recycling businesses has created many jobs within the Bundaberg economy and makes significant contributions towards a circular and sustainable economy which is an overall positive outcome for the region.

In rural areas the expansion of the Waste Collection service has had a positive effect on many of the rural waste facilities including Meadowvale, Avondale and South Kolan as the residents no longer need to take their waste to a Transfer Station.

The proposed changes to hours (as detailed in Attachment 2) will save Council approximately \$420,000 per annum in operational costs. This change would partially offset the losses due to increased commercial recycling activities and reduce the overall financial burden on the ratepayers significantly.

The data in the tables has been annualised using the number of customers for the first 2 months of financial year 2022 (July and August). The current and proposed waste facility hours are highlighted in Attachment 2. A comparison table of the waste facility hours for a selected number of North Burnett towns and Bundaberg regional

towns including Biggenden, Eidsvold, Gayndah, Childers, Gin Gin and Woodgate is included in Attachment 3.

The proposed changes to hours will ensure that most waste facilities remain open to customers and that the user pay fees and charges applied to customers can be kept as low as possible. It is proposed to change the waste facility hours and other operational activities from 14 February 2022 to the new opening hours as per Attachment 2.

If the proposed changes to operating hours are adopted by Council, a communications strategy will be developed to ensure the new hours are widely advised to the public prior to 14 February 2022.

Associated Person/Organization:

Gavin Crawford, Branch Manager Waste and Recycling Services

Consultation:

Portfolio Spokesperson: Cr McLoughlin

Divisional Councillor: Councillors included in group briefing

Chief Legal Officer's Comments:

There appears to be no legal implications.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

The proposed changes will result in estimated savings in the order of \$420,000 per annum.

Risk Management Implications:

The Waste Strategy has been developed to reduce and manage possible risks to Council.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

[↓1](#) Attachments 1-3

Recommendation:

That Council adopts the proposed new waste opening hours to come into effect from 14 February 2022 as detailed in Attachment 2.

ATTACHMENT 1

**ESTIMATED CUSTOMER USAGE 2021/2022
 PAYING CUSTOMERS ONLY – average hourly customers
 BASED ON July & August 2021 data
 (excludes waste vouchers, tip shop transactions, and BRC internal customers)**

- Proposed opening hours to be maintained
- Proposed opening hours to be reduced
- Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

AVONDALE

CURRENT HOURS

Hours	Thursday	Sunday
0700 - 0800		
0800 - 0900		
0900 - 1000		
1000 - 1100		
1100 - 1200		
1200 - 1300		
1300 - 1400		
1400 - 1500		
1500 - 1600		
1600 - 1700		

PROPOSED

Open 4 hours Sunday

Hours	Thursday	Sunday
0700 - 0800		
0800 - 0900	0.5	1.1
0900 - 1000	0.6	1.5
1000 - 1100	0.7	2.5
1100 - 1200	0.5	2.9
1200 - 1300		0.6
1300 - 1400		1.6
1400 - 1500		0.8
1500 - 1600		1.2
1600 - 1700		0.5

- Proposed opening hours to be maintained
- Proposed opening hours to be reduced
- Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

BOOYAL

CURRENT HOURS

Every Sunday

Hours	Sunday
0800 - 0900	
0900 - 1000	
1000 - 1100	

PROPOSED

1st & 3rd Sunday

Hours	Sunday
0800 - 0900	0.8
0900 - 1000	0.8
1000 - 1100	2.4

BUXTON

CURRENT HOURS

Every Sunday

Hours	Sunday
1230 - 1300	
1300 - 1400	
1400 - 1500	
1500 - 1600	

PROPOSED

1st & 3rd Sunday

Hours	Sunday
1230 - 1300	
1300 - 1330	1.2
1330 - 1400	1.0
1400 - 1430	0.7
1430 - 1500	0.5
1500 - 1530	1.0
1530 - 1600	0.5

	Proposed opening hours to be maintained
	Proposed opening hours to be reduced
	Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

UNIVERSITY DRIVE**CURRENT USAGE - NO CHANGES**

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700 - 0800	6.1	8.0	6.3	7.0	7.9		
0800 - 0900	10.0	8.2	11.2	9.1	9.7	10.2	8.1
0900 - 1000	15.6	9.7	10.7	11.7	14.7	10.2	15.2
1000 - 1100	14.5	15.9	12.0	13.2	15.9	16.7	19.6
1100 - 1200	13.5	14.0	12.4	15.9	13.2	14.9	18.6
1200 - 1300	13.8	12.4	9.8	12.4	11.4	16.1	17.0
1300 - 1400	12.4	11.9	11.5	12.9	13.2	12.6	15.0
1400 - 1500	13.8	11.5	8.7	11.9	11.7	10.7	13.3
1500 - 1600	11.1	9.8	6.9	10.5	7.1	10.7	12.2
1600 - 1700	7.0	7.0	4.2	5.4	6.3	6.5	8.9

	Proposed opening hours to be maintained
	Proposed opening hours to be reduced
	Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

SOUTH KOLAN

CURRENT HOURS

Hours	Tuesday	Saturday
0800 - 0900		
0900 - 1000		
1000 - 1100		
1100 - 1200		
1200 - 1300		
1300 - 1400		
1400 - 1500		
1500 - 1600		

PROPOSED

Open 4 hours Saturday

Hours	Tuesday	Saturday
0700 - 0800		
0800 - 0900	1.2	2.4
0900 - 1000	1.6	2.0
1000 - 1100	1.5	2.6
1100 - 1200	0.5	1.0
1200 - 1300		0.9
1300 - 1400		1.1
1400 - 1500		1.2
1500 - 1600		1.1
1600 - 1700		

	Proposed opening hours to be maintained
	Proposed opening hours to be reduced
	Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

TIRROAN

CURRENT HOURS

Hours	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700 - 0730						
0730 - 0800						
0800 - 0900						
0900 - 1000						
1000 - 1100						
1100 - 1200						
1200 - 1230						
1230 - 1300						
1300 - 1400						
1400 - 1500						
1500 - 1600						
1600 - 1700						

PROPOSED

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700 - 0730							
0730 - 0800	0.90	0.79	0.68	0.56	0.79	0.34	
0800 - 0900	1.24	0.56	0.45	2.03	1.02	0.56	
0900 - 1000	1.58	1.02	1.24	1.92	2.26	2.71	
1000 - 1100	2.37	0.79	2.03	1.35	2.37	2.37	
1100 - 1200	1.47	1.58	2.60	1.92	1.92	2.15	6.55
1200 - 1300	0.34	0.11	0.45	0.79	0.68	0.45	3.39
1300 - 1400							2.26
1400 - 1500							2.94
1500 - 1600							1.02
1600 - 1700							

- Proposed opening hours to be maintained
- Proposed opening hours to be reduced
- Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

WOODGATE

CURRENT HOURS

Hours	Tuesday	Thursday	Saturday	Sunday
0800 - 0900				
0900 - 1000				
1000 - 1100				
1100 - 1200				
1200 - 1300				
1300 - 1400				
1400 - 1500				
1500 - 1600				
1600 - 1700				

PROPOSED

Changed Saturday morning to Saturday afternoon (Childers staff to work afternoon at Woodgate)

Hours	Tuesday	Thursday	Saturday	Sunday
0800 - 0900	2.82	2.82	1.81	
0900 - 1000	2.71	2.37	3.39	
1000 - 1100	1.13	1.13	1.81	
1100 - 1200				
1200 - 1300				
1300 - 1400				
1400 - 1500				6.44
1500 - 1600				2.03
1600 - 1700				0.68

	Proposed opening hours to be maintained
	Proposed opening hours to be reduced
	Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

CHILDERS

CURRENT HOURS

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700 - 0730							
0730 - 0800							
0800 - 0900							
0900 - 1000							
1000 - 1100							
1100 - 1200							
1200 - 1300							
1300 - 1330							
1330 - 1400							
1400 - 1430							
1430 - 1500							
1500 - 1600							
1600 - 1700							

PROPOSED – Closed Sunday

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700 - 0730	0.1	0.1	0.5	0.1	0.1	0.1	0.0
0730 - 0800	0.1	0.3	0.6	0.3	0.8	0.2	0.7
0800 - 0830	0.3	0.7	0.2	0.3	0.5	0.8	0.9
0830 - 0900	0.0	0.3	0.3	0.5	0.7	1.1	1.0
0900 - 1000	1.7	2.0	0.9	0.7	2.4	2.0	2.6
1000 - 1100	1.8	3.0	1.1	2.0	2.5	3.5	2.3
1100 - 1200	1.9	1.8	1.6	1.8	2.3	1.4	4.2
1200 - 1230	0.8	0.6	1.0	1.4	1.6	0.7	2.3
1230 - 1300	0.9	0.7	1.4	0.9	0.1	0.7	0.5
1300 - 1400	1.6	1.4	1.2	1.7	0.5	0.8	1.4
1400 - 1500	1.5				1.2	1.7	1.1
1500 - 1600	1.0				1.5	0.8	1.1
1600 - 1700							

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	Proposed opening hours to be maintained
	Proposed opening hours to be reduced
	Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

MEADOWVALE

CURRENT HOURS

Hours	Wednesday	Friday	Saturday	Sunday
0700 - 0730				
0730 - 0800				
0800 - 0900				
0900 - 1000				
1000 - 1100				
1100 - 1200				
1200 - 1300				
1300 - 1400				
1400 - 1500				
1500 - 1600				
1600 - 1700				

PROPOSED

Hours	Wednesday	Friday	Saturday	Sunday
0700 - 0730	0.0	0.0		
0730 - 0800	0.1	0.0		
0800 - 0900	0.9	0.6	0.7	1.1
0900 - 1000	1.0	1.5	2.3	2.9
1000 - 1100	1.1	3.5	1.8	3.5
1100 - 1200	1.0	2.4	2.6	3.8
1200 - 1300	0.9	1.0	2.4	1.9
1300 - 1400	1.4	2.8	1.5	2.7
1400 - 1500	1.1	1.0	2.4	1.4
1500 - 1600	0.7	1.0	2.7	0.9
1600 - 1700	0.9	0.5		

	Proposed opening hours to be maintained
	Proposed opening hours to be reduced
	Proposed change from weekly opening to 1st & 3rd Saturday or Sunday of the month

QUNABA

CURRENT HOURS

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700 - 0800							
0800 - 0830							
0830 - 0900							
0900 - 1000							
1000 - 1100							
1100 - 1200							
1200 - 1300							
1300 - 1400							
1400 - 1500							
1500 - 1600							
1600 - 1700							

PROPOSED

Reduction of 30min to start and finish of each day

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700 - 0800							
0800 - 0830	2.94	2.82	2.37	2.37	2.82	1.13	1.35
0830 - 0900	2.60	2.37	3.50	2.71	2.60	1.35	1.13
0900 - 1000	7.23	6.21	7.23	5.87	7.23	2.71	3.50
1000 - 1100	5.76	7.11	6.77	6.44	6.77	3.95	4.85
1100 - 1200	6.21	4.85	5.42	5.19	5.76	3.95	3.50
1200 - 1300	4.85	5.31	3.84	4.06	5.87	3.27	3.84
1300 - 1400	5.08	4.85	3.16	4.06	4.85	5.65	3.39
1400 - 1500	4.29	5.31	4.97	3.95	6.32	2.26	2.82
1500 - 1530	3.05	4.52	1.81	4.06	2.82	1.69	2.94
1600 - 1630	1.13	1.24	1.13	1.35	1.02	0.90	1.69
1630 - 1700	0.79	0.45	0.34	0.56	0.45	0.34	0.23

ATTACHMENT 2

Current, Proposed and Alternate Opening Hours from 14 February 2022

FACILITY	OPENING HOURS				ESTIMATED SAVINGS PA
	CURRENT HOURS		PROPOSED NEW HOURS		
Bundaberg (University Drive)	Monday to Friday Saturday to Sunday	7.00am - 5.00pm 8.00am - 5.00pm	Monday to Friday Saturday & Sunday	No Change 7.00am - 5.00pm 8.00am - 5.00pm	\$0
Qunaba	Sunday to Monday	8.00am - 5.00pm	Sunday to Monday	8.30am - 4.30pm	\$64,090
Meadowvale	Wednesday & Friday Saturday & Sunday	7.00am - 5.00pm 8.00am - 4.00pm	Wednesday & Friday Saturday & Sunday	9.00am - 2.00pm	\$120,120
Avondale	Thursday Sunday	8.00am - 12.00pm 8.00am - 12.00pm then 12.30pm - 5.00pm	Sunday	8.00am - 12.00pm	\$38,116
South Kolan	Tuesday Saturday	8.00am - 12.00pm 8.00am - 12.00pm then 12.30pm - 4.00pm	Saturday	8.00am - 12.00pm	\$32,396
Tirroan	Monday to Saturday Sunday	7.30am - 12.30pm 11.00am - 4.00pm	Monday to Saturday Sunday	7.30am - 12.00pm 11.00am - 2.00pm	\$11,804
Booyal	Sunday	8.00am - 11.00am	1st and 3rd Sunday	8.00am - 11.00am	\$11,908
Buxton	Sunday	1.00pm - 4.00pm	1st and 3rd Sunday	12.30pm - 3.30pm	\$14,534
Childers	Friday, Saturday, Sunday & Monday Tuesday, Wednesday & Thursday	7.00am - 4.00pm 7.00am - 2.00pm	Monday to Friday Saturday	7.30am - 12.30pm 9.00am - 12.30pm	\$129,428
Woodgate	Tuesday, Thursday & Saturday Sunday	8.00am - 11.00pm 2.00pm - 5.00pm	Tuesday, Thursday Saturday & Sunday	Changed Sat AM to PM 8.00am - 11.00pm 2.00pm - 5.00pm	\$0
ESTIMATED TOTAL SAVINGS					\$422,396

ATTACHMENT 3

WASTE FACILITIES Proposed HOURS OF OPERATION COMPARISON									
WASTE DISPOSAL AND RECYCLING									
Location	Population	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Hours per Week
Biggenden Old Coach Road Biggenden	850	CLOSED	CLOSED	12:30pm to 4:30pm	CLOSED	12:30pm to 4:30pm	CLOSED	12:30pm to 4:30pm	12
Eidsvold Eidsvold Dump Road Eidsvold	1000	CLOSED	CLOSED	12:30pm to 4:30pm	CLOSED	12:30pm to 4:30pm	CLOSED	12:30pm to 4:30pm	12
Gayndah Rifle Range Road Gayndah	2000	CLOSED	CLOSED	12:30pm to 4:30pm	CLOSED	12:30pm to 4:30pm	CLOSED	12:30pm to 4:30pm	12
Childers 17 Nissens Lane Childers	1500	7:30am to 12:30pm	7:30am to 12:30pm	7:30am to 12:30pm	7:30am to 12:30pm	7:30am to 12:30pm	9:00am to 12:30pm	CLOSED	28.5
Tirroan 72 Tablelands Road via Gin Gin	1000	7:30am to 12:00pm	7:30am to 12:00pm	7:30am to 12:00pm	7:30am to 12:00pm	7:30am to 12:00pm	7:30am to 12:00pm	11:00am to 2:00pm	30
Woodgate 1693 Woodgate Road Woodgate	1150	CLOSED	8:00am to 11:00am	CLOSED	8:00am to 11:00am	CLOSED	2:00pm to 5:00pm	2:00pm to 5:00pm	12

**Item****30 November 2021****Item Number:**

S1

File Number:**Part:**TOURISM & REGIONAL
GROWTH**Portfolio:**

Community & Environment

Subject:

Sole Supplier Arrangement with Alliance Airways Ltd

Report Author:

Greg Barrington, Manager Airport Operations

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our community and environment - 1.1 Economic growth and prosperity - 1.1.3 Promote our region as a preferred investment destination nationally and internationally.

Background:

The Queensland State government has established the \$5M Domestic Aviation Route Restart Program. The program is a one-off support package responding to the need to stimulate the domestic travel market and a return of regional airline services to pre-COVID-19.

The key principle of the program is to stimulate aviation demand by allowing airports to negotiate directly with airlines to increase service frequency / capacity and by funding marketing activity in partnership with Tourism and Events Queensland (TEQ) / Regional Tourism organisations, linked to the TEQ “Good to Go” messaging. The program does not require a financial co-contribution by Council.

The program is administered through the Department of State Development, Tourism and Innovation by TEQ, which has notified each Queensland airport how much funding from the program has been allocated to the airport.

The program’s funding agreement was signed for Council during 2020 and the funds have been received.

At the end of 2020, Council authorised the CEO to enter into an arrangement with Qantas Airways Ltd for provision of services eligible to be funded by the program. This resulted in targeted advertising of Bundaberg tourism attractions to Qantas Frequent Flyers during quarter 1 of 2021.

Alliance Airways has recently made a proposal to use program funds to support charter flights from Brisbane to Bundaberg as part of a series of Alliance Adventures, this Adventure being daytrips from Brisbane to Lady Musgrave Island in conjunction with Lady Musgrave Experience. Alliance Airways operated successful adventure day-trip charters from Brisbane to Winton earlier during 2021.

TEQ has given confirmation that the new proposal to Council is eligible for funding by the program.

Alliance Airways is the only charter airline available with proven ability to market and successfully operate adventure day trips from Brisbane under COVID restrictions.

Associated Person/Organization:

Sharyn Brydon - Tourism and Events Queensland
Alex Anian-Cooper - Alliance Airways
Katherine Reid - Bundaberg Tourism

Consultation:

Portfolio Spokesperson: Mayor Jack Dempsey

Chief Legal Officer's Comments:

Section 235(a) of the *Local Government Regulation 2012* allows the local government to resolve that it is satisfied that there is only one supplier that is reasonably available.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Indigenous Land Use Agreement (ILUA) Implications:

There appears to be no ILUA implications.

Attachments:

Nil

Recommendation:

That the Chief Executive Officer be authorised to enter into an arrangement with Alliance Airways Ltd for the provision of services eligible for funding by the Domestic Aviation Route Restart Program without seeking competitive quotations or tenders pursuant to section 235(a) of the *Local Government Regulation 2012*.