

Bundaberg Regional Library Service Miscellaneous Fees and Charges Governance Policy

GP-3-057

Rev. No. 1

1.0 INTENT

To define miscellaneous library fees and charges.

2.0 SCOPE

This policy applies to all members of and visitors to the Bundaberg Regional Library Service.

3.0 POLICY OBJECTIVES

Not applicable.

4.0 POLICY

Patrons should enquire at the Library counter to ascertain the current cost for:

4.1 Replacement membership cards

Lost or stolen membership cards may be replaced at a cost.

4.2 Items returned without a barcode

Borrowers will be asked to pay a fee for items returned without a barcode.

4.3 Photocopying

Black and white photocopying on A4 paper is available at cost.

4.4 Printing from the Internet & Microfilm/Microfiche Readers

Black and white printing on A4 paper is available from the Library's Internet computers, and from the microfilm/microfiche readers, at cost.

4.5 Inter Library Loans

Some inter library loans will attract a fee. This fee is set by the lending library and is passed on to the requesting borrower. Borrowers will be informed of this fee prior to the request of an item on inter library loan.

5.0 CONTROLS

Not applicable.

6.0 EFFECTIVE FROM

The Bundaberg Regional Library Service Miscellaneous Fees and Charges Governance Policy was adopted by Bundaberg Regional Council on 8th July 2008 (Item H3).

This Policy is effective from 5th August 2008.

7.0 ASSOCIATED DOCUMENTS

GP-3-051 Bundaberg Regional Library Service Membership Governance Policy

GP-3-054 Bundaberg Regional Library Service Borrowing and Returning Library Items Governance Policy

GP-3-055 Bundaberg Regional Library Service Overdue Item Fines Governance Policy

GP-3-053 Bundaberg Regional Library Service Code of Conduct Governance Policy

GP-3-063 Bundaberg Regional Library Service Wireless Internet Use Governance Policy

GP-3-066 Bundaberg Regional Library Service Internet Use Governance Policy

GP-3-059 Bundaberg Regional Library Service Inter Library Loans Governance Policy