### Sales office code

#### Application

This code applies to development identified as requiring assessment against the Sales office code by the tables of assessment in **Part 5 (Tables of assessment)**.

#### Purpose and overall outcomes

1. The purpose of the Sales office code is to ensure sales offices are temporary in nature and are developed in a manner which protects the amenity of surrounding premises.
2. The purpose of the Sales office code will be achieved through the following overall outcomes:-
   1. the siting, layout, design and operation of a sales office does not adversely impact upon the character and amenity of the surrounding area; and
   2. a sales office is operated for a temporary duration only.

#### Specific benchmarks for assessment

Requirements for development accepted subject to requirements and benchmarks for assessable development

| **Performance outcomes** | **Acceptable outcomes** | **Compliance / Representations** |
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| ***Operational characteristics*** | |  |
| **PO1**  The duration of the use of premises for a sales office:-   1. in the case of a display dwelling, display village (i.e. comprising 3 or more display dwellings) or estate sales office does not extend beyond a reasonable period required to construct and complete sales within the development or the applicable stage of the development; or 2. in the case of dwelling offered as a prize, does not extend beyond a reasonable period of time to allow for promotion of the prize. | **AO1**  Where a display dwelling, display village or estate sales office, the use operates for a maximum period of 2 years.  **OR**  Where a dwelling offered as a prize, the use operates for a maximum period of 6 months. | Provide a brief description how your proposal complies with the relevant Acceptable outcome (if applicable) or a detailed analysis how compliance is achieved with the Performance outcome. |
| **PO2**  At the cessation of sales office use involving temporary buildings or structures, the site is left in an appropriate condition. | **AO2**  Any temporary building or structure associated with the operation of the sales office is removed from the site within 14 days of the end of the period of operation and the site is left in a clean and tidy condition. | Click and provide your representations. |
| **PO3**  The hours of operation of the sales office does not adversely affect the amenity of nearby residential premises. | **AO3**  The hours of operation of the sales office do not commence before 8.00am or extend later than 6.00pm. | Click and provide your representations. |
| **PO4**  The number of employees engaged in the operation of the sales office does not adversely affect the amenity of nearby residential premises. | **AO4**  Where a display dwelling, dwelling offered as a prize or estate sales office, a maximum of 2 employees are engaged in the operation of the sales office at any one time.  **OR**  Where a display village, a maximum of 2 employees per display home are engaged in the operation of the sales office at any one time. | Click and provide your representations. |
| ***Landscaping*** | |  |
| **PO5**  The sales office incorporates site landscaping and fencing that:-   1. provides an attractive landscape setting for the enjoyment and appreciation of staff and visitors; 2. integrates the development into the surrounding landscape; 3. effectively defines and screens private open space and service areas; 4. protects the amenity of adjoining dwellings. | **AO5.1**  Private and public open space areas are landscaped with turf and tree and shrub species.  **AO5.2**  A 1.8m high solid screen fence is provided to each side and rear boundary that has residential uses adjoining, to the front building line. | Click and provide your representations. |
| ***Public convenience facilities*** | |  |
| **PO6**  The sales office provides appropriate public convenience facilities for users of the sales office. | **AO6**  Public toilet facilities are provided for a display village comprising 4 or more display dwellings. | Click and provide your representations. |
| ***On-site car parking*** | |  |
| **PO7**  Sufficient on-site car parking is provided to satisfy the projected needs of the sales office and is appropriately designed to facilitate ease of use. | **AO7**  A minimum of 2 on-site parking spaces are provided for each display dwelling, estate sales office or dwelling offered as a prize. | Click and provide your representations. |