



**AGENDA FOR ORDINARY MEETING
TO BE HELD IN COUNCIL CHAMBERS, BUNDABERG
ON MONDAY 22 FEBRUARY 2021, COMMENCING AT 10.00 AM**

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**Item****22 February 2021****Item Number:**

E1

File Number:

A5461539

Part:STRATEGIC PROJECTS &
ECONOMIC DEVELOPMENT**Portfolio:**

Executive Services

Subject:

Specialised supplier arrangement renewal for I.D. Consulting

Report Author:

Andrew Beckenhauer, Economic Development Officer

Authorised by:

Ben Artup, Executive Director Strategic Projects & Economic Development Co-ordination

Link to Corporate Plan:

Our Community - 1.1 Economic growth and prosperity - 1.1.1 Provide responsive, consistent and timely customer service to our residents, investors and developers.

Background:

Council originally entered into a contract with I.D. Consulting Pty Ltd in 2018 (under a specialised supplier arrangement) to provide economic, social and community statistics for the Bundaberg region.

This publicly available resource provides a comprehensive demographic and economic profiling toolkit for the Local Government Area, and districts within it, including comparisons to benchmarks and change over time, as part of an online, interactive series of websites. This resource can be found at <https://profile.id.com.au/bundaberg>.

Strategic Projects and Economic Development depend on up-to-date statistics and economic modelling for input to other departments within Council; presentations to elected members; its own projects; and particularly as input into State and Commonwealth funding applications. In addition, members of the public request this information, and having a publicly accessible resource is invaluable for the public to utilise.

Council staff intend to renew its contract with ID Consulting Pty Ltd under Section 235(b) of the *Local Government Regulation 2012* 'because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders'.

The reasoning for this approach is that, after experience with the market for interactive economic data, there were no identified service providers with an equivalent range and quality of information provided in a similar user-friendly manner.

Furthermore, Council staff believe it to be detrimental to not provide consistency with this public resource. Economic and statistical modelling can be complex, and a familiar and consistent user experience helps both Council employees and the broader business community within our region to navigate and find relevant information. By changing providers and the user experience of this platform, the benefits of a familiar and consistent resource are removed.

Associated Person/Organization:

I.D. Consulting Pty Ltd

Consultation:

Portfolio Spokesperson: Cr JM Dempsey

Chief Legal Officer's Comments:

Section 235(b) of the *Local Government Regulation 2012* allows the local government to resolve that it is satisfied that it would be impractical or disadvantageous for the Council to invite quotes or tenders as this is a specialised supplier.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

The cost of this subscription is allocated for in Council's budget. The proposed contract period is for 3 years.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council enter into an arrangement with I.D. Consulting Pty Ltd (ABN 44 084 054 473) for the supply of software for model access to profile.id, altas.id and economy.id without first inviting written quotes pursuant to Section 235(b) of the *Local Government Regulation 2012*; and**
- 2. this arrangement be made for a period of 3 years.**

**Item****22 February 2021****Item Number:**

F1

File Number:**Part:**

FINANCE

Portfolio:

Organisational Services

Subject:

Financial Summary as at 1 February 2021

Report Author:

Simon Muggeridge, Deputy Chief Financial Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our People, Our Business - 3.1 A sustainable financial position - 3.1.2 Apply responsible fiscal principles for sustainable financial management.

Background:

In accordance with section 204 of the *Local Government Regulation 2012*, a financial report must be presented to Council on a monthly basis. The attached financial report contains the financial summary and associated commentary as at 1 February 2021.

Associated Person/Organization:

N/A

Consultation:

Financial Services Team

Chief Legal Officer's Comments:

Pursuant to section 204 of the *Local Government Regulation 2012* the local government must prepare, and the Chief Executive Officer must present, the financial report. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

[↓1](#) Financial Summary

Recommendation:

That the Financial Summary as at 1 February 2021 be noted by Council.

Financial Summary
as at 01 Feb 2021

| Progress check - 59% | Council | | | General | | | Waste | | | Wastewater | | | Water | | |
|---|--------------------|--------------------|-------------|--------------------|---------------------|-------------|-------------------|-------------------|-------------|-------------------|-------------------|-------------|-------------------|-------------------|-------------|
| | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act / Bud | Actual YTD | Adopted Budget | % Act/ Bud | Actual YTD | Adopted Budget | % Act/ Bud |
| Recurrent Activities | | | | | | | | | | | | | | | |
| <i>Revenue</i> | | | | | | | | | | | | | | | |
| Rates and Utility Charges | 159,301,967 | 159,076,657 | 100% | 83,561,256 | 83,461,322 | 100% | 15,746,908 | 15,702,071 | 100% | 30,249,586 | 30,236,858 | 100% | 29,744,217 | 29,676,406 | 100% |
| Less: Pensioner Remissions | (1,678,150) | (1,713,674) | 98% | (984,775) | (1,042,901) | 94% | (238,951) | (228,169) | 105% | (266,224) | (255,237) | 104% | (188,200) | (187,367) | 100% |
| | 157,623,817 | 157,362,983 | 100% | 82,576,481 | 82,418,421 | 100% | 15,507,957 | 15,473,902 | 100% | 29,983,362 | 29,981,621 | 100% | 29,556,017 | 29,489,039 | 100% |
| Fees and Charges | 17,082,206 | 25,484,927 | 67% | 9,660,778 | 14,725,393 | 66% | 5,222,030 | 7,821,134 | 67% | 725,346 | 917,000 | 79% | 1,474,052 | 2,021,400 | 73% |
| Interest Revenue | 723,849 | 1,110,970 | 65% | 280,386 | 430,338 | 65% | 90,868 | 139,465 | 65% | 103,670 | 159,114 | 65% | 248,925 | 382,053 | 65% |
| Grants, Subsidies and Donations | 5,719,391 | 13,275,079 | 43% | 5,631,360 | 13,135,079 | 43% | 88,031 | 140,000 | 63% | - | - | - | - | - | - |
| Sale of Developed Land Inventory | 1,486,716 | 1,600,000 | 93% | 1,486,716 | 1,600,000 | 93% | - | - | - | - | - | - | - | - | - |
| Total Recurrent Revenue | 182,635,979 | 198,833,959 | 92% | 99,635,721 | 112,309,231 | 89% | 20,908,886 | 23,574,501 | 89% | 30,812,378 | 31,057,735 | 99% | 31,278,994 | 31,892,492 | 98% |
| <i>Expenses</i> | | | | | | | | | | | | | | | |
| Employee Costs | 44,703,889 | 77,595,003 | 58% | 34,695,077 | 60,324,113 | 58% | 3,666,212 | 6,360,763 | 58% | 3,120,000 | 5,386,139 | 58% | 3,222,600 | 5,523,988 | 58% |
| Materials and Services | 36,721,090 | 70,025,855 | 52% | 21,299,959 | 40,439,351 | 53% | 6,112,116 | 11,896,803 | 51% | 4,143,193 | 7,675,513 | 54% | 5,165,822 | 10,014,188 | 52% |
| Finance Costs | 2,329,682 | 4,308,501 | 54% | 896,279 | 1,658,208 | 54% | 420,573 | 751,259 | 56% | 873,141 | 1,608,563 | 54% | 139,689 | 290,471 | 48% |
| Depreciation | 29,939,638 | 52,200,490 | 57% | 21,037,754 | 36,943,490 | 57% | 877,942 | 1,505,000 | 58% | 4,014,646 | 6,879,000 | 58% | 4,009,296 | 6,873,000 | 58% |
| Total Recurrent Expenditure | 113,694,299 | 204,129,849 | 56% | 77,929,069 | 139,365,162 | 56% | 11,076,843 | 20,513,825 | 54% | 12,150,980 | 21,549,215 | 56% | 12,537,407 | 22,701,647 | 55% |
| Operating Surplus | 68,941,680 | (5,295,890) | | 21,706,652 | (27,055,931) | | 9,832,043 | 3,060,676 | | 18,661,398 | 9,508,520 | | 18,741,587 | 9,190,845 | |
| <i>Transfers to</i> | | | | | | | | | | | | | | | |
| NCP Transfers | 1 | - | | (9,232,260) | (15,826,731) | | 12,877 | 22,073 | | 4,707,470 | 8,069,947 | | 4,511,914 | 7,734,711 | |
| Total Transfers | 1 | - | | (9,232,260) | (15,826,731) | | 12,877 | 22,073 | | 4,707,470 | 8,069,947 | | 4,511,914 | 7,734,711 | |
| Movement in Unallocated Surplus | 68,941,679 | (5,295,890) | | 30,938,912 | (11,229,200) | | 9,819,166 | 3,038,603 | | 13,953,928 | 1,438,573 | | 14,229,673 | 1,466,134 | |
| Unallocated Surplus/(Deficit) brought forward | 43,217,205 | 43,217,205 | | (25,710,479) | (25,710,479) | | 17,804,847 | 17,804,847 | | 14,703,878 | 14,703,878 | | 36,418,959 | 36,418,959 | |
| Unallocated Surplus/(Deficit) | 112,158,884 | 37,921,315 | | 5,228,433 | (36,939,679) | | 27,624,013 | 20,843,450 | | 28,657,806 | 16,142,451 | | 50,648,632 | 37,875,093 | |
| Capital Activities | | | | | | | | | | | | | | | |
| Council Expenditure on Non-Current Assets | 40,780,767 | 110,855,337 | 37% | 29,911,079 | 85,758,967 | 35% | 428,088 | 1,364,677 | 31% | 600,557 | 3,135,961 | 19% | 9,841,043 | 20,595,732 | 48% |
| Loan Redemption | 4,387,083 | 7,531,609 | 58% | 2,557,374 | 4,384,302 | 58% | 407,323 | 700,376 | 58% | 1,226,512 | 2,110,234 | 58% | 195,874 | 336,697 | 58% |
| Total Capital Expenditure | 45,167,850 | 118,386,946 | 38% | 32,468,453 | 90,143,269 | 36% | 835,411 | 2,065,053 | 40% | 1,827,069 | 5,246,195 | 35% | 10,036,917 | 20,932,429 | 48% |
| Cash | | | | | | | | | | | | | | | |
| Opening balance | 136,689,730 | 136,689,730 | | | | | | | | | | | | | |
| Movement - increase/(decrease) | (14,048,307) | (37,537,743) | | | | | | | | | | | | | |
| Closing balance | 122,641,423 | 99,151,987 | | | | | | | | | | | | | |

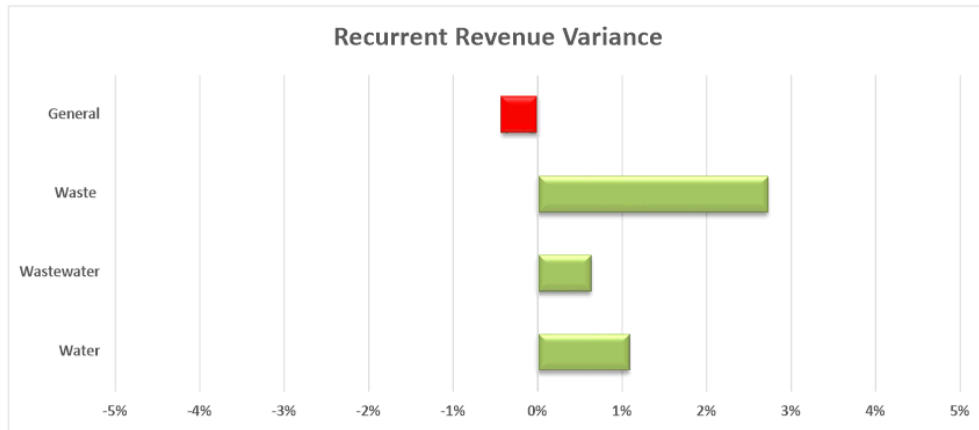
Further to the Financial Summary Report as of 1 February 2021, the following key features are highlighted.

| Financial Overview | | | | |
|-----------------------------|-------------|------------|---|----------|
| | YTD Actual* | YTD Budget | | Variance |
| Operating Income | 118.0m | 117.3m | ✓ | 698.2k |
| Operating Expenditure | 113.7m | 120.4m | ✓ | -6.7m |
| Operating Surplus/(Deficit) | 4.3m | -3.1m | ✓ | 7.4m |
| Capital Expenditure | 45.2m | 48.3m | ✗ | -3.1m |
| Cash | 122.6m | 113.8m | ✓ | 8.9m |

*YTD Actual has annualised the rates income

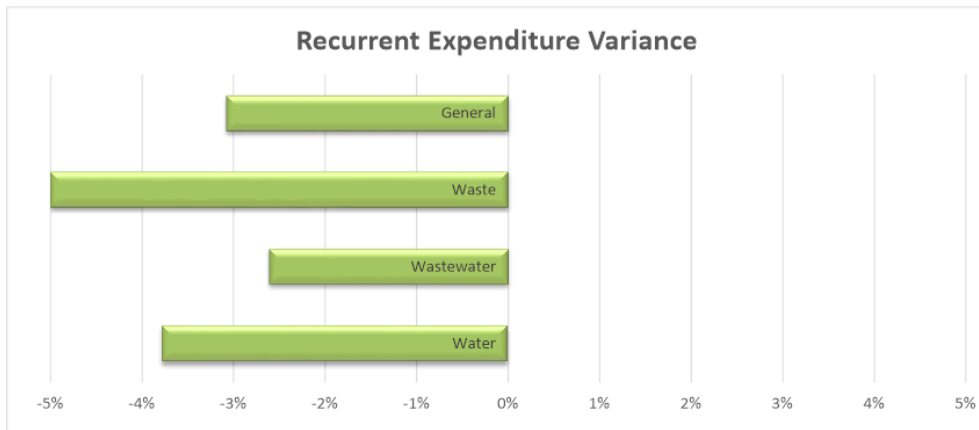
Recurrent Revenue

- Rates and Utility Charges have been levied for the second half year period and pensioner remissions applied. The levied amounts are consistent with the budget.
- Fees and charges are more than the year-to-date budget. Some of the increases are expected with timing of licences and renewals, others are due to heightened development activity in the region.
- Interest Revenue is higher than the year-to-date budget. Council revised down its forecast investment earnings at the half year budget review. Interest earnings are forecast to decrease in the coming months as the delivery of the capital program escalates.
- Grants, Subsidies and Donations are less than the year-to-date budget. This is expected, with the advance of the Financial Assistance Grant not expected until late in the financial year.
- Council has settled and has several unconditional contracts for parcels of Land Developed for Sale this financial year. These parcels relate to the Kinkuna Waters and Heritage Oaks developments. There are a number of conditional contracts for sales that are not reflected in the financial summary.



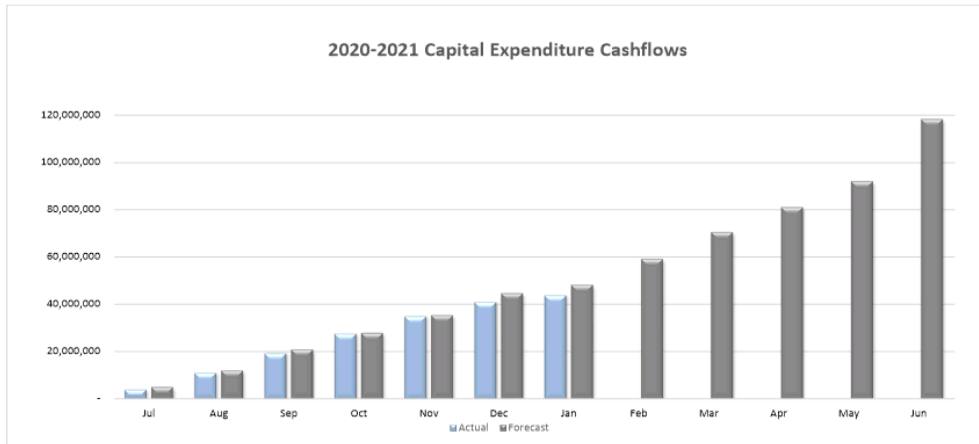
Recurrent Expenditure

- Employee Costs are tracking on budget. Employee costs will continue to be monitored with potential shifts in leave patterns the most likely variant in coming months.
- Materials and Services are tracking lower than the year-to-date budget. Timing in delivery of non-capital projects and one-off expenses are the main factors in variances throughout the year.
- Finance Costs are slightly lower than the year-to-date budget. Water write-offs in the first half of the year were lower than budget.
- Depreciation has been updated with the application of asset valuations in June last financial year.

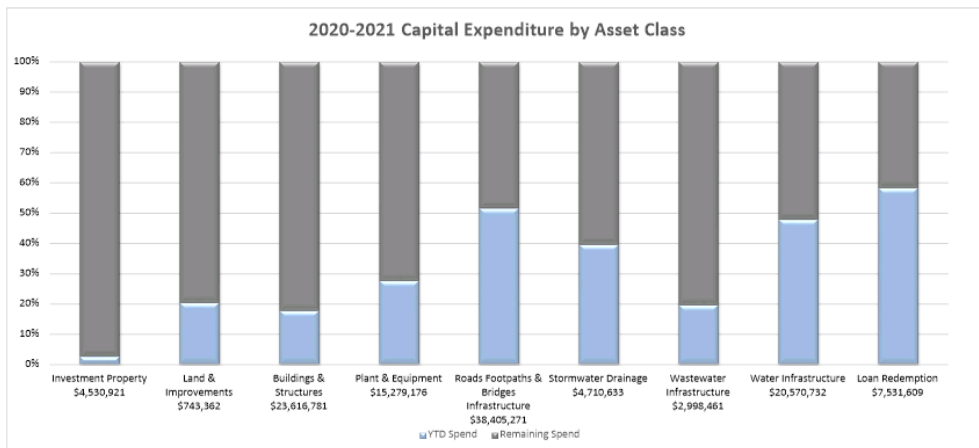


Capital Expenditure and Capital Grants

- Council has delivered 38% of this year's capital program which is slightly behind expected cashflows.



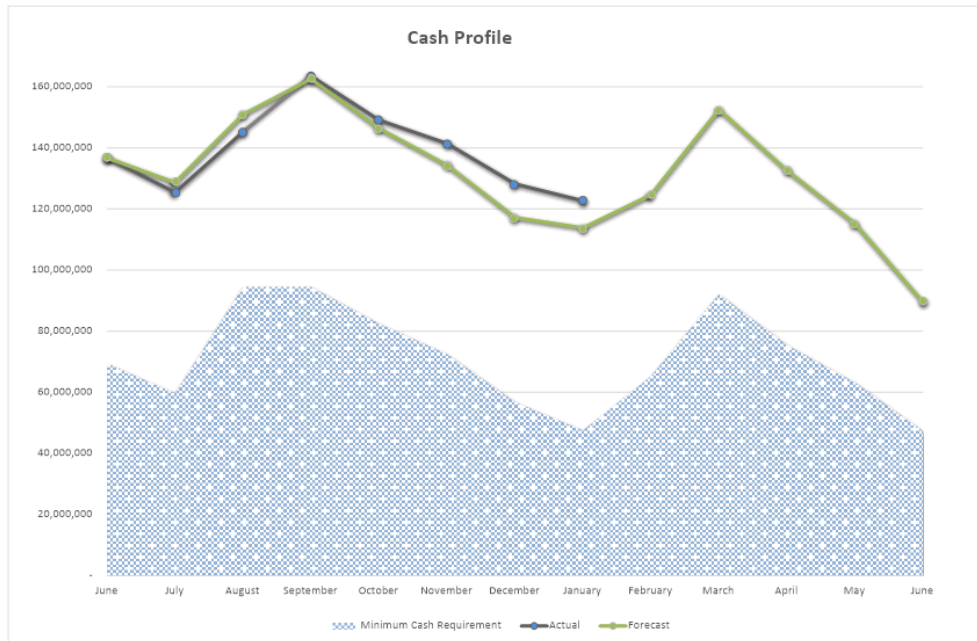
- The spend by asset class this financial year is shown below.



- Capital grants are on track with all milestones having been met. There are grant agreement variations awaiting approval for extensions of time and to shift funding between projects.

Cash

- The cash balance as of 1 February 2021 was \$122.6 million, a decrease of \$5.6 million from the last report on 4 January 2021 reflecting the outgoings on operations and delivery of the capital program during the month.
- No short-term liquidity issues are foreseeable.
- The actual and forecast cash movement is shown below. The variance is primarily due to the increased inflow of fee income, capital and non-capital project cashflows.



Rates Debtor

- Rates outstanding on 1 February 2021 were \$79.7 million. With the application of interest to outstanding rates in January, the rates outstanding are now in line with previous years. Rates are due 8 March 2021.

Other Debtors

- Infringements outstanding total \$421,000 with the number of infringements decreasing to 2,976. Parking infringements represent the majority of the infringements outstanding at around 50%. The remaining relate to local laws, environmental health and development compliance. Infringements continue to be recovered via the State Penalties, Enforcement Registry.
- Sundry Debtors outstanding for more than 90 days total \$260,000 across 44 accounts. The majority of debtors are recovered via internal resources. Where appropriate, debts are referred to Councils external agency for collection.

**Item****22 February 2021****Item Number:**

G1

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Sale of Lots in Stage 1 & Stage 2 at Kinkuna Waters Estate

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our People, Our Business - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:**Stage 1 Land Sales**

Council is freehold owner of Lots 34 and 35 on SP205671 in Stage 1 of Kinkuna Waters Estate at Woodgate ('Stage 1 Properties').

Stage 1 Properties were previously offered for sale by auction at which the action was not successful and the properties passed in.

Council had previously made a resolution at its Ordinary meeting of 15 December 2020 regarding the sale of Lot 35 on SP205671 (Sale of Lots 13, 35 & 36 on SP205671 – Kinkuna Waters Estate) however that Contract was validly terminated on 21 January 2021 by the Buyer.

Stage 2 Land Sales

Council is freehold owner of Lots 73, 75 and 61 on SP227071 in Stage 2 of Kinkuna Waters Estate at Woodgate ('Stage 2 Properties').

The Stage 2 Properties were previously offered for sale by tender but the tender was not successful.

Market Value

Council has received offers to purchase the properties from individual Buyers via local real estate agents. The offers to purchase the properties presented by the Buyers to Council is for market value.

Associated Person/Organization:

N/A

Consultation:

N/A

Legal Officer's Comments:

Pursuant to section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld), Council may apply an exception to the tender/auction requirement on the disposal of a non-current asset if the property has previously been offered by tender/auction.

The disposal must not be for less than market value.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld) to the disposal of Lots 34 and 35 on SP205671 and Lots 73, 75 and 61 on SP227071; and**
- 2. the Chief Executive Officer be authorised to enter into Contracts of Sale with the Buyers and attend to all items required to finalise the sale of the properties.**

**Item****22 February 2021****Item Number:**

G2

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Sale of Lot 192 on RP215569

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our People, Our Business - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:

Council is freehold owner of the property located at 41 Bernborough Boulevard, Branyan on Lot 192 on RP215569 ('Property'). Council has previously resolved to sell the Property as it is surplus to Council's needs.

The Property was previously offered for sale by auction/tender at which the auction/tender was not successful and the Property was passed in. Council has received an offer to purchase the Property from a Buyer through A1 Realty Wide Bay Burnett. The offer to purchase the Property presented by the Buyer to Council is for market value.

Council had previously made a resolution at its Ordinary meeting of 27 January 2021 regarding the sale of Lot 192 on RP215569 (Sale of Lot 192 on RP215569) however that Contract was validly terminated on 25 January 2021 by the Buyer.

Associated Person/Organization:

N/A

Consultation:

N/A

Chief Legal Officer's Comments:

Pursuant to section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld), Council may apply an exception to the tender/auction requirement on the disposal of a non-current asset if the property has previously been offered by tender/auction.

The disposal must not be for less than market value.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(a)(i) of the *Local Government Regulation 2012 (Qld)* to the disposal of Lot 192 on RP215569; and**
- 2. the Chief Executive Officer be authorised to enter into a Contract of Sale with the Buyer and attend to all items required to finalise the sale of the property.**

**Item****22 February 2021****Item Number:**

G3

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Sale of Lot 22 on SP210113 - Heritage Oaks Estate, Childers

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our People, Our Business - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:

Council is the freehold owner of Lot 22 on SP210113 at Heritage Oaks Estate, Childers ('Lot'). Council has previously resolved to sell the Lot as it is surplus to Council's needs.

The Lot was previously offered for sale by auction at which the auction was not successful and the Lot was passed in. Council has received offers to purchase the Lot from individual buyers. The offers to purchase the Lots presented to Council are for market value.

Associated Person/Organization:

N/A

Consultation:

N/A

Chief Legal Officer's Comments:

Pursuant to section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld), Council may apply an exception to the tender/auction requirement on the disposal of a non-current asset if the property has previously been offered by tender/auction.

The disposal must not be for less than market value.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(a)(i) of the *Local Government Regulation 2012 (Qld)* to the disposal of Lot 22 on SP210113; and**
- 2. the Chief Executive Officer be authorised to enter into a Contract of Sale with the Buyer and attend to all items required to finalise the sale of the Property.**

**Item****22 February 2021****Item Number:**

G4

File Number:**Part:**

GOVERNANCE

Portfolio:

Organisational Services

Subject:

Sale of Lot 16 on CP A2607 - Lot 16 Abington Road, Abington

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Amanda Pafumi, General Manager Organisational Services

Link to Corporate Plan:

Our People, Our Business - 3.2 Responsible governance with a customer-driven focus - 3.2.3 Administer statutory compliant governance operations incorporating insurance; risk management; property management and Council policies and procedures.

Background:

Council is freehold owner of the property located at Lot 16 on CP A2607 at Lot 16 Abington Road, Abington ('Property'). Council has previously resolved to sell the Property as it is surplus to Council's needs.

The Property was previously offered for sale by auction at which the auction was not successful and the Property was passed in. Council has received an offer to purchase the Property from a Buyer without the intervention of an agent. The offer to purchase the Property presented by the Buyer to Council is for market value.

Associated Person/Organization:

N/A

Consultation:

N/A

Chief Legal Officer's Comments:

Pursuant to section 236(1)(a)(i) of the *Local Government Regulation 2012* (Qld), Council may apply an exception to the tender/auction requirement on the disposal of a non-current asset if the property has previously been offered by tender/auction. The disposal must not be for less than market value.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(a)(i) of the *Local Government Regulation 2012 (Qld)* to the disposal of Lot 16 on CP A2607; and**
- 2. the Chief Executive Officer be authorised to enter into a Contract of Sale with the Buyer and attend to all items required to finalise the sale of the property.**

**Item****22 February 2021****Item Number:**

H1

File Number:**Part:**

INFRASTRUCTURE

Portfolio:

Infrastructure Services

Subject:

Specialised Supplier Arrangement with Volvo, Isuzu and Mack Local Agent

Report Author:

Andrew Railz, Branch Manager Fleet & Trade Services

Authorised by:

Stuart Randle, General Manager Infrastructure Services

Link to Corporate Plan:

Our Environment - 2.2 Sustainable and affordable essential services - 2.2.4 Provide effective and efficient fleet and trade services for operations and projects across Council.

Background:

Council's fleet has the following plant items:

| Brand | Number of Items |
|--------------|------------------------|
| Volvo | 16 |
| Isuzu | 22 |
| UD | 2 |
| Mack | 1 |

These plant items are serviced in house by Council's Fleet Services section with specialised repairs being undertaken by the manufacturer's authorised agent. It is the policy of Fleet Services to only use genuine parts and factory authorised repairs to ensure quality and to maintain warranty integrity. Ken Landt Diesel Repairs is the only authorised parts, service and repair agent in the Bundaberg area for these brands of trucks.

It is standard industry practice for truck manufacturers to only appoint one authorised agent per sales territory, making the invitation of quotes impractical. Value for money is being achieved by reducing freight and travel costs and decreasing delivery times on what is already a time sensitive supply chain.

It is proposed to enter into the arrangement with Ken Landt Diesel Repairs pursuant to section 235(b) of the *Local Government Regulation 2012* as it is considered that it would be impractical for Council to invite tenders.

Associated Person/Organization:

Ken Landt Diesel Repairs (ABN 63 061 706 205)

Consultation:

Cr WR Trevor

Chief Legal Officer's Comments:

Section 235(b) of the *Local Government Regulation 2012* allows the local government to resolve that it is satisfied that it would be impractical or disadvantageous for the Council to invite quotes or tenders as this is a specialised supplier.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council enter into an arrangement with Ken Landt Diesel Repairs for the provision of Volvo, Isuzu, Mack & UD Trucks parts, service and repairs, without first inviting written tenders pursuant to section 235(b) of the *Local Government Regulation 2012*; and**
- 2. this arrangement be made for an initial period from January 2021 – December 2023.**

**Item****22 February 2021****Item Number:**

H2

File Number:**Part:**

INFRASTRUCTURE

Portfolio:

Infrastructure Services

Subject:

Specialised Supplier Arrangement for Hino Truck Parts, Service and Repairs

Report Author:

Andrew Railz, Branch Manager Fleet & Trade Services

Authorised by:

Stuart Randle, General Manager Infrastructure Services

Link to Corporate Plan:

Our Environment - 2.2 Sustainable and affordable essential services - 2.2.4 Provide effective and efficient fleet and trade services for operations and projects across Council.

Background:

Council has within its fleet 47 Hino brand plant items. These plant items are serviced in house by Council's Fleet Services section, with specialised repairs being undertaken by the manufacturer's authorised agent, which up until 1 December 2020 was Wideland Group in Maryborough (TEN/0452). Baldry Kemp Diesel has now been appointed the local Hino authorised agent in the Bundaberg region. It is the policy of Fleet Services to only use genuine parts and factory authorised repairs to ensure quality and to maintain warranty integrity. Baldry Kemp Diesel Repairs is the authorised parts, service and repair agent in the Bundaberg area for Hino trucks.

It is standard industry practice for truck manufacturers to only appoint one authorised agent per sales territory, making the invitation of quotes impractical. Value for money is being achieved by reducing freight and travel costs and decreasing delivery times on what is already a time sensitive supply chain.

It is proposed to enter into the arrangement with Baldry Kemp Diesel pursuant to section 235(b) of the *Local Government Regulation 2012* as it is considered that it would be impractical for Council to invite tenders.

Associated Person/Organization:

Baldry Kemp Diesel Pty Ltd (ABN 96 622 459 778)

Consultation:

Cr WR Trevor

Chief Legal Officer's Comments:

Section 235(b) of the *Local Government Regulation 2012* allows the local government to resolve that it is satisfied that it would be impractical or disadvantageous for the Council to invite quotes or tenders as this is a specialised supplier.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council enter into an arrangement with Baldry Kemp Diesel Pty Ltd for the supply of Hino truck parts, service and repairs, without first inviting written tenders pursuant to section 235(b) of the *Local Government Regulation 2012*;**
- 2. this arrangement be made for an initial period from January 2021 – December 2023.**

**Item****22 February 2021****Item Number:**

H3

File Number:

.

Part:

INFRASTRUCTURE

Portfolio:

Infrastructure Services

Subject:

Bundaberg Regional Council Stormwater Management Strategy

Report Author:

Dwayne Honor, Branch Manager Engineering Services

Authorised by:

Stuart Randle, General Manager Infrastructure Services

Link to Corporate Plan:

Our Environment - 2.1 Infrastructure that meets our current and future needs - 2.1.1 Develop, implement and administer strategies and plans underpinned by the principles of sustainable development.

Background:

Historically the Bundaberg region has developed over areas where communities are exposed to localised stormwater drainage issues. Existing stormwater drainage infrastructure (such as underground pipes, pits, and open channels) can pose a risk to the safety of people and property due to current asset condition, poor function, or capacity.

Council currently owns and manages over \$300 million worth of stormwater assets and receives an average of 500 customer requests each year. In the years 2000 to 2010, the Bundaberg Regional Council local government area experienced significant growth in assets by adding approximately 180 kilometres of pipes and channels to the Council inventory. A breakdown of current stormwater assets is provided below.

| Infrastructure Component | Number or Length | Asset Value (\$ million) |
|---------------------------------|-------------------------|---------------------------------|
| Pits | ~ 12,600 | ~ \$43M |
| Pipes | ~ 336km | ~ \$197M |
| Channels | ~ 174km | ~ \$90M |
| | Total | ~ \$330M |

Managing stormwater is a complex challenge and impacts can be cumulative when measured at catchment scale. Council is currently faced with the following key challenges in managing stormwater in the urban environment:

- Urban Growth - enabling development whilst minimising future risk and nourishing the environment;
- Ageing Infrastructure - identifying critical assets and prioritising proactive maintenance and renewal efforts;
- Flood Risk - effectively managing and minimising flood hazards to public safety, property and assets; and
- Liveability - delivering social and environmental benefits that communities will value.

As urban environments are increasingly developed, impervious area and flood risk from multiple sources has the potential to increase. To successfully meet such growth, Council aspire to provide infrastructure 'ahead of, or in parallel with, new development' (Planning Scheme, 2015). Failure to meet this increasing demand in a sustainable, adaptable manner may result in additional flooding, pollution, deterioration of urban amenity and increased burden on the community.

To address these issues in a holistic manner, a Stormwater Management Strategy has been developed with the following objectives:

- Manage stormwater infrastructure in an integrated way, ensuring the sustainable use of physical resources which prioritise public safety;
- Define community levels of service for stormwater assets;
- Ensure stormwater management is integrated into Council's decision making and aligned with corporate strategies;
- Develop decision support systems to ensure future projects are prioritised on evidence base, using defined criteria and a transparent and repeatable process;
- Build a mature infrastructure pipeline that is prioritised, costed and streamlines project delivery;
- Ensure stormwater asset renewals are proactively managed using current condition data and agreed levels of service to reduce risk;
- Understand and meet growth through demand management and timely infrastructure investment;
- Educate and raise awareness in the community about stormwater management; and
- Build capacity and capability within Council and the community on stormwater risk management, flood response and recovery.

Strategy development began in November 2019 culminating with a draft for public comment. A 28-day formal consultation submission period opened on 16 November 2020 and closed on 14 December 2020 inviting comments on the draft strategy. A total of 5 submissions were received and reviewed in detail to ensure all items raised were appropriately addressed. This resulted in no modifications to the final version of the strategy. A response to community submissions report is attached to this agenda which also describes the consultation process undertaken.

The Bundaberg Regional Council Stormwater Management Strategy is now complete, including development of new decision support systems for Council to adopt and implement.

Associated Person/Organization:

Nil

Consultation:

Portfolio Spokesperson: Cr WR Trevor

Divisional Councillor: All

Internal Council Departments: Engineering Services, Civil Works, Strategic Planning, Development Assessment and Road Corridor Management

A summary of the community submissions received and Council's responses to these submissions is provided in the "Response to Community Submissions Report" attached to this report.

Chief Legal Officer's Comments:

There appears to be no legal implications.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

Council's current budget includes appropriate allocation of resources to implement actions from the Strategy. However, future resources will need to be made available as part of normal budgeting processes of Council.

Risk Management Implications:

The Stormwater Management Strategy provides Council with an evidence based and risk informed pathway to manage stormwater drainage in the Bundaberg region. The Strategy accords with best practice and provides open and transparent disclosure of Council's stormwater levels of service.

Human Rights:

There appears to be no human rights implications.

Attachments:

- ↓1 Submission Summary Report
- ↓2 Stormwater Management Strategy

Recommendation:

That Council:

- a. respond to all public submissions to the Draft Bundaberg Regional Council Stormwater Management Strategy; and**
- b. adopt the Bundaberg Regional Council Stormwater Management Strategy and release to the public.**



● Building Australia's best regional community

Bundaberg Regional Council Stormwater Management Strategy

Response to Community Submissions Report
February 2021



- Building Australia’s best regional community

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Appendix A

Community Submissions Received and Council’s Responses



1.0 Introduction

The Stormwater Management Strategy (the Strategy) aims to establish a logical, justified approach to the long-term management of natural and built stormwater assets across the Bundaberg Regional Council local government area. This will minimise the impact on Council's forward operations and risk to life, property, community well-being, environment and the economy.

The Strategy will allow Council to proactively manage the challenge of supporting sustainable growth, while planning for maintenance and augmentation of existing infrastructure. It will also direct the required initiatives to support community and industry education regarding stormwater issues relating to their properties.

The Strategy has been designed to be a dynamic, living document that uses a risk based approach to prioritise future works in the areas of Data Management, Asset Management, Capital Works Prioritisation and Community Engagement, whilst considering future development and renewal requirements. The long-term goal of the Strategy is to progressively reduce stormwater flood risk for the community in line with Council's corporate plan.

2.0 Public Consultation Summary

Council completed public consultation on the Draft Bundaberg Regional Council Stormwater Management Strategy over a 28-day period, which ran from Monday 16th November to Monday 14th December 2020. In response, a total of 5 submissions were received from the public. A detailed review of all submissions was undertaken along with subsequent technical review of the Draft BRC Stormwater Management Strategy to ensure all items raised were appropriately addressed.

The Draft Bundaberg Regional Council Stormwater Management Strategy was made publicly available via Council's Bundaberg Now and www.ourbundabergregion.com.au webpages and social media posts. The following provides a summary of public consultation statistics:

- 7468 people reached on Facebook;
- 939 views on Bundaberg Now;
- 165 webpage visits on www.ourbundabergregion.com.au; and
- 112 Draft Bundaberg Regional Council Stormwater Management Strategy document downloads.

3.0 Community Submissions and Council's Responses Summary

A total of 5 submissions were received during the public consultation period. The key issues raised are summarised as follows:

- Maintaining a balanced/functional natural creek/river system;
- Building habitable structures in high-risk areas (e.g. floodplains);
- Safety, function and maintenance of major urban drains and concrete channels (e.g. Washpool Creek);
- Integrating stormwater quality and quantity outcomes; and
- Undertake master planning for emerging communities prior to re-zoning for urban development.

The community submissions received and Council's responses to these submissions is provided in Appendix A.

4.0 Strategy Updates

A detailed review of all submissions received along with a subsequent technical review of the Draft BRC Stormwater Management Strategy was undertaken. The review concluded that the Draft BRC Stormwater Management Strategy appropriately addressed all items raised in submissions and no further changes were required.

Appendix A

Community Submissions Received and Council's Responses

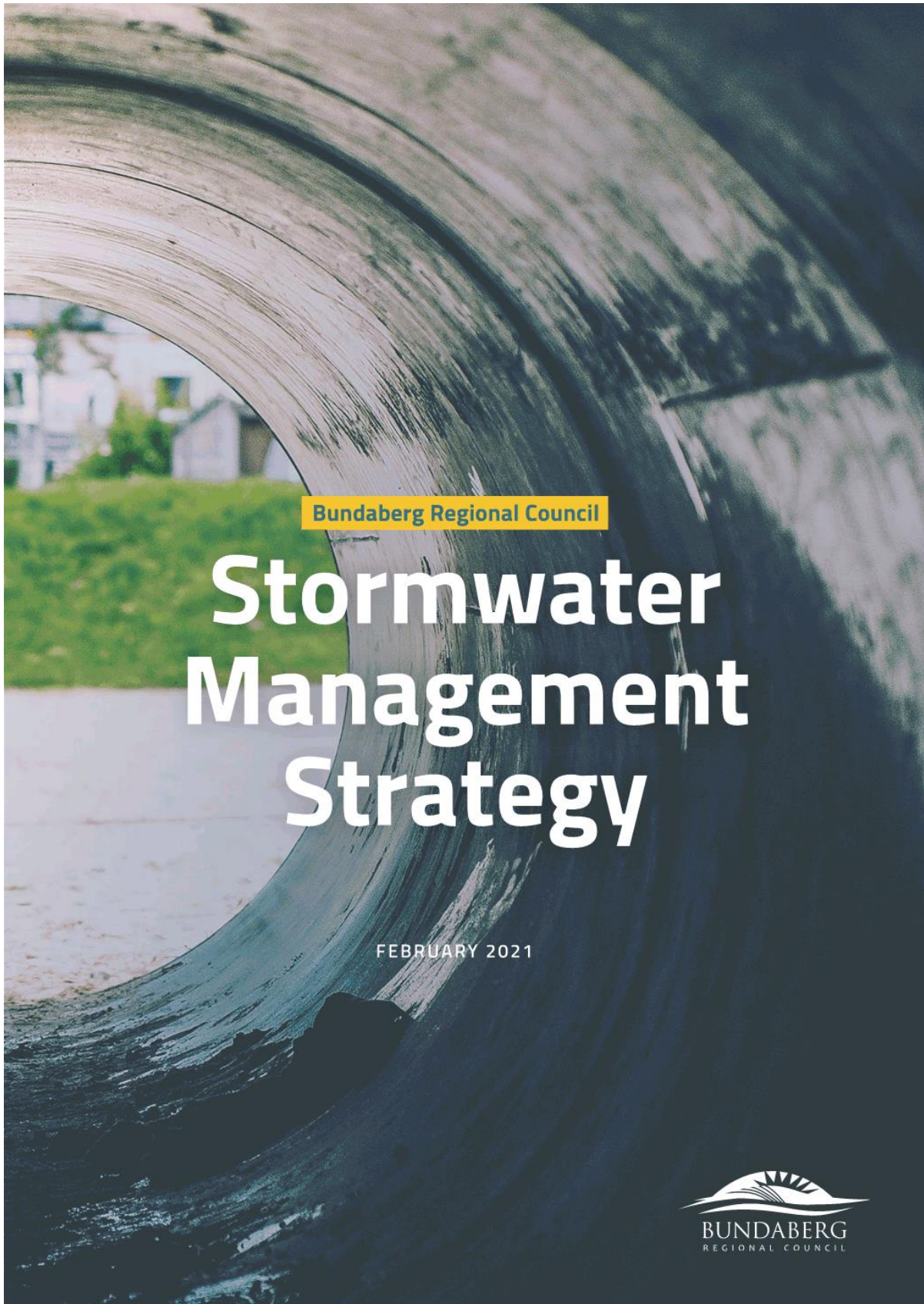
Appendix A Community Submissions Received and Council's Responses

| Submission | Submission Comments | Council Response | Reference to SMS |
|------------|--|---|---|
| 1 | Total ban on stormwater emptying into creeks, rivers, and the ocean. | <p>Stormwater runoff naturally collects in watercourses and wetlands which typically discharge into the ocean. This is a natural function of waterways which rely on stormwater to:</p> <ul style="list-style-type: none"> • Fill waterholes and water storages. • Replenish groundwater supplies. • Supply water and transport nutrients for flora (plants) and fauna (animals). <p>Significantly altering this natural cycle (whether for an urbanised creek or not) would cause the creek to rapidly deteriorate. Redirecting stormwater is also impractical from a cost, planning and engineering perspective.</p> <p>As such, a total ban on stormwater emptying into creeks, rivers and the ocean is considered undesirable. Maintaining a balanced flow regime is important for natural system function and is a key consideration of the Strategy (see references). To improve the health of our waterways, it is important that stormwater is appropriately managed and treated before entering waterways and the ocean.</p> | <p>Stormwater Management Strategy Report:</p> <ul style="list-style-type: none"> • Page 4 – Growth • Page 6 – Liveability • Page 8 – Strategic Objectives 1, 3, 4 and 6 • Page 9 – Strategic Outcomes 1 and 3 • Page 14 – LoS Functionality and Environmental Sustainability |
| | Total ban on building residential or commercial on floodplains. | <p>Development within floodplains can present significant risk to life and property. This includes floodplains of all types – rivers, creeks, and even coastal flats. Historic development practice (globally) has seen floodplains developed due to their accessibility and gentle gradients. However, this has led to buildings becoming flooded during flood events.</p> <p>Council is committed to providing safe, sustainable development. New habitable residential or commercial buildings must be 'built up' above the 1% AEP level as predicted at 2100 (i.e. with Climate Change). This ensures the risk of flooding is significantly reduced (i.e. less than 1% chance of flooding for any given year) without making development impractical or unrealistically expensive.</p> <p>Existing buildings may have been historically developed in floodplain areas. Council is investing in engineering tools (such as detailed flood models) to understand where flood risk is highest and should be addressed as a priority. As this type of flood mitigation can become very expensive, Council weighs options using a Multi-Criteria Assessment (MCA) to ensure value for money.</p> | <p>Stormwater Management Strategy Report:</p> <ul style="list-style-type: none"> • Page 4 – Growth • Page 5 – Flood Risk • Page 8 – Strategic Objectives 1, 2, 5 and 6 • Page 10 – Strategic Outcomes 5, 6 and 8 • Page 12 – MCA framework criteria |

| Submission | Submission Comments | Council Response | Reference to SMS |
|------------|---|---|--|
| | | <p>Council's Planning Scheme seeks to ensure that new, 'Greenfield' development avoids areas susceptible to flooding in the defined flood event (e.g. the 1% AEP level, with climate change). In such areas it may be possible to manage the extent of flooding through works undertaken as part of the development. Any such works would need to ensure there is no worsening of flooding impacts elsewhere in the catchment.</p> | |
| 2 | <p>Is Palmers Creek crossing at Avoca Street between McLucas Street & MacPherson Court included in the Stormwater Strategy?</p> | <p>Palmers Creek and all other urban creeks are included in the Strategy. Urban creeks have generally been modified to support urban development and need careful consideration to maintain their function in a safe, sustainable manner. This is a global challenge in stormwater management.</p> <p>Palmers Creek, particularly where it meets residential areas, is analysed in the Strategy. Future options will be weighed using Council's Multi-Criteria Assessment (MCA) to ensure value for money.</p> | <p>Stormwater Management Strategy Report:</p> <ul style="list-style-type: none"> • Page 4 – Growth • Page 5 – Flood Risk • Page 8 – Strategic Objectives 1, 2, 5 and 6 • Page 10 – Strategic Outcomes 5, 6 and 8 • Page 12 – MCA framework criteria |
| 3 | <p>Nothing is getting done with the drain down from Lathouras Court. Water from that street runs into Baldwin reserve – the drain has a dangerous, unprotected opening.</p> <p>Two Councillors have looked at it, but nothing has been done. We are worried a person may fall into it at night and break limbs or back.</p> | <p>Washpool Creek (the drain west of Lathouras Court) is considered within the Stormwater Strategy. The concrete drain forms a focus of asset management and is considered as the highest funding priority in Council's stormwater investment.</p> <p>Council is currently working on developing financially and environmentally sustainable options for managing concrete lined creeks in the region, which includes their renewal, replacement and even re-design such as 'creek naturalisation' to achieve more sustainable results.</p> <p>Council has received \$2.78 million in funding through the Queensland Reconstruction Authority to restore the Washpool Creek drain back to a natural waterway. Following completion of design, the Washpool Creek drain and associated pipe outlets (including the drain down from Lathouras Court) will be remediated. The design of the project will focus on transforming the Washpool Creek corridor into an integrated open space which provides a stormwater drainage function and delivers a useable and safe open space for public use. This project is anticipated to be completed by June 2022.</p> <p>Furthermore, Council is also undertaking a new initiative to proactively assess the condition and safety of stormwater assets (including open drains), to inform the need for future improvements and works, e.g. before they reach the point of failure.</p> | <p>Stormwater Management Strategy Report:</p> <ul style="list-style-type: none"> • Page 4 – Ageing Infrastructure • Page 6 – Liveability • Page 8 – Strategic Objectives 1, 2 and 6 • Page 10 – Strategic Outcomes 4 and 7 • Page 13 – Our commitment to managing stormwater assets |

| Submission | Submission Comments | Council Response | Reference to SMS |
|------------|--|--|--|
| 4 | <p>We have lived on the drain for 30-years and the drain never used to flood into our yard. It seems now it floods into our yard most times it rains now. We believe it is due to more development and a lot of the work done in Boundary Street and sends the water more our way.</p> <p>I have looked at the proposal and think the water needs to be held up and slowed down somehow as the pipes outside our house cannot cope with the volume of water. When we bought our land 30-years ago we were told the 4 pipes in the drain would be changed to 1 big pipe, but this has never happened. That would get the water away a lot quicker.</p> <p>We cannot use the bottom part of our yard as it floods all the time, and everything gets washed away.</p> | <p>Development in the upstream catchment can also affect flood behaviour, however it is generally designed so that there is no discernible difference. Changes in observed flooding over a 30-year period is most likely due to the volume and intensity of rainfall falling over the catchment and changes in local rainfall patterns.</p> <p>Flooding (including overland flooding) in Bundaberg is highly variable due to the nature of our climate. This means many years (e.g. 15 years) may pass where minimal flooding occurs. In contrast, changes in climate can bring several large events to pass, even in close succession.</p> <p>The Strategy identifies urban drains and channels as important components of creeks – natural assets for the Bundaberg community. This area is part of Washpool Creek. The channel throughout this area has been concreted to maximise capacity for urban development. Whilst this can reduce the flooding in localised locations, it can also increase the flood extent downstream due to the water arriving faster.</p> <p>The Strategy approaches complex flooding issues in urban creeks from a holistic, whole of catchment perspective. Changes in one location effect downstream behaviour. To this end, Council is progressing with a list of actions from the Strategy which will better inform overland flood risk, issues, and possible solutions. This includes options such as increasing pipe sizes to prevent houses and property from flooding. These options will be weighed using Council’s Multi-Criteria Assessment (MCA) to ensure high-risk flooding is addressed first.</p> <p>The Strategy also highlights a clear need to focus on high-risk flooding (such as flooded houses) before low-risk flooding (such as water in yards). To reduce the impact of flooding at locations such as this, stormwater awareness and education resources are being prepared to:</p> <ul style="list-style-type: none"> • Explain overland flood behaviour and types of urban drainage. • Provide advice for community safety relating to overland flooding. • Reducing property loss by informing residents of where it can be expected to flood frequently (e.g. at least once every 5-years). • Explain the natural function of creeks and the important benefits that come from this. • Advise the community on how to work with our creeks, rather than against them: | <p>Stormwater Management Strategy Report:</p> <ul style="list-style-type: none"> • Page 5 – Flood Risk • Page 6 – Liveability • Page 8 – Strategic Objectives 1 and 5 • Page 10 – Strategic Outcomes 5, 6 and 8 • Page 12 – How we will prioritise stormwater projects • Page 14 – health and Safety, Community Involvement, Capacity and Environmental Sustainability |

| Submission | Submission Comments | Council Response | Reference to SMS |
|------------|--|---|---|
| | | <ul style="list-style-type: none"> - Viewing creeks as an asset, which add value to the surrounding land and broader community. - Maintaining 'space for the creek' to prevent natural systems from being filled in and exacerbating long-term issues. - Planting and maintaining native vegetation along creek banks, which slow the flood wave and protect the banks from being damaged. | |
| 5 | Integrate stormwater quantity management strategies along with the identified stormwater quality objectives. | Stormwater quantity and quality must be managed together to achieve legislative objectives. The Strategy approaches stormwater management with this mindset and adopts a holistic approach to catchment management. It also moves beyond compliance-based outcomes, which alone do not protect, maintain, and nourish our catchments. | Stormwater Management Strategy Report: <ul style="list-style-type: none"> • Page 6 – Liveability • Page 8 – Strategic Objectives 1 and 6 • Page 9 – Strategic Outcome 3 • Page 14 – Environmental Sustainability |
| | Master planned areas and (current and future) areas zoned for future development to be pre-planned for stormwater quality and quantity (align with planning scheme objectives). Compensate landowners for the land required for regional stormwater management. Integrate stormwater quality and quantity with parkland. | <p>A key recommendation of the Strategy is to plan infrastructure / trunk corridors ahead of development. This is also a strategic objective of Council's Planning Scheme.</p> <p>To enable this, Council is investing in catchment-scale models and tools to better plan infrastructure requirements. Council is also considering trunk corridor requirements ahead of development to ensure natural assets can be protected and effectively utilised for stormwater treatment and flood control. This includes value adding on opportunities to integrate multi-use areas (parks and the like) with floodplain / wetlands.</p> <p>Together, the improved tools and forward focus will allow Council to continually develop a forward-looking pipeline of infrastructure which is aligned to the Stormwater Vision and Strategic Objectives.</p> | Stormwater Management Strategy Report: <ul style="list-style-type: none"> • Page 4 – Growth • Page 8 – Strategic Objectives 1, 4 and 6 • Page 9 – Strategic Outcomes 1 and 3 • Page 14 – Functionality and Capacity |
| | Future planning. Before land is rezoned, appropriate stormwater management provisions should be made for integration of catchment wide strategies (as per above). Planning scheme renewal expected 2031 (refer planning scheme part 1.1). | <p>As above.</p> <p>The Strategy also identifies a need to review and update Council's planning scheme and policy in line with the Strategic Vision and Outcomes. To this end, Council is proposing to undertake further investigations into catchment-based strategies. It is expected that as these strategies are completed, they would inform future amendments to Council's planning scheme and infrastructure planning.</p> | Stormwater Management Strategy Report: <ul style="list-style-type: none"> • Page 8 – Strategic Objective 6 • Page 9 – Strategic Outcome 1 |

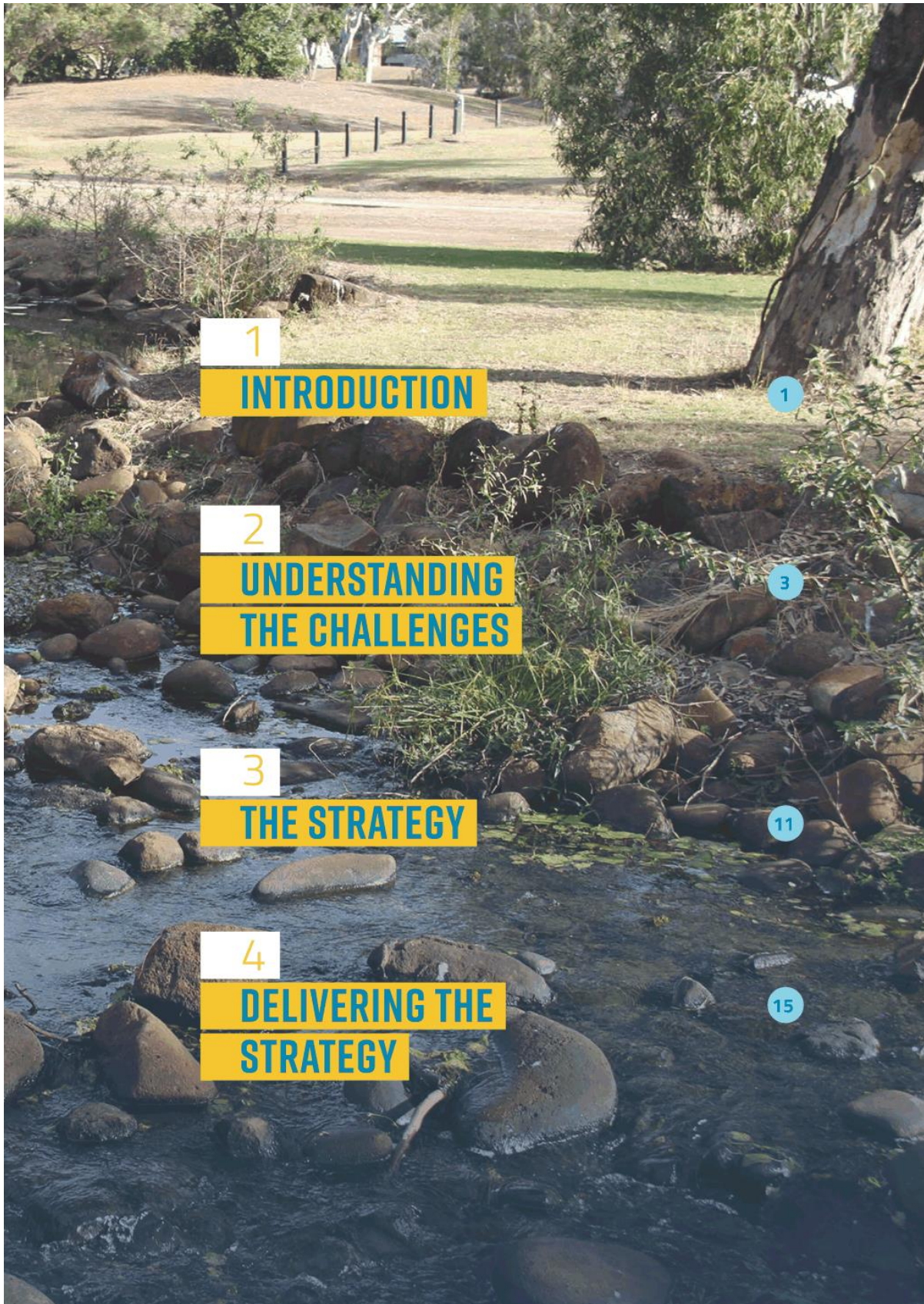




Vision

We are proactively managing our stormwater network in a sustainable and holistic way.

Through targeted maintenance and renewal, the strategy aims to future proof our stormwater network while reducing risk and improving public safety during future storm events.



1

1

INTRODUCTION

The status quo

Throughout the Bundaberg Region, which stretches across 6400 square kilometres, Council manages more than \$300 million of stormwater infrastructure. Like most regional communities, the Bundaberg Region has typically developed over areas where communities are increasingly exposed to localised stormwater drainage issues. As our community grows, ageing stormwater infrastructure and overland flow paths may not adequately protect people and property. Council's current management of stormwater infrastructure renewals and upgrades is highly reactive due to limited information, strategy and budget.

The need for a strategy

This strategy enables us to deliver a service that caters for future growth while maintaining and improving existing stormwater infrastructure.

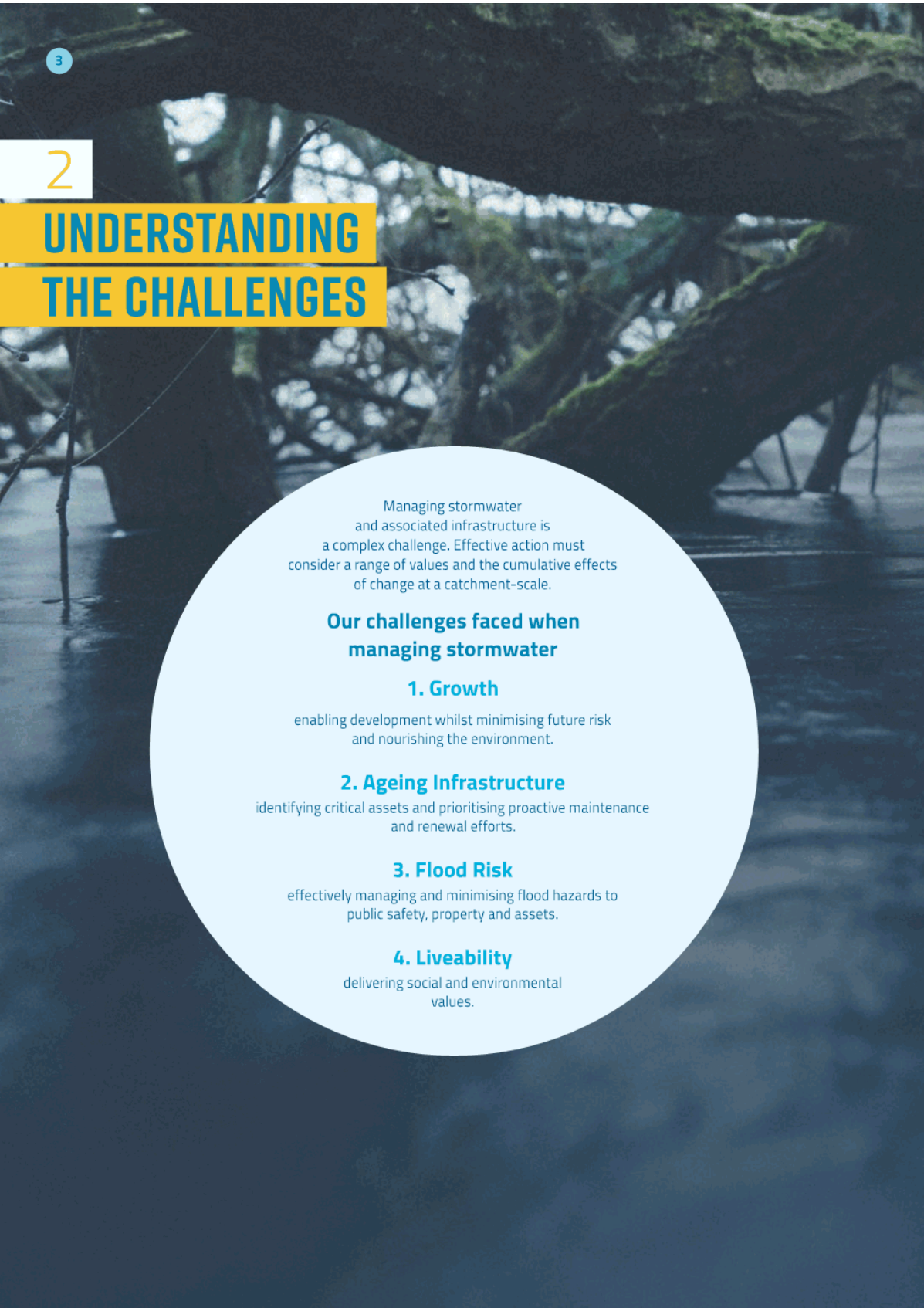
This strategy delivers:

- An overarching vision for the long-term management of stormwater
- A consistent and transparent approach to identifying and prioritising future expenditure
- A commitment to progressively reduce risk and improve community resilience with clear actions and accountabilities

The strategy sets Council's future direction for managing stormwater with a priority placed on minimising the consequences to human life, assets, community wellbeing, the environment and the economy.

It also demonstrates how projects are prioritised based on a number of factors. The most important factor is the protection of human life and property followed by flood mitigation and environmental benefit. The strategy makes provision for the environmental health of waterways, social amenity, pollution control, affordability and impacts of a changing climate. It also aligns with Council's overarching Corporate Plan designed to build Australia's best regional community.





3

2

UNDERSTANDING THE CHALLENGES

Managing stormwater and associated infrastructure is a complex challenge. Effective action must consider a range of values and the cumulative effects of change at a catchment-scale.

Our challenges faced when managing stormwater

- 1. Growth**
enabling development whilst minimising future risk and nourishing the environment.
- 2. Ageing Infrastructure**
identifying critical assets and prioritising proactive maintenance and renewal efforts.
- 3. Flood Risk**
effectively managing and minimising flood hazards to public safety, property and assets.
- 4. Liveability**
delivering social and environmental values.

Growth

Council's current Planning Scheme anticipates almost 10% growth in population over the coming decade. This is coupled with an increasing demand for parks and community facilities, which are often integrated with natural waterways. Notably, 45% of this demand is projected to originate from Bundaberg South, where waterways are largely confined through a combination of de-naturalisation and urban encroachment.

As urban environments become more intensely developed, impervious surface area is expected to increase, which will result in more runoff. To successfully meet projected growth, Council aspire to provide infrastructure 'ahead of, or in parallel with, new development' (Planning Scheme, 2015). Failure to meet this increasing demand in a sustainable, adaptable manner may result in significant flooding, pollution, deterioration of urban amenity and increased burden on stakeholders.

To facilitate growth sustainably, Council requires:

- a forward-looking, risk-based pipeline of infrastructure
- effective use of technology to guide infrastructure requirements
- integration with natural assets to minimise maintenance, flood risk and preserve a wide range of community values



Concrete channel identified for renewal at Washpool Creek

Ageing Infrastructure

Council manages more than \$300M of stormwater infrastructure assets that provide a level of flood protection across the region and reduce nuisance flooding incidences in some areas during local catchment events. As a result of Bundaberg's long history and continued growth, these assets vary in age with some up to 80 years old.

Recent decades have seen significant growth in Council's assets which accentuates the need to proactively plan and manage infrastructure in a sustainable, adaptable manner.

Assets age with time and require timely maintenance and timely renewal to enable the continued service. The asset management responsibility is complicated by:

- Increasing demand from the community to provide higher levels of service.
- Changing risk environments.
- Competing priorities for other services and funding.
- Funding constraints particularly as a result of policies at higher levels of Government.

The Strategy provides an essential framework for best practice asset management decision-making and informs the organisation on the requirements to meet a certain level of service for the community.

Recent History 2017 Floods



Road Corridor Flooding
Moore Park Road



Saltwater Creek near
Branyan Street



Washpool Creek near
Edwards Street



Saltwater Creek near
Harris Street

Flood Risk

Flooding occurs when usually dry areas of land get wet. Flooding can be caused by:

- River and creek flooding as a result of excess runoff overtopping the banks of the river or creek.
- Urban catchment (overland) flooding during localised rainfall events.
- Coastal inundation as a result of sea water inundation due to high tides, storm surge and the like.
- Groundwater inundation.

The management of overland flooding / stormwater is the subject of this Strategy.

Rainfall events, storm surge and the floods that result from them are categorised by the frequency at which events of a given size are likely to occur. Annual Exceedance Probability (AEP) is the statistical likelihood of the occurrence of a flood of a given size in any one year. This is usually expressed as a percentage. For example, a 1% AEP flood event has a 1% chance of occurring in any one year.

Flood risk also changes in response to the effects of climate change, such as higher intensity rainfall. This can increase the frequency and hazard associated with rainfall and must be managed in advance through careful planning and adaptable infrastructure.

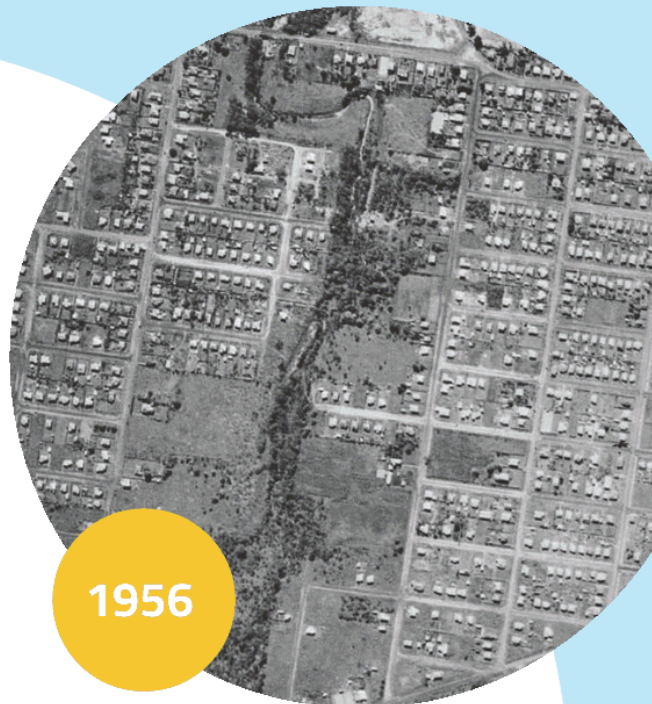
Liveability

Liveable cities must identify and nurture the social (community) and environmental values associated with their catchments. Recognising these values amongst managing growth, ageing infrastructure and flood risk ensures Bundaberg's future includes important aspects that the community values.

Traditional approaches to stormwater management have often seen catchments densely developed and degraded as a result. Well-integrated stormwater corridors and creeks add significant value to surrounding and broader communities by:

- **Providing natural passage for floodwaters and 'slowing the flood wave'.**
- **Connected, open spaces which provide social benefits, climate cooling and lush native vegetation.**
- **Opportunities for wildlife ecosystems.**
- **Increasing value and reducing maintenance over time, if planned correctly.**
- **Increased land value.**

These aspects (and more!) make up the social and environmental values which must be protected, maintained and enhanced now for the future Bundaberg to be Australia's best, most liveable regional community.



7

3

THE STRATEGY

Vision

We are proactively managing our stormwater network in a sustainable and holistic way. Through targeted maintenance and renewal, the strategy aims to future proof our stormwater network while reducing risk and improving public safety during future storm events.

Bundaberg Regional Council's vision for the future was informed by Council's planning documents and key themes raised by community leaders. The vision also takes into consideration other relevant strategies, such as the Burnett River Catchment Flood Resilience Strategy.

Strategic Objectives

The objectives of this Strategy are as follows:

1. Manage stormwater infrastructure in an integrated, sustainable way which prioritises public safety.
2. Demonstrate consistent, long-term risk mitigation and value for money.
3. Incorporate social, cultural and environmental values in financial investment.
4. Manage demands for growth in line with the Vision.
5. Raise community awareness regarding stormwater management and potential risk.
6. Continuously improve methods and practices.

Current practice vs New practice

| | | |
|---|---|---|
| <p>Backward Looking Budget based on last year</p> |  | <p>Forward Looking Budget on asset risk scores and cost</p> |
| <p>Reactive Projects identified as problems arise</p> |  | <p>Proactive High risk assets and project benefits prioritised</p> |
| <p>Budget Constrained Do what you can afford each year</p> |  | <p>Risk Constrained Budget based on agreed risk targets</p> |
| <p>Risks Not Addressed Money is spent but overall risks remain</p> |  | <p>Managed Risk Highest risks addressed first</p> |

9

Strategic Outcomes

Council's Strategy for stormwater management includes eight key themes. Strategic outcomes have been established based on each of these focus areas. These form a framework aimed at supporting each departmental owner in implementing the strategy, enabling continued prioritisation of future investment on a risk basis.



1. Governance & Leadership

- Proactively manage and support quality development
- Clearly defined asset ownership
- Quantitatively assess and evaluate stormwater projects



2. Data Sharing & Systems

- Establish model management practice
- Continue floor level and infrastructure data capture
- Establish field data capture and feedback



3. Water Quality & Environment

- Employ holistic principles to catchment management
- Economic value assigned to natural assets
- Establish and police region-specific WSUD guidance
- Invest developer contributions to prioritised improvement



4. Asset Management

- a. Manage renewal using a risk-based approach
- b. Integrate data assets and systems
- c. Continue to develop infrastructure condition data



5. Flood Risk Management

- a. Further investigate and develop stormwater flood mitigation options (structural and non-structural) that reduce flood risk to people and property
- b. Ultimately realise long-term flood risk reduction in the catchment, through adaptable mitigation measures
- c. Assessment of existing flood risk used to inform long term infrastructure planning, future emergency planning and floodplain management



6. Emergency Management

- a. Underpin with high-quality planning and flood information
- b. Integrated warning systems providing flood prone communities with service matched to risk



7. Maintenance

- a. Establish proactive maintenance scheduling
- b. Employ best-practice principles aimed at reducing maintenance and increasing sustainability
- c. Increased communication and feedback between departments



8. Community Services, Engagement & Education

- a. Targeted community education coinciding with modelling
- b. Clearly defined levels of service to generate reasonable community expectations
- c. Current, accessible flood risk information to promote better development, construction and design



11

4

DELIVERING THE STRATEGY

How we will deliver the Strategy

The Strategy articulates how we intend to manage stormwater into the future. This supports Council in developing a mature stormwater infrastructure pipeline which delivers value to the community.

In order to achieve the Strategic Outcomes, Council will implement a series of actions which will provide more information for critical decision making and prepare the way for proactive management of stormwater assets. These actions will be implemented through a Project Control Group and include the following focuses:

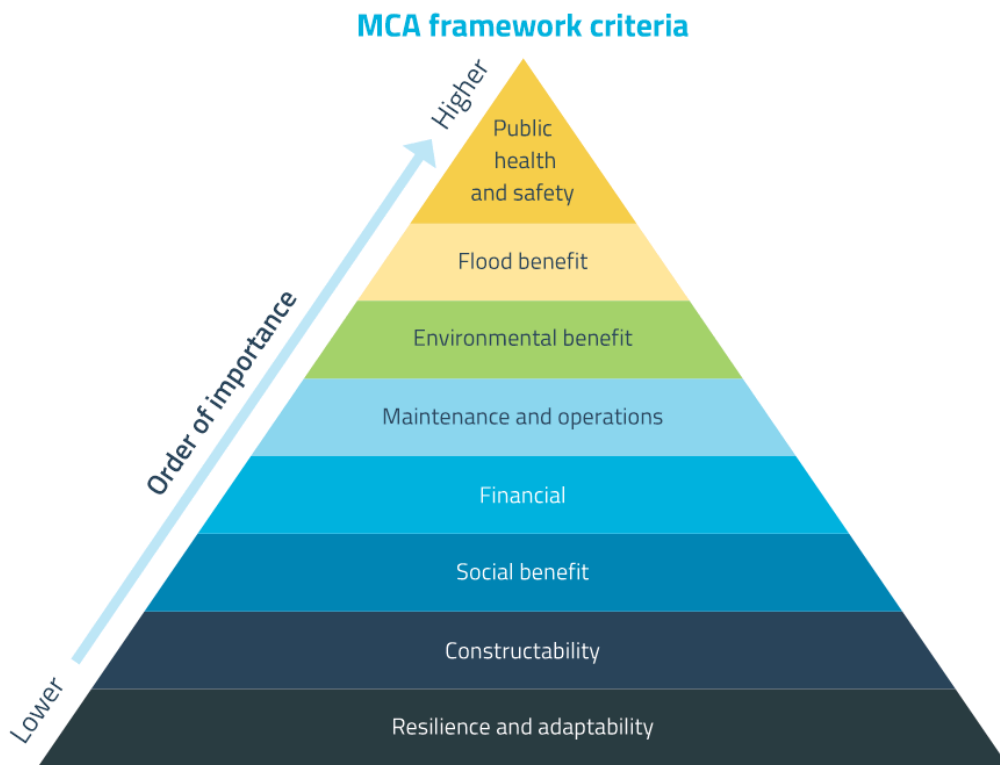
- Ongoing asset condition assessments
- Data collection for key assets and overland flood events
- Detailed overland flood modelling
- Risk analysis
- Development of a proactive maintenance schedule
- Emergency management
- Raising awareness through community engagement

How we will prioritise stormwater projects

Throughout the strategy development process, **more than 50 operational initiatives and 150 potential capital projects were identified.**

In order to prioritise these based on risk and value, a multi-criteria assessment (MCA) tool has been developed. This tool considers how a given project aligns with and delivers on the values identified by stakeholders, as shown in the figure below. The highest priority values surround public safety and risk reduction.

This MCA framework captures the benefits, deficits and costs associated with each project using a simple scoring system. The score for each project is summarised in a ranked list which will support decisions regarding future stormwater investment.



Our commitment to managing stormwater assets

Understanding the current condition of stormwater assets and associated risks is a significant driver to determining a sustainable operational and renewal program, capital works program and long-term, sustainable investment.

To this end, Council is adopting a new annual initiative of proactively inspecting assets (such as underground pipes and concrete channels) and identifying opportunities for renewal before issues arrive. This will ensure that critical assets can be managed based on risk and factored into stormwater infrastructure investment ahead of time.



Maintenance on existing stormwater channel



New stormwater pipe construction

Our levels of service

As an organisation, Council provides services to its community, some of which are facilitated by infrastructure assets. The goal in managing infrastructure assets is to meet the defined Levels of Service in a risk-based, cost-effective manner today and into the future. Levels of Service also guide the investment in technical resources and initiatives required to deliver projects and services in line with stakeholder expectations.

To this end, Council has developed a Levels of Service Framework for stormwater assets based on community values and current practice within the industry.



Health and Safety

- Protect life and property
- Provide safe access to property and services
- Increase community resilience to disaster events
- Manage risks to public health (e.g. mosquitos, septic function)



Community Involvement

- Integrate community land use activities with urban waterways and drainage corridors
- Deliver community awareness initiatives
- Community involvement in the planning, management and protection of natural environment



Responsiveness

- Provide prompt, accountable responses to community inquiries in a transparent manner.



Functionality

- Deliver network infrastructure maintenance to meet Council's targets and maintain overall system function



Capacity

- Preserve the alignment and capacity of major drainage corridors and overland flow paths



Environmental Sustainability

- Maintain, protect and enhance natural waterways and their ecological health
- Adopt and promote water sensitive urban design principles
- Integrate stormwater systems (natural environment) with the built environment
- Optimise the use of stormwater as a sustainable resource



Financial Sustainability

- Financial investment focused on risk associated with stormwater hazards and infrastructure
- Meet financial sustainability and operational standards



**Item****22 February 2021****Item Number:**

H4

File Number:

IRD3701.2020

Part:

INFRASTRUCTURE

Portfolio:

Infrastructure Services

Subject:

Specialised Supplier Arrangement for Supply of Bus Shelters

Report Author:

Cara Laing, Project Officer

Authorised by:

Adam Wyatt, Branch Manager Major Projects

Link to Corporate Plan:

Our Environment - 2.2 Sustainable and affordable essential services - 2.2.1 Connect our people, places and industries by maintaining and improving road transport, pathway and drainage networks.

Background:

Major Projects seeks Council approval to enter into a specialised supplier arrangement with GOSSi Park and Street Furniture, for a term of 3 years (from the date of approval), for the supply and delivery of Bus Shelters.

Council's Bus Stop Shelter Delivery Program is funded in part by the Passenger Transport Accessible Infrastructure Program (PTAIP) and the Bus Stop Shelter Program (BSSP). When providing shelters in accordance with the Program, Council seeks to maintain a consistent style of shelter within certain localities. The GOSSi Park and Street Furniture Shelter is currently the selected shelter for the Bundaberg CBD area and Department of Transport and Main Roads corridors including Bundaberg-Bargara Road, Bundaberg-Gin Gin Road and Barolin Street-Goodwood Road.

Council has previously resolved to purchase GOSSi Shelters for this locality as a specialised supplier.

Additional information can be found in the attached Specialised Supplier Submission.

Associated Person/Organization:

N/A

Consultation:

Council's Engineering Services has undertaken the relevant stakeholder consultation for 2020/2021 delivery with adjacent residents, business owners and utility/service providers.

Chief Legal Officer's Comments:

Section 235 of the *Local Government Regulation 2012* – the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

Policy Implications:

Major Projects has sought Procurement Board Approval and further seeks Council approval to proceed with this request in accordance with the Procurement and Contract Manual.

Financial and Resource Implications:

Delivery of Council's Bus Stop Shelter Delivery Program forms part of the 3 Year Capital Investment Plan Budget with the nominated bus stop sites identified and delivered each financial year.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council enter into an arrangement with GOSSi Park and Street Furniture for the provision of Bus Shelters without inviting written quotes pursuant to Section 235(b) of the *Local Government Regulation 2012*; and**
- 2. this arrangement be for an initial period of 3 years.**



Item

22 February 2021

Item Number:

O1

File Number:**Part:**COMMUNITY & CULTURAL
SERVICES**Portfolio:**

Community & Environment

Subject:

Lease - Lot 35 on SP254546 - Clack, Clack & Longmuir

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our People, Our Business - 3.2 Responsible governance with a customer-driven focus
- 3.2.3 Administer statutory compliant governance operations incorporating insurance;
risk management; property management and Council policies and procedures.

Background:

Council is the freehold owner of Lot 35 on SP254546 (previously known as Lot 102 on SP219167) at 3 Avro Ave, Kensington known as the Bundaberg Regional Airport ('Property'). Council leases general aviation hangars. The general aviation hangars are built and maintained by the lessee on Council land.

RA Longmuir, AC Longmuir and Bundaberg Refrigeration & Electrical Pty Ltd entered into a Lease with Council for the aviation hangar site AJ, commencing on 1 March 2011 and expiring on 29 February 2016 with an additional five (5) year option ('Lease'). The option was exercised. Pursuant to the Deed of Assignment dated 19 December 2012, Bundaberg Refrigeration & Electrical Pty Ltd assigned their interest to SJ Clack and DE Clack.

The Lessee wishes to enter into a new lease in the names of RA Longmuir, SJ Clack and DE Clack commencing on 1 March 2021 for a term of five (5) years with a further five (5) year option. Rent is for market value and is subject to an annual 3% increase. The Lessee is also responsible for 100% of outgoings. It is proposed that the remaining terms of the lease will be on Council's standard lease.

Council proposes to apply the exception to the tender/auction requirements contained in section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld) given that the disposal is for the purposes of renewing the lease of land to an existing tenant of the land.

Associated Person/Organization:

Greg Barrington, Airport Manager

Consultation:

All Councillors

Chief Legal Officer's Comments:

Section 236(1)(c)(iii) of *Local Government Regulation 2012* (Qld) allows Council to dispose of an interest in a valuable non-current asset other than by tender or auction on the basis the disposal is for the purposes of renewing the lease of land to the existing tenant of the land and rent is for market value.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld); and**
- 2. the Chief Executive Officer be authorised to enter into a five (5) year Lease with a five (5) year option to RA Longmuir, SJ Clack and DE Clack for aviation hangar site AJ located on Lot 35 on SP254546 at Bundaberg Regional Airport.**

**Item****22 February 2021****Item Number:**

O2

File Number:**Part:**COMMUNITY & CULTURAL
SERVICES**Portfolio:**

Community & Environment

Subject:

Lease Renewal - Lot 214 on SP205458 - Bundaberg Junior Cricket Association Inc

Report Author:

Nicole Sabo, Property & Leases Officer

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our People, Our Business - 3.2 Responsible governance with a customer-driven focus
- 3.2.3 Administer statutory compliant governance operations incorporating insurance;
risk management; property management and Council policies and procedures.

Background:

Lot 214 on SP205458 (previously known as Lot 214 on CK3114) at 4E Bourbong Street, Bundaberg East is a State-owned Reserve for Park and Recreation which Council is the trustee ('Property').

Bundaberg Junior Cricket Association Incorporated entered into a Trustee Lease with Council, commencing on 1 July 2001 and expiring on 30 June 2021 ('Lease'). Bundaberg Junior Cricket Association has amalgamated with Bundaberg Cricket Association (Lessee).

The Lessee wishes to enter into a new lease commencing on 1 July 2021 for a term of ten years. Rent is at the community rate. The Lessee is also responsible for 100% of outgoings. It is proposed that the remaining terms of the lease will be on Council's standard lease.

Council proposes to apply the exception to the tender/auction requirements contained in section 236(1)(b)(ii) of the *Local Government Regulation 2012* (Qld) given that the disposal is for the purposes of renewing the lease of land to a community organisation.

Associated Person/Organization:

Bundaberg Cricket Association

Consultation:

N/A

Chief Legal Officer's Comments:

Section 236(1)(b)(ii) of *Local Government Regulation 2012* (Qld) allows Council to dispose of an interest in a valuable non-current asset other than by tender or auction on the basis the disposal is for the purposes of renewing the lease of land to a community organisation.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

There appears to be no financial or resource implications.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That:

- 1. Council apply the exception contained in section 236(1)(b)(ii) of the *Local Government Regulation 2012* (Qld); and**
- 2. the Chief Executive Officer be authorised to enter into a 10 year Lease to Bundaberg Cricket Association on Lot 214 on SP205458.**



Item

22 February 2021

| | | |
|---------------------|---------------------|-------------------------------|
| Item Number: | File Number: | Part: |
| O3 | A5526252 | COMMUNITY & CULTURAL SERVICES |

Portfolio:

Community & Environment

Subject:

Regional Arts Development Fund Recommendations for Funding

Report Author:

Rod Ainsworth, Coordinator Moncrieff Entertainment Centre

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our Community - 1.3 An empowered and creative place - 1.3.3 Advocate and support heritage and culture programs, projects, plans and events, which create a positive identity for the region.

Background:

The Regional Arts Development Fund (RADF) is a partnership between the State Government and Bundaberg Regional Council to deliver arts project funding to the region. The intent is to support professional artists in building the community and responding to Council's *Arts+Culture Strategy 2019-23*. This report provides funding recommendations from the Assessment Committee to Council for Round 1 2020-21 funding as per Council's funding agreement with Arts Queensland.

The Committee assessed 4 grant applications which were submitted by the due date of 4 February 2021. These are for projects beginning after 1 March 2021. The total request across all applications was \$47,460.00 which is 2.4 times the available funds of \$19,500.00. Two applications (50% of those received) are recommended for funding.

Grant assessments were made on criteria relating to RADF Guidelines, State Government objectives and the aims of BRC's *Arts+Culture Strategy 2019-23*. Projects were ranked by the Committee and funding is offered to those applications that were most competitive in the round against those selection criteria. Funding recommendations are presented here in no specific order based on the RADF Committee's combined scores during the assessment meeting held on Monday, 8 February 2021

Conflicts of interest were declared by the assessment committee as noted in the meeting minutes.

An amount of \$27,823.00 was remaining at end 2019-20 due to COVID-19 restrictions. The Committee have recommended carrying this funding over to 2020-21 to be used for a community recovery project. This activity has been approved by Arts Queensland. Council will work with CQRASN to develop this project. The Committee agreed to carrying over \$4,000 of this amount to enable full funding of the two successful applications listed below.

| Applicant | Project | Full Cost of Project | Amount Requested | Recommendation | Notes |
|--|-----------------------------------|----------------------|------------------|--|---|
| City of Bundaberg Drum Corps | Drum Corps 65th Anniversary | \$21,250.00 | \$12,500.00 | Recommended full funding of \$12,500. | As part of the 65th Anniversary of the City of Bundaberg Drum Corps, we wish to create a documentary celebrating the Corps' achievements, its members past and present, and its long association with the Bundaberg region. |
| Bundaberg Region Ltd | Found in the Sand | \$132,680.00 | \$11,000.00 | Recommended full funding of \$11,000. Funding conditional on the applicant's receipt of Arts Queensland QASP funding. Without this funding the project is unviable. | Found in the Sand is a program to develop ephemeral public art skills in artists in the Bundaberg Region, developing new work to be displayed on the beach at Bargara as part of the Taste Bundaberg Festival in 2021, delivered in partnership with Flying Arts Alliance and The Ideas Distillery. |
| AMOUNT ALLOCATED IN THIS ROUND | | | | \$19,500.00 | |
| TOTAL TO BE CARRIED OVER FROM 2019-20 | | | | \$4,000.00 | |
| TOTAL FUNDING RECOMMENDED – ROUND 1 2020-21 | | | | \$23,500.00 | |

An amount of \$27,823.00 was remaining at the end of 2019-20 due to COVID-19 restrictions. The Committee have recommended carrying this funding over to 2020-21 to be used for a community recovery project. This activity has been approved by Arts Queensland. Council will work with CQRASN to develop this project. The Committee agreed to carrying over \$4,000 of this amount to enable full funding of the two successful applications listed above.

Associated Person/Organization:

Rod Ainsworth, Manager Arts and Cultural Services

Consultation:

One-on-one advice was provided to potential applicants as they requested it either in person or by phone. All applicants submitted online through Smarty Grants funding system. The round was promoted through a media release, online and social media. Grants are made by application only.

Chief Legal Officer's Comments:

The recommendations have been put forward in accordance with Council policy.

Policy Implications:

Connects to priorities identified in Council' Community Arts Policy OP-3-072 and Arts & Cultural Strategy adopted in December 2018.

Financial and Resource Implications:

The funding is budgeted for in 2020-21 Financial Year based on the funding agreement with Arts Queensland.

Risk Management Implications:

There appears to be no risk management implications.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That Council approve the release of \$23,500 Regional Arts Development Funding in accordance with the recommendations of the RADF Advisory Committee as follows:

- 1. City of Bundaberg Drum Corps (Drum Corps 65th Anniversary) \$12,500**
- 2. Bundaberg Region Ltd (Found in the Sand) \$11,000**

**Item****22 February 2021****Item Number:**

O4

File Number:

A5525787

Part:COMMUNITY & CULTURAL
SERVICES**Portfolio:**

Community & Environment

Subject:

Arts & Cultural Services Tender Consideration Plan

Report Author:

Rod Ainsworth, Coordinator Moncrieff Entertainment Centre

Authorised by:

Gavin Steele, General Manager Community & Environment

Link to Corporate Plan:

Our People, Our Business - 3.1 A sustainable financial position - 3.1.1 Develop and maintain a comprehensive long-term financial plan.

Background:

Arts & Cultural Services runs the Moncrieff Entertainment Centre, Bundaberg Regional Gallery, Childers Art Space (including the Palace Backpackers' Memorial), Community Arts Development Programs, First Nations Cultural Development Officer Program, the Milbi Festival and the Regional Arts Development Fund (a partnership with the State Government).

Arts & Cultural Services' venues host live events, films, exhibitions, artists in residence and a broad range of festival and out-of-venue programming with audiences and visitors of more than 80,000 per year combined. The Moncrieff has an in-house food and beverage service which operates front of house bar and catering as well as other internal catering support. The Art Galleries hold openings and other events which require food and beverage service. Across the Branch, programming (theatre events, exhibitions, workshops, etc), equipment hire and procurement of other specialised theatrical or galleries technical services is a requirement of all events (inside and outside the venues) to maintain operations.

All core operational expenses are over quotation thresholds set by Council's policies, therefore at least two quotes would be required for any engagement over \$2,000 (ex GST), and most engagements are over this threshold. Given the specialist nature of the spend (ie single or highly specialised supplier of specific arts and cultural products and services, market has a high concentration level, barriers to entry is high and the life cycle is mature), a Tender Consideration Plan (TCP) under section 230 of the Local Government Regulation 2012 is suggested as the optimal method of ensuring governance and probity. This will allow for Arts & Cultural Services programming, technical and front of house staff to enter into medium or large size contractual

arrangements without first inviting written quotes or tenders in order to streamline operational processes.

The current TCP has been in place since 2018 to support Moncrieff Entertainment Centre procurement needs. The same requirements exist for Galleries and the remainder of Arts & Cultural Services activities. The TCP includes all arts and cultural programs and facilities.

Associated Person/Organization:

Numerous suppliers

Consultation:

Procurement Business Partner – Georgia Lane

Strategic Procurement & Supply Supervisor – Jason Maughan

Chief Legal Officer's Comments:

Section 230 of the *Local Government Regulation 2012* ("Regulation") allows Council to prepare a quote or tender consideration plan. Council is then required to prepare and adopt the plan. The requirements of a quote or tender consideration plan are outlined in section 230(2) of the Regulation. A prepared quote or tender consideration plan is an exception the contracting requirements contained in the Regulation for medium-sized and large-sized contractual arrangements.

Policy Implications:

There appears to be no policy implications.

Financial and Resource Implications:

Program budgets are set in each financial year and decisions on arts and cultural programming and supplies are based on budget limitations with a firm focus on value for money.

Risk Management Implications:

There is a very low risk to Council as the Moncrieff Entertainment Centre and galleries are dealing with reputable suppliers and known industry professionals, in addition to having contracts in place for critical services such advertising and ticketing software.

Human Rights:

There appears to be no human rights implications.

Attachments:

Nil

Recommendation:

That Council prepare a quote or tender consideration plan, for a period of 3 years, pursuant to section 230 of the *Local Government Regulation 2012*.